

MEMORANDUM

Agenda Item No. 11(A)(16)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 5, 2021

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution directing the County Mayor to create a structured system for applicants seeking permits or approvals pursuant to Chapter 24 of the Code of Miami-Dade County to schedule meetings with relevant permitting staff, including providing staff availability and an online portal to facilitate meetings

Resolution No. R-954-21

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Raquel A. Regalado.



Geri Bonzon-Keenan
County Attorney

GBK/jp



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

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County Attorney

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Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(16)
10-5-21

RESOLUTION NO. _____ R-954-21

RESOLUTION DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CREATE A STRUCTURED SYSTEM FOR APPLICANTS SEEKING PERMITS OR APPROVALS PURSUANT TO CHAPTER 24 OF THE CODE OF MIAMI-DADE COUNTY TO SCHEDULE MEETINGS WITH RELEVANT PERMITTING STAFF, INCLUDING PROVIDING STAFF AVAILABILITY AND AN ONLINE PORTAL TO FACILITATE MEETINGS

WHEREAS, chapter 24 of the Code of Miami-Dade County (the "Code") requires environmental permits for certain activities impacting natural resources; and

WHEREAS, for example, section 24-18 requires environmental operating permits for certain businesses and facilities that are reasonably expected to be sources of pollution; and

WHEREAS, additionally, section 24-48 requires environmental permits for a variety of work, such as work in wetlands, in tidal waters, and on submerged bay bottoms; and

WHEREAS, the Division of Environmental Resources Management ("DERM") of the Department of Regulatory and Economic Resources is responsible for administering and processing applications for environmental permits and approvals pursuant to chapter 24; and

WHEREAS, currently, permit applicants may meet with DERM staff reviewing their applications on an ad hoc basis to discuss applicable Code requirements and other relevant criteria and procedures; and

WHEREAS, potential applicants may also request informational meetings with DERM staff on an ad hoc basis prior to submitting an application; and

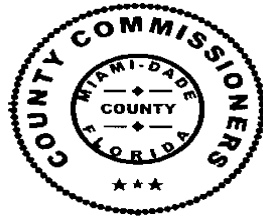
WHEREAS, this Board wishes to establish a structured system that increases the availability of DERM staff to meet with permit applicants, including an online scheduling portal to facilitate the new meeting system,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board directs the County Mayor or County Mayor’s designee to create a structured system for optional informational meetings between DERM permitting staff and applicants seeking permits and approvals pursuant to chapter 24 of the County Code. This system shall provide staff availability and shall include an online portal that displays staff availability to facilitate scheduling such meetings that may be desired by the applicant, and this structured system is meant to supplement the existing ad hoc system for meetings with DERM permitting staff. Meetings may be conducted in person or through telecommunication technology, including but not limited to telephone or video-conference or other communications media technology.

The Prime Sponsor of the foregoing resolution is Commissioner Raquel A. Regalado. It was offered by Commissioner **Raquel A. Regalado** , who moved its adoption. The motion was seconded by Commissioner **Joe A. Martinez** and upon being put to a vote, the vote was as follows:

	Jose “Pepe” Diaz, Chairman	aye	
	Oliver G. Gilbert, III, Vice-Chairman	aye	
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	aye	Jean Monestime	aye
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 5th day of October, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Melissa Adames**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in dark ink, appearing to be "CMA", is written over a horizontal line.

Cristina M. Rabionet
Abbie Schwaderer-Raurell