

Memorandum



Date: July 8, 2020

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(10)

Resolution No. R-638-20

Subject: Request for Approval to Exercise Option to Renew Terms and Authorize Additional Expenditure Authority for the Current Term and Option to Renew Term to Contract No. 18220, Workforce Management Systems, and Related Products and Services

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority and approval to exercise the option to renew terms to *Contract No. 18220, Workforce Management Systems, and Related Products and Services* for the Information Technology Department on behalf of multiple departments. The department is requesting additional expenditure authority in the amount of \$822,532 for the current term and approval to exercise the three, one-year option to renew terms with \$1,251,408 in expenditure authority for software licenses, professional services, and associated maintenance and support.

Information Technology manages this contract on behalf of the MDCR, MDFR, and the MDPD Communications Bureau. The contract provides Kronos Telestaff software and is the industry standard solution for public safety entities. The software is utilized for schedule automation, staff emergency notification, and overtime management improvement. Information Technology will continue to monitor the availability of other market solutions during the contract term to ensure that continued use of this system is in the County's best interest.

Prior to this contract access, licenses and services were purchased through a competitively accessed Harford County Public Schools (HCPS) U.S. Communities Contract No. 14-JLR-003. In 2018, the Miami-Dade Corrections and Rehabilitation Department (MDCR) identified a need for a solution to assist the department in managing overtime expenditure. Market research was conducted, and the Kronos Telestaff software was deemed as the best solution to meet the department's need. It was determined the solution was owned by the County and implemented in the Miami-Dade Fire Rescue Department (MDFR) and the Miami-Dade Police Department (MDPD) Communications Bureau. As a result, additional software licenses and professional services were purchased and implemented for MDCR.

The current competitive contract was awarded in March 2019, by Cobb County, Georgia, acting as the lead agency for U.S. Communities (now known as OMNIA Partners) for a three-year term with three, one-year option to renew terms. The County accessed the contract under delegated authority to purchase software licenses and support services required to address existing County needs. The additional expenditure authority being requested will address new license needs for the MDPD Communications Bureau as well as ongoing maintenance and support services projected through March 2025.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract term expires on March 17, 2022 and has a current cumulative allocation of \$400,000. If this request for additional expenditure authority of \$822,532 for the current term, and \$1,251,408 for the three, one-year option to renew terms is approved, the contract will have a total modified cumulative allocation of \$2,473,940 and will expire on March 17, 2025, should the County choose to exercise all

optional terms. The requested allocation is based on software licenses and services needed to support user departments.

Department	Existing Cumulative Allocation	Additional Allocation Requested: Current Term and Option to Renew Terms	Modified Cumulative Allocation	Funding Source	Contract Manager
Information Technology	\$400,000	\$2,073,940	\$2,473,940	Internal Service Funds	Julian Manduley
Total:	\$400,000	\$2,073,940	\$2,473,940		

Track Record/Monitor

Sade Chaney of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals, extensions or cancellation, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

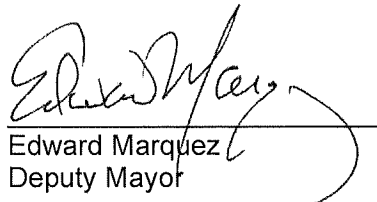
Vendor	Principal Address	Local Address	Principal
Kronos Systems Incorporated	900 Chelmsford Street Lowell, MA	None	Aron Ain

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply.



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: July 8, 2020

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(10)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(10)
7-8-20

RESOLUTION NO. R-638-20

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE THREE, ONE-YEAR OPTION TO RENEW TERMS AND AUTHORIZING ADDITIONAL TIME AND AN INCREASE OF THE CONTRACT IN AN AMOUNT UP TO \$2,073,940.00 FOR A MODIFIED CONTRACT AMOUNT OF \$2,473,940.00 FOR COBB COUNTY, GEORGIA CONTRACT NO. 18220 FOR THE PURCHASE OF WORKFORCE MANAGEMENT SYSTEMS, AND RELATED PRODUCTS AND SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT ON BEHALF MULTIPLE COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWALS, EXTENSIONS OR CANCELLATION PROVISIONS, PURSUANT TO COUNTY CODE SECTION 2-8.1 AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

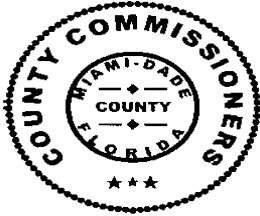
Section 1. This Board authorizes the County Mayor or County Mayor's designee to exercise the three, one-year option to renew terms and authorizes additional time and an increase of the contract in an amount up to \$2,073,940.00 for a modified contract amount of \$2,473,940.00 for the accessed, competitively procured and awarded Cobb County, Georgia Contract No. 18220 for the purchase of workforce management systems, and related products and services for the Information Technology Department on behalf multiple County departments.

Section 2. This Board further authorizes the County Mayor or County Mayor’s designee to exercise all provisions of such contract, including any renewals, extensions or cancellation provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa** , who moved its adoption. The motion was seconded by Commissioner **Joe A. Martinez** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	aye		
Rebeca Sosa, Vice Chairwoman	aye		
Esteban L. Bovo, Jr.	aye	Daniella Levine Cava	aye
Jose “Pepe” Diaz	aye	Sally A. Heyman	aye
Eileen Higgins	aye	Barbara J. Jordan	aye
Joe A. Martinez	aye	Jean Monestime	aye
Dennis C. Moss	aye	Sen. Javier D. Souto	aye
Xavier L. Suarez	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 8th day of July, 2020 . This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Melissa Adames

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "OR", is written over a horizontal line.

Oren Rosenthal