

Date: October 18, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(H)(1)

From: Daniella Levine Cava
Mayor

Resolution No. R-996-22

Subject: Contract Award Recommendation to Cummins Cederberg, Inc. for Professional Services for Crandon Park Marina Basin Dredging Phase I, Contract 422801-20-003, Project No: E21-PROS-02

Executive Summary

The purpose of this item is to enter into a contract with Cummins Cederberg, Inc in an amount of \$1,220,800.00 to provide professional services as a prime consultant for Crandon Park Marina boat basin dredging.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the Professional Services Agreement (PSA) Contract Number E21-PROS-02, between Cummins Cederberg, Inc and the County. The PSA is on file with the Internal Services Department and is available for review and inspection upon request. This item has been prepared by Parks, Recreation and Open Spaces, and is recommended for award for a total contract amount not to exceed \$1,220,800.00, inclusive of a contingency of allowance of \$92,800.00.

Delegation of Authority

The authority of the County Mayor or County Mayor's designee to execute and enforce all provisions of this contract is consistent with those authorities granted under the Code of Miami-Dade County. Additional delegation of authorities requested for this contract are as follows: In accordance with Miami-Dade County code section 2-8.3 related to identifying delegation of Board authority contained within the subject contract, the County Mayor or the County Mayor's designee has the authority to exercise the renewal options and to terminate the contract.

Scope

PROJECT NAME: Professional Services for Crandon Park Basin Dredging Phase I

PROJECT NO: E21-PROS-02

CONTRACT NO: 422801-20-003

PROJECT

DESCRIPTION: There are several areas in the Crandon Park Marina which are experiencing accumulation of sand and sediment creating issues to the boat users. Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seeks the professional services of a prime consultant for the areas that are in need of dredging. It is desired to have a minimum depth of 6 feet at low tide throughout

and boat slip no. 2 historically has had an accumulation of sand within the slip and a solution to prevent the slip from filling with sand and sediment is necessary. The selected consultant will report directly to the PROS Project Manager.

PROJECT

LOCATION: Crandon Park Marina - 4000 Crandon Boulevard, Key Biscayne, FL 33149

PROJECT SITES:	<u>SITE #</u>	<u>LOCATION</u>	<u>DIST</u>	<u>ESTIMATE</u>	<u>T-S-R</u>
	N/A	Crandon	7	\$1,220,800.00	--

**PRIMARY
COMMISSION
DISTRICT:**

District 7

**APPROVAL
PATH:**

Board of County
Commissioners

USING

DEPARTMENT: Parks, Recreation and Open Spaces

MANAGING

DEPARTMENT: Parks, Recreation and Open Spaces

Fiscal Impact / Funding Source

FUNDING SOURCES:	<u>SOURCE</u>	<u>PROJECT#</u>	<u>AMOUNT</u>
	CIIP	CPR000003002350	\$1,220,800.00

**OPERATIONS
COST IMPACT /
FUNDING:**

Not Applicable

**MAINTENANCE
COST IMPACT /
FUNDING:**

Not Applicable

**LIFE
EXPECTANCY OF
ASSET:**

Not Applicable

PTP FUNDING:

No

GOB FUNDING: No

ARRA FUNDING: No

**PROJECT
TECHNICAL
CERTIFICATION
REQUIREMENTS:**

TYPE	CODE	DESCRIPTION
PRIME	5.08	Port and Waterway Systems – Engineering Construction Management
PRIME	5.09	Port and Waterway Systems - Environmental Design
PRIME	17.00	Engineering Construction Management
Sub	9.01	Soils, Foundations, and Materials Testing – Drilling, Subsurface Investigations and Seismographic Services
Sub	15.04	Surveying and Mapping – Hydrographic Surveys

NTPC

DOWNLOADED: 7

BIDS RECEIVED: 3

CONTRACT

PERIOD: 2555 Days (7 years) – Excludes Warranty Administration Period

CONTINGENCY

PERIOD: 255 Calendar Days

IG FEE

**INCLUDED IN
BASE**

CONTRACT: No

ART IN PUBLIC

PLACES: No

BASE ESTIMATE: \$928,000.00

BASE CONTRACT

AMOUNT: \$928,000.00

CONTINGENCY ALLOWANCE (SECTION 2-8.1 MIAMI DADE COUNTY CODE):	TYPE	PERCENT	AMOUNT	COMMENT
	PSA	10%	\$92,800.00	

**REIMBURSABLE
EXPENSES:** \$100,000.00

**TOTAL
DEDICATED
ALLOWANCE:** \$ 100,000.00

TOTAL AMOUNT: \$1,220,800.00

Track Record / Monitor

**SBD HISTORY OF
VIOLATIONS:** None

EXPLANATION: The Request to Advertise (RTA) was filed with Clerk of the Board (COB) on November 4, 2021. A total of (3) Three proposals were received on December 17, 2021. On March 17, 2022, the Internal Services Department’s Small Business Development Division (SBD) evaluated Three (3) firms and were deemed compliant. On April 14, 2022, at the First-Tier meeting, the CSC evaluated all responsive and responsible proposals and deemed the information sufficient to determine the qualifications of the teams. By majority vote, the CSC decided to forego Second-Tier proceedings and recommended the following firms, in order of preference, for negotiation of four Professional Services Agreements:

RANKING OF RESPONDENTS

CUMMINS CEDERBERG, INC.

Final Ranking – 1
Total Adjusted Ordinal Score – 4
Total Adjusted Qualitative Points – 266

ATKINS NORTH AMERICA, INC.

