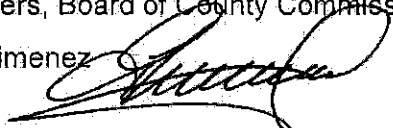


# Memorandum



**Date:** June 30, 2015

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Recommendation for Approval to Establish a Pre-Qualification Pool for Sodium Polyphosphate

Agenda Item No. 8(F)(6)

Resolution No. R-566-15

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, RTQ-00159, for the purchase of sodium polyphosphate on behalf of the Miami-Dade Water and Sewer Department. The Water and Sewer Department will use this pool to purchase liquid sodium polyphosphate and granular (solid) sodium polyphosphate. The chemicals are used in the treatment of municipal water supplies to control lead and copper levels. The chemicals are also used for corrosion control, which prevents the buildup of scale deposits such as calcium and magnesium in water pipelines. Sodium polyphosphate in liquid form is used for water treatment at the Alexander Orr, John E. Preston, and Hialeah Water Treatment Plants, and the granular form is used at the Leisure City Water Treatment Plant. All chemicals purchased under this pool must comply with federal and industry standards, including American National Standards Institute Standard 60 regarding drinking water additives.

## Scope

The impact of this item is countywide in nature.

## Fiscal Impact/Funding Source

The fiscal impact for the eight (8) year term is \$7,975,000 and will replace the current contract, 6873-4/13, which is for six (6) years and six (6) months and valued at \$14,659,760. The proposed pool's method of award has been revised from a fixed price schedule under the existing contract to a pre-qualification pool. This will allow the County to take advantage of industry cost reductions and maximize competitive pricing while ensuring resource availability. The allocation, as seen in the table below, has been reduced based on an overall reduction in industry pricing for the chemicals and the Water and Sewer Department's projected usage over the term of the pool.

Department	Allocation	Funding Source	Contract Manager
Water and Sewer	\$7,975,000	Proprietary Funds	Gregory Hicks
<b>Total:</b>	<b>\$7,975,000</b>		

## Track Record/Monitor

Allan M. Garcia of the Internal Services Department is the Procurement Contracting Officer.

## Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

**Vendors Pre-Qualified for Pool**

A Request to Qualify (RTQ) was issued on February 20, 2015 under full and open competition. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Five (5) vendors responded to the solicitation and all satisfied the pre-qualification criteria.

<b>Vendor</b>	<b>Address</b>	<b>Principal</b>
American Water Chemicals, Inc.	1802 Corporate Center Lane Plant City, FL	Mohannad Almaliki
Brenntag Mid-South, Inc.	1405 Highway 136 West Henderson, KY	Joel R. Hopper
Carus Corporation	315 Fifth Street Peru, IL	Inga Carus
F2 Industries, LLC	423 Smyrna Square Drive, Suite C Smyrna, TN	Rory Ferrell
Shannon Chemical Corporation	602 Jeffers Circle Exton, PA	Daniel C. Flynn

**Vendors Not Pre-Qualified for Pool**

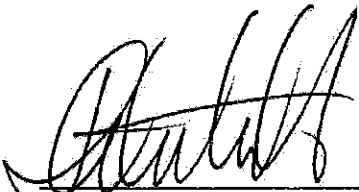
None

**Due Diligence**

Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two (2) percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition. An SBE set-aside applies for spot market competition up to \$100,000 when there are three (3) or more SBE-certified firms available.
- The Living Wage Ordinance does not apply.

  
\_\_\_\_\_  
Jack Osterholt  
Deputy Mayor




# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** June 30, 2015

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(6)  
6-30-15

RESOLUTION NO.      R-566-15

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00159 IN A TOTAL AMOUNT UP TO \$7,975,000.00 FOR PURCHASE OF SODIUM POLYPHOSPHATE FOR THE WATER AND SEWER DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38 AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes the establishment of prequalification pool RTQ-00159 for the purchase of sodium polyphosphate for the Water and Sewer Department in a total amount up to \$7,975,000.00 and authorizes the County Mayor or County Mayor's designee to: (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document is on file with the Internal Services

Department, Procurement Management Services Division, who shall also maintain copies of any all resulting contracts. The solicitation documents and resulting contracts are available upon request.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

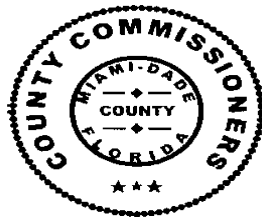
	Jean Monestime, Chairman	aye	
	Esteban L. Bovo, Jr., Vice Chairman	aye	
Bruno A. Barreiro	aye	Daniella Levine Cava	aye
Jose "Pepe" Diaz	absent	Audrey M. Edmonson	aye
Sally A. Heyman	aye	Barbara J. Jordan	aye
Dennis C. Moss	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye	Xavier L. Suarez	aye
Juan C. Zapata	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 30<sup>th</sup> day of June, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**  
Deputy Clerk



Approved by County Attorney as to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "Hugo", is written over a horizontal line.

Hugo Benitez