

Memorandum



Date: September 1, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

Supplement to
Agenda Item No. 5(G)

From: Daniella Levine Cava 
Mayor

Subject: Fiscal Impact and Social Equity Statement for Ordinance Relating to Recommendations from the Final Report of the Special Task Force to Reduce Inefficiencies in Procurement – Legistar No. 261353

The proposed ordinance amends Sections 2-1.1, 2-8.8, 2-8.1.1.1.1, 2-8.1.1.1.2, 2-8.1.1, and 10-33.02.1 of the Code of Miami-Dade County and repeals Resolution No. R-63-14, based on recommendations by the Special Task Force to Reduce Inefficiencies in Procurement in its Final Report to the Board issued on May 19, 2026. Of the fifty-nine (59) recommendations, this item specifically implements or supports Recommendations 1, 2, 3, 4, 5, 6, 8, 13, 14, 15, 19, 20, 23, 24, 25, 29, 40, 41, 44, 45, 46, 55, 57, and 58, including but not limited to changes in relation to procurement planning, scope development, workflow management, systems optimization, procurement leadership, affidavit requirements, training, and performance management.

Fiscal Impact Statement

The exact fiscal impact of this ordinance cannot be quantified at this time. The possible fiscal impacts are as follows:

- Recommendation 1 would formalize the procurement cycle targets that have already been established by the Administration, i.e., from receipt of bids to award recommendation, competitive solicitations up to \$5 million should be completed within 90 to 120 days and over \$5 million should be completed within 120 to 150 days. Pursuant to this recommendation, Section 3 of the ordinance establishes that Board policy changes related to procurement consider the impact of such actions on procurement timelines. Future streamlining of the procurement process will result in positive fiscal impacts by saving time and money. It should be noted that these timeframes are predicated in part on legislative changes for streamlining that have not been presented to the Board yet, including but not limited to increasing the Mayor's delegated authority to \$20 million (Recommendation 18), streamlining purchases for standard goods and services (Recommendation 12), and other Administration recommendations that do not appear in the report to streamline and/or reduce the over 200 items of legislation related to procurement.¹
- Recommendation 2 to adopt a task management system to automate workflow would have a negative fiscal impact because of the resources (staffing, technology, etc.) and lead time that will be required for implementation.²
- Similarly, Recommendation 23 to create an online depository accessible to the public would require time and resources. Currently, relevant files are posted and available in INFORMS after award; therefore, the recommendation for a separate repository would require a different system and additional staff time to duplicate the posting of each file when available.³
- The training proposed by Recommendations 5 and 46 will require dedicating staffing resources, but such training should eventually result in efficiencies.⁴
- Recommendation 19 adds a step to the procurement process, and thus time and resources.⁵
- Recommendation 3 may have the effect of increasing the procurement timeline because it increases the industry comment period to 20 calendar days when a future solicitation is posted online; this additional time is not needed, since the timing of notices concern was already fixed administratively by notifying registered firms based on commodity code when a future solicitation is posted.⁶

- Recommendation 4 adds unnecessary delays and potential detriment to department operations because it mandates that submittal deadlines be automatically extended by 10 business days when an addendum materially affects pricing or technical requirements; this is not practicable to mandate for all situations, is not feasible for solicitations that need to be procured quickly, and is not achievable for lower dollar solicitations such as those advertised for two weeks or less.⁷
- Recommendations related to system, regulatory, and process enhancements and standardization (2, 6, 8, 13, 14, 15, 19, 24, 25, 40, 41, 44, and 57) may have a positive fiscal impact due to streamlining of work, which can increase efficiency but may have a short term fiscal impact if new systems are required to achieve the intent prior to the realization of any savings.⁸
- Recommendation 45 may have a positive fiscal impact because it helps ensure fair and reasonable pricing for architectural and engineering services.⁹
- There is no fiscal impact associated with Recommendation 20.¹⁰
- It is already the Administration's intention to present the Board with a simplified procurement framework under the Code with reference to a single implementing order (Recommendation 29), which will result in positive fiscal impacts because multiple resolutions, ordinances, implementing orders, and administrative orders will not have to be referenced; however, it is requested that the Administration work collaboratively with the County Attorney's Office and the Office of the Chair on the administrative procedures.¹¹
- Recommendations 55, 57, and 58 would have no impact, as they are already being done administratively.¹²

Social Equity Statement

The possible social equity benefits or burdens of the ordinance are as follows:

- The implementation of portions of this ordinance, specifically Recommendations 1, 2, 3, 4, 6, 8, 13, 14, 15, 19, 23, 24, 25, 29, 40, 41, 44, 55, and 57, could provide a social equity benefit for vendors, including small vendors, seeking to do business with the County due to streamlining and standardizing of processes and increasing transparency.
- The recommendations related to training (5 and 46) could provide a social equity benefit because vendors and Commission Office staff would be better informed about the procurement process.
- Recommendation 45² would have a social equity benefit because the Federal Acquisition Regulation audits are based on established standards to ensure fairness.
- Recommendations 55, 57, and 58 are already being effectuated administratively and could provide a social equity benefit, without the need for an ordinance.
- Recommendation 20 has already been effectuated administratively and has a social equity benefit, and is being recommended for formal codification.

