

Date: October 6, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Agenda Item No. 8(F)(7)

Resolution No. R-922-22

Subject: Recommendation for Additional Expenditure Authority to Contract No. BW7944-0/23,
OPEX Falcon RED 72 Processors

Summary

This item is for the purchase a new OPEX Falcon Red 72 Processor to replace the obsolete OPEX 3600i equipment used by the Miami-Dade Tax Collector's Office (Tax Collector). The OPEX Falcon RED 72 processor opens mails, extract checks and stubs, sorts all types of documents, as well as images and processes tax bills, payments stubs, vehicle registrations, and return mail sent to the Tax Collector's Office. The Department requires this additional OPEX Falcon RED 72 Processor for assistance with payment processing in the Tax Collector's Fast Payment Processing Unit (FPPU). This high-level performance, fast payment processing equipment will replace obsolete equipment, and is necessary to address business growth in Miami-Dade County and required turnaround time.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Contract No. BW7944-0/23, OPEX Falcon RED 72 Processors*, for the Miami-Dade Finance Department, Tax Collector's Office. The Department is requesting \$103,833 in additional expenditure authority to pay for an additional OPEX Falcon Red 72 processor and associated licensing and maintenance/repair services that assist in payment processing. The Small Business Development Division performed a Verification of Availability with certified Small Business Enterprise firms. It should be noted that no firm responded confirming their ability to meet the contract requirements which resulted in the No Measure recommendation.

Background

The County awarded this contract under delegated authority on September 10, 2018 to OPEX Corporation (OPEX) for a four-year and six-month term with an allocation of \$249,951. Additional expenditure authority of \$151,500 was subsequently approved by the Board on October 3, 2019 under Resolution No. R-1038-19. Finance is seeking to purchase a new OPEX Falcon Red 72 Processor to replace the obsolete OPEX 3600i equipment used by the Tax Collector's Office. This new processor will be an addition to the other three OPEX Falcon Red 72 Processors. This high-level and fast payment processing equipment will provide work-balancing for the Tax Collector operations to generate more revenue. The purchase of the OPEX Falcon Red 72 Processor includes equipment, licensing, and maintenance support services.

Scope

The scope of this item is countywide in nature.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term expires on April 20, 2023, and has a current cumulative allocation of \$401,451. If this request is approved, the contract will have a modified cumulative allocation of \$505,284.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Finance	\$401,451	\$103,833	\$505,284	Proprietary Funds	Maritza McClaskey
Total:	\$401,451	\$103,833	\$505,284		

Track Record/Monitor

Angela Mathews-Tranumn of the Internal Services Department is the Procurement Contracting Manager.

Awarded Vendor

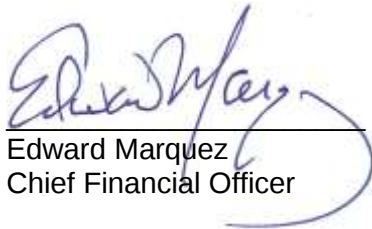
Vendor	Principal Address	Local Address	Principal
OPEX Corporation	305 Commerce Drive Moorestown, NJ	None	Dave Stevens

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply as the goods and services being procured are not covered services under the Ordinance.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 6, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
10-6-22

RESOLUTION NO. _____ R-922-22

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$103,833.00 FOR A MODIFIED CONTRACT AMOUNT OF \$505,284.00 FOR CONTRACT NO. BW7944-0/23 FOR THE PURCHASE OF OPEX FALCON RED 72 PROCESSORS FOR THE MIAMI-DADE FINANCE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY EXTENSION OR CANCELLATION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority in an amount up to \$103,833.00 for a modified contract amount of \$505,284.00 for Contract No. BW7944-0/23 for the purchase Opex Falcon Red 72 Processors for the Miami-Dade Finance Department; and authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any extension or cancellation provisions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Keon Hardemon** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	absent		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Kionne L. McGhee	aye
Jean Monestime	aye	Raquel A. Regalado	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	aye

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of October, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez

A handwritten signature in dark ink, appearing to read "Eduardo", written over a horizontal line.