

# Memorandum



**Date:** February 4, 2020

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(6)

**From:** Carlos A. Gimenez  
Mayor

Resolution No. R-101-20

**Subject:** Recommendation for Approval to Award FB-01293, Vehicle Rental Services

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve competitive contract awards of, *Contract No. FB-01293, Vehicle Rental Services*, to Royal Rent A Car Systems of Florida, Inc. and Enterprise Leasing Company of Florida, LLC for use by multiple County Departments. The contract will provide vehicle rental services for various vehicle classifications, including compact, economy, full sized sedans and sport utility vehicles, pickup trucks and vans as needed, on a daily, weekly, monthly or bi-annual basis. On February 2, 2015, the Board, through Resolution No. R-101-15, awarded the current contract 8809-0/19, Vehicle Rental Services for a five-year term.

To ensure availability, this replacement contract is being awarded to two vendors, based on the lowest fixed rental rate per vehicle classification, in the aggregate. County staff shall first issue purchase orders to the awarded vendor with the lowest fixed rate per required vehicle class. If the lowest awarded vendor is unable to meet the purchase order requirements, staff may then order from the next lowest awarded vendor offering the same vehicle class required. While no estimated quantities of utilization were available at the time of bidding, County staff has evaluated the bids and determined that the absence of estimated quantities did not affect the proposed award recommendation or the best interests of the County: each vendor bid lower for all lease terms contained within each evaluated "aggregate" bid. Vehicle Rental Services are critical to the daily operations for multiple departments. Examples include:

- 1) The Police Department rents varying vehicle models for undercover operations.
- 2) The Parks, Recreation and Open Spaces Department typically leases vans during the summer to transport children to and from field trips or for special events such as the Great Parks Summit and Junior Olympics.
- 3) The Department of Transportation and Public Works has historically leased vehicles for its 12 divisions as a means of temporarily meeting vehicle needs, and is reliant on these services until such time as permanent vehicles are received in inventory.
- 4) The Miami-Dade Corrections and Rehabilitation Department uses this contract for rental vehicles on an as needed basis. Rental units are needed when vehicles are unavailable, beyond repair, or as a bridge when new replacement vehicles are procured and awaiting delivery. Specifically, the department rents cargo vans, SUVs, and sedans necessary for the operations of the department.
- 5) The Public Housing and Community Development Department rents passenger vans to drop off temporary hires (Maintenance Repairers) for ongoing maintenance support for Public Housing daily operations and vacancy preparations.
- 6) The Water and Sewer Department uses this contract for rental vehicles on an as needed basis. Rental units are needed when vehicles are unavailable in WASD's Fleet, beyond repair, or as a bridge when new replacement vehicles are procured and awaiting delivery.

This replacement solicitation was advertised under full and open competition on September 19, 2019. Two responses were received from local vendors and both are being recommended for award. Upon advertisement, 2,492 vendors were notified, of which 10 were identified and invited to participate in this solicitation as a result of outreach efforts by staff.

This item is placed for Board review pursuant to Miami-Dade County Code Section 29-124(f). The Board may only consider this item if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the issuance of this recommendation. If CITT has not forwarded a recommendation and 45 days have not elapsed since the issuance of this recommendation, a withdrawal of this item will be requested.

### **Scope**

The scope of this item is countywide in nature.

### **Fiscal Impact/Funding Source**

The fiscal impact for the five-year term is \$28,314,600. The current contract, 8809-0/19, is valued at \$28,569,000 for a five-year, three-month term and expires on May 28, 2020. The allocation under the replacement contract is slightly lower than the cumulative allocation of the current contract based on the departments' projected usage.

| Department                               | Allocation          | Funding Source                | Contract Manager       |
|------------------------------------------|---------------------|-------------------------------|------------------------|
| Clerk's Office                           | \$150,000           | Clerk Revenue                 | Charis Lubeck          |
| Community Action and Human Services      | \$25,000            | General Fund / Federal Funds  | Richard Signori        |
| Corrections and Rehabilitation           | \$750,000           | General Fund                  | Zuleika Davidson       |
| Elections                                | \$553,800           | General Fund                  | Michael Martinez       |
| Fire Rescue                              | \$130,000           | Fire District Funds           | Marianela Betancourt   |
| Information Technology                   | \$162,000           | Internal Service Funds        | Yuly Chaux-Ramirez     |
| Internal Services                        | \$425,000           | Internal Service Funds        | Rey Llerena            |
| Parks, Recreation and Open Spaces        | \$3,932,600         | General Fund                  | Tametria Harris        |
| Police                                   | \$16,864,000        | General Fund                  | Laura Romano           |
| PortMiami                                | \$523,200           | Proprietary Funds             | Gyselle Pino           |
| Public Housing and Community Development | \$350,000           | Federal Funds                 | Indira Rajkumar-Futch  |
| Regulatory and Economic Resources        | \$200,000           | Proprietary Funds             | Manuel Blanco          |
| Solid Waste Management                   | \$75,000            | Proprietary and General Funds | Karina Careaga         |
| Transportation and Public Works          | \$2,500,000         | DTPW Operating                | Angela Mathews-Tranumn |
| Water and Sewer                          | \$1,674,000         | Proprietary Funds             | Fred Taylor            |
| <b>Total:</b>                            | <b>\$28,314,600</b> |                               |                        |

### **Track Record/Monitor**

Vanessa Stroman of the Internal Services Department is the Procurement Contracting Manager.