As noted above, there are several recommendations here and that have not been presented that will improve the procurement process by reducing time and complexity, while other recommendations may require upfront investments. The Administration will continue to work collaboratively with the Chairman of the Board to streamline the County's procurement processes by removing bureaucracy and unnecessary red tape.



Carladenise Edwards
Chief Administrative Officer

¹ Recommendation 1 (procurements up to \$5 million within 120 days of the submission or proposal's due date, and for procurements over \$5 million, within 150 days) is implemented in Sections 1 and 3 of the ordinance (Page MDC005 and MDC010).

² Recommendation 2 (identify and/or adopt a task management system) is implemented in Section 1 of the ordinance (Page MDC006).

³ Recommendation 23 (create an online repository accessible to the public) is implemented in Section 1 of the ordinance (Page MDC007).

⁴ Recommendation 5 (provide training to County department staff to improve the development of scope for solicitations) is implemented in Section 1 of the ordinance (Page MDC006). Recommendation 46 (each Commissioner shall designate one member of his or her staff to be trained and certified in procurement matters) is implemented in Section 3 of the ordinance (Page MDC010).

⁵ Recommendation 19 (hold a pre-handoff industry meeting for complex, non-repetitive procurements) is implemented in Section 1 of the ordinance (Page MDC007).

⁶ Recommendation 3 (extend the time for industry comment on the publication of a future solicitation to twenty calendar days and remove future solicitations automatically when the solicitation has been advertised) is implemented in Section 1 of the ordinance (Page MDC006).

⁷ Recommendation 4 (provide prospective bidders a minimum of ten (10) business days before the response deadline to a solicitation when an issued addendum includes changes that materially affect pricing or technical requirements) is implemented in Section 1 and 14 of the ordinance (Page MDC006 and MDC031).

⁸ Recommendation 6 (eliminate in-person review meetings, eliminate the notarization requirement for the certification application, integrate a prequalification and technical certification registration portal with INFORMS, and modernize the MS access-based certification audit log) is implemented in Sections 1, 7, and 8 of the ordinance (Page MDC006, MDC014, and MDC021). Recommendation 8 (standardize methods of submitting a response to a solicitation, including bidding software and applications) is implemented in Section 1 of the ordinance (Page MDC006). Recommendation 13 (standardize the software application used for each type of procurement for consistency across all procurements) is implemented in Section 1 of the ordinance (Page MDC006). Recommendation 14 (standardize the vendor notification process across all procurements.) is implemented in Section 1 of the ordinance (Page MDC006). Recommendation 15 (support horizontal optimization of the County's existing electronic procurement systems, ensure that appropriate funding is identified for the necessary review and optimizations, identify which inefficiencies are based on system limitations versus those based on policy, investigate the potential for integration with other systems and provide support for those integrations) is implemented in Section 1 of the ordinance (Page MDC007). Recommendation 24 (move the "Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit" to the proposal submittal form) is implemented in Sections 1, 4, 5, 6, 7, 8, 9, 10 of the ordinance (Page MDC008, MDC010, MDC013, MDC014, MDC021, MDC029, MDC030). Recommendation 25 (consider including in each solicitation page limitations, including font size and margins) is implemented in Section 1 of the ordinance (Page MDC008). Recommendation 40 (implement an expedited, informal opinion process for procurements valued at \$5 million or below, in consultation with the County Attorney's Office) is implemented in Section 1 of the ordinance (Page MDC008). Recommendation 41 (remove the five checklist steps (Google, PACER, Westlaw) for proposal review) is implemented in Section 1 of the ordinance (Page MDC008). Recommendation 44 (create a website that provides the standard terms for contracts used by the County and allow for the public to comment prior to solicitation) is implemented in Section 1 of the ordinance (Page MDC008). Recommendation 57 (develop a standard form agreement for ground leases) is implemented in Section 1 of the ordinance (Page MDC009). Recommendation 58 (consider percentage participation rent or sharing entitlement risk in public-private partnerships) is implemented in Section 1 of the ordinance (Page MDC009).

⁹ Recommendation 45 (shift towards utilization of the Federal Acquisition Regulation (FAR) overhead audits and a negotiated margin as the basis for establishing fee structures on architecture and engineering contracts and explore the adoption of a safe harbor multiplier) is implemented in Section 1 of the ordinance (Page MDC008).

¹⁰ Recommendation 20 (consider creating a position of Chief Procurement Officer and require each department to designate an individual as a Procurement Lead who will serve as a point of contact for the Department Director,) is implemented in Section 1 of the ordinance (Page MDC007).

¹¹ Recommendation 29 (directs the County Attorney's Office to coordinate with the office of the Chairman of the Board of County Commissioners to prepare and present to the Board a simplified procurement framework under the Code) is implemented in Section 11 of the ordinance (Page MDC031).

¹² Recommendation 55 (implement a vendor performance system with a supplier scorecard for goods and services) is implemented in Section 1 of the ordinance (Page MDC009).