

Memorandum



Date: September 9, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool for
Plant Material and Tree Services

RTRC
Agenda Item No. 3(D)

Executive Summary

This item is for additional time and expenditure authority for a prequalification pool to allow multiple County departments to continue purchasing plant materials and related tree services necessary to support operational needs. The pool is utilized to purchase plant materials, including flowers, shrubs, trees, palms, ground coverings, vines, sod, and seeds, as well as related tree trimming, removal, disposal, and maintenance services that are essential to departmental operations. Parks, Recreation and Open Spaces Department (PROS), the largest user, utilizes this pool to support safety-to-life tree trimming and hazardous tree removal services along rights-of-way and within parks, as well as critical tree maintenance activities and projects focused on incorporating native and Florida-friendly trees to preserve and enhance the County's urban canopy, tree assets, and landscapes. Approval of this item will allow departments to continue procuring plant material and tree services on an as-needed basis through spot market competitions among prequalified vendors.

Departments have confirmed that the pool is meeting their needs, and there is healthy participation from the prequalified vendors. The pool requirements have not changed, and it is further anticipated that if the pool was resolicited, the same vendors would prequalify. Additionally, due diligence was performed on all prequalified vendors, and no issues were identified. As this is an open pool, market research and outreach were conducted to identify additional vendors via INFORMS and DemandStar notices. As a result of these efforts, three additional vendors were identified and invited to submit qualifications for inclusion in the pool, two of which were local firms that subsequently became prequalified vendors. This extension will allow existing prequalified vendors to remain in the pool provided they continue to meet the requirements, resulting in greater efficiency for both existing vendors and the County due to a reduction in administrative work. Continuing with the current pool will allow existing vendors to focus on accessing bid opportunities, as opposed to repeating prequalification documentation. This pool will remain open and additional qualified vendors may be added at any time. To encourage participation, outreach events are held on an ongoing basis to inform vendors about pool opportunities and the benefits of becoming prequalified. Therefore, a five-year extension is being requested to take advantage of on-going efforts and efficiencies built under the existing pool, ensuring continued growth and effectiveness. Extension of the pool will continue to streamline processes and reduce time to procure these goods and services, saving the County time and money and reducing administrative barriers for our vendors.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. RTQ-02029, Plant Material and Tree Services*, for five years and \$42,637,500 in additional expenditure authority for multiple County departments. An extension to the current pool is recommended to continue competitively procuring various types of plant materials and related tree services necessary to maintain and improve County-owned lands, facilities, parks, rights-of-way, and landscapes, and to support ongoing and changing operational needs.

Background

This prequalification pool was established by the Board on April 5, 2022, through Resolution No. R-311-22, for a five-year term and has a current cumulative allocation of \$66,408,300. The pool allows vendors to compete in spot market competitions for plant materials and related tree services required by County departments. The pool includes six groups: (1) Furnish Plant Material; (2) Furnish and Install Plant Material; (3) Tree Services (with Arborist); (4) Tree Services (without Arborist); (5) Disposal Services of Solid Waste; and (6) Disposal Services of Plant Debris.

Departments utilize the pool to procure flowers, shrubs, trees, palms, mulch, sod, seeds, and related landscaping materials, as well as tree trimming, mulching, thinning, shaping, transplanting, relocation, removal, and disposal services necessary to support County operations, landscaping maintenance, environmental stewardship, and safety-related tree maintenance activities throughout County-owned facilities, parks, rights-of-way, and public spaces. Maintaining the existing pool allows departments to continue efficiently procuring these goods and services on an as-needed basis through competitive spot market solicitations while ensuring operational flexibility, timely response to departmental needs, and continued vendor participation.

