

Memorandum



Date: July 8, 2020

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(7)

Resolution No. R-635-20

Subject: Recommendation for Approval of Additional Expenditure Authority to Contract No. L8523-1/28, iNovah Software Maintenance/Professional Services

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to Legacy Contract No. L8523-1/28, iNovah Software Maintenance/Professional Services, for the Information Technology Department on behalf of multiple County departments. Additional expenditure authority of \$359,033 is needed to purchase software licenses, professional services, and maintenance and support services, of which \$216,897 is for the current term and \$142,136 is for the option to renew term.

This contract was awarded by the Board in October 2018 for a five-year term through Resolution R-986-18, with an amount of \$720,000 for the initial term and \$834,000 for the option to renew term. Additional expenditure authority in the amount of \$144,000 was approved under delegated authority.

The iNovah software was initially implemented for the Clerk of Courts to process payments for code enforcement. Over the years, multiple departments and entities have utilized this service through the Clerk of Courts. The Clerk of Courts is in the process of transitioning their current iNovah system. As a result, certain code enforcement responsibilities have been transferred to the Finance Department and the remaining departments and entities using the code enforcement application will be transitioned as well. Moving forward, Information Technology will implement and manage the iNovah enterprise application on behalf of various departments.

The additional expenditure authority will be used as follows:

1. Information Technology Department is requesting \$299,033, of which \$171,400 is for the current term and \$127,633 is for the option to renew term, to implement and maintain the iNovah Enterprise Revenue Management (ERM) module for multiple department. The iNovah ERM includes a feature-rich cashiering module, iNovah Cashier, for in person customer transactions. This module was specifically designed to support government entities.
2. Information Technology Department on behalf of PortMiami is requesting \$60,000, of which \$45,497 is for the current term and \$14,503 is for the option to renew term, to upgrade their current system to accept Europay, Mastercard, and Visa (EMV) payments. This allows for the transition from "swipe-and-sign" cards to "chip-and-signature" cards equipped with EMV chips. The chip's processing method makes transactions more secure and helps reduce credit card fraud.

iNovah system is proprietary and there are no other vendors authorized or certified to provide this service. Accordingly, it is in the County's best interest to authorize the additional expenditure authority

to continue purchasing software licenses, professional services, and maintenance and support services which are necessary for the existing system.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The current contract term expires on October 31, 2023 and has a current cumulative allocation of \$864,000. If this request for additional expenditure authority of \$216,897 for the current term, and \$142,136 for the option to renew term is approved, the contract will have a total modified cumulative allocation of \$1,223,033, should the County choose to exercise the one, five-year option to renew term. If the option to renew is not exercised the contract will have a modified cumulative allocation of \$1,080,897 for the current term.

Department	Existing Cumulative Allocation	Additional Allocation Requested for Current Term and Option to Renew	Modified Cumulative Allocation	Funding Source	Contract Manager
Clerk of Courts	\$452,000	\$0	\$452,000	Clerk Revenue	John Gutierrez
Information Technology	\$171,000	\$359,033	\$530,033	Internal Service Funds	Lourdes Betancourt
Water and Sewer	\$241,000	\$0	\$241,000	Proprietary Funds	Frederick Taylor
Total:	\$864,000	\$359,033	\$1,223,033		

Track Record/Monitor

Sade Chaney of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals, extensions or cancellation, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
N. Harris Computer Corporation dba System Innovators	400-1 Antares Drive, Ottawa Ontario, Canada	None	Jamal Baksh

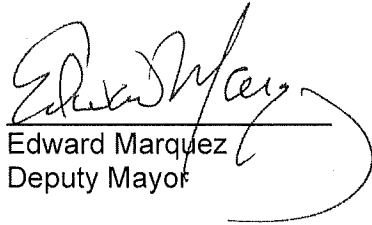
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners
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Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply.



Edward Marquez
Deputy Mayor

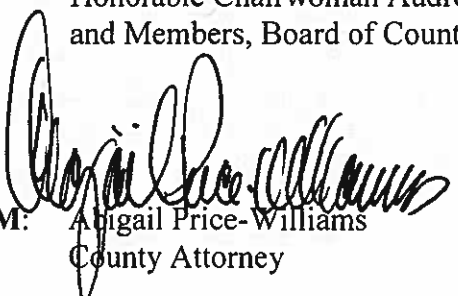


MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: July 8, 2020

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
7-8-20

RESOLUTION NO. R-635-20

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$359,033.00, CONSISTING OF \$216,897.00 FOR THE CURRENT TERM AND \$142,136.00 FOR THE OPTION TO RENEW TERM, FOR A MODIFIED TOTAL CONTRACT AWARD OF \$1,223,033.00 FOR LEGACY PURCHASE CONTRACT NO. L8523-1/28 FOR THE PURCHASE OF INOVAH SOFTWARE MAINTENANCE/PROFESSIONAL SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWALS, EXTENSIONS OR CANCELLATIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in an amount up to \$359,033.00, consisting of \$216,897.00 for the current term and \$142,136.00 option to renew term, for a modified total contract award of \$1,223,033.00 for legacy purchase Contract No. L8523-1/28 for the purchase of iNovah Software Maintenance/Professional Services for the Information Technology Department.

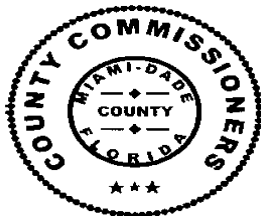
Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of Contract No. L8523-1/28, including any renewals, extensions or cancellations, pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and

Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Joe A. Martinez** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	aye
Rebeca Sosa, Vice Chairwoman	aye
Esteban L. Bovo, Jr.	aye
Jose "Pepe" Diaz	aye
Eileen Higgins	aye
Joe A. Martinez	aye
Dennis C. Moss	aye
Xavier L. Suarez	aye
Daniella Levine Cava	aye
Sally A. Heyman	aye
Barbara J. Jordan	aye
Jean Monestime	aye
Sen. Javier D. Souto	aye

The Chairperson thereupon declared this resolution duly passed and adopted this 8th day of July, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Melissa Adames**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

OR

Oren Rosenthal