MEMORANDUM

IEIC
Agenda Item No. 3(A)

TO: Honorable Chairman Anthony Rodriguez and Members, Board of County Commissioners

DATE: November 12, 2026

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution approving Amendment No. 2 to the Interlocal Transition Agreement between Miami-Dade County and the Clerk of the Court and Comptroller of Miami-Dade County; providing for the transition of the County's Enterprise Resource Planning System; authorizing the County Mayor to execute the amendment and exercise all rights, powers, and options contained therein, including renewal and termination; and further authorizing the County Mayor to negotiate, execute, and exercise amendments thereto

The accompanying resolution was prepared by the Office of Management and Budget and placed on the agenda at the request of Prime Sponsor Commissioner Oliver G. Gilbert, III.

for
Geri Bonzon-Keenan
County Attorney

GBK/uw

Memorandum

Date: January 20, 2027

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Subject: Approval of Amendment No. 2 to Interlocal Transition Agreement between the Miami-Dade County Clerk of the Court and Comptroller and Miami-Dade County

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Executive Summary

This item seeks Board approval of Amendment No. 2 to the Interlocal Transition Agreement between Miami-Dade County and the Miami-Dade County Clerk of the Court and Comptroller (COCC). Amendment No. 2 memorializes the terms and conditions governing the transfer to the COCC of responsibility for the control, access, development, operation, security, and administration of the County's Enterprise Resource Planning (ERP) System. The ERP functions and associated resources were functionally transitioned to the COCC on August 3, 2026, by agreement of the parties and were reflected in the *Information for First Budget Hearing – FY 2026-27 Proposed Budget* memorandum dated September 2, 2026, and, ultimately, the FY 2026-27 Adopted Budget.

Recommendation

It is recommended that the Board approve Amendment No. 2 to the Interlocal Transition Agreement between Miami-Dade County and the COCC.

Scope

The impact of this resolution is countywide.

Delegation of Authority

This item authorizes the County Mayor or the County Mayor's designee to execute Amendment No. 2 and exercise the provisions contained therein.

Fiscal Impact/Funding Source

There is no anticipated additional fiscal impact associated with the adoption of this item. The FY 2026-27 Adopted Budget reflects the budgetary and staffing transfers from the County to the COCC. The COCC has also agreed to coordinate with Miami-Dade Aviation Department (MDAD), Miami-Dade Water & Sewer Department (WASD), and Housing & Community Development (HCD) to identify the costs associated with providing ERP functions to those departments, ensure compliance with applicable legal and regulatory requirements, and to prevent revenue diversion associated with the support provided by COCC to these County departments.

Track Record/Monitor

The Interlocal Transition Agreement between the COCC and the County, inclusive of Amendment No. 2, will be monitored by Ryan Lafarga, OMB Senior Advisor in the Office of Management and Budget (OMB).

Background

On December 12, 2024, the Board approved the Interlocal Transition Agreement between the County and the COCC to facilitate the transition of functions and resources associated with the implementation of Amendment 10, which established the new Constitutional Offices. The Interlocal Transition Agreement established the framework for the initial transition of responsibilities and resources between the County and the COCC. Since that time, the County and the COCC had established and operated under defined shared roles in the management and oversight of the ERP System. In May 2026, the COCC expressed its intent to fully transition this responsibility.

The ERP System presently operates as an integrated enterprise resource planning system supporting numerous County business and administrative functions that presently cannot be operationally separated from the system's accounting and financial functions administered by the COCC without adversely affecting County operations. As a result, this amendment provides for the COCC to have primary responsibility over control, access, development, operation and security of the entire ERP System —including modules that do not relate to system security and administration of finance, accounting, or payroll functions. This transition is intended to provide for continuity of operations, avoid duplication of services and positions, and ensure an orderly transfer of ERP responsibilities and resources to the COCC.

The ERP System serves as the County's official enterprise system of record and is used to support the County's financial, procurement, human capital, payroll, and related administrative functions. The ERP System includes INFORMS, the separate PeopleSoft instance used by MDAD and WASD, and the Elite financial application used by HCD.

