

MEMORANDUM

Agenda Item No. 3(A)(4)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

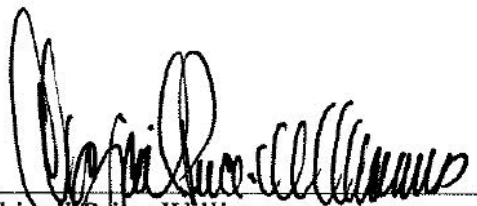
DATE: October 6, 2020

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
from the Parks, Recreation and
Open Spaces Department for
the July 2, 2020 "Jazz on
Juneteenth" event sponsored by
the Historic Hampton House
Community Trust, Inc. in an
amount of \$4,900.00 to be
funded from the balance of the
District 3 FY 2019-20 In-Kind
Reserve

Resolution No. R-916-20

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairwoman Audrey M. Edmonson.



Abigail Price-Williams
County Attorney

APW/smm



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: October 6, 2020

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(A)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(4)

10-6-20

RESOLUTION NO. _____ R-916-20

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE JULY 2, 2020 “JAZZ ON JUNETEENTH” EVENT SPONSORED BY THE HISTORIC HAMPTON HOUSE COMMUNITY TRUST, INC. IN AN AMOUNT OF \$4,900.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 3 FY 2019-20 IN-KIND RESERVE

WHEREAS, the Historic Hampton House Community Trust, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the July 2, 2020 “Jazz on Juneteenth” event in an amount of \$4,900.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Historic Hampton House Community Trust, Inc. is a not-for-profit organization; and

WHEREAS, the “Jazz on Juneteenth” event is a free drive-in concert, which provides the community with an opportunity to experience live entertainment in a safe way; and

WHEREAS, the “Jazz on Juneteenth” event is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$4,900.00 of the in-kind services shall be funded from the balance of the District 3 FY 2019-20 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the July 2, 2020 “Jazz on Juneteenth” event sponsored by the Historic Hampton House Community Trust, Inc., in an amount of \$4,900.00 to be funded from the balance of the District 3 FY 2019-20 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Chairwoman Audrey M. Edmonson. It was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	aye		
Rebeca Sosa, Vice Chairwoman	aye		
Esteban L. Bovo, Jr.	aye	Daniella Levine Cava	aye
Jose "Pepe" Diaz	aye	Sally A. Heyman	aye
Eileen Higgins	aye	Barbara J. Jordan	aye
Joe A. Martinez	aye	Jean Monestime	aye
Dennis C. Moss	absent	Sen. Javier D. Souto	aye
Xavier L. Suarez	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of October, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Melissa Adames**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 376-5143
Fax: (305) 376-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commission Chairwoman Audrey Edmonson

1. Full legal name of the requesting organization: Historic Hampton House Community Trust (HHHCT)

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Jacqui Colyer, Board
Chair of Trustees (HHHCT), 4240 NW 2nd Ave, 305-638-5800 (o)
305-332-3326 (c)

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Medium size Show Mobile
for a Free Drive-In Concert in the parking lot
of the HHHCT + Hampton Village: 4240 N.W. 2nd Ave +
2800 NW 43 Terrace.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Jazz on Juneteenth (June 18, 2020) Thursday night from 5:30pm - 8:30pm. This free concert will be a Drive In experience. The Drive In has 126 spaces and 100 families living in the Hampton Village Apartments. Approximately 700 people in attendance + the radio audience of WDNA.

6. Please select ALL that apply to event:

- ☒ **Economic Development:** Event supports vitality or growth of the local economy
☐ **Youth/Education:** Event benefits youth of any age and/or offers educational benefits
☒ **Health and Social Services:** Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
☒ **Arts and Culture:** Event supports music, theatre, literature, art or culture
☐ **Environmental:** Event benefits environmental concerns or promotes conservation
☐ **Sports and Athletics:** Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

The Historic Hampton House and Hampton Village Housing Complex are both located in Chairwoman Audrey Edmonson's district number 3.

8. Description of regional or local impact:

Covid 19 has kept every citizen in the District at home. This free Drive In only concert will provide residents an opportunity to experience live entertainment in a safe way.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

12noon Delivery of the sound stage/mobile show mobile. Noon-2pm set up, 3pm sound check and walk through of event. 4pm Jazz played on stage. 5:30pm gates open, 6pm - Marvell Epps begins performance. 7pm - live broadcast from WDNA + 8pm simulcast ends. Marvell Epps sings 2 closing songs. 8:30pm concert ends. 9pm stage breakdown + returns to parks + recreation.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Entry from NW 27th Ave + 13th Terrace, Egress from the West Exit of parking lot on NW 28th Ave + 42 Street, 375 in cars 400 in the apartment complex total of 700±
11. Expected number of participants and estimated attendance (per day, if applicable): one afternoon event,
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Staff time = 20 hrs, Vols 10 hrs each, \$2,000 - security, entertainment, portable facilities, snacks,

