

Memorandum



Date: May 3, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(F)(1)

Subject: Request for Additional Expenditure Authority to Contract No. 060B2490021,
Commercial Off-the-Shelf Software

Resolution No. R-407-22

Recommendation

It is recommended that the Board of County Commissioners authorize additional expenditure authority to *Contract No. 060B2490021, Commercial Off-the-Shelf Software*, for the Miami-Dade Information Technology Department on behalf of multiple County departments. The Department is requesting \$4,095,000 in additional expenditure authority to continue purchasing commercial off-the-shelf (COTS) software, installation, training, maintenance and support services, and new software licenses required by various County departments for the current fiscal year. The Small Business Enterprise (SBE) measures and Local Preference do not apply as this is an access of another governmental entity's contract. There are currently two certified SBE firms in this commodity code.

The County initially accessed this competitively established State of Maryland contract in May 2016 for the purchase of COTS software and related support services under the Mayor's delegated authority with an allocation of \$990,000. The Board subsequently approved additional expenditure of \$4,600,000 through Resolution No. R-1137-16, \$4,400,000 through Resolution No. R-212-18, \$4,100,000 through Resolution No. R-462-19, and \$4,810,000 through Resolution No. R-636-20. Additional expenditure authority totaling \$3,592,000 was also approved under delegated authority.

The Department closely manages this contract on behalf of all County departments to ensure the County is able to capitalize on software standardization opportunities and to leverage the County's total software purchasing power to achieve optimal pricing. The contract provides access to a pool of prequalified vendors for the purchase of a wide range of software products and services that are used by in-house professionals such as engineers, architects, urban planners, designers, law enforcement personnel, network security personnel, building managers, and transportation planners to complete the daily departmental operations countywide.

Modifications to this contract are presented to the Board on an annual basis as software needs are identified for future fiscal years. As such, additional expenditure authority is needed to fund products and services needed for Fiscal Year 2021-2022.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term expires on September 30, 2027, and the contract has a current cumulative allocation of \$22,492,000. If this request is approved, the contract will have a modified cumulative allocation of \$26,587,000. The requested increase in expenditure authority is based on the anticipated needs of the

Informational Technology Department on behalf of all County departments. The additional expenditure for this year was approved by the Board as part of the fiscal year 2021-2022 County budget.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Information Technology	\$22,492,000	\$4,095,000	\$26,587,000	Internal Service Funds	Julian Manduley
Total:	\$22,492,000	\$4,095,000	\$26,587,000		

Track Record/Monitor

Lydia Osborne of the Internal Services Department is the Strategic Procurement Division Director.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal
Carahsoft Technology Corp.	1860 Michael Faraday Drive Suite 100 Reston, VA	None	Craig P. Abod
CDW Government, LLC	200 N Milwaukee Avenue Vernon Hills, IL	None	Robert J. Welyki
DLT Solutions, LLC	2411 Dullies Corner Park Suite 800 Herndon, VA	None	Alan M. Smith
En Pointe Technologies Sales, LLC	1940 E Mariposa Avenue El Segundo, CA	None	Michael Rapp
Insight Public Sector, Inc.	6820 S Harl Avenue Tempe, AZ	None	Kenneth T. Lamneck
Presidio Networked Solutions, LLC	1 Penn Plaza Suite 2832 New York, NY	None	Jackie Arnett
SHI International Corp.	290 Davidson Avenue Somerset, NJ	None	Thai Lee

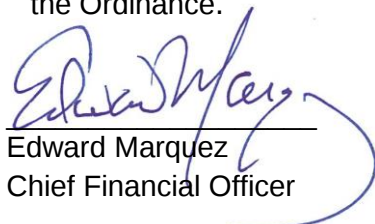
*This contract is a competitively accessed through the State of Maryland, as such the County does not have control over vendor participation.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply as the services under this contract are not covered services under the Ordinance.


Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: May 3, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(1)
5-3-22

RESOLUTION NO. _____ R-407-22

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$4,095,000.00 FOR A MODIFIED CONTRACT AMOUNT OF \$26,587,000.00 FOR CONTRACT NO. 060B2490021 FOR THE PURCHASE OF COMMERCIAL OFF THE SHELF SOFTWARE FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY EXTENSIONS OR CANCELLATIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

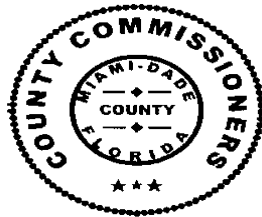
Section 1. This Board authorizes additional expenditure authority in an amount up to \$4,095,000.00 for a modified contract amount of \$26,587,000.00 for Contract No. 060B2490021 for the purchase of Commercial Off the Shelf Software for the Information Technology Department.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, during the current term of the contract, including any extensions or cancellations, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	aye	Jean Monestime	aye
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 3rd day of May, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "OR".

Oren Rosenthal