

Memorandum



Date: October 6, 2020

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(13)

Resolution No. R-957-20

Subject: Request for Approval of a Legacy Purchase under Contract No. 234A-3,
ADPICS/FAMIS Maintenance and Support

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize this request for a legacy purchase under *Contract No. 234A-3, ADPICS/FAMIS Maintenance and Support* (the "Contract"). Approval for a legacy purchase is being requested by the Finance and Internal Services Departments, pursuant to Section 2-8.1(b)(2) of the Miami-Dade County Code, to authorize additional purchases under the Contract not to exceed \$366,000 and a one-year extension of the contract term with four one-year option to renew periods for continued maintenance and support services for the Advanced Purchasing and Inventory Control System (ADPICS) and online Financial Accounting Management Information System (FAMIS) systems. This item does not delegate authority to the County Mayor to exercise any of the option-to-renew periods. If deemed necessary, subsequent and separate Board approval will be requested for the exercise of the option-to-renew periods.

The County initially implemented the FAMIS and ADPICS systems in August 1999; however, this legacy contract was awarded through Resolution No. R-864-05 on July 7, 2005 for a two-year term with three, one-year options to renew. The Board subsequently approved additional time and expenditure authority through Resolutions R-730-10 and R-714-15. The current expiration date is December 31, 2020. The FAMIS and ADPICS Systems are used to support the County's purchasing and financial operations. FAMIS is managed by the Finance Department and is used countywide to perform online financial management processes. ADPICS is managed by the Internal Services Department and is used countywide to manage and administer procurement contracts and vendor profile management.

The requested additional time and money are needed for continued maintenance and support services until the replacement system, PeopleSoft Enterprise Resource Planning (ERP) system, is fully implemented. The County invested in the current systems to manage various finance and procurement functions, and they serve as the primary systems for finance, purchasing and other related services. Both FAMIS and ADPICS are proprietary legacy mainframe applications.

Cogsdale Corporation is the proprietary owner of the software supporting both systems and, as such, is the sole vendor capable of providing the required licenses and associated maintenance and support services. The aging systems are set to be replaced by the PeopleSoft ERP system in the coming year. Until the new system has been fully implemented and all data has been transferred and stored, it will be necessary to have continued support for the current systems to ensure the County maintains access to historical data. It will also be necessary to procure professional services to assist with the data conversion to the new ERP system. Therefore, it is in the County's best interest to award this legacy purchase pursuant to Section 2-8.1(b)(2) of the County Code to ensure continued uninterrupted maintenance and support services for these critical systems.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The current contract term expires on December 31, 2020. By approving this request, the Board authorizes expenditures under the Contract not to exceed \$366,000 for the term ending December 31, 2021. The \$366,000 is required for the annual maintenance and support services fees.

Should the County find it necessary to exercise the four, one-year option-to-renew periods, the authority to exercise the option-to-renew periods along with additional expenditure authority will be requested from the Board.

Department	Allocation Requested	Funding Source	Contract Manager
Finance	\$366,000	Operating Funds	Joaquin Bello
Total:	\$366,000		

Track Record/Monitor

Sade Chaney of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

With the exception of the exercise of the option-to-renew periods, the County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract. Additionally, the County Mayor or the County Mayor's designee will have the authority to exercise any extensions or take any actions authorized pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

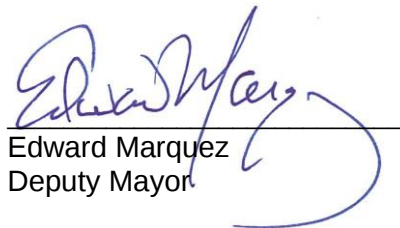
Vendor	Principal Address	Local Address	Principal
Cogsdale Corporation	1 Antares Drive Suite 400 Ottawa, Ontario	None	Jeff Bender

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply.



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: October 6, 2020

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(13)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(13)
10-6-20

RESOLUTION NO. R-957-20

RESOLUTION AUTHORIZING LEGACY PURCHASE PURSUANT TO SECTION 2-8.1(B)(2) OF THE COUNTY CODE FOR A ONE YEAR TERM AND IN AN AMOUNT NOT TO EXCEED \$366,000.00 FOR CONTRACT NO. 234A-3 TO COGSDALE CORPORATION FOR THE PURCHASE OF ADPICS/FAMIS MAINTENANCE AND SUPPORT FOR THE FINANCE AND INTERNAL SERVICES DEPARTMENTS; AND, EXCEPT FOR THE EXERCISE OF OPTION-TO-RENEW PERIODS, AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT AND EXERCISE ANY EXTENSIONS OR TAKE ANY ACTIONS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

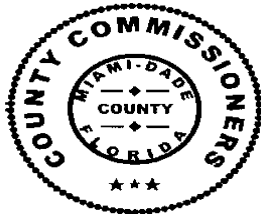
Section 1. This Board authorizes a legacy purchase pursuant to Section 2-8.1(b)(2) of the County Code for a one year term and in an amount not to exceed \$366,000.00 for Contract No. 234A-3 to Cogsdale Corporation for the purchase of Adpics/Famis maintenance and support for the Finance and Internal Services Departments.

Section 2. Except for the exercise of any option-to-renew periods, this Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract and authorizes the County Mayor or the County Mayor's designee to exercise any extensions or take any actions authorized pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 Separate Board approval is required for the exercise of any option-to-renew periods. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	aye
Rebeca Sosa, Vice Chairwoman	aye
Esteban L. Bovo, Jr.	aye
Jose "Pepe" Diaz	aye
Eileen Higgins	aye
Joe A. Martinez	aye
Dennis C. Moss	absent
Xavier L. Suarez	aye
Daniella Levine Cava	aye
Sally A. Heyman	aye
Barbara J. Jordan	aye
Jean Monestime	aye
Sen. Javier D. Souto	aye

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of October, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Melissa Adames**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

HBO/

Hugo Benitez