

Memorandum



Date: October 18, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Agenda Item No. 8(F)(6)

Subject: Request for Additional Expenditure Authority to Contract No. 81141902VITA18-ACS,
IT Research & Advisory Services

Resolution No. R-988-22

Summary

This item is requesting additional expenditure authority to enable the Information Technology Department (ITD) to continue accessing Information Technology (IT) research and advisory services on behalf of multiple County departments during this second renewal term of the contract. IT research and advisory services are vital to maintaining the County's technology environment. Prior to implementing a technology initiative, these services are utilized to review published research reports, obtain advisory services regarding technology strategy and planning, assess major trends in various industries, and conduct outreach to senior level technology executives, including Chief Information Officers of large organizations.

This contract is vital as it provides the County with access to resources to conduct research on existing technology partners to evaluate product trends to keep the technology portfolio consistent with industry best practices. IT research and advisory services include items such as published research reports, advisory services regarding IT strategy and planning, major IT trends in various industries, and summaries of IT industry issues.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Contract No. 81141902VITA18-ACS, IT Research & Advisory Services*, for the Miami-Dade ITD on behalf of multiple County departments. The Department is requesting \$610,635 in additional expenditure authority to continue purchasing IT research and advisory services.

Additional expenditure authority is requested to pay for the annual subscriptions associated with IT research and advisory services. These services have been used in major County's projects, including the Enterprise Resource Planning implementation and the replacement of the County's Criminal Justice Information System. The County seeks to continue its access of this contract to ensure continuity of these strategic services.

During this renewal term, ITD will monitor the contract to determine if they will continue with the same level of services for the remainder of the renewal terms or adjust the level of service based on the assessed needs. A request for additional expenditure authority will be submitted for approval once subscription needs are identified.

Background

A competitively established contract, Contract No. VA-180315-GARG, was awarded to Gartner, Inc. (Gartner) in March 2018 by the Commonwealth of Virginia for a three-year term, with four one-year option to renew terms. Pursuant to provisions of Section 287.042(16), Florida Statutes, the State of Florida, Department of Management Services established a contract under Contract No. 81141902VITA18-ACS, with Gartner, which is now in the second option to renew term. The County accessed the State of Florida's contract under delegated authority on December 13, 2018 in order to

allow ITD to purchase research and advisory services to support IT operations for various county departments.

The contract was subsequently modified by the Board through Resolution No. R-243-20 for additional expenditure authority to purchase subscriptions in the amount of \$640,260 during the initial three-year term. Additionally, through Resolution No. R-638-21 the Board approved additional authority in the amount of \$536,934 during the first option to renew term for the continued use of the subscriptions being provided.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals, cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term expires on March 13, 2023 and has a cumulative allocation of \$2,107,594. If this request for \$610,635 is approved, the contract will have a modified cumulative allocation of \$2,718,229. The requested increase in expenditure authority is based on estimated annual subscription renewal through December 2023.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Information Technology	\$2,107,594	\$610,635	\$2,718,229	Internal Service Funds	Julian Manduley
Total:	\$2,107,594	\$610,635	\$2,718,229		

Track Record/Monitor

Angela Mathews-Tranumn of the Internal Services Department is the Procurement Contracting Manager.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Gartner, Inc.	56 Top Galant Road Stamford, CT	None	Peter Bisson

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-98-12, staff contacted Gartner to request any discounts or lower pricing for the renewal period. Gartner responded that there are no further discounts available to the County at this time.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise measures and Local Preference do not apply as this is an access of another governmental entity's contract.
- The Living Wage does not apply as the services to be procured are not covered services under the Ordinance.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
10-18-22

RESOLUTION NO. _____ R-988-22

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$610,635.00 FOR A MODIFIED CONTRACT AMOUNT OF \$2,718,229.00 FOR CONTRACT NO. 81141902VITA18-ACS FOR THE PURCHASE OF IT RESEARCH AND ADVISORY SERVICES ASSOCIATED WITH ANNUAL SUBSCRIPTIONS FOR THESE SERVICES FOR THE SECOND RENEWAL PERIOD FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWAL, EXTENSION OR CANCELLATION PROVISIONS, PURSUANT TO COUNTY CODE SECTION 2-8.1 AND IMPLEMENTING ORDER 3-38

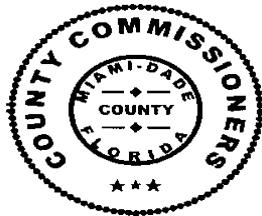
WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority in an amount up to \$610,635.00 for a modified contract amount of \$2,718,229.00 for Contract No. 81141902VITA18-ACS for the purchase of IT Research and Advisory Services associated with annual subscriptions for these services for the second renewal period for the Information Technology Department; and authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any renewal, extension or cancellation provisions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

	Jose "Pepe" Diaz, Chairman	aye	
	Oliver G. Gilbert, III, Vice-Chairman	aye	
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Kionne L. McGhee	aye
Jean Monestime	aye	Raquel A. Regalado	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	aye

The Chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez