

Memorandum



Date: November 2, 2021

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(F)(10)

From: Daniella Levine Cava
Mayor 

Subject: Recommendation for Approval to Exercise the Remaining Renewal Periods and
Supplemental Agreement No. 4 for Contract No. 234A-3, ADPICS/FAMIS
Maintenance and Support

Resolution No. R-1034-21

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or the County Mayor's designee to exercise the fourth, one-year option to renew terms and approve Supplemental Agreement No. 4 to *Contract No. 234A-3, ADPICS/FAMIS Maintenance and Support* for the Finance Department. Resolution No. R-957-20, the Board's most recent action on this Contract, required separate and subsequent Board approval for exercising the option to renew terms. This item did not delegate authority to the County Mayor to exercise any of the option-to-renew periods.

The County initially purchased the Financial Accounting Management Information System (FAMIS) module in 1979 and the Advanced Purchasing and Inventory Control System (ADPICS) module was purchased in 1990. This legacy contract was subsequently awarded by the Board through Resolution No. R-377-04 and was later extended by the Board through Resolution No. R-864-05 on July 7, 2005, for a two-year term with three, one-year options to renew. The Board subsequently approved additional time and expenditure authority through Resolutions No. R-730-10 and R-714-15. Finally, the Board approved a one-year extension for the continued maintenance and support services for the ADPICS/FAMIS systems through Resolution No. R-957-20.

The ADPICS and FAMIS systems are used to support the County's purchasing and financial operations. FAMIS is managed by the Finance Department and is used countywide to perform online financial management processes. ADPICS is managed by the Internal Services Department and to manage and administer procurement contracts and vendor profile management.

These aging systems have been replaced by PeopleSoft Integrated Financial Resources Management System (INFORMS) as of April 2021; however, INFORMS has not been fully implemented. As with the transition of software systems in general, INFORMS is not yet capable of handling the full volume of transactions formerly processed in ADPICS. Until the new system has been fully implemented and all data has been transferred and stored, it will be necessary to have continued support for the current systems to ensure the County maintains access to the historical data within ADPICS. Since ADPICS / FAMIS is not running at full capacity, the level of service has been reduced to accommodate the current operational environment. At the present time, there is no date certain for the full implementation of INFORMS. Prior to exercising each optional term, staff will perform an analysis to ensure it is in the County's best interest. Once INFORMS is fully implemented, use of ADPICS will be discontinued.

Cogsdale Corporation (Cogsdale) is the proprietary owner of the software supporting both systems and, as such, is the sole vendor capable of providing the required licenses and associated maintenance and support services. Therefore, it is in County's best interest to exercise the available option to renew terms under this contract to ensure continuity of services under the ADPICS and FAMIS systems and allow sufficient time for the INFORMS system to be fully implemented and all data transferred and stored therein.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract term expires on December 31, 2021. If this request is approved, the contract will have a modified cumulative allocation of \$9,225,092 and will expire on December 31, 2025.

Department	Existing Cumulative Allocation	Additional Allocation Requested for the OTR Terms	Modified Cumulative Allocation	Funding Source	Contract Manager
Finance	\$8,842,498	\$382,594	\$9,225,092	Operating Funds	Joaquin Bello
Total:	\$8,842,498	\$382,594	\$9,225,092		

Track Record/Monitor

Sade Chaney of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

If this item is approved, the County Mayor or the County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Cogsdale Corporation	1 Antares Drive Suite 400 Ottawa, Ontario	None	Jeff Bender

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department’s Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-98-12, staff contacted the vendor to re-negotiate the maintenance and support for the optional terms based on the reduced services needed to keep the systems operational. The negotiations yielded the following results:

Maintenance Support Period	Initial Price	Negotiated Price	Cost Avoidance
10/01/2021 – 09/30/2022	\$376,655.95	\$127,531.21	\$249,123.74
10/01/2022 – 09/30/2023	\$387,955.63	\$102,024.97	\$285,930.66
10/01/2023 – 09/30/2024	\$400,689.07	\$76,518.73	\$324,170.34
10/01/2024 – 09/30/2025	\$411,582.12	\$76,518.73	\$335,063.39
Total Cost Avoidance			\$1,194,288.13

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply.


Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: November 2, 2021

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(10)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(10)
11-2-21

RESOLUTION NO. R-1034-21

RESOLUTION AUTHORIZING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE FOURTH ONE-YEAR OPTION TO RENEW TERM AND EXECUTE SUPPLEMENTAL AGREEMENT NO. 4 WITH COGSDALE CORPORATION FOR CONTRACT NO. 234A-3, ADPICS/FAMIS MAINTENANCE AND SUPPORT IN AN AMOUNT NOT TO EXCEED \$382,594.00 FOR A MODIFIED CONTRACT AWARD OF \$9,225,092.00 FOR THE FINANCE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

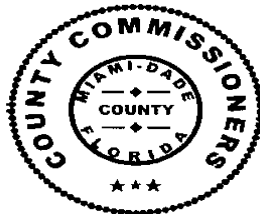
Section 1. This Board authorizes the County Mayor or the County Mayor's designee to exercise the fourth one-year option to renew term and execute Supplemental Agreement No. 4 with Cogsdale Corporation for Contract No. 234A-3, ADPICS/FAMIS Maintenance and Support, in an amount not to exceed \$382,594.00 for a modified contract award of \$9,225,092.00 for the Finance Department.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation or extension provision, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Kionne L. McGhee**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	aye	Jean Monestime	absent
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day of November, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Melissa Adames

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

SUPPLEMENTAL AGREEMENT 4

Contract Number: **234A-3**

Contract Title: **ADPICS/FAMIS Maintenance and Technical Support**

Contractor: **Cogsdale Corporation
14 MacAleer Drive, Suite 5
Charlottetown, PE
Canada, C1E 2A1**

In accordance with the above referenced Agreement, this Supplemental Agreement when properly executed becomes part of the Agreement, effective upon execution.

Whereas the County desires to modify the Agreement through this Supplemental Agreement No. 4 by modifying the maintenance support fees for the option to renew term;

Now therefore, in consideration of the premises contained herein, the parties hereto agree to the following modifications to the Agreement:

- I. The Contractor hereby agrees to the maintenance support fees for the four (4) annual option to renew periods hereby incorporated into this Agreement as Exhibit B-3.

All other terms, covenants and conditions of the original Agreement, Amendment No 1. And Supplemental Agreement No. 2 and Supplemental Agreement 3 issued thereto shall remain in full force and effect, except to the extent herein amended.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 4 to County Contract No. 234A-3 for ADPICS/FAMIS Maintenance and Technical Support.

Contractor

Miami-Dade County

By: 

By: _____

Name: Todd Ohman

Name: Daniella Levine Cava

Title: Executive Vice President

Title: Mayor

Date: 8/28/2021

Date: _____

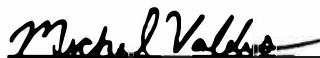
Attest: _____
Corporate Secretary/Notary

Attest: _____
Clerk of the Board

Corporate Seal/Notary

Approved as to form
and legal sufficiency




Assistant County Attorney

SUPPLEMENTAL AGREEMENT 4Contract Number: **234A-3**Contract Title: **ADPICS/FAMIS Maintenance and Technical Support**

Contractor: **Cogsdale Corporation**
18 Great George
Charlottetown, PE
Canada, C1A 4J6

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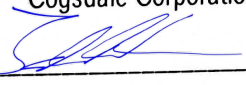
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IN WITNESS WHEREOF, the parties have executed this Amendment No. 4 to County Contract No. 234A-3 for ADPICS/FAMIS Maintenance and Technical Support.

