

Memorandum



Date: March 2, 2021

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(F)(17)

From: Daniella Levine Cava
Mayor

Resolution No. R-149-21

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Subject: Recommendation to Ratify Emergency Award: Laundry Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, by a two-thirds vote of the Board members present, and ratify an emergency contract award, *Contract E10022-0/20, Laundry Services*, to Cy's Linen Services, Inc. in the amount of \$554,000 for one-year and eleven months for the Miami-Dade Corrections and Rehabilitation Department.

The emergency contract provides for washing, drying, and folding of linens and uniforms in accordance with best commercial standards. At present, Corrections and Rehabilitation has an average daily population of approximately 4,200 inmates capable of producing up to 32,000 pounds of soiled linen, bedding, inmate uniforms, and towels each week.

The vendor providing services under competitive *Contract No. FB-8443, Laundry Services*, was unable to fulfill its contractual obligations due to the closing of its laundry processing plant. Since Corrections and Rehabilitation does not have the capacity to address its laundry requirements, an emergency was declared by the Director of the Corrections and Rehabilitation Department on June 5, 2019, in the amount of \$250,000 for a 12-month term in order to ensure continuity of services. Corrections and Rehabilitation selected Cy's Linen Services Inc. as capable of providing the required linen services at the time of the declared emergency.

On November 1, 2019, competitive solicitation *FB-01320* was issued for the purchase of laundry services. Five bids were received in response to the solicitation, including two "No bids." During the evaluation of the bids and pre-award inspection of the bidder's facilities, staff determined that the two lowest priced bidders did not meet the specifications outlined in the solicitation, and prices submitted by the third bidder were excessive. There is an accompanying item on this agenda requesting the rejection of bids.

On June 6, 2020, the emergency contract was extended for additional time and expenditure authority. The department is requesting ratification of an emergency contract for continuity of services. These laundry services have been, and continue to be mission critical for the Department's overall sanitation program. The quality and reliability of these services are a major task in the Department's ability to comply with Florida Model Jail Standards, Accreditation Standards, and Civil Rights for Institutionalized Persons Act. Staff is working on a short-term competitive solicitation to assess market interest and identify vendors that are able to meet the department's requirements.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the emergency contract is \$554,000 for the one-year and eleven-month term, which expires on May 4, 2021.

Department	Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	\$554,000	General Fund	Zuleika Davidson
Total:	\$554,000		

Track Record/Monitor

Basia M. Pruna of the Internal Services Department is the Strategic Procurement Division Assistant Director.

Delegated Authority

There is no delegated authority sought in this item because this item is a ratification of a completed emergency purchase.

Awarded Vendor

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
Cys Linen Services, Inc.	510 West 28th Street, Hialeah	510 West 28th Street, Hialeah	47	Mark Feldman
			95%	

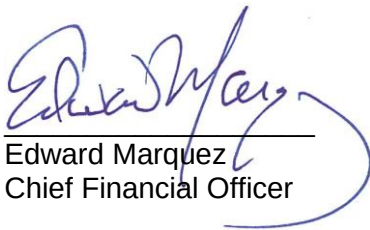
*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County as compared to the vendor's total workforce.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- There are no contract measures as this was an emergency purchase.
- The Local Preference does not apply.
- The Living Wage does not apply.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz and
Members, Board of County Commissioners

DATE: March 2, 2021

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(17)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's present ☒, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(17)
3-2-21

RESOLUTION NO. R-149-21

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING AN EMERGENCY PURCHASE FOR THE MIAMI-DADE CORRECTIONS AND REHABILITATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$554,000.00 FOR LAUNDRY SERVICES, EMERGENCY CONTRACT NO. E-10022-0/20 FOR A ONE-YEAR AND ELEVEN MONTH TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to award Contract No. E-10022-0/20, Laundry Services, as a designated purchase in an amount not to exceed \$554,000.00 for the Miami-Dade Corrections and Rehabilitation Department for a one-year and eleven month term, pursuant to Section 2-8.1(b)(3) of the Code of Miami-Dade County, by a two-thirds (2/3) vote of the Board members present.

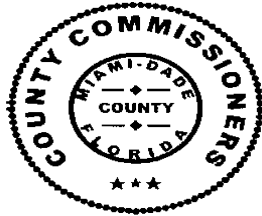
Section 2. This Board ratifies an emergency purchase authority in an amount not to exceed \$554,000.00 for the Miami-Dade Corrections and Rehabilitation Department for Laundry Services, Contract No. E-10022-0/20 as set forth in the incorporated memorandum.

Section 3. This Board authorizes the County Mayor or County Mayor’s designee to exercise all provisions of the contract, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. Copies of the contract document and modifications are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Sally A. Heyman** , who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

	Jose “Pepe” Diaz, Chairman	aye	
	Oliver G. Gilbert, III, Vice-Chairman	aye	
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	aye	Jean Monestime	aye
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of March, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Melissa Adames

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in dark ink, appearing to read "E. Gonzalez", is written over a horizontal line.

Eduardo W. Gonzalez