

Memorandum



Date: April 5, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(F)(8)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Resolution No. R-312-22

Subject: Recommendation for Approval to Access the Sourcewell Contract for Aboveground Fuel and Fluid Storage with Related Hardware, Software, and Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve accessing a competitively established contract by *Sourcewell, Contract No. 092920-EJW, Aboveground Fuel and Fluid Storage with Related Hardware, Software, and Services* for the Internal Services Department (ISD) and the Miami-Dade Fire Rescue Department (MDFR) with an allocation of \$2,029,500. Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government (Minn. Const. art. XII, sec. 3), and it is a self-sustaining organization with over 40 years of dedicated service helping government, education, and nonprofit agencies operate more efficiently through a variety of solutions. Sourcewell serves government, education and nonprofit organizations with a cooperative purchasing program that manages solicitation requirements and offers a network of awarded contracts. All education and government entities, as well as nonpublic schools and nonprofit organizations, can register with Sourcewell as a participating agency.

The current contract L3796-1/25-1, Automated Fueling System (AFS), was awarded through Resolution No. R- 996-18 for a three-year term, with five, one-year option to renew terms. The Small Business Enterprise (SBE) measures and Local Preference do not apply as this is an access of another governmental entity's contract. Additionally, there are no SBEs registered in this commodity to provide the services. As such, the use of this previously awarded contract is not impacting SBEs.

The Sourcewell contract provides for products and services related to the AFS, which include, but are not limited to, software maintenance and support, professional services, and original equipment manufacturer (OEM) parts. These products and services are essential for maintaining the AFS functionality and prevent disruption of service to ISD and MDFR business operations, as the impact would be felt throughout the County. The Sourcewell contract offers better value to the County due to the discounts offered under the contract.

Background

The 32 ISD fueling stations being utilized throughout Miami-Dade County (County) support daily operations within ISD by providing fuel to County owned/leased vehicles and other government agencies, dispensing more than 12.2 million gallons of diesel and unleaded fuel annually, and supports first responders and critical public service operations. MDFR uses this system at 22 fire stations throughout the County that have onsite capability to dispense fuel to fire rescue vehicles.

E.J. Ward, Inc. is the awarded vendor under the existing contract, and is the proprietary owner and original equipment manufacturer (OEM) of the system, which safeguards operations at the fueling stations and/or fire stations. Each time a vehicle is fueled, the County can identify, in real time, which asset is being fueled; who is fueling it; the fuel type; the quantity dispensed; the time, date, and location of the vehicle; and operating data such as odometer and/or engine hour readings. The system helps prevent and identify fuel theft, gain insight into each vehicle's miles per gallon (MPG) rating and fuel efficiency. It also provides beneficial data for preventive maintenance.

Both ISD and MDFR will utilize the contract to purchase ongoing maintenance and support services, and additional components for the system including, but not limited to, hose modules, fuel control terminal hardware, and vehicle identification transmitters.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the purchase of the aboveground fuel and fluid storage with related hardware, software, and services is \$2,029,500. The accessed contract expires on December 7, 2024 and can be renewed for one additional year. The current contract, Contract No. L3796-1/25-1(5), is valued at \$3,159,223 for a four-year term and expires on October 31, 2022. The allocation under the replacement contract is lower than the current contract because the current contract was used to obtain software upgrades for the enterprise fueling system and hardware to replace the outdated Unix platform, while the replacement contract will be for maintenance and support services.

Department	Allocation	Funding Source	Contract Manager
Fire Rescue	\$355,000	Fire District Funds	Marianela Betancourt
Internal Services	\$1,674,500	Internal Service Funds	Rey Llerena/Pete Moolah
Total:	\$2,029,500		

Track Record/Monitor

Lydia Osborne of ISD is the Strategic Procurement Division Director.

Delegated Authority

If this item is approved, the County Mayor or County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation, renewal, or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor Recommended for Award

A Request for Proposals was issued under full and open competition by Sourcewell, and 19 proposals were received in response to the solicitation. Sourcewell awarded multiple vendors under this contract, including E.J. Ward, Inc.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
E.J. Ward, Inc.	8801 Tradeway Street San Antonio, TX	None	0	Eddie J. Ward
			0%	

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor’s employees who reside in Miami-Dade County as compared to the vendor’s total workforce.

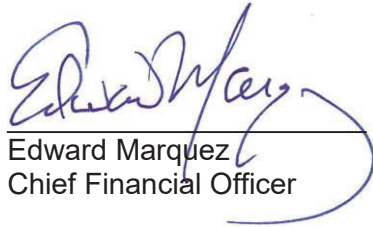
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department’s Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The Sourcewell contract was reviewed to ensure that it included all products and services to keep the system operational through the term of the contract.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise measures and Local Preference do not apply as this is an access of another governmental entity's contract.
- The Living Wage does not apply as the services to be procured are not covered services under the Ordinance.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: April 5, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
4-5-22

RESOLUTION NO. _____ R-312-22

RESOLUTION AUTHORIZING ACCESS OF CONTRACT NO. 092920-EJW, ABOVEGROUND FUEL AND FLUID STORAGE WITH RELATED HARDWARE, SOFTWARE, AND SERVICES WITH E.J. WARD, INC. FOR THE INTERNAL SERVICES DEPARTMENT AND MIAMI-DADE FIRE RESCUE DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$2,029,500.00 FOR AN INITIAL TERM EXPIRING DECEMBER 7, 2024 AND ONE, ONE-YEAR OPTION TO RENEW TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE DOCUMENTS NECESSARY TO ACCESS SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL, OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

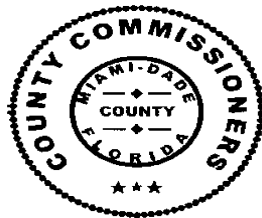
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the access of Contract No. 092920-EJW, Aboveground Fuel and Fluid Storage with Related Hardware, Software, and Services with E.J. Ward, Inc. for the Internal Services Department and Miami-Dade Fire Rescue Department in a total amount not to exceed \$2,029,500.00 for an initial term expiring December 7, 2024 and one, one-year option to renew term, and authorizes the County Mayor or County Mayor's designee to execute documents necessary to access the same for and on behalf of Miami-Dade County, subject to approval for form and legal sufficiency by the County Attorney's Office, and exercise all provisions of the contract, including any cancellation, renewal, or extension provisions, pursuant to Section 2-8.1 of the Code of Miami-

Dade County, Florida and Implementing Order 3-38. A copy of the contract documents are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	aye	Jean Monestime	aye
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 5th day of April, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney
as to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "OR", written over a horizontal line.

Oren Rosenthal