

MEMORANDUM

Agenda Item No. 11(A)(1)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: June 14, 2022

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution appointing voting
trustee to the Public Health Trust
Board of Trustees for the 2022-
2025 term

Resolution No. R-586-22

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Jose "Pepe" Diaz.



Geri Bonzon-Keenan
County Attorney

GBK/gh



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: June 14, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 11(A)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(1)
6-14-22

RESOLUTION NO. _____ R-586-22

RESOLUTION APPOINTING VOTING TRUSTEE TO THE
PUBLIC HEALTH TRUST BOARD OF TRUSTEES FOR THE
2022-2025 TERM

WHEREAS, in accordance with section 25A-3(d) of the Code of Miami-Dade County, the Public Health Trust Nominating Council convened for the purpose of determining its recommendation of a nominee to be submitted to the Board of County Commissioners (“Board”) for appointment as a voting trustee to the Public Health Trust Board of Trustees; and

WHEREAS, the tenure limit of trustee William Heffernan expired on May 31, 2022; and

WHEREAS, section 25A-3(d) further provides that the Nominating Council shall submit to the Board a number of nominees containing a total number of names equal to the number of vacancies plus, at the discretion of the Nominating Council, up to two additional nominees, and that the Board shall select and appoint the necessary number of voting trustees from that list; and

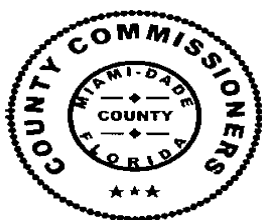
WHEREAS, as reflected in the attached memorandum, the Nominating Council’s nominee is Matthew James Allen,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board appoints Matthew James Allen as a voting trustee to the Board of Trustees of the Public Health Trust whose term shall expire on May 31, 2025.

The Prime Sponsor of the foregoing resolution is Chairman Jose “Pepe” Diaz. It was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Eileen Higgins** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	absent		
Sen. René García	aye	Keon Hardemon	absent
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Joe A. Martinez	aye
Kionne L. McGhee	absent	Jean Monestime	absent
Raquel A. Regalado	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 14th day of June, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "C. Kokoruda", written over a horizontal line.

Christopher C. Kokoruda

Date: June 1, 2022

To: Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners

From: William Heffernan *William J. Heffernan*
Chairman
Public Health Trust Nominating
Council

Subject: Appointment of Voting Trustee to the Public Health Trust Board of Trustees

Recommendation

It is recommended that the Board of County Commissioners (Board) appoint the nominee submitted by the Public Health Trust Nominating Council (Nominating Council) as a voting trustee to the Public Health Trust Board of Trustees (PHT). The term for the appointment for the trustee shall expire May 31, 2025.

Scope

The Nominating Council consists of Chairman William Heffernan, Chairman of the Nominating Council and PHT, Chairman Jose “Pepe” Diaz, PHT Vice-Chairman Walter T. Richardson, PHT member Amadeo Lopez-Castro III, PHT member Laurie Weiss Nuell, PHT member Carmen Sabater, Mayor-appointed member Mario J. Artecona, and South Florida AFL-CIO-appointed member Lovette McGill. Section 25A-3(d) of the Code of Miami-Dade County provides that voting trustees of the PHT shall be appointed by resolution approved by the Board after the Nominating Council submits to the Board a list of nominees containing a total number of names which is equal to one nominee for each vacancy on the PHT plus, at the discretion of the Nominating Council, up to two additional nominees. The Board shall select and appoint the voting trustees from the nominees submitted by the Nominating Council.

Fiscal Impact/Funding Source

This action has no fiscal impact to the County as the PHT members serve without compensation. Members are entitled to reimbursement for necessary expenses, including the expense of performance bonds incurred in the discharge of their duties. These expenses are funded by the PHT.

Track Record/Monitor

The Nominating Council received and reviewed one application and interviewed the applicant in person. After assessing the applicant, upon the vote of the Nominating Council, his name is being forwarded to the Board for consideration as required by Chapter 25A.

Background

In accordance with the procedures of the Nominating Council, advertisements for the PHT Board of Trustees appeared online more than 67,000 times from April 11 through April 20. The ad was clicked 293 times, leading users to additional information and the board application. This represented a 67 percent improvement over the most recent online advertisement of PHT vacancies, which was clicked 176 times in February 2020.

During its May 11, 2022 meeting, the Nominating Council voted to recommend the applicant to the Board.

The Nominating Council directed the Public Health Trust to conduct a background check for the applicant. The background check concluded that no concerns were found. A true and correct copy of the background check memorandum is attached hereto.

Attachments:

Nominee Application
Background Check Memorandum



TO: William Heffernan, Chairman
and Members, Nominating Council

FROM: Julie A. Staub, *JAS*
Executive Vice President & Chief Human Resource Officer

DATE: May 23, 2022

RE: Background Screening Results – Matthew James Allen

On May 5, 2022, Debbie Lawrence-Gregory of the Public Health Trust, Human Resources Department, requested that our current vendor First Choice Background Screening (First Choice) conduct a background check on Matthew James Allen, a candidate seeking a position on the Jackson Health System – Public Health Trust (PHT) Board.

The Public Health Trust's Human Resources Department forwarded copies of the candidate's criminal background check, which was conducted by First Choice and no criminal history was identified in the State of Florida System. The screening also included a public records search of County and Statewide Criminal Records, National Criminal and Sex Offender Records, County Civil Records, Federal Civil Records, Lien/Judgement Filings, Bankruptcy Filings, Internet and Social Media Records. Mr. Allen results returned with no reportable records found.