Cogsdale Corporation
By: 
Name: Todd Ohman
Title: Executive Vice President
Date: 8/28/2021
Attest: _____
Executive Vice President

Miami-Dade County
By: _____
Name: Daniella Levine Cava
Title: Mayor
Date: _____
Attest: _____
Clerk of the Board

Corporate Seal/Notary



Approved as to form
and legal sufficiency

Assistant County Attorney

Exhibit B-**B. Maintenance Support Fees - Optional Years to Renew**

Year 2 - 10/01/2021 - 09/30/2022	
Item and Description	
MIDA100 ADPICS - Procurement Module (10/01/2021 - 09/30/2022)	\$ 32,372.15
MIDA101 FAMIS - Cost Allocation (10/01/2021 - 09/30/2022)	\$ 4,545.10
MIDA102 FAMIS - Financial/Accounting Management (10/01/2021 - 09/30/2022)	\$ 38,952.20
MIDA104 Informatica - ETL (10/01/2021 - 09/30/2022)	\$ 4,707.95
MIDA105 FAMIS - Labor Distribution (10/01/2021 - 09/30/2022)	\$ 7,842.58
MIDA106 Performance Executive (OLF) (10/01/2021 - 09/30/2022)	\$ 29,424.82
MIDA107 FAMIS - RIMS (10/01/2021 - 09/30/2022)	\$ 9,686.41
Total	\$ 127,531.21

Year 3 - 10/01/2022 - 09/30/2023	
Item and Description	
MIDA100 ADPICS - Procurement Module (10/01/2022 - 09/30/2023)	\$ 25,897.72
MIDA101 FAMIS - Cost Allocation (10/01/2022 - 09/30/2023)	\$ 3,636.08
MIDA102 FAMIS - Financial/Accounting Management (10/01/2022 - 09/30/2023)	\$ 31,161.76
MIDA104 Informatica - ETL (10/01/2022 - 09/30/2023)	\$ 3,766.36
MIDA105 FAMIS - Labor Distribution (10/01/2022 - 09/30/2023)	\$ 6,274.06
MIDA106 Performance Executive (OLF) (10/01/2022 - 09/30/2023)	\$ 23,539.86
MIDA107 FAMIS - RIMS (10/01/2022 - 09/30/2023)	\$ 7,749.13
Total	\$102,024.97

Year 4 - 10/01/2023 - 09/30/2024	
Item and Description	
MIDA100 ADPICS - Procurement Module (10/01/2023 - 09/30/2024)	\$ 19,423.29
MIDA101 FAMIS - Cost Allocation (10/01/2023 - 09/30/2024)	\$ 2,727.06
MIDA102 FAMIS - Financial/Accounting Management (10/01/2023 - 09/30/2024)	\$ 23,371.32
MIDA104 Informatica - ETL (10/01/2023 - 09/30/2024)	\$ 2,824.77
MIDA105 FAMIS - Labor Distribution (10/01/2023 - 09/30/2024)	\$ 4,705.55
MIDA106 Performance Executive (OLF) (10/01/2023 - 09/30/2024)	\$ 17,654.89
MIDA107 FAMIS - RIMS (10/01/2023 - 09/30/2024)	\$ 5,811.85
Total	\$ 76,518.73

Year 5 - 10/01/2024 - 09/30/2025	
Item and Description	
MIDA100 ADPICS - Procurement Module (10/01/2024 - 09/30/2025)	\$ 19,423.29
MIDA101 FAMIS - Cost Allocation (10/01/2024 - 09/30/2025)	\$ 2,727.06
MIDA102 FAMIS - Financial/Accounting Management (10/01/2024 - 09/30/2025)	\$ 23,371.32
MIDA104 Informatica - ETL (10/01/2024 - 09/30/2025)	\$ 23,371.32
MIDA105 FAMIS - Labor Distribution (10/01/2024 - 09/30/2025)	\$ 23,371.32
MIDA106 Performance Executive (OLF) (10/01/2024 - 09/30/2025)	\$ 23,371.32
MIDA107 FAMIS - RIMS (10/01/2024 - 09/30/2025)	\$ 5,811.85
Total	\$ 76,518.73