

Memorandum



Date: October 20, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

Supplement to
Agenda Item No. 5(I)

From: Daniella Levine Cava 
Mayor

Subject: Fiscal Impact and Social Equity Statement for Ordinance Relating to County Procurement, Reorganizing and Modifying the County's Procurement Regulations – Legistar No. 261735

The proposed ordinance reorganizes and consolidates the County's procurement regulations into a new Chapter 3 of the Code of Miami-Dade County. The ordinance repeals sections 2-8.1, 2-8.3, 2-10.4, 2-8.1.6, 2-8.2.7, 2-8.2.7.01, 2-8.2.7.02, 2-8.2.5, 2-285, 2-285.2, 2-286.1, 2-8.2.11, 2-8.2.12, 2-8.2.14, 2-8.2.15, 2-8.2.10, 2-10.6, 2-8.2.6, 2-8.1.1.1, 2-8.6.5, 2-10.4.2, 2-8.4, 2-8.1.1, 10-33.02.01, 2-8.6, 2-8.4.1, 10-34 through 10-38, 2-8.5, 2-8.5.1, 2-8.1.1.1.1, 2-8.1.1.1.2, 2-10.4.01, 2-8.5.2, 2-8.8, 2-8.1.4, 2-8.10, 2-10.7, 2-8.2.6.1, 2-8.2.6.2, 2-11.15, 9-3, 2-9, 2-10, 2-10.1, and Chapter 2, Article CXLII of the Code, and reorganizes and consolidates those procurement provisions into Chapter 3, Procurement, of the Code.

The ordinance also amends Section 2-11.1 to move the procurement-related Cone of Silence provisions to Chapter 3; amends Sections 2-384.3, 10-33.02, 21-154, 22-5, 26-22, 29-120, and 11A-38 to update references to Chapter 3; and amends Section 8AA-54 to remove an outdated reporting requirement. It repeals Implementing Orders (IOs) 2-13, 3-21, 3-32, 3-34, 3-39, 3-41, 3-48, 3-53, 3-54, 3-57, 3-58, 3-68, 8-4, 10-13, and 10-16 as standalone implementing orders and retains them as attachments to a new Master Procurement IO 3-38, which replaces the existing IO 3-38.

The item is a result of Ordinance No. 26-63 which adopted some recommendations from the Final Report of the Special Task Force to Reduce Inefficiencies in Procurement (STRIP) transmitted to the Board on July 29, 2026 and, more specifically, Recommendation 29 regarding a simplified procurement framework and Recommendation 55 regarding vendor performance measures. Additionally, this item addresses the STRIP Recommendation 51 which recommended a centralized automated online bid protest portal.^{1 2 3} The ordinance also provides for administrative review, instead of selection committee evaluation, when only one responsive submission is received; revises selection committee scoring procedures in IO 3-34; directs the County Mayor or County Mayor's designee to further review the County's Local Preference and small business programs; and requires a 120-day report on implementation of Master Procurement IO 3-38, as well as any recommendations of further changes to procurement policies.

Fiscal Impact Statement

The exact fiscal impact of this ordinance cannot be quantified at this time. The possible fiscal impacts are as follows:

- The simplified procurement framework contemplated by consolidation of procurement-related Code provisions into Chapter 3 and procurement policies under Master Procurement IO 3-38, is anticipated to have positive fiscal impacts to the County and vendors. A single Code section and IO reduces the number of separate procurement policies that must be referenced. This will simplify training of staff on County policies and administration of those policies. This will make the process more user friendly, which could increase competition and the satisfaction of vendors doing business with the County.

- There may be a positive fiscal impact related to the revision to selection committee scoring by eliminating the provision that allows a selection committee member to revise a score when the score varies by more than 33 percent, as it simplifies the evaluation process.
- Implementing vendor performance measures will require staff resources to implement and administer vendor performance review measures; however, more robust vendor performance information would improve contract monitoring and procurement decisions.
- The requirement to review Local Preference and the County's small business goods, services, and architectural and engineering programs will require staff resources; however, the Administration has already identified opportunities and proactively continues exploring how to simplify application and enforcement of these policies to ensure that small and local businesses are truly benefiting from them.
- The requirement for the County Mayor or County Mayor's designee to provide a written report to the Board within 120 days on the impact of Master Procurement IO 3-38 will require staff resources but the Administration is already on an ongoing basis seeking opportunities to consolidate and streamline procurement policies and procedures and is working on further changes.
- Replacing selection committee evaluation with administrative review when only one responsive submission is received may have a positive fiscal impact by reducing the staff time and administrative resources associated with convening a selection committee. The evaluation process is streamlined by allowing the County Mayor or County Mayor's designee the ability to apply the solicitation's selection criteria, subject to County Attorney review for legal sufficiency.
- The Clerk of the Court and Comptroller provided a memorandum regarding the fiscal impact of Recommendation 51, which calls for the implementation of a centralized automated online bid protest portal (see attached).

