

Memorandum



Date: June 14, 2022

To: Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(C)(4)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Resolution No. R-578-22

Subject: Resolution Retroactively Authorizing the County Mayor or the County Mayor’s Designee to Apply for, Receive and Expend Funds from the Pérez Family Foundation CreARTE Grant Program in the Amount of \$200,000.00 for the African Heritage Cultural Arts Center and to Execute all Necessary Agreements

Recommendation

It is recommended that the Board of County Commissioners (Board) retroactively authorize the County Mayor or the County Mayor’s designee to apply for, receive and expend a grant in the amount of \$200,000.00 from the Pérez Family Foundation CreARTE Grant Program for the African Heritage Cultural Arts Center (AHCAC) and to execute all necessary agreements.

Scope

The African Heritage Cultural Arts Center (AHCAC) is located at 6161 NW 22nd Avenue, Miami, FL 33142 in District 3, represented by County Commissioner Keon Hardemon.

Fiscal Impact/Funding Source

This item will have a positive fiscal impact on the County of \$200,000 as the Pérez Family Foundation CreARTE Program grant does not require matching funds. The grant funding will be used for the cinematic arts program at the AHCAC including the purchase of film equipment and editing and screenplay software and film licensing and various operating costs.

Delegation of Authority

The County Mayor or Mayor’s designee is delegated the authority to execute the grant agreement and to take all actions to comply with the requirements of the grant agreement and the purpose for which the funds were granted to the County.

Track Record/Monitor

Marshall Davis manages the ongoing operations of the AHCAC and will oversee the implementation of the cinematic arts program and the use of the grant funds. The Department team has a track record of successfully implementing grants received for programs, services and equipment.

Background

The African Heritage Cultural Arts Center was formerly the Model City Cultural Arts Center which opened in 1975 with funding support from the Model City Program initiated by

President Lyndon B. Johnson. This regional facility has served Liberty City and the adjacent communities for 45 years. Its campus of buildings includes a music building, a dance studio, a visual arts/classroom building, an art gallery and a black box theater, along with a complement of offices and necessary support spaces, reception area, and storage spaces, all of which are connected by a central courtyard area.

The Department applied for and received from the Pérez Family Foundation a CreARTE grant in the amount of \$200,000.00. These grant funds will be used for the AHCAC’s Cinematic Arts program which teaches participants the fundamentals of filmmaking and media creation. Through the production of short films, videos and visual essays, the program cultivates auteur voices and innovative film practices in Liberty City ranging from narrative to documentary films. Participants learn filmmaking activities such as writing screenplays, producing short narrative films, filming community documentaries, directing peer-to-peer interviews and visual essays. Areas studied will include preproduction, production, and post-production; this includes screenwriting, film design and visualization, videography, cinematography, casting and collaborating with actors, script supervising, sound recording, and non-linear editing with a multi-layered soundtrack. The program will be intergenerational in its reach, including after school film programs for students ages 6 - 15 as well as weeknight/weekend film conservatories for the community's working and older demographic. Participants will work collaboratively, heighten social and community awareness, and master technical competency with state-of-the-art technology.

The AHCAC has offered quality training in dance, drama, instrumental music, vocal music, media and visual arts. The Center develops in-house performing arts companies and supports and assists emerging artists through its resident artist program. In addition, the AHCAC presents quality performances and exhibitions. The cinematic arts program is the latest addition to its curriculum and an important training initiative for preparing individuals for this important sector of the creative industries. All activities promote and foster the rich and diverse cultural arts perspective of people of African heritage. Notably, AHCAC alumnus and playwright Tarell Alvin McCraney, Academy Award recipient for screenwriting on the film “Moonlight,” and director Barry Jenkins, are providing additional financial support and guidance for the cinematic arts program.

Attachment – Grant Agreement

A handwritten signature in blue ink, appearing to read "Morris Copeland", is written over a horizontal line.

Morris Copeland
Chief Community Services Officer

40 NW 3rd Street
Suite 305
Miami, FL 33128-1838
305.371.2711

October 4, 2021

Marshall Davis
Director, African Heritage Cultural Arts Center
Miami-Dade County Department of Cultural Affairs
Sent via email to: marshall.davis@miamidade.gov

Dear Marshall,

Congratulations! This letter is to inform you that **Miami-Dade County Department of Cultural Affairs** has been awarded a Pérez CreARTE grant in the amount of **\$200,000.00** over **two years** from **The Jorge M. Pérez Family Foundation at The Miami Foundation**.

The Miami Foundation is privileged to manage The Jorge M. Pérez Family Foundation. The philanthropic vision of Jorge M. Pérez, chairman and CEO of The Related Group, and his family, is to develop South Florida as an exemplary world-class urban center. Through Pérez CreARTE, the Foundation aims to cultivate the Miami arts ecosystem through expanding residents' access to the arts and making our city a global hub for artistic excellence.

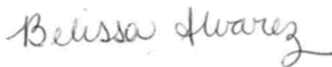
The grant is to be used for the purpose stated in the attached grant agreement, which also includes the terms and conditions of this grant. No tickets, merchandise or benefits resulting in private inurement are to be issued to the donor as a result of this gift. When acknowledging this grant as defined in the agreement, please make reference to **"The Jorge M. Pérez Family Foundation at The Miami Foundation."**

The signed grant agreement, attachments, and electronic payment information should be submitted **by October 15, 2021** via Submittable – www.themiamifoundation.submittable.com.

Any questions about the grant should be directed to Lindsey Linzer, Managing Director of Community Investments at LLinzer@miamifoundation.org.

We are privileged to support your organization and help advance a better quality of life for the community.

Sincerely,



Belissa Alvarez
Director
The Jorge M. Pérez Family Foundation



Lindsey Linzer
Managing Director of Community Investments
The Miami Foundation

C: Faren Humes



**THE MIAMI FOUNDATION
THE JORGE M. PÉREZ FAMILY FOUNDATION
2021 GRANT AGREEMENT**

Grantee Legal Name:	Miami-Dade County Department of Cultural Affairs		
Grantee EIN:			
Grant Amount:	\$200,000.00	Terms:	October 1, 2021 to September 30, 2023
Grant Description:	To launch the African Heritage Cultural Arts Center's cinematic arts program that will cultivate auteur voices and innovative film praxes in the Liberty City area as it guides participants through narrative and documentary film conventions and teaches them the fundamentals of filmmaking and media creation.		

Terms and Conditions: In accepting this grant award, the organization agrees to the following:

1. To use the funds for the purpose described in this Agreement and in accordance with purpose and objectives approved by The Miami Foundation. Any changes to the program scope, intent or budget must be authorized in advance in writing by The Miami Foundation. If the funds are not used in accordance with the terms outlined in the Agreement, the Grantee must repay those funds to the Foundation.
2. To maintain financial records consistent with generally accepted accounting principles; have them audited annually as appropriate to your organization.
3. To prominently acknowledge that support has been provided by **"The Jorge M. Pérez Family Foundation at The Miami Foundation"** in any and all publications and materials produced by the recipient in connection with programs being supported by this award as follows:
 - a. By acknowledging **"The Jorge M. Pérez Family Foundation at The Miami Foundation"** in any and all publications, communications, media releases, event signage, and promotional collateral materials produced by the recipient in connection with or regarding programs being supported by this award
 - b. By including **"The Jorge M. Pérez Family Foundation at The Miami Foundation"** on physical projects or, if the project is an event or series of events, on signage at your events(s).
 - c. Any use of The Miami Foundation or The Jorge M. Pérez Family Foundation name and/or logo on digital or printed promotional materials or items/documents for media release must be reviewed and approved. Recipients are required to submit draft materials for approval to your Program Director at both The Miami Foundation and The Jorge M. Pérez Family Foundation.
4. To report on the grant as per the schedule in this agreement and following the Foundation's reporting guidelines; and be prepared to provide additional information and documentation if requested.
5. Grantee will maintain its tax-exempt status as a Section 501(c)(3) organization classified as a public charity under Sections 509(a)(1) or (2) current throughout the period of this grant.
6. As required by IRS rules, The Miami Foundation funds will not be used: a) to carry on lobbying activities as defined under Section 501(c)(3) of the Internal Revenue Code; b) for partisan political activities which are prohibited under Section 501(c)(3); c) to make a grant to any individual for travel, study or other similar purposes or to make a sub-grant to any other organization unless the grant complies with Section 4945(d)(3) or (4) of the Internal Revenue Code and the grant has been detailed in the approved grant plan and budget; or (d) to undertake any activity for any purpose other than the charitable and educational purposes specified in Section 170(c)(2)(B) of the Internal Revenue Code.

Reports and Payments:

1. The Grantee shall submit reports and receive payments according to the following schedule:

Due Date	Report Requirements	Amount Triggered
By October 15, 2021	• Signed grant agreement • Final project budget • Payment request form • W-9	\$100,000.00
By March 31, 2022	• Interim narrative report • Interim financial report	N/A
By September 30, 2022	• Interim narrative report • Interim financial report	\$100,000.00
By March 31, 2023	• Interim narrative report • Interim financial report	N/A
By October 31, 2023	• Final narrative report • Final financial report	N/A

* Note, reporting dates and requirements are subject to change. At least 60 days notice will be given if report due dates and requirements change.

2. Additionally, the Grantee agrees to the following:
 - To participate in external evaluation efforts with a partner as chosen by The Miami Foundation. It is understood that specific grant program metrics may be included as part of the reporting process.
 - To regularly provide photos, videos, and information about upcoming events and potential family engagement opportunities.
3. All materials related to this grant including Grant Agreements, Budgets, Reports, and Payment Requests should be submitted via The Miami Foundation's Submittable account at <https://themiamifoundation.submittable.com>. A reporting template will be shared with the Grantee in advance of the first report due date.

Payments will be released within 60 days of receiving the above required items deemed satisfactory solely at the Foundation's discretion.
4. Grantee must demonstrate compliance with this agreement and sufficient performance on supported activities. Failure to comply with this agreement could result in pending payments, if any, being withheld or withdrawn and make the organization ineligible for future grants.

I agree to and accept the terms of this grant award by The Miami Foundation. I understand that grant awards are typically made through competitive cycles each year. Unless program guidelines state otherwise, recipients should view the Foundation's grants as one-time awards to help advance their work during the grant period and should not be counted on as a recurring source of support. I understand that recipients are strongly encouraged to use this opportunity to secure and leverage other financial support for on-going activities.

Please sign and return this document along and organization's electronic payment information to The Miami Foundation. Please submit this information via Submittable at [www.themiamifoundation.submittable.com](https://themiamifoundation.submittable.com) using the "Submit your Grant Agreement and Payment Information" form. Please keep a copy of the signed document for your grant files.

Signature of Chief Executive Officer or Representative authorized to enter grant agreements

Name: _____

Title: _____

Signature: _____

Date: _____

Signature of The Miami Foundation

Name: Rebecca Fishman Lipsey

Title: President and CEO

Signature: 

Date: October 4, 2021



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: June 14, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(C)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(C)(4)
6-14-22

RESOLUTION NO. R-578-22

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE AND EXPEND FUNDS FROM THE PÉREZ FAMILY FOUNDATION CREATTE GRANT PROGRAM IN THE AMOUNT OF \$200,000.00 FOR THE AFRICAN HERITAGE CULTURAL ARTS CENTER, TO EXECUTE THE GRANT AGREEMENT AND OTHER DOCUMENTS NECESSARY TO RECEIVE THE FUNDS, AND TO EXERCISE ALL PROVISIONS CONTAINED IN SUCH AGREEMENTS

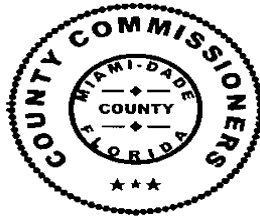
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes the County Mayor or County Mayor's designee to: (a) apply for, receive and expend funds from the Pérez Family Foundation CreARTE Grant Program in the amount of \$200,000.00 for the African Heritage Cultural Arts Center; (b) execute the grant agreement in substantially the form attached to the Mayor's memorandum and made a part hereof and any other documents necessary to receive the funds; and (c) to exercise all provisions contained in the grant agreement.

The foregoing resolution was offered by Commissioner **Eileen Higgins**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	absent		
Sen. René García	aye	Keon Hardemon	absent
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	absent	Jean Monestime	absent
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 14th day of June, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in dark ink, appearing to read "MRP", is written over a horizontal line.

Monica Rizo Perez