Final Ranking – 2
Total Adjusted Ordinal Score – 8
Total Adjusted Qualitative Points – 256

GHD SERVICES, INC.

Final Ranking – 3
Total Adjusted Ordinal Score – 5
Total Adjusted Qualitative Points – 260

The Negotiation Committee was approved by the County Mayor’s designee on April 21, 2022. (See Attachment E, “Negotiation Authorization, List of Respondents and Tabulation Sheets”). The Negotiation Committee negotiated and concluded with the top ranked firm Cummins Cederberg,

Inc. on June 8, 2022. The Negotiation Committee reached a consensus to finalize negotiations on June 24, 2022.

SUBMITTAL

DATE: 12/17/2022

ESTIMATED

NOTICE TO

PROCEED: 09/20/2022

PRIME

CONSULTANT: Cummins Cederberg, Inc.

COMPANY

PRINCIPAL: Jannek Cederberg, President

COMPANY

QUALIFIERS: Jason Cummins

COMPANY

EMAIL ADDRESS: jcederberg@cumminscederberg.com

COMPANY

STREET

ADDRESS: 7550 Red Road, Suite 217

COMPANY CITY-

STATE-ZIP: Miami, FL. 33143

YEARS IN

BUSINESS: 22

PREVIOUS

CONTRACTS

WITH COUNTY IN

THE LAST FIVE

YEARS: Twelve (12) contracts with a total of \$1,269,403

MINIMUM

QUALIFICATIONS

EXCEED LEGAL

REQUIREMENTS: N/A

**STANDARD
PAYMENT AND
PERFORMANCE
BOND:**

Yes

**SBD REVIEW
COMMITTEE:**

MEETING DATE: 03/17/2022 **SIGNOFF DATE:** 06/09/2021

**APPLICABLE
WAGES:
(R-54-10)**

Yes

**REVIEW
COMMITTEE
ASSIGNED
CONTRACT
MEASURES:**

<u>TYPE</u>	<u>GOAL</u>	<u>COMMENT</u>
CSBE	14.22%	See Attachment D
CWP	0.00%	Not Applicable

**MANDATORY
CLEARING
HOUSE:**

No

**CONTRACT
MANAGER NAME**

/ PHONE / EMAIL: Michael J. Cornely 305-755-7912 Joe.Cornely@miamidade.gov

**PROJECT
MANAGER NAME**

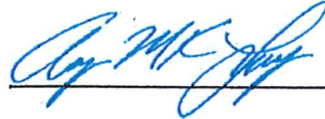
/ PHONE / EMAIL: Ricardo A. Ayala 305-755-7932 Ricardo.ayala@miamidade.gov

Background

BACKGROUND: There are several areas in the Crandon Park Marina which are experiencing accumulation of sand and sediment creating issues to the boat users. PROS seeks the professional services of a prime consultant for all the areas that are in need of dredging and definite solution to the problem. It is desired to have a minimum depth of 6 feet at low tide throughout and additionally Slip No. 2 historically has been presenting accumulation of material within the slip and a solution to prevent the slip from filling with sand and sediment again is necessary.

Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners
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DEPARTMENT
FINANCE:

 7/28/22
DATE

CHARTFIELD(S):
Fund: CB061
Dept.: PRCP010000
Grant: NO-GRANT
Proj.: CPR000003002350
Act.: 12001

RL BUDGET APPROVAL
FUNDS AVAILABLE:

 8/5/2022
OMB DIRECTOR DATE

APPROVED AS TO
LEGAL
SUFFICIENCY:

 8/12/2022
COUNTY ATTORNEY DATE

APPROVED
PURSUANT TO
SECTION 2-81 OF THE
MIAMI-DADE
COUNTY CODE:

MAYOR'S DESIGNEE DATE

CLERK DATE:

DATE

Attachment A

Funding Spreadsheet

CRANDON PK MARINA
CIIP
BASIN DREDGING PHASE I
PROJ
422801-20-003
CONSULTANT
AWARDED TO
CUMMINS CEDEBERG

		INFORMS CHARTFIELDS	
		FUND CODE:	CB061
		DEPT ID:	PRCP010000
		PROJECT:	CPR000003002350
		ACTIVITY:	012001 / 005001
		RESOURCE TYPE:	N/A
	TOTAL DISTRIBUTION	\$ AMOUNT	WO#
CONSULTANT-PSA-RTA			
BASE CONTRACT/DESIGN HASE	\$ 704,860.00	\$ 704,860.00	245898
BASE CONTRACT/CONSTRUCTION PHASE	\$ 215,400.00	\$ 215,400.00	268958
CONTINGENCY	\$ 100,540.00	\$ 100,540.00	245898
DEDICATED ALLOWANCE	\$ 200,000.00	\$ 200,000.00	245800
TOTAL	\$ 1,220,800.00	\$ 1,220,800.00	

Christina Salinas Cotter
Christina Salinas Cotter
Assistant Director of Performance Excellence

K.F. 8/6/22
12/22

7-22-22
Date



Parks, Recreation and Open Spaces Department
Work Order by ERP Dept. ID & Location
FULL REPORT