The departments with the largest allocations under this pool are as follows:

- PROS utilizes this pool to support safety-to-life tree trimming and hazardous tree removal services along rights-of-way and within parks, as well as critical tree maintenance activities and projects focused on incorporating native and Florida-friendly trees to preserve and enhance the County's urban canopy, tree assets, and landscapes.
- Department of Environmental Resources Management (DERM) utilizes this pool to support safety-to-life tree trimming and hazardous tree removal services within Environmentally Endangered Lands (EEL) Program managed forests and wetlands, other County-owned natural areas, rights-of-way, and other publicly owned lands. It also supports critical tree maintenance activities and restoration projects focused on incorporating native and Florida-friendly trees to preserve, enhance, and restore the County's urban canopy, tree assets, and endangered urban forests.
- Department of Solid Waste Management (DSWM) utilizes this pool to procure comprehensive tree, vegetation, landscape, and related disposal services necessary to support the operation and maintenance of the DSWM facilities, including active and closed landfills, transfer stations, neighborhood trash and recycling centers, and other Department-owned properties.
- The Facilities Management Division of the People and Internal Operations Department (PIOD) utilizes this pool to procure comprehensive tree, landscape, and associated disposal services required to maintain County-owned and County-operated facilities. The PIOD Project Management Office also utilizes this contract on an as needed basis for capital improvement, renovation, and new construction projects.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established. Any contract award under the prequalification pool exceeding \$5,000,000, or \$1,500,000 for Miami-Dade Aviation Department (MDAD), is subject to ratification by the Board.

Fiscal Impact/Funding Source

The pool term expires on May 31, 2027, and has a current cumulative allocation of \$66,408,300 for five years. If this request is approved, the pool will have a modified cumulative allocation of \$109,045,800 and will expire on May 31, 2032. The requested allocation is based on historical use of the pool and the departments' anticipated needs, including ongoing projects and rising costs of plant materials, throughout the current and extended term.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Budgeted
Community Services	\$100,000	\$100,000	\$200,000	Federal Funds / General Fund	FY 2025-26 Adopted Budget, Volume 3, Page 150, Operating Expenditures, Other Operating
Corrections and Rehabilitation	\$55,000	\$75,000	\$130,000	General Fund	FY 2025-26 Adopted Budget, Volume 2, Page 54, Other Operating
Cultural Affairs	\$100,000	\$156,000	\$256,000	Proprietary Funds	FY 2025-26 Adopted Budget, Volume 2, Page 184, Other Operating Costs
DERM	\$11,735,000	\$10,000,000	\$21,735,000	Proprietary Funds / Grant Funds / Tree Trust Fund	FY 2025-26 Adopted Budget, Volume 3, Page 35, Contractual Services and Other Operating / R-523-23 and R-856-23
Fire Rescue	\$590,000	\$400,000	\$990,000	Fire District	FY 2025-26 Adopted Budget, Volume 2, Page 76, Other Operating
PIOD	\$2,750,300	\$3,030,000	\$5,780,300	General Fund	FY 2025-26 Adopted Budget, Volume 3, Page 339, Operating Expenditures, Contractual Services
MDAD	\$1,250,000	\$620,000	\$1,870,000	Proprietary Funds	FY 2025-26 Adopted Budget, Volume 3, Page 203 Contractual Services
Library	\$739,000	\$739,000	\$1,478,000	Library District	FY 2025-26 Adopted Budget, Volume 2, Page 207, Other Operating
PROS	\$38,275,000	\$20,000,000	\$58,275,000	Tree Trust Fund / Grant Funds / Special Tax Districts - Landscape Maintenance / General Fund	FY 2025-26 Adopted Budget, Volume 2, Page 240, Other Operating
DSWM	\$3,794,000	\$5,300,000	\$9,094,000	Proprietary Funds / General Fund	FY 2025-26 Adopted Budget, Volume 3, Page 49, Other Operating
Transportation and Public Works	\$1,800,000	\$1,300,000	\$3,100,000	DTPW Operating	FY 2025-26 Adopted Budget, Volume 2, Page 132, Other Operating

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Budgeted
Water and Sewer	\$1,278,000	\$917,500	\$2,195,500	Proprietary Funds	FY 2025-26 Adopted Budget, Volume 3, Page 100, Other Operating
Multiple	\$3,942,000	\$0	\$3,942,000	Multiple	Multiple
Total	\$66,408,300	\$42,637,500	\$109,045,800		

Track Record/Monitor

Manuel Jimenez of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

Currently, there are 34 active vendors prequalified under the pool, of which 32 have local addresses, including 19 certified Small Business Enterprise (SBE) firms (see Attachment 1).