### **Delegated Authority**

Upon Board approval, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Vendors Recommended for Award**

The County advertised an Invitation to Bid under full and open competition. Upon advertisement, 2,492 vendors were notified, including 10 that were invited via email as a result of the outreach efforts by staff. Nine vendors downloaded the bid packet, and two bid submittals were received in response to the solicitation. Both vendors have local addresses and are being recommended for award for all vehicle classifications based on price.

| Vendor                                     | Principal Address                      | Local Address*                    | Number of Employee Residents    | Principal     |
|--------------------------------------------|----------------------------------------|-----------------------------------|---------------------------------|---------------|
|                                            |                                        |                                   | 1) Miami-Dade<br>2) Percentage* |               |
| Enterprise Leasing Company of Florida, LLC | 5105 Johnson Road<br>Coconut Creek, FL | 14000 SW 119<br>Street, Miami, FL | 765                             | Rick A. Short |
|                                            |                                        |                                   | 35%                             |               |
| Royal Rent A Car Systems of Florida, Inc.  | 3650 NW South River Drive, Miami, FL   | Same                              | 38                              | Ismael Perera |
|                                            |                                        |                                   | 76%                             |               |

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County as compared to the vendor's total workforce.

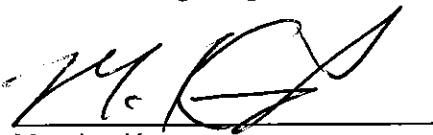
**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the client departments. This resulted in an expanded scope of services and technical specifications to include current industry standard classifications.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference were applied where permitted by the funding source.
- The Living Wage does not apply.



Maurice Kemp  
Deputy Mayor

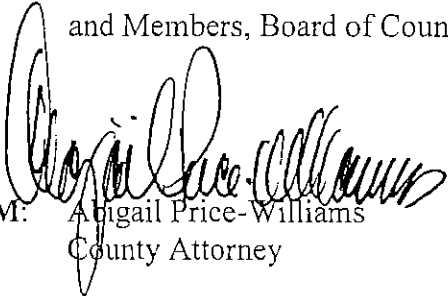


# MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: February 4, 2020

FROM:   
Abigail Price-Williams  
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(6)  
2-4-20

RESOLUTION NO.      R-101-20

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01293 FOR THE PURCHASE OF VEHICLE RENTAL SERVICES TO ROYAL RENT A CAR SYSTEMS OF FLORIDA, INC., AND ENTERPRISE LEASING COMPANY OF FLORIDA, LLC. MULTIPLE DEPARTMENTS WILL UTILIZE THE CONTRACT WITH AN AMOUNT NOT TO EXCEED \$28,314,600.00, FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves award of Contract No. FB-01293 for the purchase of vehicle rental services to Royal Rent A Car Systems of Florida, Inc., and Enterprise Leasing Company of Florida, LLC with an amount not to exceed \$28,314,600.00, for a five-year term; and authorizes the County Mayor or County Mayor's designee to give notice of this award, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan** who moved its adoption. The motion was seconded by Commissioner **Joe A. Martinez** and upon being put to a vote, the vote was as follows:

|                                |               |                      |               |
|--------------------------------|---------------|----------------------|---------------|
| Audrey M. Edmonson, Chairwoman | <b>aye</b>    |                      |               |
| Rebeca Sosa, Vice Chairwoman   | <b>aye</b>    |                      |               |
| Esteban L. Bovo, Jr.           | <b>aye</b>    | Daniella Levine Cava | <b>aye</b>    |
| Jose "Pepe" Diaz               | <b>absent</b> | Sally A. Heyman      | <b>aye</b>    |
| Eileen Higgins                 | <b>aye</b>    | Barbara J. Jordan    | <b>aye</b>    |
| Joe A. Martinez                | <b>aye</b>    | Jean Monestime       | <b>aye</b>    |
| Dennis C. Moss                 | <b>aye</b>    | Sen. Javier D. Souto | <b>absent</b> |
| Xavier L. Suarez               | <b>absent</b> |                      |               |

The Chairperson thereupon declared the resolution duly passed and adopted this 4<sup>th</sup> day of February, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Linda L. Cave**

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Hugo Benitez



## Memorandum



**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Javier A. Betancourt, Executive Director

**Date:** December 19, 2019

**Re: CITT AGENDA ITEM 5B:**  
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST  
RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE  
AWARD OF CONTRACT NO. FB-01293 FOR THE PURCHASE OF VEHICLE RENTAL  
SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS  
FOR A FIVE-YEAR TERM IN AN AMOUNT NOT TO EXCEED **\$2,500,000.00**; AND  
AUTHORIZE THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE  
NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDERS TO  
GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT  
PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA  
AND IMPLEMENTING ORDER 3-38 (DTPW – BCC Legislative File No. 192803) **NO  
SURTAX FUNDS REQUESTED**

On December 18, 2019, the CITT voted (7-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 19-073. The vote was as follows:

Joseph Curbelo, Chairperson – Aye  
Alfred J. Holzman, 1<sup>st</sup> Vice Chairperson – Aye  
Oscar J. Braynon, 2<sup>nd</sup> Vice Chairperson – Aye

Glenn J. Downing, CFP® – Aye  
Prakash Kumar – Absent  
Jonathan Martinez – Absent  
Marilyn Smith – Absent  
Robert Wolfarth – Aye

Jose Jimenez – Absent  
Hon. Anna E. Lightfoot-Ward, Ph.D. – Absent  
Miles E. Moss, P.E. – Aye  
L. Elijah Stiers, Esq. – Aye

c: Jennifer Moon, Deputy Mayor  
Bruce Libhaber, Assistant County Attorney