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

6-1-2020

Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 5/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Historic Hampton House

EQUIPMENT REQUESTED: Showmobile Medium, Large Sound System and Generator
25kw

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Audrey Edmonson
Commission District #3

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Miami, FL

NAME/TITLE OF THE EVENT: Jazz on Juneteenth

ADDRESS OF EVENT: 2800 NW 43rd Terr

TODAY'S DATE: 06/24/20

DATE (S) & TIME OF EVENT: 07/02/20 5:30PM

SET-UP TIME & DAY: 10AM 07/02/20

TAKE-DOWN TIME & DAY: 10PM 07/02/20

CONTACT PERSON/PHONE: Jacqui Colyer 305-332-3326

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: \$4,900.00 In-kind

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Audrey Edmonson

Commissioner Audrey Edmonson
Agency/Group: Commission District #3

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation

THE HISTORIC HAMPTON HOUSE COMMUNITY TRUST, INC.

Filing Information

Document Number	N02000003784
FEI/EIN Number	30-0120658
Date Filed	05/13/2002
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	10/05/2011

Principal Address

4240 NW 27th AVENUE
MIAMI, FL 33142

Changed: 02/18/2016

Mailing Address

4240 NW 27TH AVENUE
MIAMI, FL 33142

Changed: 02/18/2016

Registered Agent Name & Address

Colyer, Jacquetta B
4240 NW 27th AVENUE
MIAMI, FL 33142

Name Changed: 04/30/2020

Address Changed: 04/30/2020

Officer/Director Detail

Name & Address

Title Chairman

Colyer, Jacquetta B
4240 NW 27th Avenue
MIAMI, FL 33142

Title Treasurer

JOHNSON, JUANITA
20225 N.E. HIGHLAND LAKES BLVD.
MIAMI, FL 33179-2815

Title Secretary

George, Deborah, Dr.
17337 N.W. 7TH AVENUE
MIAMI GARDENS, FL 33169

Title President

Vacant, Vacant
4240 NW 27th Avenue
MIAMI, FL 33142

Title VC

Prescott, Michelle A, Esq.
15476 NW 77th Court
Box #257
Miami Lakes, FL 33016

Annual Reports

Report Year	Filed Date
2019	03/14/2019
2019	08/19/2019
2020	04/30/2020

Document Images

04/30/2020 -- ANNUAL REPORT	View image in PDF format
08/19/2019 -- AMENDED ANNUAL REPORT	View image in PDF format
03/14/2019 -- ANNUAL REPORT	View image in PDF format
07/06/2018 -- AMENDED ANNUAL REPORT	View image in PDF format
03/26/2018 -- ANNUAL REPORT	View image in PDF format
02/11/2017 -- ANNUAL REPORT	View image in PDF format
10/30/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
06/27/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
02/18/2016 -- ANNUAL REPORT	View image in PDF format
07/16/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
02/28/2015 -- ANNUAL REPORT	View image in PDF format
03/20/2014 -- ANNUAL REPORT	View image in PDF format
04/29/2013 -- ANNUAL REPORT	View image in PDF format
04/30/2012 -- ANNUAL REPORT	View image in PDF format
10/05/2011 -- REINSTATEMENT	View image in PDF format
04/01/2010 -- ANNUAL REPORT	View image in PDF format
08/07/2009 -- ANNUAL REPORT	View image in PDF format
03/24/2009 -- ANNUAL REPORT	View image in PDF format

02/05/2008 -- ANNUAL REPORT	View image in PDF format
02/28/2007 -- ANNUAL REPORT	View image in PDF format
10/05/2006 -- REINSTATEMENT	View image in PDF format
08/03/2005 -- ANNUAL REPORT	View image in PDF format
09/21/2004 -- ANNUAL REPORT	View image in PDF format
06/07/2004 -- Amendment	View image in PDF format
02/06/2004 -- Amendment	View image in PDF format
02/24/2003 -- ANNUAL REPORT	View image in PDF format
05/13/2002 -- Domestic Non-Profit	View image in PDF format

Florida Department of State, Division of Corporations

Memorandum



Date: October 6, 2020

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the Historic Hampton House Community Trust, Inc. for their "Jazz on Juneteenth" event held on July 2, 2020.

In-kind services have been requested in an amount not to exceed \$4,900.00 from the Parks, Recreation and Open Spaces Department for the use of a medium showmobile, a large sound system and a 25kw generator. This event will be funded from the balance of District 3 FY 2019-20 In-Kind Reserve Fund.

A handwritten signature in black ink, appearing to read "Jennifer Moon", written over a horizontal line.

Jennifer Moon
Deputy Mayor

Inkind01953