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- SBE measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance applies to Groups 2 through 6.

Attachment



Roy Coley
Deputy Mayor

Attachment 1 – Prequalified Vendors
RTQ-02029, Plant Material and Tree Services

Vendor	Principal Address	Local Address	Principal	Prequalified Group(s)
Able Business Services, Inc.	1234 NW 79 Street Miami, FL	Same	William L. Berry	1, 2, 3, 4, 5, and 6
Action Sales, LLC dba Action Sod & Landscape Gardens	5700 SW 123 Avenue Miami, FL	Same	Barbara Lopez	2
Aeration Technology, Inc.	4231 Pine Ridge Road Naples, FL	None	Stephen Shea	2
Arazoza Brothers Corporation	7027 SW 87 Court Miami, FL	Same	Alberto Arazoza	1, 2, 3, and 4
Ballpark Maintenance, Inc.	8836 SW 131 Street Miami, FL	Same	Kevin C. Hardy	1 and 2
Bannerman Landscaping, Inc.	7601 NW 68 Street Unit 128 Miami, FL	Same	Alexis Bannerman	1, 2, 3, 4, and 6
Bulfrano H Landscaping LLC (SBE)	11465 SW 43 Lane Miami, FL	Same	Vanessa Nava Gonzalez	1, 2, and 4
Coco Tree Service Corp. (SBE)	3201 NW 24 Street Road Suite 211 Miami, FL	Same	Josue Emmanuel Alvarado	1, 2, 3, 4, 5, and 6
Consolidated Resource Recovery, Inc.	3025 Whitfield Avenue Sarasota, FL	None	William D. Vaughn	4
Crodon, Inc. (SBE)	11767 S. Dixie Highway Suite 429 Miami, FL	Same	Mark P. Donnelly	1, 2, 3, 4, and 6
Daysi Ynigo Landscaping & Lawn Service, LLC	20280 SW 190 Street Miami, FL	Same	Daysi Inigo	2, 3, 4, and 6
DisTREEbutors, Inc. (SBE)	13850 SW 197 Avenue Miami, FL	Same	Marcos A. Urra	1, 2, 3, and 4
Fairchild Tropical Botanic Garden, Inc.	10901 Old Cutler Road Coral Gables, FL	Same	Bruce W. Greer	1
Foliage Xpress, Inc. (SBE)	16351 SW 216 Street Miami, FL	Same	Daryl Mund	1
Ginley Lawn Service & Landscaping, Inc. (SBE)	13422 SW 128 Street Miami, FL	Same	Ginley L. Sardinas	1, 2, 3, and 4
Green Wise Group, LLC	18430 SW 224 Street Miami, FL	Same	Eugene J. Sherwood	3, and 4
Ground Effects, Inc. (SBE)	8241 NW 170 Terrace Miami, FL	Same	Luis Valdes	1, 2, 3, and 4
Jireh Landscaping Corp. (SBE)	15010 Jackson Street Miami, FL	Same	Romy Ramirez	1, 2, 3, and 4
King Green All Purpose Landscaping, LLC	17621 SW 107 Avenue Miami, FL	Same	Ervin Slaton-Lawrence, Sr.	2, 3, and 4
Lawn Keepers of South Florida, Inc. (SBE)	21550 SW 184 Place Miami, FL	Same	David Borrego	1, 2, 3, and 4
LDG Services, Inc. (SBE)	21150 SW 232 Street Miami, FL	Same	David C. Gathings	1, 2, and 4
Mix'd Greens, Inc. (SBE)	28905 SW 162 Avenue Homestead, FL	Same	Michael J. Gnaegy	1, 2, 3, and 4