Carladenise A. Edwards
Chief Administrative Officer

Memorandum

Date: October 26, 2026

To: Honorable Chairman Anthony Rodriguez
Board of County Commissioners

From: Ray Baker, Director
Office of Management and Budget

Subject: Request to Process Late Departmental Agenda Item

I am requesting that the following item be placed on November Committee Cycle.

RESOLUTION APPROVING AMENDMENT NO. 2 TO THE INTERLOCAL TRANSITION AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CLERK OF THE COURT AND COMPTROLLER OF MIAMI-DADE COUNTY; PROVIDING FOR THE TRANSITION OF THE COUNTY'S ENTERPRISE RESOURCE PLANNING SYSTEM; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AMENDMENT AND EXERCISE ALL RIGHTS, POWERS, AND OPTIONS CONTAINED THEREIN, INCLUDING RENEWAL AND TERMINATION; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO NEGOTIATE, EXECUTE, AND EXERCISE AMENDMENTS THERETO

Although this item has not met the noticed deadline and has been provided to the Agenda Coordination Office late, it is critical the item is placed on the requested agenda cycle to formalize the transition of the County's Enterprise Resource Planning System to the Clerk of the Court and Comptroller, which was functionally transitione August 3, 2026.

Please process the item notwithstanding that the 4-day rule may be applicable to it. I am aware that this item is subject to approval for placement on the agenda by the BCC Chairman, and review by the Office of the County Attorney.

Approved by Mayor or Mayor's Designee

Carladenise Edwards
Print Name

Approved by Legislative Director or Designee

Demetria Henderson
Print Name

c: Geri Bonzon-Keenan, County Attorney
CAOagenda@miamidade.gov
Eugene Love, Agenda Coordinator

MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: January 20, 2027

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

_____	**"3-Day Rule" for committees applicable if raised**
_____	**6 weeks required between first reading and public hearing**
_____	**4 weeks notification to municipal officials required prior to public hearing**
_____	**Decreases revenues or increases expenditures without balancing budget**
_____	**Budget required**
_____	**Statement of fiscal impact required**
_____	**Statement of social equity required**
_____	**Ordinance creating a new board requires detailed County Mayor's report for public hearing**
_____	**No committee review**
_____	**Requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 votes (majority of membership) ____, CDMP 2/3 members present but not less than 7 votes (majority of membership) ____, CDMP 9 votes (2/3 membership) _____) to approve**
✓	**Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor Agenda Item No.
Veto _____
Override _____

RESOLUTION NO. _____

RESOLUTION APPROVING AMENDMENT NO. 2 TO THE INTERLOCAL TRANSITION AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE CLERK OF THE COURT AND COMPTROLLER OF MIAMI-DADE COUNTY; PROVIDING FOR THE TRANSITION OF THE COUNTY'S ENTERPRISE RESOURCE PLANNING SYSTEM; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AMENDMENT AND EXERCISE ALL RIGHTS, POWERS, AND OPTIONS CONTAINED THEREIN, INCLUDING RENEWAL AND TERMINATION; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO NEGOTIATE, EXECUTE, AND EXERCISE AMENDMENTS THERETO

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The foregoing recital is approved and incorporated into this resolution.

Section 2. This Board approves Amendment No. 2 to the Interlocal Transition Agreement between Miami-Dade County (County) and the Clerk of the Court and Comptroller of Miami-Dade County (COCC), in substantially the form attached hereto as Attachment A and incorporated herein by reference.

Section 3. The County Mayor or County Mayor's designee is authorized to execute Amendment No. 2 and to exercise any and all rights, powers, and options contained therein, including renewal and termination. The County Mayor or County Mayor's designee is further authorized to negotiate, execute, and exercise amendments or supplemental agreements to

Amendment No. 2 relating to administration and governance of the County's ERP System, provided that any such amendments: (a) are consistent with any relevant Board policies and the purpose of the Interlocal Transition Agreement, (b) are subject to review for form and legal sufficiency by the County Attorney's Office, and (c) do not require additional funding from the County beyond amounts approved by the Board. Any amendments executed pursuant to this delegation shall be reported to the Board within 30 days of execution.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman
Kionne L. McGhee, Vice Chairman

Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 20th day of January, 2027. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Michael B. Valdes

AMENDMENT NO. 2 TO INTERLOCAL TRANSITION AGREEMENT
BETWEEN
MIAMI-DADE COUNTY CLERK OF THE COURT AND COMPTROLLER
AND
MIAMI-DADE COUNTY

Miami-Dade County, a political subdivision of the State of Florida ("**County**"), through its governing body, the Board of County Commissioners of Miami-Dade County, Florida ("**Board**") and Miami-Dade County Clerk of the Court and Comptroller, a constitutional officer of the State of Florida ("**COCC**") hereby agree to this **SECOND AMENDMENT TO INTERLOCAL TRANSITION AGREEMENT** ("**Second Amendment**") to the Interlocal Transition Agreement entered into on January 7, 2025, by and between the COCC and County ("**Interlocal Transition Agreement**"). Together, the County and COCC are the "**Parties**" and, individually, each is a "**Party**" to this Second Amendment.

WITNESSETH:

WHEREAS, Article VIII, Sections 1(d) and 6(g) of the Florida Constitution, as amended by Amendment 10 in 2018 ("**Amendment 10**"), reassigned to the Clerk and Comptroller, effective January 7, 2025, the roles of ex officio clerk of the board of county commissioners, auditor, recorder and custodian of all County funds;

WHEREAS, on January 7, 2025, as part of the first phase of compliance with Amendment 10, the Parties entered into the Interlocal Transition Agreement to facilitate the transition of County employees in the Finance Department to the COCC;

WHEREAS, on April 28, 2026, the Parties entered into the First Amendment to Interlocal Transition Agreement ("**First Amendment**"), amending Section 4 to extend the Crosswalk Provision; and

WHEREAS, as part of the second phase of compliance with Amendment 10, the County has agreed to transfer to the COCC the control, access, development, operation, security and administration of the County Enterprise Resources Planning (ERP) System consisting of (1) the Integrated Financial Resources Management System ("INFORMS"); (2) the separate PeopleSoft instances utilized by the Miami-Dade Aviation Department ("MDAD") and Miami-Dade Water and Sewer Department ("WASD") (collectively, the "MDAD/WASD ERP"); and (3) the Elite financial application utilized by the Housing and Community Development Department ("HCD ERP"), which collectively support financial, accounting, procurement, human capital, payroll, budgeting, reporting, and related administrative functions for Miami-Dade County and various other governmental agencies and offices; and

WHEREAS, the Miami-Dade County Enterprise Resource Planning System ("**ERP System**") serves as the official enterprise system of record used to support the financial, procurement, human capital, payroll, and related administrative functions;

WHEREAS, the ERP System also provides support and may serve as the system of record for some or all of these functions on behalf of various other governmental agencies and offices; and

WHEREAS, INFORMS is a PeopleSoft-based enterprise resource planning system of record that consolidates Financials and Supply Chain Management (FSCM), Human Capital Management (HCM), budget functionality, reporting and analytics, integrations, and supporting technical services into a unified platform and provides authoritative financial and human resources data, standardized business processes, and real-time visibility and also provides support for some of these functions to various other governmental agencies and offices; and

WHEREAS, the MDAD/WASD ERP System is the separate PeopleSoft instance currently used exclusively by the Miami-Dade Aviation Department (MDAD) and the Miami-Dade Water and Sewer Department (WASD), which is maintained separate and apart from INFORMS and provides financial and supply-chain functionality tailored to aviation and water and sewer operations, including general ledger, accounts payable and receivable, procurement, asset management, and project accounting but may integrate with INFORMS or other processes when necessary, including for selected purchasing and vendor workflows; and

WHEREAS, the HCD Elite System is the separate Elite financial application used by the Housing and Community Development Department (HCD), which is maintained separate and apart from both INFORMS and the MDAD/WASD ERP System and is included within the scope of this Agreement only to the extent that it supports financial accounting or related system-access and control functions; and

WHEREAS, the Parties acknowledge that the ERP System presently operates as an integrated enterprise resource planning system supporting numerous business and administrative functions that presently cannot be operationally separated from the system's security and administration of accounting and financial functions without adversely affecting operations; and

WHEREAS, the Parties have agreed that, due to the highly integrated nature of the ERP System, the COCC shall have primary responsibility over control, access, development, operation and security of the entire ERP System ("**ERP Functions**")—including modules that do not relate to system security and administration of finance, accounting, or payroll functions—to avoid unnecessary duplication of services or positions and COCC shall also be entitled to include the necessary funding to perform such ERP Functions as part of its annual budget,

NOW, THEREFORE, in consideration of the mutual promises contained herein, acknowledged as good and valuable consideration, the Parties agree as follows:

1. Section 1 of the Interlocal Transition Agreement is hereby amended. Subsection >>a.<< is added after Section 1 and subsection 1.a. is re-titled >>1.a. Phase One Purpose.<< Insert after amended subsection 1.a. the following:

>>**1.b. Phase Two Purpose**. The purpose of this Second Amendment is to provide for transfer of the ERP Functions from the County to the COCC with funding as set

forth in the FY 2026-27 County Budget and with assets as set forth herein; to authorize the COCC to create the necessary positions to operate the ERP without duplication at the County, while ensuring, to the maximum extent feasible, continuity of services for County residents and a seamless employment transition for affected employees.<<

2. Section 2 of the Interlocal Transition Agreement is amended as follows. "This Agreement shall take effect on the Effective Date and shall terminate on >>December 31, 2028. Thereafter, this Agreement shall automatically renew for successive one (1) year renewal terms (each, a "Renewal Term") unless either Party provides written notice of its intent not to renew at least ninety (90) days prior to the expiration of the then-current term.<<"

3. Section 4 of the Interlocal Agreement is hereby amended. Insert sub-section >>4.1.<< before sub-section a. and label it as >>4.1. Phase One.<< After subsection 4.1.k., insert the following:

>>4.2. Phase Two.

a. Transition to COCC. The County has agreed to transfer the ERP Functions to the COCC. The COCC will have an ongoing responsibility to control, grant access to, develop, operate and maintain the security of the ERP System so as to provide a level of service to the County substantially and materially similar to the level of service the County received during the fiscal year prior to the date of this Second Amendment. The Parties commit to negotiating in good faith and to executing supplemental agreement(s) no later than forty-five (45) business days following the Effective Date relating to the following County functions: supply chain and human capital management, non-payroll and budgeting functions.

b. Positions. The COCC is entitled to create the positions ("**ERP Positions**") necessary to carry out the ERP Functions. In order to avoid duplication of services, the County shall not include any ERP Functions among the job responsibilities of any position within the County Office of Enterprise Strategies ("**OES**"); Enterprise Technology Solutions Division ("**ETS**"); Business Solutions Division in the Strategic Procurement Department ("**SPD**"); Business Solutions Division in the People and Internal Operations Department ("**PIOD**"); Business Solutions Division in MDAD; Business Solutions Division in WASD; or any other County department.

c. **Employees**.

i. Employee Transition. The County agreed to facilitate the transition to COCC of employees serving in OES, ETS, SPD, PIOD, MDAD and WASD supporting the ERP Functions ("**ERP Employees**"). COCC agreed to recognize, to the maximum extent feasible, all classified service rights associated with the equivalent County classification for an ERP Employee, should, as part of the transition, any ERP Employee classifications need to be

retitled to a COCC-specific job classification. In addition, the Parties have agreed, to the maximum extent feasible, to provide for a seamless transfer without any interruption to ERP Employee workflow or change to their benefits (such as medical, dental, vision, life, flex spending, legal services, deferred compensation, and disability program,) with the objective of honoring, to the maximum extent feasible, all existing ERP Employee accrued leave balances (such as annual, sick, holiday and administrative leave balance).

ii. Cross-Walk. For all ERP Employees who accepted an offer of employment with COCC on or before the date of this Second Amendment, the County agrees to negotiate with any applicable collective bargaining units to honor all existing accrued leave balances (such as annual, sick, holiday, and compensatory leave balances), longevity benefits (longevity bonus award and longevity leave accruals), as well as the total years of continuous service with both the County and the COCC for longevity bonus calculations, should such employee decide to seek employment with the County and is hired by the County on or before December 31, 2028, without a break in service, understanding that the County has no obligation to hire any ERP Employee who seeks reemployment with the County.