A review of Mr. Allen Driver and Vehicle Information Database (DAVID) reports revealed a valid Florida Driver's license with no reportable records found.

On May 11, 2022, subsequent screening were conducted through the Florida Department of Law Enforcement (FDLE). A Level 2 screening of Mr. Allen was conducted through the Agency for Healthcare Administration (AHCA). No reportable results were found and Mr. Allen satisfied AHCA's eligibility standards.

OFFICIAL RECORDS

1. Electronic mails from First Choice Background Screening confirming results of the background screening
2. First Choice Background Screening Report
3. Driver and Vehicle Information Database (DAVID) report
4. Human Resource fingerprint and I.D. information forms and Florida Department of Law Enforcement (FDLE) Report
5. Results of Agency for Healthcare Administration (AHCA) Level 2 Background Screening
6. Resume/Bio for Matthew James Allen
7. Internet and Media Search for Matthew James Allen



CLERK, CIRCUIT CLERK
MIAMI-DADE COUNTY, FL
#1

2022 APR 20 PM 2:12

FILED FOR RECORD

**Candidate for Nomination to Serve on the Board of Trustees
Public Health Trust of Miami-Dade County
Jackson Health System**

**ATTENTION APPLICANTS: BACKGROUND CHECKS WILL BE PERFORMED ON
ALL APPLICANTS SELECTED FOR AN INTERVIEW. IF SELECTED, TRUSTEES
WILL BE REQUIRED TO SUBMIT FINANCIAL DISCLOSURE FORMS.**

Biographical Profile

Name: Allen Mathew James
Last First Middle

Employer: Related Group

Title/Occupation: Executive Vice President & Chief Operating Officer

Business Type: Real Estate

Business Address: 2850 Tigertail Avenue, STE 800

Business Telephone: 305-533-0050 Fax: 305-460-9911

Email Address: mallen@relatedgroup.com

Home Address: 1420 NE 101 Street Miami Shores, FL 33138

Home Telephone: 305-450-5683

Date of Birth: 03.06.1965 Length of Residence in Miami-Dade County: 50 years

PLEASE CHECK APPROPRIATE INFORMATION LISTED BELOW (Optional)

- | | | |
|--|--|--|
| ☒ Male | ☒ White Non-Hispanic | ☐ American Indian or Alaskan Native |
| ☐ Female | ☐ Black Non-Hispanic | ☐ Haitian American |
| | ☐ Hispanic | |
| | ☐ Asian or Pacific Islander | |

EDUCATION:

School/City/Major/Degree:

Barry University /Miami Shores/Accounting/ Bachelor of ScienceF.I.U/ Miami/Business/MBA**Previous Employment and Professional Background:**

Business Name	Position	Years
Related Group	EVP-COO	1999-Present
Atlantic Gulf	SVP	1990-1999
General Development	Manager	1986-1990

EXPERIENCE AND/OR QUALIFICATIONS:

Describe how your past experience and/or qualifications would benefit the Public Health Trust:

I have lived in Miami for 5 decades. I went to grade school, high school, college, and graduate school in Miami. I have worked in the business community my entire career in Dade County. I believe my prior board experience, business acumen, leadership skills and history in Miami would be a tremendous asset to the public Health Trust.

ORGANIZATIONS AND ACTIVITIES:

List community, civic, professional and other organizations of which you are a member:

Organization	Position Held
<u>Barry University</u>	<u>Board Member</u>
<u>Jackson Health Foundation</u>	<u>Board Member</u>
<u>Big Brothers & Big Sisters of Miami</u>	<u>Board Member</u>
<u>Orange Bowl Committee</u>	<u>Board Member</u>

List any Public Office held (Elected or Appointed):

Office	Date
N/A	

Affiliations with hospitals, nursing homes or other health related institutions:

I have been a member of the Jackson Foundation for 3 years. In addition, I was on the board for Dolphin Cycling Challenge, which raised money exclusively for Sylvester Cancer Center.

Activities reflecting community interest:

I have been actively involved in a number of non-profits charities. Having grown up in Miami, I understand the importance of giving back. I have been actively involved in United Way as a Board member, Barry University, Dolphin Cycling Challenge, Big Brothers Big Sisters of Greater Miami, Jackson Health Foundation and Orange Bowl Committee.

List all potential conflicts of interest, including potential conflicts arising from your relationships or the relationships of any of your family members in the healthcare industry:

N/A

References - Persons acquainted with candidate's activities/experience:

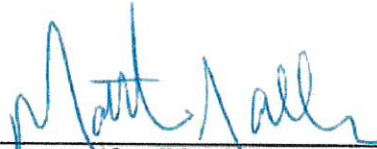
Name	Title	Telephone
Jorge Perez	CEO & Chairman	305-460-9900
Adolfo Henriquez	Vice Chairman Related	305-460-9900
Matthew Gorson	Partner- Greenberg Traurig	305-773-1117

Please describe the goals and objectives you will seek to accomplish if you are selected as a Trustee:

One of my main personal goals is to give back to our community. I have always taken the position that it's an obligation to give back to your community that has given so much. I want to assist the Public Health Trust in any way I can with relationship, business contacts and overall, 50 years in growing up in this community. It would be an honor to serve on your board.

I, Matthew James Allen, Citizen of the United States, a duly qualified elector of Miami-Dade County, and not affiliated with the Public Health Trust of Miami-Dade County or its subordinate agencies or institutions, would, if appointed, be willing and able to discharge the responsibilities and functions of Trustee. I declare that, if selected while currently serving on another official County board, I will resign from my other County responsibilities.

04/20/2022
Date


Candidate's Signature

Nominated by (if not self):

Name		Telephone
City	State	Zip Code