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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: November 6, 2007

Agenda Item No. 12(A)(1)

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Equitable Distribution Program Professional Services Agreements
Second and Third Quarter 2007 Ratification Reports

R-1259-07

Recommendation
It is recommended that the Board of County Commissioners (Board) adopt the attached resolution ratifying the County Manager's execution of the Equitable Distribution Program (EDP) Professional Services Agreements (PSA) for the second and third quarters of 2007 as identified on the attached EDP PSA Ratification Reports (Exhibit "A and B"). The EDP was created to provide a process to equitably distribute architectural, engineering and landscape architectural (A/&/E) assignments for projects with an estimated construction cost of less than $1 million. Eighty-five percent (85%) of the County's certified Community Business Enterprise (CBE) firms are EDP participants. Assignments are issued on a rotational basis to eligible firms. Each firm's position in the EDP Pool is based on each of the firm's approved County technical categories and the rotational value of total County dollars awarded ~~and/or paid over the last three (3) years, for County projects.~~

Scope
EDP professional service orders impact the capital improvement plans throughout the entire County and all Commission Districts.

Fiscal Impact/Funding
Funding for the professional services ordered under the EDP is identified at the time of issuance of the service order and is consistent with each department's capital project budgets.

Tracking/Monitor
Each EDP service order specifies the department's contact person responsible for the project. The "EDP Department Project Reports" are available in the Capital Improvements Information System (CIIS). The EDP program is managed by the Office of Capital Improvements, Ian Yorty, Interim Director.

Background
The EDP was established by the Board in June 2001. The EDP is a pre-qualified pool of eligible A/&/E firms designed to increase opportunities for locally based businesses. The objectives of this program are to equitably and expeditiously distribute small capital improvement design projects within the thresholds established in Florida State Statute 287.055 for continuous contracts, as well as to facilitate contract opportunities for architectural and engineering firms. The EDP also affords County departments' access to qualified professionals for smaller projects without necessitating a formal solicitation process. The program is structured to distribute projects to participants through a centralized rotational system based on each firm's prior contracting opportunities with the County. The intent of the legislation adopting the EDP was for all architectural and engineering firms meeting the program's eligibility requirements to receive an opportunity for an EDP professional services agreement.

This program continues to serve its objective in providing many firms with valuable exposure and experience to successfully and more effectively compete in the marketplace. As a result, many new local firms have been able to foster a successful business relationship with the County. From the implementation of the EDP in 2002 to June 30, 2007, there were 311 active EDP firms, eighty-five percent (85%) certified Community Business Enterprise (CBE) firms in the rotational pool; 990 EDP assignments were distributed to 239 of the program participants; and eighty percent (80%) of the firms with assignments have principal addresses in Miami-Dade County.

The program has provided an efficient mechanism for capital departments to access qualified firms, and increase competition. The County has also benefited from the implementation of this program by providing A&E professional services in a more expeditious manner. Historically, the solicitation process for procuring miscellaneous contracts took approximately nine (9) months. The average EDP project award takes approximately thirty (30) days.

In October 2006, many of the original EDP contracts began to expire. Consequently, OCI provided new contracts to the firms in good standing. The attached Second and Third Quarter 2007 Equitable Distribution Program (EDP) Professional Services Agreements (PSA) Ratification Reports list all of the firms that have executed a new contract.

Ian H. Yorty
Special Assistant County Manager,
Interim Director, Office of Capital Improvements

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: November 6, 2007

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 12(A)(1)

Please note any items checked.

_____	**"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**
_____	**6 weeks required between first reading and public hearing**
_____	**4 weeks notification to municipal officials required prior to public hearing**
_____	**Decreases revenues or increases expenditures without balancing budget**
_____	**Budget required**
_____	**Statement of fiscal impact required**
_____	**Bid waiver requiring County Manager's written recommendation**
_____	**Ordinance creating a new board requires detailed County Manager's report for public hearing**
_____	**Housekeeping item (no policy decision required)**
_____	**No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 12(A)(1)
11-06-07

RESOLUTION NO. R-1259-07

RESOLUTION RATIFYING THE COUNTY MANAGER'S ACTIONS, AS AUTHORIZED BY SECTION 2-10.4 OF THE CODE OF MIAMI-DADE COUNTY IN APPROVING AGREEMENTS FOR CONTINUING SERVICES UNDER THE COUNTY'S EQUITABLE DISTRIBUTION PROGRAM

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the actions of the County Manager, as authorized by Section 2-10.4 of the Code of Miami-Dade County, in approving the recommendations listed on Exhibit "A and B" attached hereto and made a part hereof.

The foregoing resolution was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	aye		
Barbara J. Jordan, Vice-Chairwoman	absent		
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	aye
Joe A. Martinez	aye	Dennis C. Moss	aye
Dorrin D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of November, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **KAY SULLIVAN**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.
Oren Rosenthal

Office of Capital Improvements

Equitable Distribution Program (EDP) Continuous Professional Services Agreements

EXHIBIT A
Page 1 of 1

EDP PSA Ratification Report Second Quarter 2007

NOTE: Department work assignments are issued on an as needed basis based on the firms previous award and paid history on County projects.

