Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 11(A)(9)

01-25-07

OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

RESOLUTION NO. R-68-07

RESOLUTION DIRECTING THE COUNTY MANAGER TO INCLUDE IN MANAGER'S MEMORANDUM SPECIFIED INFORMATION REGARDING ALL AGENDA ITEMS PLACED ON THE COMMISSION AGENDA BY THE MANAGER

WHEREAS, the Board of County Commissioners considers a substantial number of agenda items sponsored by the County Manager during each County Commission meeting; and

WHEREAS, agenda items sponsored by the Manager frequently have a fiscal impact on the County; and

WHEREAS, agenda items sponsored by the County Manager may have a separate and distinct impact upon one or more Commission districts; and

WHEREAS, the Board finds that the decision-making process of the Commission would benefit from a memorandum from the County Manager regarding each agenda item sponsored by the Manager which includes the Manager's recommendation, a statement regarding whether the agenda item has a particular impact upon a Commission district, the fiscal impact of the agenda item and funding source, if any, the track record of any recommended contractor and a list of persons responsible for monitoring the contract,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the County Manager is directed to include in a memorandum attached to each agenda item sponsored by the County Manager the following information under separate headings in the following order:

1) **Recommendation**. Each agenda item sponsored by the County Manager shall include a concise recommendation;

2) **Scope of Agenda Item**. Each agenda item sponsored by the County Manager shall state whether the impact of the agenda item is countywide in nature and/or has a separate and distinct impact upon one or more Commission districts;

3) **Fiscal Impact/Funding Source**. Each agenda item sponsored by the County Manager shall describe the fiscal impact of the proposed agenda item, if any, as well as the source of funding, if applicable;

4) **Track Record/Monitor(s)**. Each agenda item sponsored by the County Manager shall state the track record of the person or entity recommended to enter into a contract with the County, as well as the name(s) of the person(s) who will be responsible for monitoring the contract; and

5) **Background**. Each agenda item sponsored by the County Manager shall include a background statement.

The foregoing resolution was sponsored by Commissioner Rebeca Sosa and offered by Commissioner Sally A. Heyman, who moved its adoption. The motion was seconded by Commissioner Dennis C. Moss and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman aye
Barbara J. Jordan, Vice-Chairwoman aye

Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	aye
Joe A. Martinez	aye	Dennis C. Moss	aye
Dorrin D. Rolle	aye	Natacha Seijas	absent
Katy Sorenson	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 25th day of January, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: KAY SULLIVAN
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

5

MEMORANDUM

Agenda Item No. 11(A)(9)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: January 25, 2007

FROM: Murray A. Greenberg County Attorney

SUBJECT: Resolution Directing the County Manager to Include In Manager's Memorandum Specified Information Regarding Agenda Items

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Rebeca Sosa.

Murray A. Greenberg
County Attorney

MAG/dc

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: January 25, 2007

FROM: Murray A. Greenberg, County Attorney

SUBJECT: Agenda Item No. 11(A)(9)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**