Social Equity Statement

The possible social equity benefits or burdens of the ordinance are as follows:

- The consolidation of procurement requirements into Chapter 3, Procurement, of the Code and a single IO under IO 3-38, Master Procurement, could provide a social equity benefit to vendors, including small businesses, by making County procurement policies easier to identify and navigate and increasing transparency for entities seeking to do business with the County.
- The review of Local Preference and the County's small business goods, services, and architectural and engineering programs could provide a social equity benefit by incorporating feedback from the small business community and identifying ways to make it easier to conduct business with the County.
- Implementing an electronic protest system could provide a social equity benefit by increasing accessibility and transparency in the bid protest process through electronic fee submission, real-time tracking of protest status, automated notifications to participants, and a docket of protest decisions. More importantly, the single electronic point of submission could ensure only timely protests are accepted, following the intent of the STRIP that the system be used to close the protest period and not accept protests beyond such period.
- Adopting Recommendation 55 could provide a social equity benefit by establishing a standardized process for tracking vendor performance and considering that performance when vendors are under consideration for future County contracts.

The Administration supports the continued implementation of the Board adopted items in connection with certain STRIP recommendations and the consolidation and streamlining of the County's procurement framework while maintaining transparency, fairness, accountability, and opportunities for vendors to do business with the County.

Attachment



Carladenise Edwards
Chief Administrative Officer

¹ **Recommendation 29** directs the County Attorney's Office to coordinate with the Office of the Chairman of the Board of County Commissioners to prepare and present to the Board a simplified procurement framework under the Code. The recommendation was implemented in Section 11 of the prior ordinance, and File No. 261735 carries out that direction by creating the consolidated Chapter 3 framework and Master Procurement IO 3-38.

² **Recommendation 51** calls for creation of a centralized, automated online portal for filing bid protests that includes electronic fee submission, real-time tracking of protest status, automated notifications to participants, and a docket of protest decisions.

³ **Recommendation 55** calls for implementation of a vendor performance system with a supplier scorecard for goods and services. File No. 261735 directs the County Mayor or designee to implement performance review measures for County vendors, track performance during County contracts, and require consideration of that performance record in future procurements where the vendor is under consideration for a contract.



JUAN FERNANDEZ-BARQUIN
CLERK OF THE COURT AND COMPTROLLER
OF MIAMI-DADE COUNTY

MEMORANDUM

Date: October 13, 2026

To: Ray Baker, Director
Office of Management and Budget, Miami-Dade County

From: Barbara Galvez, Chief Administrative Officer *Barbara Galvez*
Clerk of the Court and Comptroller

Subject: Fiscal Impact Statement – Implementation of STRIP Taskforce Recommendation – Bid Protest Process

The implementation of the proposed ordinance would have a negative fiscal impact on the Clerk of the Board (COB) by requiring the development, implementation, and ongoing operation of a centralized, automated online portal for the County's procurement protest process without providing a dedicated appropriation or funding source.

During FY 2024-25 and FY 2025-26, COB collected \$131,250 in filing and administrative fees, with approximately \$47,630 retained after refunds and hearing examiner costs. These revenues fluctuate annually and are insufficient to reliably fund the portal's development and ongoing operating expenses. Additionally, COB incurred approximately \$25,950 in staff costs administering the protest process over the two fiscal years.

The ordinance may also increase costs associated with hearing examiner compensation, which has remained unchanged since 2001 despite an 83.59 percent increase in inflation. Potential administrative efficiencies and staffing impacts cannot be quantified until the portal's scope, design, implementation costs, recurring maintenance and licensing expenses, and operational requirements are established. As the full costs and funding requirements remain undetermined, the ordinance represents a new, unfunded mandate that would negatively impact COB's budget and operations.

Should you have any questions, please contact Barbara Galvez, Chief Administrative Officer, at 305-375-2814 or email me at barbara.galvez@miamidadeclerk.gov.

C: Juan Fernandez-Barquin, Esq., Clerk of the Court and Comptroller
Luis Montaldo, General Counsel
Barbara Rodriguez, Chief of Staff/Interim Senior Deputy
Basia Pruna, Clerk of the Board and Procurement Director