iii. Relocation. The County agrees that it shall use reasonably diligent efforts to honor requests by COCC to re-locate ERP Employees performing ERP Functions to office space that is closer to the Comptroller Finance Operations staff in the Stephen P. Clark Center Building.<<

4. Section 5 of the Interlocal Agreement is hereby amended. Insert sub-section 5.1 before subsection 5.a. and label it >>5.1. Phase One.<< After subsection 5.1.c., insert the following:

>>5.2. Phase Two.

a. **ERP Assets**. The County has agreed to transfer to the COCC the assets, licenses and artifacts set forth in the attached **Appendix J** ("**ERP Assets**") used by the ERP Employees while employed by the County to support the ERP Functions. COCC will act as custodian of the ERP Assets and hold and safeguard them in accordance with law.

b. **CITD Support**. The Communication, Information, and Technology Department ("**CITD**") will continue to provide the technical support, administration, and configuration of the core network and security (firewalls, active directory, etc.) infrastructure and services that are fundamental to the availability and operation of the ERP System, as these services are critical to the continued operation of the ERP System and will remain the responsibility of CITD. The Parties will establish a separate Service Level Agreement ("**SLA**") that will define the applicable service requirements, responsibilities, service levels, support expectations, and other specific terms governing these services including costs associated for the services included in the SLA. However, until

the Parties enter into a separate SLA, CITD will provide a level of service to the COCC substantially and materially similar to the level of service the County received beforehand.

c. **Training Room**. The County agrees to provide COCC with reasonable access to use the training room designed and built specifically for the enterprise resource planning, training and support functions, located at Overtown Transit Village South, 15th floor, 601 NW 1 Court, Miami, Florida 33136.<<

5. Section 6 of the Interlocal Agreement is hereby amended. Insert >>Phase One.<< before "Budget" in subsection 6.a. Insert the following after subsection 6.b.:

>>6.c. Phase Two Budget.

When determining the amount of funding necessary to perform the ERP Functions, the COCC shall coordinate with MDAD, WASD and HCD to define costs associated with performing ERP Functions for such entities to ensure compliance with appliable laws and regulations unique to MDAD, WASD and HCD and to prevent revenue diversion associated with the support provided by COCC to these County departments.<<

6. Section 25 of the Interlocal Agreement is amended as follows:

25. Entirety of Agreement. This Agreement>>, including all amendments and supplemental agreements thereto<<, and the attachments thereto, incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained in this Agreement. The Parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this Agreement, >>its amendments, or supplemental agreements<< and that this Agreement>>, together with any amendments or supplemental agreements,<< contains the entire agreement between the Parties as to all matters contained herein. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that any oral representations or modifications concerning this Agreement>>, any amendments or supplemental agreements,<< shall be of no force or effect, and that this Agreement may be modified, altered or amended only by a written amendment duly executed by both Parties hereto or their authorized representatives. Notwithstanding the foregoing, the Parties agree and acknowledge that this Agreement is intended to address the purpose identified in Section 1 and it is not intended to comprehensively address all aspects of the relationship between the County and COCC and either's corresponding duties to the other except as expressly set forth herein. Accordingly, the omission from this Agreement of any additional matter concerning the County and COCC shall not be inferred to be a resolution of such matter by the County and the COCC or treated as an amendment to any other agreements that may exist between the County and COCC.

7. All other provisions of the Interlocal Agreement and First Amendment (without extension of section 1 of the First Amendment) shall remain in full force and effect.

IN WITNESS THEREOF, the authorized representative of each Party has executed this Second Amendment to the Interlocal Transition Agreement on the date stated below.

MIAMI-DADE COUNTY, FLORIDA

By: _____ DATE:
County Mayor Daniella Levine Cava

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

By:_____ DATE:
Chairman Anthony Rodriguez

MIAMI-DADE COUNTY CLERK OF THE COURT
AND COMPTROLLER

By:_____ DATE:
Clerk and Comptroller Juan Fernandez-Barquin