Date Run: 7/14/22
1:56:34 PM

Index Code or Dept ID: PRCPO10000

Location: CRANDON PARK

ERP Dept ID Fund Grant Project Activity Source Type	District Fund	WO Number	Class	WO Type Status	MRC TRADE	Project GOB Project Site	Description	Budget	Expenses	Balance	End Date Index Type
CB061 NO-GRANT CPR000003002350 012001	CIIP	245898	SOFT	Capital Cap Restricted	PROJ-MGMT CONSULTANT	422801-20-003 PR2021-064	(CIIP) BASIN DREDGING PHASE I - CONSULTANT BASE/DESIGN PH (CUMMINS CEDERBERG)	704,860	0	704,860	ALL
CB061 NO-GRANT CPR000003002350 005001	CIIP	266956	HARD	Capital Cap Restricted	PROJ-MGMT CONSULTANT	422801-20-003 PR2021-064	(CIIP) BASIN DREDGING PHASE I - CONSULTANT/CONSTR ADMIN (CUMMINS CEDERBERG)	215,400	0	215,400	ALL
CB061 NO-GRANT CPR000003002350 012001	CIIP	245900	SOFT	Capital Cap Restricted	PROJ-MGMT CONSULTANT	422801-20-003 PR2021-064	(CIIP) BASIN DREDGING PH I - CONSULTANT DED ALLOW / DESIGN PH (CUMMINS CEDERBERG)	200,000	0	200,000	ALL
CB061 NO-GRANT CPR000003002350 012001	CIIP	245899	SOFT	Capital Cap Restricted	PROJ-MGMT CONSULTANT	422801-20-003 PR2021-064	(CIIP) BASIN DREDGING PHASE I - CONSULTANT CONTINGENCY/DESIGN PH(CUMMINS CEDERBERG)	100,540	0	100,540	ALL
TOTAL WOS by Location:								1,220,800	0	1,220,800	
CRANDON PARK											
Total WOS by Dept. ID or Index Code: PRCPO10000								1,220,800	0	1,220,800	
Overall								1,220,800	0	1,220,800	

Attachment B

Contract Evaluations Report



Capital Improvements Information System

Contractor Evaluations Report (All Contracts)

<u>Dept</u>	<u>Contract</u>	<u>Type</u>	<u>Contractor / Architect Name</u>	<u>Date</u>	<u>Rater</u>	<u>Period</u>	<u>Rate</u>
PR	EDP-PR-PROS-42280112006	EDP	CUMMINS CEDERBERG, INC.	4/2/2013	John Gouthro	Completion of study or design	4.0
PR	EDP-PR-9999999B	EDP	CUMMINS CEDERBERG, INC.	1/9/2020	Caesar Phillips	Interim	4.0
PR	EDP-PR-9999999B	EDP	CUMMINS CEDERBERG, INC.	5/5/2020	Caesar Phillips	Interim	4.0
PR	EDP-PR-110218-2	EDP	CUMMINS CEDERBERG, INC.	1/9/2020	Caesar Phillips	Interim	4.0
PR	EDP-PR-110218-2	EDP	CUMMINS CEDERBERG, INC.	5/5/2020	Caesar Phillips	Interim	4.0
PR	EDP-PR-9999999B	EDP	CUMMINS CEDERBERG, INC.	9/4/2020	JOSE GARCIA	Interim	3.9
PR	EDP-PR-110218-2	EDP	CUMMINS CEDERBERG, INC.	9/4/2020	JOSE GARCIA	Interim	3.8
PR	EDP-PR-110218-2	EDP	CUMMINS CEDERBERG, INC.	10/7/2020	JOSE GARCIA	Interim	3.8
PR	EDP-PR-9999999B	EDP	CUMMINS CEDERBERG, INC.	10/7/2020	JOSE GARCIA	Completion of study or design	3.9
PR	EDP-PR-4220010A	EDP	CUMMINS CEDERBERG, INC.	10/8/2020	ROBERTO RODRIGUEZ	Interim	4.0
PR	EDP-PR-110218-2	EDP	CUMMINS CEDERBERG, INC.	4/8/2021	JOSE GARCIA	Interim	3.9
PR	EDP-PR-2232030A	EDP	CUMMINS CEDERBERG, INC.	4/9/2021	Duane Kopp, P.E.	Interim	4.0
PR	EDP-PR-2232030A	EDP	CUMMINS CEDERBERG, INC.	2/27/2021	Duane Kopp, P.E.	Interim	4.0
PR	EDP-PR-9999999L	EDP	CUMMINS CEDERBERG, INC.	4/9/2021	JOSE GARCIA	Interim	3.8
PR	EDP-PR-9999999B	EDP	CUMMINS CEDERBERG, INC.	4/9/2021	JOSE GARCIA	Completion of study or design	3.8
PR	EDP-PR-2232030A	EDP	CUMMINS CEDERBERG, INC.	9/22/2021	Duane Kopp, P.E.	Completion of study or design	4.0
PR	EDP-PR-9999999L	EDP	CUMMINS CEDERBERG, INC.	9/24/2021	JOSE GARCIA	Completion of study or design	4.0
PR	EDP-PR-110218-2	EDP	CUMMINS CEDERBERG, INC.	9/29/2021	JOSE GARCIA	Completion of study or design	3.8
PR	EDP-PR-4220010A	EDP	CUMMINS CEDERBERG, INC.	9/29/2021	ROBERTO RODRIGUEZ	Project conclusion or closeout	4.0

Evaluation Count: 19 Contractors: 1 Average Evaluation: 3.9

Due Diligence Report

Project Name: Professional Services for Crandon Park Dredging
Phase I

ISD No.: E21-PROS-02

Bld Opening Date:

Company Name: Cummins Cederberg, Inc.

