

Memorandum



Date: July 8, 2021

Agenda Item No. 8(F)(11)

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Daniella Levine Cava Resolution No. R-643-21

Subject: Recommendation for Approval to Establish a Prequalification Pool for Fuel Service
Station Maintenance, Repair and Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *FB-01793, Fuel Service Station Maintenance, Repair and Services*, for multiple County Departments. The current pool, 7809-1/20-1, Removal, Installation, Repair, Maintenance and Testing of Service Station Equipment and Fuel Storage Facilities, was established by the Board on December 7, 2010, through Resolution No. R-1179-10, for an initial term of five years with one, five-year option to renew term and a cumulative allocation of \$32,014,000. The pool was subsequently modified for \$430,000 in additional expenditure authority, as well as extended under delegated authority for an additional six months. At inception, there were six prequalified vendors, of which four had local addresses. The pool currently has five prequalified vendors of which three have local addresses.

This pre-qualification pool will provide for purchase of various services via future price competitions, including but not limited to, the installation, testing, maintenance, and repair services for service stations, facilities, structures, fuel dispensing and storage related equipment, and maintenance of other similar County facilities, used by the Department of Transportation and Public Works, Internal Services Fleet Management Division, Aviation, Corrections and Rehabilitation, Fire Rescue, PortMiami, Parks, and Recreation and Open Spaces, and the Water and Sewer departments.

A companion item is being presented to the Board in parallel to this item, recommending the award of a contract under Groups 1 and 2 of the solicitation. Ten bids were received for Group 3 - prequalification pool, including two "No Bids." Outreach efforts were conducted to encourage robust participation in the solicitation, including checking other agencies for vendors to invite to the solicitation. There were 16,518 vendors notified of the solicitation at advertisement, of which 74 viewed the solicitation. Four vendors are being recommended for prequalification. The prequalification pool will remain open during the term to allow additional qualified vendors to be added, subject to ratification by the Board.

This item is placed for Board review pursuant to Miami-Dade County Code Section 29-124(f)(ii). Because this is a transit-related procurement with a value of more than \$1 million (in the aggregate when you consider this item and the companion item), even though no Charter County Transportation Surtax Funds will be used to pay the costs, the Board may only consider this item if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the issuance of this recommendation. If CITT has not forwarded a recommendation and 45 days have not elapsed since the issuance of this recommendation, a withdrawal of this item will be requested. Further, it should be noted that of the \$6,607,000 being requested in this item, only \$951,300 is for the Transportation and Public Works Department.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$6,607,000. The allocation under Groups 1 and 2, the companion item, is \$3,813,000, and the cumulative fiscal impact for both items is \$10,420,000. The

current pool, 7809-1/21-1 is valued at \$32,873,525 for a ten-year and six month term and expires on July 31, 2021. The allocation under this replacement pool is consistent with the average usage under the current pool.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$378,000	Proprietary Funds	Neivy Garcia
Corrections	\$31,500	General Fund	Zuleika Davidson
Fire Rescue	\$252,000	Fire District	Marianela Betancourt
Internal Services	\$2,113,650	Internal Service Funds	Rey Llerena/Pete Moolah
PortMiami	\$63,000	Proprietary Funds	Gyselle Pino
Transportation and Public Works	\$951,300	Operating Fund	Angela Mathews-Tranumn
Water and Sewer	\$2,817,638	Proprietary Funds	Fred Taylor
Total:	\$6,607,000		

Track Record/Monitor

Vanessa Stroman of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Prequalified for Pool

Ten vendors responded to the solicitation, including two "No Bids," and four are being recommended for inclusion in the pool as set forth in the table below.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended for inclusion in the pool are local due to a diminished market of service station vendors in the County.

