

Memorandum



Date: January 19, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(F)(13)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Resolution No. R-35-22

Subject: Recommendation for Approval to Establish a Prequalification Pool for Building Materials and Related Items

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *RTQ-01583, Building Materials and Related Items* for multiple County Departments. This pool will provide for the purchase of various types of building materials such as lumber, doors, metals (steel, stainless steel galvanized, aluminum, etc.), hardware, cement, plaster, roofing materials, sheetrock, fasteners, paint and related items, partitions, pipes and fittings, glass, flooring, acrylic and polymer sheets, acrylic barriers/plexiglass.

The proposed pool will consolidate the three pools listed below. These pools offer similar products; therefore, it is in the County's best interest to consolidate these pools to facilitate bidding by vendors, and Small Businesses, providing these products as a result of the ease of one pool versus multiple pools, and increased administrative efficiencies for the departments by having only one solicitation to manage. All spot market quotations will be reviewed by Small Business Division for assignment of measures based on availability of certified vendors, thereby resulting in increased participation from small vendors.

- *Prequalification Pool RTQ-00005 – Fasteners*, was approved under the Mayor's delegated authority on April 15, 2014 for a four-year term. This pool was subsequently extended by the Board for an additional four-year term through Resolution No. R-323-18.
- *Prequalification Pool 7963-1/22-1 – Building Materials*, was approved by the Board on April 3, 2012 for a five-year term with one, five-year option to renew through Resolution No. R-280-12.
- *Prequalification Pool RTQ-00914 – Paint and Related Items*, was approved by the Board on October 2, 2018 for a five-year term through Resolution No. R-997-18.

This item is placed for Board review pursuant to Miami-Dade County Code Section 29-124(f)(ii). Since this is a transit-related procurement, with a value of more than \$1 million, even though no Charter County Transportation Surtax Funds will be used to pay the costs, the Board may only consider this item if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board. If CITT has not forwarded a recommendation and 45 days have not elapsed since the issuance of this recommendation, a withdrawal of this item will be requested. Further, it should be noted that of the \$37,526,000 being requested, \$2,825,000 is for the Transportation and Public Works Department.

Ten vendors are being recommended for inclusion in the pool, of which nine have local addresses and six are Certified Small Business Enterprise firms. A total of 4,977 vendors were notified upon advertisement and 13 responded to the solicitation. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added throughout the pool's term. Staff will continue to reach out to vendors to encourage additional participation.

Departments purchase building materials and related items to conduct routine repairs and enhancements to their facilities. For example, PortMiami continues to purchase building materials and supplies used for the ongoing capital construction expansion and for routine repairs. Water and Sewer purchases supplies to make routine repairs to plants and pumping stations. Parks, Recreation and Open Spaces conducts

repairs to its facilities and Special Assessment Districts and Security Guard Houses. Departments can also use this pool to procure supplies to create more workable spaces in order to maintain social distance and limit transmission of COVID-19.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$37,526,000. The cumulative value of the current pools is \$56,678,500 allocated as follows:

- RTQ-00005 is valued at \$2,008,200 for an eight-year term and expires on June 30, 2022.
- 7963-1/22-1 is valued at \$46,153,300 for a ten-year term and expires August 31, 2022.
- RTQ-00914 is valued at \$8,517,000 for a five-year term and expires on October 31, 2023.

The annualized allocation under the replacement pool is higher than the combined annualized allocation of the current pools and is based on estimated projected usage over the term of the pool. However, savings will be realized from the consolidation of commodities, ease of administrative oversight, better contract management, and reduction in invoices, which cannot be quantified in dollar amounts at time of pool establishment.

Department	Allocation	Funding Source	Contract Manager
Animal Services	\$75,000	General Fund	Alexis Castro
Aviation	\$2,530,000	Proprietary Funds	Neivy Garcia
Community Action and Human Services	\$1,236,000	General Fund/Federal Funds	Brad Skinner
Corrections and Rehabilitation	\$680,000	General Fund	Zuleika Davidson
Fire	\$886,000	Fire District/Federal Funds	Marianela Betancourt
Cultural Affairs	\$85,000	Proprietary Funds	Olga Gonzalez
Internal Services	\$4,930,000	Internal Service Funds	Jennyfer Calderon
Library System	\$705,000	Library District	Kimberly Craig
Parks, Recreation and Open Spaces	\$5,491,000	General Fund	Fernando Robreno
Police	\$416,000	General Fund	Laura Romano
PortMiami	\$1,629,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	\$6,060,000	Federal Funds	Indira Rajkumar-Futch
Regulatory and Economic Resources	\$93,000	Proprietary Funds	Manuel Blanco
Transportation and Public Works	\$2,825,000	DTPW Operating	Angela Mathews-Tranumn
Solid Waste Management	\$568,000	General Funds and Proprietary	Karina Careaga
Water and Sewer	\$9,317,000	Proprietary Funds	Susan Pascual
Total:	\$37,526,000		

Track Record/Monitor

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor’s designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor’s designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Prequalified for Pool

A Request to Qualify was issued under full and open competition. Thirteen vendors responded to the solicitation, including one, “No-Bid.” Ten vendors are being recommended for inclusion in the pool as set forth in the table below.

Vendor	Principal Address	Local Address	Principal
Baro Hardware, Inc.	7230 NW 72 Avenue Miami, FL	Same	Alan Baro
Condo Electric Industrial Supply, Inc. (SBE)	3746 E 10 Court Hialeah, FL	Same	Jose G. Espinola
Corcel Corp. (SBE)	2461 NW 23 Street Miami, FL	Same	Ray L. Corona
ElectroPower Utility Sales Company (SBE)	9075 SW 87 Avenue Suite 407 Miami, FL	Same	Ivonne L. Cabrera
Fastenal Company	2001 Theurer Boulevard Winona, MN	8200 NW 93 Street Suite 3 Medley, FL	Daniel L. Florness
Force Fasteners International, LLC (SBE)	8556 NW 93 Street Medley, FL	Same	Michael W. Switzer
Independent Hardware, Inc.	14 S Front Street Philadelphia, PA	None	Frank Stanco
Stein Paint Company (SBE)	545 W Flagler Street Miami, FL	Same	Lance Turner
The Tool Place Corp. (SBE)	9383 NW 13 Street Miami, FL	Same	Edgardo Bischoff
Traeger Brothers and Associates, Inc.	12405 SW 130 Street Miami, FL	Same	Howard B. Traeger

Vendors Not Prequalified for Pool or Did Not Bid

Vendor	Local Address	Reason for Not Recommending
American Safety Utility	No	No Bid*
Lanco & Harris Corp	Yes	Vendor did not submit the required documents to satisfy the prequalification criteria. Upon submission of the required documents, the vendor may be added to the pool.
PPG Architectural Finishes Inc	Yes	

*A “No Bid” means the vendor responded indicating that it will not be providing an offer or participation.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research and holding meetings and drafting sessions with the user department. The scope of services was updated to consolidate three separate prequalification pools with like goods.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. An SBE set-aside applies for spot market competition where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage does not apply as the services to be procured are not covered services under the Ordinance.



Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: January 19, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(13)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(13)
1-19-22

RESOLUTION NO. R-35-22

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL NO. RTQ-01583 FOR THE PURCHASE OF BUILDING MATERIALS AND RELATED ITEMS FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$37,526,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool No. RTQ-01583 for the purchase of building materials and related items for multiple County departments for a five-year term in a total amount up to \$37,526,000.00; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document is on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Raquel A. Regalado**, who moved its adoption. The motion was seconded by Commissioner **Jean Monestime** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	absent	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	aye	Jean Monestime	aye
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

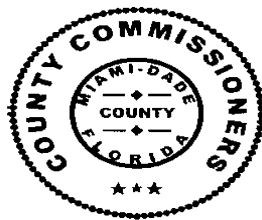
The Chairperson thereupon declared this resolution duly passed and adopted this 19th day of January, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Melissa Adames

By: _____
Deputy Clerk



Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber