

Memorandum



Date: October 18, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(F)(3)

Subject: Request for Additional Expenditure Authority to Pool No. RTQ-00626, Audio Visual
Equipment and Supplies
Resolution No. R-985-22

Summary

This item is requesting additional expenditure authority in the amount of \$5,495,000 for the Communications and Customer Experience Department (CCED) and Internal Services Department (ISD) to continue purchasing audio visual equipment and supplies via spot market competitions. As listed in CCED's approved FY2021-22 Multi-Year Capital Budget, the department is seeking to upgrade the County's broadcast facility from Standard Definition (SD) to High Definition (HD). It should be noted that CCED is the County's chief communications outlet and is responsible for broadcasting numerous important County events, including the Mayor's Press Conferences and Board of County Commissioners meetings. Additionally, ISD is seeking to furnish and install audio-visual equipment required for the new Zelda Glazer Soundscape open theater, a multi-purpose/soundscape facility adjacent to the Miami Arts Studio 6-12 at Zelda Glazer, as well as aid in the wide range of internal support services for the ongoing operation of County government.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority of \$5,495,500 to *Prequalification Pool No. RTQ-00626, Audio Visual Equipment and Supplies*, for the Communications and Customer Experience and Internal Services departments. Of the total amount requested, \$3,000,000 is for CCED budgeted broadcast facility upgrade project and \$2,495,000 is for ISD. The County established this pool on June 5, 2018, for a five-year term with an allocation of \$13,982,000. Since inception, the pool has been modified under delegated authority for a total of \$2,768,000 in additional expenditure authority.

County departments use this pool to purchase a wide variety of audio-visual equipment and supplies, such as commercial and educational audio-visual equipment, and all related products. To track pool expenditures by vendor, bidding under this and other prequalification pools will gradually be conducted and monitored in a single platform, INFORMS, which will allow staff to provide data reports to the Board. The pool remains open and additional vendors may be added any time during the term.

Background

Since 1986, CCED's broadcast facility has been an SD TV station. Beginning in the 1990s, the industry began transitioning to HD and in 2009, the broadcasting industry ceased supporting the SD (analog) equipment. Through the years, as CCED replaced aging equipment, the equipment purchased was compatible with SD and HD. However, as HD has advanced at a rapid pace, the availability of SD/HD switchable equipment is now very limited. Therefore, the new equipment purchased through this modification will upgrade the broadcast facility to full HD. This stable and modern technology will deliver high-quality, premium video content and the best possible viewing experience for the audience. This new equipment will be utilized to broadcast Board of County Commissioners' meetings, the Mayor's Press Conferences, Special Meetings, Public Service Announcements, etc. Several types of equipment will be procured and installed to upgrade broadcast from SD to HD, which include but are not limited to Studio Asset Management System, Master Control systems, cameras, edit bays, audio booth, and control room equipment. This request is also part of a County Mayor initiative that necessitates updating the department's broadcasting capabilities to HD modern technology.

ISD will be utilizing the additional expenditure authority to furnish and install audio visual equipment at the new Zelda Glazer Soundscape. Construction of the Zelda Glazer Soundscape is estimated to begin within the next six months. It will serve as a multipurpose facility in the southwest communities of Miami-Dade County. Some of the equipment that will be installed at this facility includes a video screen and structure, powered speaker arrays, computer/control system equipment and racks, HD camera equipment and related items, and extended warranty for the hardware purchased.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-597-18.

Fiscal Impact/Funding Source

The pool term expires on July 31, 2023, and has a current cumulative allocation of \$16,750,000. If this request is approved, the contract will have a modified cumulative allocation of \$22,245,000. The requested increase in expenditure authority is based on the estimated costs from departments.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Administrative Office of the Court	\$25,000	\$0	\$25,000	General Fund	Denise Suarez
Aviation	\$754,000	\$0	\$754,000	Proprietary Funds	Neivy Garcia
Communications and Customer Experience	\$1,110,000	\$3,000,000	\$4,110,000	Capital Asset Series 2021A Bonds General Fund / Proprietary Funds	Kenia Lopez
Community Action and Human Services	\$50,000	\$0	\$50,000	General Fund/Federal Funds	Brad Skinner
Corrections and Rehabilitation*	\$1,740,000	\$0	\$1,740,000	General Fund	Zuleika Davidson
Cultural Affairs	\$2,500,000	\$0	\$2,500,000	Proprietary Funds	Nicole Campbell
Economic Advocacy Trust	\$3,000	\$0	\$3,000	General Fund	Jose L. Gonzalez
Fire Rescue	\$1,426,400	\$0	\$1,426,400	Fire District	Marianela Betancourt
Information Technology	\$1,000,000	\$0	\$1,000,000	Internal Service Funds	Julian Manduley
Internal Services	\$166,000	\$2,495,000	\$2,661,000	Internal Service Funds	Angela Wilson

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Library System	\$816,000	\$0	\$816,000	Library District	Kimberly Craig
Medical Examiner	\$30,000	\$0	\$30,000	General Fund	Aylin Concepcion
Office of the Clerk	\$316,000	\$0	\$316,000	Clerk Revenue	Charis Lubeck
Office of the Inspector General	\$4,000	\$0	\$4,000	Proprietary Funds	Felix Jimenez
Parks, Recreation, and Open Spaces	\$1,551,000	\$0	\$1,551,000	General Fund	Fernando L. Robreno
Police*	\$1,400,000	\$0	\$1,400,000	General Fund	Laura Romano
PortMiami	\$455,000	\$0	\$455,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	\$273,000	\$0	\$273,000	Federal Funds	Indira Rajkumar-Futch
Regulatory and Economic Resources	\$100,000	\$0	\$100,000	Proprietary Funds	Manuel Blanco
Solid Waste Management	\$238,000	\$0	\$238,000	Proprietary Funds	Karina Careaga
Transportation and Public Works	\$2,362,000	\$0	\$2,362,000	DTPW Operating	Ana Rioseco
Transportation Planning Organization	\$300,000	\$0	\$300,000	Federal Funds/ FTA Funds	Oscar Camejo
Water and Sewer	\$130,000	\$0	\$130,000	Proprietary Funds	Susan Pascual
Total:	\$16,750,000	\$5,495,000	\$22,245,000		

*It should be noted that contracts contain termination for convenience provisions which can be exercised if the commodities and services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Angela Mathews-Tranumn of the Internal Services Department is the Procurement Contracting Manager.

Prequalified Vendors

The pool currently has 24 prequalified vendors, of which nine are local and four are certified Small Business Enterprise (SBE) firms. A Verification of Availability was conducted; however, no responses were received as being able to provide the requested good(s) and/or service(s). Further outreach and recruitment will be conducted to increase SBE participation.

Vendor	Principal Address	Local Address	Principal
AudioVideo Technical Services, Inc.	14629 SW 104 Street Miami, FL	Same	Cristina Guerra
Business Information Systems, Inc. dba BIS Digital, Inc.	1350 NE 56 Street Ft. Lauderdale, FL	None	Steve M. Coldren
Camcor, Inc.	2273 S Church Street Burlington, NC	None	Raymond P. Bailey

Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners
Page 4

Vendor	Principal Address	Local Address	Principal
Carlton Audio Services, Inc.	767 Shotgun Road Sunrise, FL	None	Christopher Carlton
CDW Government, LLC	230 N Milwaukee Avenue Vernon Hills, IL	None	Christine Leahy
Classroom Outfitters, LLC (SBE)	19301 SW 106 Avenue Suite 11 Miami, FL	Same	Richard A. Brewer
The Computer Station of Orlando, Inc.	13141 Lessing Avenue Orlando, FL	None	Patrick Walsh
Emtec, Inc.	9454 Philips Highway Suite 8 Jacksonville, FL	None	Sunil Misra
Encore Broadcast Equipment Sales, Inc.	2104 W Kennedy Boulevard Tampa, FL	None	Harry D. Taylor
Enlighten Digital, LLC	7512 Dr Phillips Boulevard Number 50-352 Orlando, FL	None	Brian C. Ross
Globalxnet Technologies, LLC (SBE)(LDB)	660 NW 119 Street Miami, FL	Same	Mack Samuel
Howard Industries, Inc.	36 Howard Drive Ellisville, MS	None	Billy Howard
Home Entertainment Systems, Inc. (SBE) dba HES AV	11231 NW 20 Street Sweetwater, FL	Same	Carlos M. Ferrero
The Integration Factory, Inc.	485 Gus Hipp Boulevard Rockledge, FL	None	Celeste Notardonato
LRE, Inc. (SBE) dba Lee Ryder Lamination	6187 NW 167 Street Unite H-10 Miami, FL	Same	Ilene Ryder
Maritime Mobile Communications, LLC	10350 USA Today Way Miramar, FL	None	Kathleen McGovern
Midtown Video, Inc.	4824 SW 74 Court Miami, FL	Same	Kenneth Miller
Pro Sound, Inc. dba Pro Sound & Video	1717 Diplomacy Row Orlando, FL	1375 NE 123 Street Miami, FL	Rod Sintow
Pyramid Paper Company	6510 N 54 Street Tampa, FL	None	Lawrence A. Miller
Sandoval Custom Creations, Inc.	605 County Line Road Palmer Lake, CO	None	Shaun Sandoval
School Specialty, Inc.	PO Box 90030 Bowling Green, KY	None	Johnny D. Webb
Silent Guard Systems, Inc.	4140 N 41 Street Hollywood, FL	None	Jean Madelyn Levy
Silmar Electronics, Inc.	3405 NW 113 Court Miami, FL	Same	Jorge Smith
TechnoSystems, LLC	6135 NW 167 Street Hialeah, FL	Same	Thierry Sparfel

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise measures and Local Preference will be applied at the time of spot market competition where permitted by the funding source.
- The Living Wage does not apply to this pool as the services thereunder are not covered services under the Ordinance.



Johanna Cervone
Chief of Staff



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(3)
10-18-22

RESOLUTION NO. R-985-22

RESOLUTION APPROVING ADDITIONAL EXPENDITURE
AUTHORITY UP TO \$5,495,000.00 FOR A TOTAL MODIFIED
PREQUALIFICATION POOL AMOUNT OF \$22,245,000.00
FOR PREQUALIFICATION POOL NO. RTQ-00626 FOR THE
PURCHASE OF AUDIO-VISUAL EQUIPMENT AND
SUPPLIES FOR VARIOUS COUNTY DEPARTMENTS

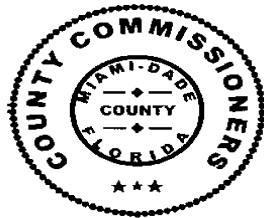
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority up to \$5,495,000.00 for a total modified prequalification pool amount of \$22,245,000.00 for Prequalification Pool No. RTQ-00626 for the purchase audio visual equipment and supplies for various County departments. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	aye		
Oliver G. Gilbert, III, Vice-Chairman	aye		
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Kionne L. McGhee	aye
Jean Monestime	aye	Raquel A. Regalado	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	aye

The Chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "E. Gonzalez", is written over a horizontal line.

Eduardo W. Gonzalez