Vendor	Principal Address	Local Address*	Principal
Cherokee Enterprises, Inc.	12981 NW 113 Court Medley, FL	Same	Alex E. Sanchez
Florida Metro Construction Co., Inc.	140 SW First Avenue Dania Beach, FL	None	Danise A. Steiner
Genesis Global LLC dba Advanced Petroleum Systems	16600 NW 54 Avenue Number 14 Miami, FL	Same	Percy J. Newland
	2351 N Powerline Road	None	Stuart Lutz

Vendor	Principal Address	Local Address*	Principal
Lutz Petroleum Equipment Installations, Inc.	Pompano Beach, FL		

Vendors Not Prequalified for Pool

Vendor	Local Address	Reason for Not Recommending
Adams Tank & Lift, Inc.	No	Vendor did not complete the vendor registration requirements. Upon completion of registration, the vendor may be added to the pool.
JF Acquisition, LLC	No	
Gulfstream Petroleum Services, Inc.	Yes	Vendor did not submit verifiable references to demonstrate it met the prequalification criteria. Upon submission of verifiable references, the vendor may be added to the pool.
Speedy Tune Ups Corp.	Yes	Vendor did not submit the required documents to satisfy the prequalification criteria. Upon submission of the required documents, the vendor may be added to the pool.
Everglades Diesel Injection Service	No	No Bid*
Right Trailers	No	

*A "No Bid" means the vendor responded indicating that it will not be providing an offer.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The scope of services was updated to include changing the scope of work.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage does not apply

Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: July 8, 2021

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(11)

Please note any items checked.

- _____ "3-Day Rule" for committees applicable if raised
- _____ 6 weeks required between first reading and public hearing
- _____ 4 weeks notification to municipal officials required prior to public hearing
- _____ Decreases revenues or increases expenditures without balancing budget
- _____ Budget required
- _____ Statement of fiscal impact required
- _____ Statement of social equity required
- _____ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- _____ No committee review
- _____ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- _____ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(11)
7-8-21

RESOLUTION NO. R-643-21

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL FOR GROUP 3 OF CONTRACT NO. FB-01793 FOR THE PURCHASE OF FUEL SERVICE STATION MAINTENANCE, REPAIR AND SERVICES FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$6,607,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

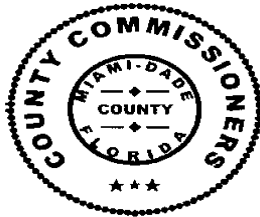
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool for Group 3 of Contract No. FB-01793 for the purchase of fuel service station maintenance, repair and services for multiple departments in a total amount up to \$6,607,000.00 for a five-year term; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document is on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Eileen Higgins**,
 who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz**
 and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	absent	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	absent	Jean Monestime	aye
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 8th day of July, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
 BY ITS BOARD OF
 COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Melissa Adames

By: _____
 Deputy Clerk

Approved by County Attorney as
 to form and legal sufficiency.

A handwritten signature in dark ink, appearing to read "B. Libhaber".

Bruce Libhaber



Memorandum



To: Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners

From: Javier A. Betancourt, Executive Director 

Date: June 25, 2021

Re: **CITT AGENDA ITEM 7B:**
RESOLUTION BY THE CITIZENS’ INDEPENDENT TRANSPORTATION TRUST
RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZE
ESTABLISHMENT OF PREQUALIFICATION POOL FOR GROUP 3 OF CONTRACT
NO. FB-01793 FOR THE PURCHASE OF FUEL SERVICE STATION MAINTENANCE,
REPAIR AND SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND
PUBLIC WORKS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO **\$951,300.00**;
AND AUTHORIZE THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO
SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE
SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO
SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND
IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME,
SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS **(DTPW/ISD –
BCC LEGISLATIVE FILE NO. 211249) SURTAX FUNDS ARE NOT REQUESTED**

On June 24, 2021, the CITT voted (10-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 21-025. The vote was as follows:

Joseph Curbelo, Chairperson – Aye
Oscar J. Braynon, 1st Vice-Chairperson – Aye
Alfred J. Holzman, 2nd Vice-Chairperson – Aye

Hon. Peggy Bell – Absent
Glenn J. Downing, CFP® – Aye
Jonathan Martinez – Aye
Marilyn Smith – Aye
Mary Street, Esq. – Aye

Meg Daly – Absent
Ashley V. Gantt, Esq. – Absent
Paul J. Schwiep, Esq. – Aye
L. Elijah Stiers, Esq. – Aye
Robert Wolfarth – Aye

c: Jimmy Morales, Chief Operations Officer
Bruce Libhaber, Assistant County Attorney