FEIN: 272129033

Attended Pre-Bld Meeting	Attended Site Visit	Submitted Bld Proposal	Registered Vendor
		YES	YES

SBE-Con Requirements	Initials	Date	Comments
(SBE) SBD Compliance Memo/Checklist	MPM	3/17/22	SBD Compliance Review
OSHA Compliance (If Applicable - Projects over \$1 million)	Initials	Date	Comments
Safety Directive 182536 and Resolution No. 1181-18	MPM	N/A	N/A
PRE-AWARD COMPLIANCE CHECKLIST	Initials	Report Date	Found on list
Florida Convicted Vendor List	JB	6/24/22	NO
Delinquent Contractors	JB	6/24/22	NO
Suspended Contractors	JB	6/24/22	NO
Florida Suspended Contractors	JB	12/10/19	NO
System for Award Management (SAM)	JB	6/24/22	YES
Scrutinized Companies	JB	6/22/22	NO
Scrutinized Companies that Boycott Israel	JB	6/22/22	NO
Compliance Report and/or Workforce Violations (SBD)	JB	6/24/22	NO
OSHA Enforcement Inspections (If Applicable - Projects over \$1 million)	JB	6/24/22	NO
Debarred Contractors	JB	4/1/22	NO
Goal Deficit Make-Up Report	JB	3/1/20	NO
SBD Certified Firms	JB	6/24/22	YES
State of Florida Corporations (Sun Biz)	JB	6/24/22	YES
CIIS Average Evaluation Score	JB	6/24/22	YES
MCC License Status	JB	6/24/22	YES
MCC Plan	JB	6/24/22	YES
Miami-Dade County Litigation	JB	6/24/22	NO
Dept. of Business and Professional Regulation (DBPR)	JB	6/24/22	YES
(If Applicable) Miami-Dade County Licenses (i.e. Electrical, Plumbing, Roofing, etc.)	JB	6/24/22	NO
Miami-Dade Local Business Tax	JB	6/24/22	YES
Google	JB	6/24/22	YES
Broward County Litigation	JB	6/24/22	NO
Department of Justice	JB	6/24/22	NO
Federal Litigation (PACER)	JB	6/24/22	N/A
Lawsuits Which Include Allegations of Discrimination in the Past 10 Years	JB	6/24/22	NO
Local Certified Veteran Business Enterprise	JB	6/24/22	NO
E-Verify	JB	6/24/22	YES
CIIS INSURANCE	GL	Auto	WC
CIIS Expiration Dates			No Insurance on file
Contract Administrator:	Monique Perez	Date:	6/29/2022
Contract Administrator Peer Review:	Dayami Corella	Date:	6/29/2022
Project Manager - Okay to Proceed (Yes):	Ricardo Ayala	Date:	6/29/2022

Attachment C

A&E Firm History Report

Vendor Profile: Contracts

[General](#) [Public Profile](#) [Users](#) [Commodity Codes](#) [Contacts & Owners](#) [Comments](#) [Certifications](#) [Contracts](#) [Concessions](#) [Site Visits](#)
[Workforce Comp/EEO](#) [EDP Registrations](#) [Docs](#) [Reports](#)

CUMMINS CEDERBERG, INC.

System Vendor Number: 20503387

[Mark As Favorite](#)

Listed below are the contracts to which this vendor is assigned.

Contracts as Prime Contractor

Actions	Contract Number & Title	Prime Contact	Status	Dates	Award Amount	Paid Amount
View	EDP-PR-2232030A: Biscayne Shores and Gardens Park - Sea Level Rise Study	Jannek Cederberg (change)		4/6/2020 to 4/6/2025	\$105,000	\$40,738
View	EDP-PR-3208011A: Crandon Park Conversion of Boat Ramp and Canoe- Kayak Launch Boat Launch	Jannek Cederberg (change)		11/23/2021 to 11/23/2026	\$616,017	\$0
View	EDP-PR-5106010D: Matheson Hammock Park SLR Boat Ramp Associated Parking and Floating Docks	Jannek Cederberg (change)		2/1/2021 to 2/1/2026	\$397,000	\$0
View	EDP-PE-ARMB2019: MDC Artificial Reef And Mooring Buoy Programs	Jannek Cederberg (change)		4/12/2019 to 4/12/2024	\$100,000	\$99,750
View	EDP-PR-602201-17-001: NF-BLACK POINT PARK AND MARINA SHRIMPERS ROW BANK STABILIZATION	Jannek Cederberg (change)	Closed	2/8/2017 to 12/31/2019	\$24,000	\$0
View	EDP-PR-SR-42280113004: NF-CRANDON N SHORELINE STABILIZATION GROUP B	Jannek Cederberg (change)		6/6/2014 to 12/31/2019	\$81,000	\$56,558
View	EDP-PR-422801-14-003: NF-CRANDON PARK MARINA VESSEL EXCLUSION ZONE	Jannek Cederberg (change)		10/24/2014 to 12/31/2019	\$72,740	\$73,673
View	EDP-PR-S-510601-15-004: NF-MATHESON HAMMOCK -SEA LEVEL RISE FEASIBILITY STUDY	Jannek Cederberg (change)	Closed	8/8/2016 to 12/31/2019	\$93,220	\$89,994
View	EDP-PR-110218-2: Pelican Harbor Marina Dredging of Dock D Area	Jannek Cederberg (change)		11/2/2018 to 11/2/2023	\$82,420	\$56,379
View	EDP-PR-9999999B: Sea Level Rise Mitigation Feasibility Study Crandon and Haulover Parks	Jannek Cederberg (change)		4/22/2019 to 4/22/2024	\$200,000	\$0
View	EDP-PR-4220010A: Sea Level Rise and Mitigation Study at Virginia Key	Jannek Cederberg (change)		2/21/2020 to 2/21/2025	\$103,185	\$0
View	EDP-PR-9999990L: Sea Level Rise Mitigation Feasibility Study Homestead Bayfront Park & Black Point Park and Marina	Jannek Cederberg (change)		4/13/2020 to 4/13/2025	\$200,000	\$92,400
View	EDP-ID-W190050: W190050 Surface Parking Lot Shoreline Stabilization	Jannek Cederberg (change)		7/30/2019 to 7/30/2024	\$145,018	\$0
Number of contracts as prime: 13					\$2,219,600	\$509,493

Contracts as Subcontractor

Actions	Contract Number & Title	Sub Contact	Status	Prime	Current Subcontract	Paid Amount
View	EDP-PR-2223021A: Consultant selection of DCP (Design Criteria Professional) for Haulover RFP	Jannek Cederberg (change)		Allan T. Shulman Architect, P.A.	\$0 0.00%	\$0
View	EDP-MT-20200315: Matheson Hammock Park bridge 874294 Rehabilitation and Replacement over Matheson Hammock Canal	Jannek Cederberg (change)		CONSOR Engineers, LLC	\$0 0.00%	\$0
View	DB18-SEA-01_0001: NEW CRUISE TERMINAL V-TERMINAL H	Jannek Cederberg (change)		Suffolk Construction Company, Inc.	\$128,149 0.07%	\$89,350
View	EDP-PR-60220115002-2: NF-BLACK POINT SHRIMPERS ROW DOCK PH II	Jannek Cederberg (change)	Closed	NEW MILLENNIUM DESIGN CONSULTANTS, INC.	\$0 0.00%	\$20,600
View	EDP-SP-S-52014-001: NF-MASTER PLAN CRUISE EXPANSION AND CARGO AREAS	Jannek Cederberg (change)	Closed	BEA Architects Inc.	\$0 0.00%	\$0
View	EDP-PR-320802-12-001: NF-PELICAN ISLAND DAY DOCK	Jannek Cederberg (change)		WSP USA Solutions Inc.	\$0 0.00%	\$8,510
View	A15-PROS-02 GOB: NF-PROS FULL SERVICES PSA - COASTAL PARKS SOUTH	Jannek Cederberg (change)		Bermello Ajamil & Partners-Architects and Engineers, Inc	\$0 0.00%	\$24,760
View	A15-PROS-03 GOB: NF-PROS FULL SERVICES PSA - REGION A	Jannek Cederberg (change)		Bermello Ajamil & Partners-Architects and Engineers, Inc	\$0 0.00%	\$0
View	EDP-PW-S-20140063: NF-VENETIAN CAUSEWAY BRIDGE CEI SERVICES	Jannek Cederberg (change)		RS&H, Inc.	\$0 0.00%	\$0
View	E18-SEA-01(B): NON EXC-PSA-MARINE INFRASTR.ENG.SERVICES	Jannek Cederberg (change)		WSP USA Inc.	\$231,000 7.00%	\$27,760
View	E15-SEA-01 / 2016-008: PLANNING SERVICES	Jannek Cederberg (change)		Bermello Ajamil & Partners-Architects and Engineers, Inc	\$210,000 7.00%	\$8,078
Number of contracts as subcontractor: 11					\$569,149	\$179,058

[Customer Support](#)

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Attachment D

SBD Worksheet and Compliance Review



Small Business Development Division

Project Worksheet

Project/Contract Title: Professional Services Agreement (PSA) for Crandon Park Basin Dredging Phase I, located within Commission District 7
Received Date: 6/9/2021
Project/Contract No: E21-PROS-02
Funding Source: CIIP
Department: Parks, Recreation and Open Spaces
Estimated Cost of Project/Bid: \$1,220,800.00

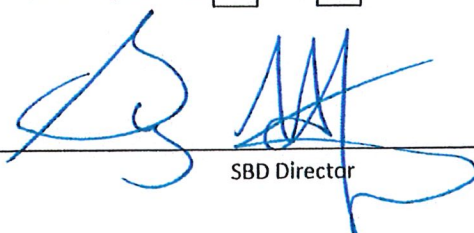
Description of Project/Bid: There are several areas in the Crandon Park Marina which are experiencing accumulation of sand and sediment creating issues to the boat users. Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seeks the professional services of a prime consultant for all the areas that are in need for dredging and definite solution to the problem. It is desired to have a minimum depth of 6 feet at low tide throughout and additionally Slip No. 2 historically has been presenting accumulation of material within the slip and a solution to prevent the slip from filling with sand and sediment again is necessary.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE - A&E	14.22%

Reasons for Recommendation	
SMALL BUSINESS ENTERPRISE - ARCHITECTURAL & ENGINEERING (SBE-A&E) An analysis of the factors contained in the project package, as well as the factors contained in Implementing Order 3-32 indicates a 14.22% SBE-A&E sub-consultant goal is appropriate for this contract in TC 15.04 (Hydrographic Surveys). An attempt was made to increase the goal recommended, and a Verification of availability was sent to certified SBE-A&E firms on TC 9.01 (Drilling, Subsurface Investigation and Seismographic Services); however, no response was received. MDC-TCC 17 ENGINEERING CONSTRUCTION MANAGEMENT, MDC-TCC 05-08 MARINE ENGINEERING DESIGN, MDC-TCC 05-09 ENVIRONMENTAL DESIGN, MDC-TCC 09-01 DRILLING, SUBSURFACE INVESTIGATIONS AND SEISMOGRAPHIC SERVICES, MDC-TCC 15-04 Hydrographic Surveys	

Small Business Contract Measure Recommendation	
Subtrade	Category
Hydrographic Surveys	SBE - A&E

Living Wages: YES ☐ NO ☒ Highway: YES ☐ NO ☒ Heavy Construction: YES ☐ NO ☒
Responsible Wages: YES ☐ NO ☒ Building: YES ☐ NO ☒


SBD Director

7-9-21
Date

Attachment E

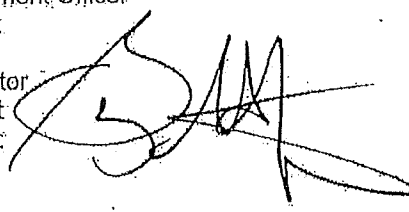
Negotiation Authorization, List Respondents and Tabulation Sheets

MEMORANDUM



DATE: March 17, 2022

TO: Namita Uppal, Chief Procurement Officer
Internal Services Department

FROM: Gary Hartfield, Division Director
Small Business Development
Internal Services Department 

SUBJECT: Compliance Review
Project No. E21-PROS-02
Professional Services Agreement (PSA) for Grandon Park Basin Dredging Phase I

Small Business Development (SBD), a Division of the Internal Services Department, has completed its review of the subject project for compliance with the Small Business Enterprise-Architectural and Engineering (SBE-A&E) Program. The contract measure established for this project is a 14.22% SBE-A&E sub-consultant goal.

The Strategic Procurement Division of the Internal Services Department has submitted contract documents that included the Certificate of Assurance for the firms listed below acknowledging the project's SBE measure. Each firm also submitted their Utilization Plan (UP) identifying the SBE sub-consultants to fulfill the goal via the Business Management Workforce System (BMWS) and the following is their pre-award compliance status and summary.

FIRM:

1. Atkins North America, Inc.
2. Cummins Cederberg, Inc.
3. GHD Services Inc.

STATUS:

Compliant
Compliant
Compliant

SUMMARY:

Atkins North America, Inc., a non-certified SBE-A&E firm committed to utilize Pacifica Engineering Services, LLC, a certified SBE-A&E firm, to perform Technical Category (TC) 9.01 (Soils, Foundations and Materials Testing – Drilling, subsurface Investigations and Seismographic Services) at 14.22%. The SBE-A&E certified sub-consultant confirmed their participation via the BMWS in agreement with the measure.

Atkins North America, Inc. has satisfied the contract's 14.22% SBE-A&E sub-consultant goal and is in compliance with the overall Small Business measures established for this contract.

Cummins Cederberg, Inc., a certified SBE-A&E firm committed to perform TCs 5.08 (Port and Waterway Systems – Marine Engineering Design) and 5.09 (Port and Waterway Systems – Environmental Design) at 94.00% and to utilize HP Consultants Inc., a certified SBE-A&E firm, to perform TC 9.01 (Soils, Foundations and Materials Testing – Drilling, subsurface Investigations and Seismographic Services) at 2.00% for a total of 96.00%. The SBE-A&E certified sub-consultant confirmed their participation via the BMWS in agreement with the measure.

Memorandum



Date: April 21, 2022
To: Alex Muñoz, Director
Internal Services Department
Through: Namita Uppal, C.P.M., Deputy Director and Chief Procurement Officer
Internal Services Department *Lydia Osborne*
From: Justin Espagnol, Consultant Selection Coordinator *JE*
Chairperson, Competitive Selection Committee
Subject: NEGOTIATION AUTHORIZATION
Parks, Recreation and Open Spaces Department (PROS)
Crandon Park Basin Dredging Phase 1
ISD Project No. E21-PROS-02

The Competitive Selection Committee has completed the evaluation of the proposal(s) submitted in response to the referenced Internal Services Department solicitation and consistent with the guidelines published in the Notice to Professional Consultants.

ISD Project No.: E21-PROS-02

Project Title: Crandon Park Basin Dredging Phase 1

Scope of Services Summary: Crandon Park Marina contains areas that are in need for dredging and a definite solution to the accumulation of sand and sediment that are creating issues for boaters. It is desired to have a minimum depth of six (6) feet at low tide throughout the marina, additionally Slip No. 2 historically has been presenting accumulation of material within the slip, and a solution to prevent the slip from filling with sand and sediment again is necessary.

Experience and Qualifications: Prime Consultant, through full-time personnel, should demonstrate a preferred five (5) years of experience as the prime consultant on similar projects with project scopes that are comparable to the Project Scope of Services for this project. It is preferred the prime consultant has completed three (3) comparable projects within the last ten (10) years.

Term and Estimated Cost of Contract: The County intends to retain a qualified consultant/team for one (1) non-exclusive Professional Services Agreement with an effective term of one thousand three hundred and eighty (1,380) calendar days, exclusive of a one hundred and thirty-eight (138) day contingency period. The Professional Services Agreement has a total maximum compensation of \$1,220,800, inclusive of allowances and contingencies.

Small Business Enterprise Goal: On July 9, 2021 the Internal Services Department's Small Business Development Division established a 14.22% Small Business Enterprise – Architectural and Engineering Goal for this project.

Advertisement Date: November 4, 2021

Number of Proposal(s) Received: Three (3) proposals were received by the submittal deadline of December 17, 2021.

Name of Proposer(s): Please refer to the attached List of Respondents.

Small Business Enterprise Compliance Review: All proposals reviewed were deemed in compliance. Please refer to the attached Compliance Review Memorandum dated March 17, 2022.

Selection Process: The Architectural and Engineering professional services solicitation process is a two-tiered selection process; First Tier is the Evaluation of Experience and Qualifications, and Second Tier is the Oral Presentations. The First Tier is the evaluation of the firms' current statements of experience, qualifications and performance data. The Second Tier is the evaluation of the shortlisted firms' knowledge of project scope, qualifications of team members assigned to the project, and ability to provide the required services within schedule and budget, as demonstrated through an oral presentation from firms.

Note: The Competitive Selection Committee may waive the Second Tier selection process by a majority vote and base their selection on the results of the First Tier ranking only.

First Tier Results: The First Tier meeting was held on April 14, 2022. The Competitive Selection Committee was tasked with evaluating the experience and qualifications of the Proposers, and scoring and ranking the proposals in accordance with the evaluation criteria outlined in the solicitation. The Competitive Selection Committee scored all responsive proposals. Please refer to the attached First Tier Tabulation Sheet.

Second Tier Results: Based on the Competitive Selection Committee's professional judgement, the information provided in the proposals was deemed sufficient to determine the experience and qualifications of the Proposers. As a result, and by a majority vote, the Competitive Selection Committee decided to forego Second Tier proceedings.

Request for Appointment of Negotiation Committee: Pursuant to Section 2-10.4(6) of the Code of Miami-Dade County, the Internal Services Department hereby requests the County Mayor or County Mayor's designee approve the following Negotiation Committee:

- Justin, Espagnol, A&E Consultant Selection Coordinator, Non-Voting Chairperson, Internal Services Department
- Lin Li, Construction Manager 3, Parks, Recreation and Open Spaces Department
- Roberto Rodriguez, Construction Manager 2, Parks, Recreation and Open Spaces Department
- Ileana Quintana, W&S Construction Coordinator, Water and Sewer Department

Request for Authorization to Enter Negotiations: Pursuant to Section 2-10.4 (6) of the Code of Miami-Dade County, it is hereby requested the County Mayor or County Mayor's designee approve the selection of the following firm for the purpose of negotiating one (1) non-exclusive Professional Services Agreement for this solicitation, in accordance with the Competitive Selection Committee's recommendation:

RANKING OF RESPONDENTS

CUMMINS CEDERBERG, INC.

Final Ranking – 1

Total Adjusted Ordinal Score – 4

Total Adjusted Qualitative Points – 266

The following firms will serve as alternates:

ATKINS NORTH AMERICA, INC.

Final Ranking – 2
Total Adjusted Ordinal Score – 8
Total Adjusted Qualitative Points – 256

GHD SERVICES, INC.

Final Ranking – 3
Total Adjusted Ordinal Score – 5
Total Adjusted Qualitative Points – 260

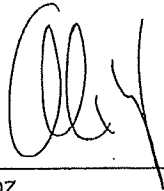
Pursuant to the Cone of Silence legislation included in the Conflict of Interest and Code of Ethics Ordinance, and Section 2-11.1 of the County Code, the County Mayor or County Mayor's designee will report to the Board of County Commissioners any of the following instances:

- When negotiations do not commence, or other affirmative action is not taken, within 30 days of the Competitive Selection Committee's recommendation.
- When the County Mayor's or County Mayor's designee's recommendation to award or reject is not made within 90 days from the date of the Competitive Selection Committee's recommendation.

If approved, the Negotiation Committee will proceed with contract negotiations in accordance with Section 2-10.4(6) of the Code of Miami-Dade County and submit the signed contract to be presented to the Board of County Commissioners for final approval, no later than 60 days from the date of this memorandum.

If a satisfactory agreement cannot be reached within the 60-day period, a report is required to be prepared explaining all issues resulting from the negotiations. If negotiations are proceeding within a reasonable timeframe, then negotiations will continue and the report will be submitted upon completion. The final contract and report should be sent to the Internal Services Department, Architectural and Engineering Unit.

Approved:



Alex Muñoz
Director

4/27/22

Date

Attachments:

1. List of Respondents
 2. SBD Compliance Review
 3. First Tier Tabulation Sheet
- c: Competitive Selection Committee
Clerk of the Board of County Commissioners



MIAMI DADE COUNTY
INTERNAL SERVICES DEPARTMENT

LIST OF RESPONDENTS

Project Name: Professional Services for the Crandon Park Basin Dredging Phase I

Project No.: E21-PROS-02

Measures: SBE/AE: 14.22%

No. of Agreements: 1

Contract Type: PROFESSIONAL SERVICES AGREEMENT

Submittal Date: 12/17/2021

Team No.: 1

Prime Local Preference: Yes

Prime Name: CUMMINS CEDERBERG INC

FEIN No.: 272129033

Trade Name:

Sub-Consultants Name

Trade Name

Subs FEIN No.

a. APTIM ENVIRONMENTAL & INFRASTRUCTURE LLC

770589932

b. HP CONSULTANTS INC

270014034

c. CHEN MOORE AND ASSOCIATES INC

592739866

Team No.: 2

Prime Local Preference: Yes

Prime Name: ATKINS NORTH AMERICA INC

FEIN No.: 590896138

Trade Name:

Sub-Consultants Name

Trade Name

Subs FEIN No.

a. OCEANSIDE SOLUTIONS

270979533

b. PACIFICA ENGINEERING SERVICES, LLC

822566399

Team No.: 3

Prime Local Preference: No

Prime Name: GHD SERVICES INC.

FEIN No.: 161229774

Trade Name:

Sub-Consultants Name

Trade Name

Subs FEIN No.

a. A D A ENGINEERING INC

592064498

b. NOVA CONSULTING INC

650577672

c. OLIN HYDROGRAPHIC SOLUTIONS INC

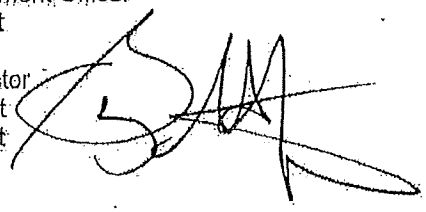
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FIRST TIER MEETING Thursday, April 14th 2022 Parks, Recreation and Open Spaces Department Crandon Park Basin Dredging Phase 1					COMPETITIVE SELECTION COMMITTEE														
TABULATION SHEET ISD PROJECT NO. E21-PROS-02					Lin Li, PROS	Roberto Rodriguez, PROS	Tammy Welch, RER	Ileana Quintana, WASD	Julie Balogh, RER	SUB-TOTAL	Average	Low Disparity	High Disparity	DISPARITY REPORT	TOTAL & ADJ. QUALITATIVE SCORE	TOTAL ADJ. ORDINAL SCORES	ORDINAL RANKING	Local Pref. Range & Ranking	FINAL RANK
NAME OF FIRM(S)																			
1 CUMMINS CEDERBERG, INC. (LOCAL)																			
1A - Qualification of firms including team members associated to the project (Max. 50 points)					40	50	40	45	40	223	45	30	50						
2A - Knowledge and Past Experience of similar type projects (Max. 20 points)					18	20	15	16	19	86	18	12	23						
3A - Past Performance of the Firms (Max. 20 points)					17	18	15	16	19	85	17	11	23						
4A - Amount of Work Awarded and Paid by the County (Max. 5 points)					5	5	4	5	5	24	5	3	6						
5A - Ability of team members to interface with the County (Max. 5 points)					4	5	5	4	5	23	5	3	6						
					84	98	79	86	96						443			279	
Ordinal Scores					3	1	1	2	1									253	
Dropped Ordinal Scores					3	1										4	1		1
Dropped Qualitative Scores						98	79								286				
2 ATKINS NORTH AMERICA, INC. (LOCAL)																			
1A - Qualification of firms including team members associated to the project (Max. 50 points)					44	45	30	46	47	212	42	28	56						
2A - Knowledge and Past Experience of similar type projects (Max. 20 points)					17	18	15	17	17	84	17	11	22						
3A - Past Performance of the Firms (Max. 20 points)					15	16	15	16	18	80	16	11	21						
4A - Amount of Work Awarded and Paid by the County (Max. 5 points)					4	3	3	2	3	15	3	2	4	DISPARITY					
5A - Ability of team members to interface with the County (Max. 5 points)					5	4	5	4	5	23	5	3	6						
					85	86	60	85	90						414			269	
Ordinal Scores					2	2	3	3	3									243	
Dropped Ordinal Scores						2	3									8	3		2
Dropped Qualitative Scores							68		90						256				
3 GHD SERVICES, INC. (NON-LOCAL)																			
1A - Qualification of firms including team members associated to the project (Max. 50 points)					47	40	36	48	47	217	43	29	58						
2A - Knowledge and Past Experience of similar type projects (Max. 20 points)					18	16	15	18	18	87	17	12	23						
3A - Past Performance of the Firms (Max. 20 points)					18	16	15	19	17	85	17	11	23						
4A - Amount of Work Awarded and Paid by the County (Max. 5 points)					4	2	2	1	4	13	3	2	3	DISPARITY					
5A - Ability of team members to interface with the County (Max. 5 points)					5	3	5	4	5	22	4	3	6						
					92	79	72	90	91						424			273	
Ordinal Scores					1	3	2	1	2									247	
Dropped Ordinal Scores						3		1								5	2		3
Dropped Qualitative Scores					92		72								260				
Justin Espagnol, Chairperson																			



MEMORANDUM (Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(H)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(H)(1)
10-18-22

RESOLUTION NO. R-996-22

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND CUMMINS CEDERBERG, INC. TO PROVIDE PROFESSIONAL SERVICES FOR CRANDON PARK MARINA, CONTRACT NO. 422801-20-003, PROJECT NO. E21-PROS-02, IN AN AMOUNT NOT TO EXCEED \$1,220,800.00 FOR A TERM OF SEVEN YEARS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AGREEMENT AND TO EXERCISE ALL PROVISIONS CONTAINED THEREIN

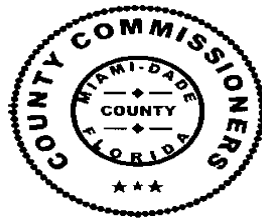
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby approves the award of the Professional Services Agreement to Cummins Cederberg, Inc., for Crandon Park Marina basin dredging, Contract No. 422801-20-003, Project No. E21-PROS-02, in an amount not to exceed \$1,220,800.00 and for a term of seven years, and authorizes the County Mayor or County Mayor's designee to execute the agreement and to exercise all provisions contained therein.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Kionne L. McGhee	aye
Jean Monestime	aye	Raquel A. Regalado	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	aye

The Chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

MRP

Monica Rizo Perez