EDP PSA 2011 A Expires 6/31/2011	Manager Approval	Clerk Approval	Certifications
AAXIS ARCHITECTURE AND DESIGN, INC	03/23/07	03/27/07	DBE*MICRO/SBE
ALBERT R. PEREZ ASSOCIATES. P.A.	01/08/07	01/17/07	
ALDO P. GONZALEZ & ASSOCIATES. INC.	03/23/07	03/27/07	CBE
ASTUR ENGINEERING, CORP	03/23/07	03/27/07	CBE
BCC ENGINEERING, INC.	03/26/07	03/27/07	CBE/DBE
CMF INTERNATIONAL GROUP, INC.	03/23/07	03/27/07	
CORDOVA MENDEZ DESIGN GROUP, INC.	03/26/07	03/27/07	
DEVELOPMENT CONSULTING SERVICES, INC.	01/22/07	01/23/07	CBE/DBE
EDAW, INC.	01/22/07	01/23/07	

EDP PSA 2011 B Expires 6/31/2011	Manager Approval	Clerk Approval	Certifications
FALCON+BUENO	1/30/2007	2/2/2007	
G & A CONSULTING ENGINEERING GROUP, INC.	03/26/07	03/27/07	CBE/DBE
GEOSOL, INC.	03/23/07	03/27/07	CBE/DBE*MICRO/SBE
McMAHON ASSOCIATES, INC.	03/26/07	03/27/07	

EDP PSA 2011 C Expires 9/31/2011	Manager Approval	Clerk Approval	Certifications
R.E. CHISHOLM ARCHITECT	01/08/07	01/17/07	
RED DESIGN GROUP, LLC.	03/23/07	03/27/07	CBE/DBE*MICRO/SBE
RODRIGUEZ PETERSON & PORRAS ARCHITECTS, INC.	01/30/07	02/02/07	CBE
TECHNO ENGINEERING, INC. (FORMERLY TECHNO ELECTRIC, INC.)	01/17/07	01/18/07	CBE/DBE
TUBOSON GIWA & PARTNERS, INC.	02/14/07	02/16/07	CBE*MICRO/SBE
VZA ARCHITECTS, P.A. DBA ZAG	03/23/07	03/27/07	CBE/DBE

Office of Capital Improvements

Equitable Distribution Program (EDP) Continuous Professional Services Agreements

EXHIBIT B
Page 1 of 1

EDP PSA Ratification Report Third Quarter 2007

NOTE: Department work assignments are issued on an as needed basis based on the firms previous award and paid history on County projects.

EDP PSA 2011 A Expires 03/31/2011	Manager Approval	Clerk Approval	Certifications
Acai Associates, Inc.	04/23/07	04/24/07	CBE
Advance Transportation Engineering Consultants, Inc.	05/01/07	05/03/07	CBE*DBE*MICRO/SBE
Bermello, Ajamil & Partners, Inc.	05/16/07	05/17/07	
Brindley Pieters & Associates, Inc.	04/04/07	04/05/07	DBE*SBE
Bureau Veritas Of North America, Inc.	04/23/07	04/24/07	
C.A.P. Government, Inc.	04/23/07	04/24/07	
CH Perez & Associates Consulting Engineers, Inc.	04/23/07	04/24/07	CBE*DBE
Chalgub, Inc.	04/23/07	04/24/07	
Corzo Castella Carballo Thompson Salman (C3TS)	04/04/07	04/05/07	
Craig A. Smith & Associates, Inc.	04/04/07	04/05/07	
Crossroads Engineering Data, Inc.	05/01/07	05/03/07	
David Plummer & Associates, Inc.	05/15/07	05/16/07	
Delta Surveyors, Inc.	05/07/07	05/08/07	CBE*DBE*MICRO/SBE
Design Tech International, Inc.	05/07/07	05/08/07	
DNA Design and Architecture	06/20/07	06/22/07	
Douglas Wood & Associates, Inc.	06/29/07	07/02/07	

EDP PSA 2011 B Expires 5/31/2011	Manager Approval	Clerk Approval	Certifications
F.J. Engineering, Inc.	06/20/07	06/22/07	CBE*DBE*MICRO/SBE
Forbes Architects, Inc.	04/23/07	04/24/07	
Ideal Architectural Design, P.A.	05/16/07	05/17/07	CBE*DBE*MICRO/SBE
Inframap, Corp.	06/29/07	07/02/07	
Initial Engineers, P.A.	05/25/07	05/30/07	CBE*DBE*MICRO/SBE
JSK International, Inc.	04/23/07	04/24/07	
K. M. Engineering Consultants, Inc.	05/01/07	05/03/07	CBE*MICRO/SBE
Keith and Schnars, P.A.	05/16/07	05/17/07	
Landera Associates, Inc.	05/07/07	05/08/07	CBE
Millan, Swain & Associates, Inc.	06/07/07	06/08/07	CBE*SBE
Miller, Legg & Associates, Inc.	04/23/07	04/24/07	
Network Engineering Services, Inc.	04/16/07	04/17/07	CBE*DBE*MICRO/SBE
Nifah and Partners consulting Engineering, Inc.	05/25/07	05/30/07	CBE*DBE*MICRO/SBE

EDP PSA 2011 C Expires 9/31/2011	Manager Approval	Clerk Approval	Certifications
Palenzuela and Hevia Design Group	05/25/07	05/30/07	
Parsons Transportation Group, Inc.	06/20/07	06/22/07	
Planning and Economics Group, Inc.	05/31/07	06/01/07	CBE*DBE*MICRO/SBE
Reynolds, Smith & Hill	05/01/07	05/03/07	
RO Architects + Planners, Inc.	05/04/07	05/07/07	MICRO/SBE
Rodolfo Ibarra PE, P.A.	06/07/07	06/08/07	CBE*MICRO/SBE
Rodriguez Architects, Inc.	06/07/07	06/08/07	CBE*DBE