

MEMORANDUM

Agenda Item No. 8(E)(3)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution approving, and authorizing the County Mayor to execute, a Letter of Agreement between Miami-Dade County, by and through Miami-Dade Fire Rescue Department ("MDFR"), and HCA Florida Kendall Hospital for Kendall Emergency Medicine Residency Program participants to participate in MDFR's ride along observer program, for a five-year term with two options to renew, each for five year terms; authorizing the County Mayor to execute Letters of Agreement with certain other medical facilities that have similar medical training programs and to exercise the provisions set forth therein; and authorizing the County Mayor to amend the Letters of Agreement and exercise provisions set forth therein, provided that any such amendments are consistent with the purposes described herein

Resolution No. R-981-22

The accompanying resolution was prepared by the Fire Rescue Department and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.



Geri Bonzon-Keenan
County Attorney

GBK/gh

Memorandum



Date: October 18, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor *Daniella Levine Cava*

Subject: Resolution Approving the Letter of Agreement Between Miami-Dade County and HCA Florida Kendall Hospital, Kendall Emergency Medicine Program and certain other Medical Facilities that have Similar Medical Training Programs for the Ride-Along Observer Program

Summary

This item is to approve Miami-Dade Fire Rescue Department's (MDFR's) Ride Along Observer Program for Kendall Hospital and other Medical Facilities in MDFR's hospital Transport Network with similar medical training programs. This program is for Residents/Fellows during rotations at MDFR. The program is offered through MDFR's, Emergency Medicine Division (EMS). There is no fiscal impact to the County.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached resolution approving the Letter of Agreement (Agreement) between Miami-Dade County (the County), by and through MDFR, and HCA Florida Kendall Hospital, Kendall Emergency Medicine Program for a term of five years with two options to renew each for five year terms; authorizing the County Mayor or County Mayor's designee to execute letters of agreement with certain other medical facilities that have similar medical training programs; and authorizing the County Mayor or the County Mayor's designee to amend the letters of agreement and exercise provisions set forth therein, provided that any such amendments are consistent with the purposes described herein; It is further recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the amendment and termination provision contained therein.

Scope

This Agreement will support the provision of services countywide.

Delegation of Authority

The County Mayor or the County Mayor's designee is authorized to execute an Agreement between Miami-Dade County, by and through Miami-Dade Fire Rescue Department (MDFR), and HCA Florida Kendall Hospital, Kendall Emergency Medicine Program; The County Mayor or the County Mayor's designee is authorized to execute letters of agreement with certain other medical facilities that have similar medical training programs; The County Mayor or the County Mayor's designee is also authorized to amend the letters of agreement and exercise provisions set forth therein, provided that any such amendments are consistent with the purposes described herein.

Fiscal Impact/Funding Source

There is no fiscal impact to the County.

Track Record/Monitor

To ensure compliance with statutory requirements, this Agreement will be monitored by Assistant Chief Shanti Hall, of the MDFR’s EMS Division.

Background

MDFR is committed to improving the quality of all Emergency Medical Services in Miami-Dade County through partnerships that expand opportunities for fire-rescue personnel to work collaboratively with emergency department staff from medical facilities that continue emergency care after transport. All patients benefit from the improved care they receive from medical doctors at receiving hospitals that are knowledgeable about fire rescue operations, have first-hand experience with the various types of interventions performed in the pre-hospital setting, and understand the challenges encountered by rescue personnel prior to arriving at the hospital.

MDFR’s ride-along observer program, like similar programs, cultivates better working relationships with transport destination hospitals and allow for mutual exchange of information and constructive feedback that ultimately improve the continuity and quality of patient care from the initial arrival of MDFR units on an emergency scene through the final disposition of the patient outcome at the hospital.

To that end, MDFR has always welcomed partnerships with local hospitals that wish to provide ride-along experiences in observer roles for designated medical staff. To provide broad experiential exposure to the EMS system outside the hospital setting, MDFR currently has an agreement with Jackson Health System for doctors in its Emergency Medicine Residency Program to ride as observers on MDFR units. MDFR wishes to offer the same opportunity to HCA Florida Kendall Hospital and other medical facilities in our hospital transport network with similar medical training programs.



Alfredo “Freddy” Ramirez III
Chief of Safety and Emergency Response



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(E)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(E)(3)
10-18-22

RESOLUTION NO. _____ R-981-22

RESOLUTION APPROVING, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE, A LETTER OF AGREEMENT BETWEEN MIAMI-DADE COUNTY, BY AND THROUGH MIAMI-DADE FIRE RESCUE DEPARTMENT ("MDFR"), AND HCA FLORIDA KENDALL HOSPITAL FOR KENDALL EMERGENCY MEDICINE RESIDENCY PROGRAM PARTICIPANTS TO PARTICIPATE IN MDFR'S RIDE ALONG OBSERVER PROGRAM, FOR A FIVE-YEAR TERM WITH TWO OPTIONS TO RENEW, EACH FOR FIVE YEAR TERMS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE LETTERS OF AGREEMENT WITH CERTAIN OTHER MEDICAL FACILITIES THAT HAVE SIMILAR MEDICAL TRAINING PROGRAMS AND TO EXERCISE THE PROVISIONS SET FORTH THEREIN; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO AMEND THE LETTERS OF AGREEMENT AND EXERCISE PROVISIONS SET FORTH THEREIN, PROVIDED THAT ANY SUCH AMENDMENTS ARE CONSISTENT WITH THE PURPOSES DESCRIBED HEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1. Incorporates and approves the foregoing recital, as if fully set forth herein.

Section 2. Approves the Letter of Agreement, in substantially the form attached hereto as Attachment A, between Miami-Dade County, by and through Miami-Dade Fire Rescue Department ("MDFR"), and HCA Florida Kendall Hospital for its Kendall Emergency Medicine Residency Program. The Letter of Agreement sets forth the terms for MDFR's Ride Along

Observer Program, which provides resident physicians/fellows with opportunities to ride-along and observe EMS pre-hospital operations during rotations with MDRF. The agreement is for a term of five years with two options to renew, each for a term of five years.

Section 3. Authorizes the County Mayor or County Mayor’s designee to execute the Letter of Agreement described in section 2 above and to exercise the provisions set forth therein.

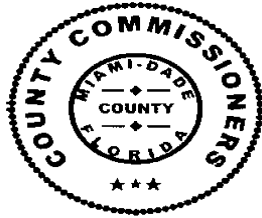
Section 4. Authorizes the County Mayor or County Mayor’s designee to execute Letters of Agreement with other medical facilities that are in MDRF’s hospital transport network and have medical training programs similar to HCA Florida Kendall Hospital’s Kendall Emergency Medicine Residency Program described in section 2 above, and to exercise the provisions set forth therein.

Section 5. Authorizes the County Mayor or County Mayor’s designee to execute amendments to the Letters of Agreement described in sections 3 and 4 above and exercise the provisions set forth therein, provided that any such amendments are consistent with the purposes described herein and are approved by the County Attorney’s Office for legal form and sufficiency.

The foregoing resolution was offered by Commissioner **Rebeca Sosa** , who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

	Jose “Pepe” Diaz, Chairman	aye	
	Oliver G. Gilbert, III, Vice-Chairman	aye	
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Kionne L. McGhee	aye
Jean Monestime	aye	Raquel A. Regalado	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	aye

The Chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Shanika A. Graves

**Program Letter of Agreement
HCA Florida Kendall Hospital
Kendall Emergency Medicine Residency Program
and
Miami-Dade County**

This Letter of Agreement (Agreement) is between HCA Florida Kendall Hospital [HFKH] for its Kendall Emergency Medicine Residency Program [KEMRP], and Miami-Dade County (the County), a political subdivision of the State of Florida, by and through Miami-Dade Fire Rescue (MDFR).

1. PURPOSE

The purpose of this Agreement is to set forth the terms for HFKH Resident/Fellows in its KEMRP to participate in a ride-along observer program during rotations at MDFR.

2. PERSONS RESPONSIBLE FOR EDUCATION AND SUPERVISION OF RESIDENTS/FELLOWS PARTICIPATING IN THE EMS EXPERIENCE OF EM TRAINING PROGRAM

The KEMRP Director, Dr. Valori Slane has appointed and designated the following individual to be responsible for the administration, education and supervision of Resident/fellows while rotating at MDFR:

Isabel J Brea, MD MPH
HFKH/KREMP Liaison

3. EDUCATIONAL GOALS AND OBJECTIVES

The content of the educational experiences has been developed according to ACGME Residency Program Requirements and includes the goals and objectives specified in the Resident Policy Book and on the Program's website and are delineated in attachment "A."

In cooperation, Valori Slane, MD, KEMRP Director, and Isabel J Brea MD, MPH the EMS & Disaster Medicine Director are each responsible for the day-to-day activities of the Residents/Fellows and shall ensure that the goals and objectives outlined herein are met during the educational experiences at HFKH. The duration of the rotations/assignments to KEMRP are defined in the goals and objectives/block rotation or yearly rotation schedules.

4. PERIOD OF ASSIGNMENT OF RESIDENT/FELLOWS

To ensure that appropriate goals and objectives are obtained by the Resident/Fellows, the recommended period of assignment is two continuous weeks, as assigned by the Residency EMS Director and Isabel J Brea, MD MPH.

5. INSTITUTIONAL RESPONSIBILITY FOR TEACHING, SUPERVISION, AND EVALUATION OF RESIDENTS/FELLOWS

The responsible parties are outlined above as appointed by the EMS Program Director for providing appropriate teaching of the Residents/Fellows along with providing adequate supervision of the Residents/Fellows during their educational experience while rotating at MDFR as described by both HFKH/KEMRP and MDFR medical staff policies. The MDFR Medical Director, Dr. Gerard Job, must provide appropriate supervision of Resident/Fellows' patient care activities and maintain a learning environment conducive to educating these residents/fellows in the ACGME competency areas.

6. POLICIES AND PROCEDURES THAT GOVERN RESIDENTS/FELLOWS EDUCATION

During assignments to MDFR, Residents/Fellows will be under the general direction of the Sponsoring Institution's (HFKH/KEMRP) Graduate Medical Education (GME) Committee and required to comply with the Residency Program's Policies and Procedure Manual. Residents/Fellows are subject to all policies, rules, regulations, and procedures of HFKH/KEMRP Manuals (as amended from time to time). Residents/Fellows are also subject to all policies, rules, regulations, and procedures of MDFR as well as all governmental (federal, state, or local) laws, rules, and regulations to which the Program and/or MDFR may be subject, all as in effect or amended from time to time.

7. INDEMNIFICATION, HOLD HARMLESS AND LIABILITY INSURANCE

Each party to this Agreement agrees to assume responsibility for the acts, omissions, or conduct of such party's own employees while participating herein and pursuant to this Agreement, subject to the provisions of section 768.28, Florida Statutes, where applicable. "Assume Responsibility" shall mean incurring any and all costs associated with any suit, action, or claim for damages arising from the performance of this Agreement.

HFKH/KEMRP Liability Insurance: HFKH shall provide professional liability insurance or self-insurance with policy limits of \$250,000 for each claim and \$1,000,000 in the aggregate covering each resident while resident is on rotation at with MDFR and performing activities under the auspices of the training program.

In the event that any of the coverage required is provided on a claim made basis, the HFKH shall provide so-called tail coverage at the limits of liability described herein for such time as the applicable statute of limitations permits the filing for claims arising in connection with the

resident's or faculty member's services at MDR.

8. TERM & RENEWALS

This Agreement will be in effect for a 5-year term with two options to renew, each for an additional 5-year term. Following the two renewals no further Agreements will be executed unless authorized by the Miami-Dade Board of County Commissioners.

9. EFFECTIVE DATE AND TERMINATION

This Agreement shall become effective upon the date subscribed by the last signatory and shall remain in effect until cancelled or upon expiration. Either party may cancel this Agreement by providing 90 days' written notice of same to the other party.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed by their respective and duly authorized officers on the day and year written below.

**HCA Florida Kendall Hospital
Kendall Emergency Medicine Residency
Program**

**Miami-Dade County
Miami-Dade Fire Rescue
Department, EMS Division**

Signature

Signature

Name & Title

Name & Title

Date

Date

**ATTACHMENT A
GOALS AND OBJECTIVES**

Emergency Medical Services Curriculum for Program.

Residents will:

1. Ride alongside EMS providers for 9 shifts. Communication center 1 sit along, a total of 10 shifts.
2. Better develop the skills and knowledge required to become an EMS service medical director following successful completion of the EMS curriculum.
3. Acquire the knowledge and skills to begin an EMS fellowship following completion of the EMS curriculum.
4. Contribute to the field of EMS through research, scholarly production, education, and policy development with proficiency on-line I off-line medical command.
5. Demonstrate the ability to pursue personal interests in EMS, including disaster medicine, search and rescue, hazardous materials, aeromedicine, tactical medicine, and EMS education.

EMS Scholarly Longitudinal Curriculum; Objectives and Associated Milestones

- Teaching methods: small group discussion, lecture, EMS medical direction, simulation.
 - PC: Patient care
 - ICS: Interpersonal communication skills
 - MK: Medical knowledge
 - PROF: Professionalism.
 - PBLI: Practice based learning & Improvement
 - SB: Systems based Clinical Aspects of EMS Medicine
 - Medical Oversight of EMS
 - Quality Management (QI) and Research
 - Special Operations
1. Participate *as an observer* in the provision of care in the pre-hospital setting emergency and rescue transport.
 2. Provide attending supervised medical direction for all requests for online medical control by pre-hospital care providers.
 3. Participate and help run disaster mass casualty mass gathering exercises with MDRF as well as the various health systems. Explain resource allocation, dispatch issues, pre arrival instructions.

4. Assist the continuing education of EMS personnel.
5. Perform one QI project directly related to MDFR's interface with the HFKH' Emergency Department: this project will fulfill the residency QI project requirement.
6. Demonstrate proficiency in pre-hospital specific procedures not routinely covered as a part of residency training.
7. Evaluate current procedures and equipment and suggest improvements. Analyze best evidence to develop policy for prehospital procedures.
8. Assist MDFR with EMS Education including skills sessions, didactic lectures, drills, simulation scenario, and examinations.
9. Perform one research project of sufficient complexity and depth agreed upon between the EMS faculty and resident: this project could fulfill the residency scholarly project requirement.
10. Assist MDFR with company training in services on new equipment, protocols, and policies as requested by MDFR.
11. Assist EMS faculty in developing and delivering core EMS curriculum.

Evaluation and Feedback:

The Resident/Fellow will be expected to complete 10 12-hour shifts, Monday to Friday, from 8am to 8pm with EMS Providers during the entire EMS block.

Post rotation evaluation will be provided by the EMS Providers through direct feedback to confirm Residents/Fellow were present and on time for shift.

Specifically, Residents on this rotation will:

1. Perform 10 assigned shifts per block while remaining in compliance with ACGME duty hour rules and regulations. Shift whether ground, air, water and or command center.
2. Employ standardized safety strategies to ensure safe handover of patient care at end and beginning of shift based on SBAR.
3. The resident will be expected to participate in all lectures held at the participating institution or virtually

Reading material pertinent to EMS prehospital care management and Disaster Medicine will be provided and will be updated regularly as current information is published. A combination of chapters from textbooks and various reprints will be provided to the Resident/Fellow at the beginning of the rotation.