Attachment – Prequalified Vendors
RTQ-02029, Plant Material and Tree Services

Vendor	Principal Address	Local Address	Principal	Prequalified Group(s)
Nama Projects Inc. (SBE) dba Nama Native Landscape	1630 SW 17 Terrace Miami, FL	Same	Mauricio Gonzalez	1, 2, 3, and 4
Prolific Construction Group, Inc.	160 NW 176 Street Miami Gardens, FL	Same	Paul L. Bannerman III	1, 2, and 4
SFM Services, Inc.	7500 NW 74 Avenue Medley, FL	Same	Christian H. Infante	1, 2, 3, 4, 5, and 6
Sunset Sod, Inc. (SBE)	13100 SW 124 Avenue Miami, FL	Same	Kathleen Hernandez	1 and 2
Supreme Roofing & Construction, Inc.	15976 NW 48 Avenue Miami Gardens, FL	Same	Deric D. Smith	1, 2, 3, 4, 5, and 6
The Bannerman Group, Inc. (SBE)	6600 NW 27 Avenue Miami, FL	Same	Andrey D. Bannerman	1 and 2
Thomas Maintenance Services, Inc. (SBE)	16391 SW 248 Street Homestead, FL	Same	Mary K. Thomas	1, 2, 3, and 4
Treesources, LLC (SBE)	2360 Overbrook Street Miami, FL	Same	Ian B. Wogan	1, 2, 3, and 4
Trimscape Corp.	19525 SW 272 Street Homestead, FL	Same	Patrick B. Deery, Jr.	1, 2, 3, and 4
Tropical Falls, Inc. (SBE)	29975 SW 208 Avenue Homestead, FL	Same	David Bryan	2, 3, and 4
VisualScape, Inc. (SBE)	17801 NW 137 Avenue Miami, FL	Same	Ivan Carlos Vila	2
Weed-A-Way, Inc. (SBE)	2527 NW 95 Street Miami, FL	Same	Monday Okotogbo	3, 4, 5, and 6



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: October 6, 2026

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- ☒ **“3-Day Rule” for committees applicable if raised**
- ☐ **6 weeks required between first reading and public hearing**
- ☐ **4 weeks notification to municipal officials required prior to public hearing**
- ☐ **Decreases revenues or increases expenditures without balancing budget**
- ☐ **Budget required**
- ☐ **Statement of fiscal impact required**
- ☐ **Statement of social equity required**
- ☐ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- ☐ **No committee review**
- ☐ **Requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 votes (majority of membership) ____, CDMP 2/3 members present but not less than 7 votes (majority of membership) ____, CDMP 9 votes (2/3 membership) ____) to approve**
- ☒ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$42,637,500.00 FOR A TOTAL MODIFIED CUMULATIVE POOL AMOUNT OF \$109,045,800.00 FOR PREQUALIFICATION POOL NO. RTQ-02029, PLANT MATERIAL AND TREE SERVICES, FOR MULTIPLE COUNTY DEPARTMENTS PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00, OR \$1,500,000.00 FOR MIAMI-DADE AVIATION DEPARTMENT, IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority up to \$42,637,500.00 for a total modified cumulative pool amount of \$109,045,800.00 for Prequalification Pool No. RTQ-02029, Plant Material and Tree Services, for multiple County departments provided that any contract award under the pool exceeding \$5,000,000.00, or \$1,500,000.00 for Miami-Dade Aviation Department, is ratified by the Board. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman

Kionne L. McGhee, Vice Chairman

Marleine Bastien

Sen. René García

Roberto J. Gonzalez

Danielle Cohen Higgins

Natalie Milian Orbis

Micky Steinberg

Juan Carlos Bermudez

Oliver G. Gilbert, III

Keon Hardemon

Vicki L. Lopez

Raquel A. Regalado

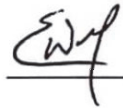
The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of October, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez