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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum



Date: November 15, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(P)(4)

From: Daniella Levine Cava
Mayor *Daniella Levine Cava*

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool No.
9562-5/22-1, Janitorial Services

Resolution No. R-1113-22

Summary

This item is requesting additional time of two years and additional expenditure authority for the Community Action and Human Services Department (CAHSD), Internal Services Department (ISD), Miami-Dade Aviation Department (MDAD), Parks, Recreation, and Open Spaces (PROS), and the Department of Transportation and Public Works (DTPW). The departments are requesting the additional expenditure authority to continue purchasing janitorial services, disinfecting, and sanitizing services to maintain the same or higher level of services for multiple contracts. This item is seeking \$148,036,813 in additional expenditure authority as follows: \$988,000 request from CAHSD for the remaining term of existing contracts; \$61,525,000 request from ISD for the award of solicitations; \$650,000 request from PROS for the remaining term of existing contracts, \$62,550,000 for MDAD for existing contracts whose allocation beyond December 31, 2022 was not previously requested; and \$22,323,813 for DTPW for the remaining term of existing contracts. Routine cleaning services are necessary as majority of the facilities, including Miami International Airport, are heavily used by the public and employees.

The requested additional expenditure authority of \$148,036,813 is based on the existing and anticipated service requirements, as well as the Living Wage rate increases per section 2-8.9 of the Miami-Dade County Code.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request to extend *Prequalification Pool No. 9562-5/22-1, Janitorial Services*, for two years and increase expenditure authority by \$148,036,813 for multiple County departments. Consistent with my vision for supporting local and small business and with our Small Business Program goals, staff from the Strategic Procurement division has been working with Commissioner Rebeca Sosa's office to prepare legislation to establish a "Janitorial Services Program." Such program would be limited to only Small Business Enterprises (SBE) and limit the value of awards to ensure there are more manageable opportunities for SBE's to achieve appropriately sized contracts. The first draft of the Ordinance establishing a program was on the July 19, 2022 Board agenda. The two-year extension being requested would allow for a proper transition from the prequalification pool to the program and will ensure continuity of services.

This pool was established by the Board pursuant to Resolution No. R-456-12 on June 5, 2012, for a five-year term plus five, one-year option-to-renew and an allocation of \$92,000,000 for the initial term. Modifications totaling \$792,000 were processed under delegated authority in the initial term. The Board subsequently approved to exercise all options to renew as a one, five-year option on December 5, 2017, via Resolution No. R-1174-17 in the amount of \$91,744,000, for a cumulative allocation of \$184,536,000 for 10 years. Thereafter, the pool was modified under delegated authority and by the Board via Resolution Nos. R-1306-18 and R-814-21 for janitorial services in the cumulative amount of \$134,007,116; and Resolution Nos. R-20-21 and R-645-21 for emergency purchases associated with COVID-19 in the amount of \$1,750,912.

The SBE measures will be applied at the time of the spot market competition where permitted by the funding source. Upon the establishment of the pool, 17 vendors were prequalified, nine of which were local, and eight were certified SBE firms. Currently, there are 37 active prequalified vendors, of which 31 have local addresses and 18 are SBE firms. The Living Wage is also applicable to services acquired through this pool.

This item is placed for Board review pursuant to Miami-Dade County Code Section 29-124(f)(ii). Since this is a transit-related procurement, with a value of more than \$1 million, even though no Charter County Transportation Surtax Funds will be used to pay the costs, the Board may only consider this item if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board. If CITT has not forwarded a recommendation and 45 days have not elapsed since the issuance of this recommendation, a withdrawal of this item will be requested. Furthermore, it should be noted that of the \$148,036,813 being requested, only \$22,323,813 is for the DTPW.

Background

This pool is used to solicit quotes, on behalf of departments, for the establishment of contracts for janitorial services for over 300 County facilities. Contracts awarded under the pool may have expiration dates that extend beyond the pools' expiration date of December 31, 2022. The pool is divided into three groups (1, 2 and 3) based on the square footage and number of floors within the facilities. The services include cleaning and disinfecting carpet, tile, windows, water fountains, carpet shampooing, dusting furniture, emptying trash cans and recycling containers, etc. This request for additional expenditure authority of \$148,036,813 will address departmental needs as follows:

1. CAHSD is requesting \$988,000 to continue purchasing janitorial services for its facilities. The expenditures have been higher than expected for the five-year term due to new facilities requiring services, increased frequency at certain locations that service vulnerable populations to ensure their health and safety. These locations included Adult Day Care Centers and Residential Treatment and Domestic Violence Facilities.
2. ISD is requesting \$61,525,000 to award a contract for janitorial services for the Downtown area facilities and any other spot market competitions as required. Currently, Internal Services has six contracts established under the pool for the janitorial services of 26 facilities managed by the Facilities and Infrastructure Management Division, and 17 facilities managed by the Fleet Management Division. The facilities serviced include, parking garages, office buildings, courthouses, and fleet shops among others. In addition, Internal Services uses the pool for the purchase of additional services on as needed basis such as: exterior and interior window washing, degrease of the parking areas, pressure cleaning, to cover the cost for additional janitorial personnel during and after special events such as Election Day, and other non-routine cleaning services for all the facilities.
3. PROS is requesting \$650,000 to continue purchasing janitorial services for its facilities. The increased allocation will be applied to cover services of 54 facilities managed by PROS, to include golf course facilities, senior facilities, and guardhouses. The number of facilities being serviced has expanded to include sites that were previously maintained by in-house staffing.
4. MDAD is requesting \$62,550,000 to continue purchasing janitorial services at Miami International Airport (MIA) terminals and facilities. Aviation accessed the pool for one year via Resolution No. R-1306-18. The Board subsequently authorized additional expenditure authority via Resolution No. R-814-21, to cover departmental needs through expiration of the pool on December 31, 2022. This request is needed for the operational needs of the department for the remainder term of the existing contracts, which will expire in 2024. Aviation has four contracts, divided in zones, as follows: Zone 1 (includes terminal D and E); Zone 2 (includes terminals F, G, H, and J); Zone 3 (includes all non-terminal buildings and airport properties including public parking garages, employee parking areas, maintenance shops, Taxi Lot, Central Collection Plaza, Miami-Dade Police station, and other outlying buildings);

and Zone 4 (includes all non-terminal buildings and airport properties, including approximately 14 cargo buildings and other outlying buildings at MIA and the four General Aviation Airport sites). Services include cleaning and disinfecting areas including lobbies, ticketing areas, hallways, elevators, escalators, moving walkways, restrooms, etc.

5. DTPW is requesting \$22,323,813 to continue purchasing janitorial services for its' facilities. The increased allocation will be specifically applied to cover routine cleaning under three contracts for the following facilities: Dolphin Park and Ride Busway, Metrorail North and South Line Stations, Metromover Stations, MIC Station, Maintenance Facilities, South Dade TransitWay locations 1 to 57 and NE 2nd Avenue Northbound and Southbound Busway, the Golden Glades Multimodal Transit Facility and Tamiami Park & Ride. The remaining funds will be used for any new work orders that may be needed to include unforeseen requests and cost of living adjustments.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-456-12.

Fiscal Impact/Funding Source

The pool expires on December 31, 2022. The current cumulative allocation of the pool is \$320,294,028. If this request is approved, the pool will have a modified cumulative allocation of \$468,330,841 and will expire on December 31, 2024.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Administrative Office of the Courts	\$326,370	\$0	\$326,370	Federal Funds, General Fund, State Funds	Valerie Regits
Animal Services	\$3,165,792	\$0	\$3,165,792	General Fund / Proprietary Funds	Annette Jose
Aviation	\$106,759,125	\$62,550,000	\$169,309,125	Revenue Funds	Sylvia Novela
Clerk of Courts	\$89,307	\$0	\$89,307	Proprietary Revenue	John Gutierrez
Community Action and Human Services	\$2,198,434	\$988,000	\$3,186,434	Federal Funds, General Fund, State Funds	Brad Skinner
Corrections and Rehabilitation	\$624,400	\$0	\$624,400	General Fund	Zuleika Davidson
Cultural Affairs	\$2,545,000	\$0	\$2,545,000	Proprietary Funds	Regla Lee
Fire Rescue	\$846,896	\$0	\$846,896	Fire District Funds	Marianela Betancourt
Internal Services	\$71,702,885	\$61,525,000	\$133,227,885	Internal Service Funds	Jennyfer Calderon
Library System	\$35,234,326	\$0	\$35,234,326	Library District Funds	Kimberly Craig

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Parks, Recreation, and Open Spaces	\$1,396,936	\$650,000	\$2,046,936	General Fund	Fernando Robreno
*Permitting, Environment and Regulatory Affairs	\$16,325	\$0	\$16,325	Proprietary Funds	Not applicable
Police	\$2,649,947	\$0	\$2,649,947	General Fund	Laura Romano
PortMiami	\$178,000	\$0	\$178,000	Proprietary Funds	Andrew Hecker
Public Housing and Community Development	\$9,103,173	\$0	\$9,103,173	Federal Funds	Indira Rajkumar-Futch
*Public Works Waste Management	\$252,965	\$0	\$252,965	General Fund, Proprietary Funds	Not applicable
Solid Waste Management	\$259,396	\$0	\$259,396	Proprietary Funds	Karina Careaga
Transportation and Public Works	\$73,947,979	\$22,323,813	\$96,271,792	DTPW Operating	Ana Rioseco
Water and Sewer	\$8,996,772	\$0	\$8,996,772	Proprietary Funds	Susan Pascual
Total:	\$320,294,028	\$148,036,813	\$468,330,841		

*Former County Department. Allocation is presented for historical purposes only and is not available for current or future usage.

It should be noted that contracts awarded under the pool contain termination for convenience provisions which can be exercised if the commodities and services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Jessica Tyrrell of the Internal Services Department is the Strategic Procurement Division Director.

Prequalified Vendors

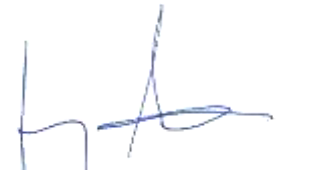
There are currently 37 active prequalified vendors under this pool, of which 31 have local addresses and 18 are certified Small Business Enterprises. Refer to Attachment 1 – Prequalified Vendor List.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility, other than Chi-Ada Corporation, which has an open violation for the underpayment of the Living Wage to employees that is currently under appeal on Contract No. RFQ9562-34DTPW issued through this pool.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies, and the two percent program discount will be collected on all purchases where permitted by the funding source.
- An SBE set-aside applies for spot market competition up to \$250,000 of at least two available SBE certified firms or over \$250,000 of at least three available SBE certified firms, where permitted by the funding source. When there are less than two or three SBEs available a SBE Bid Preference will be applied.
- The Local Preference will be applied at the time of the spot market competition where permitted by the funding source.
- The Living Wage applies as the services to be procured are covered services under the Ordinance.



Jimmy Morales
Chief Operations Officer

Attachment 1
Pre-qualified Vendor List

Prequalification Pool No. 9562-5/22-1, Janitorial Services

Vendor	Principal Address	Local Address	Principal	Group(s)
A & A Maintenance Enterprise Inc.	965 Midland Avenue Floor 3 Yonkers, NY	2332 Galiano Street Coral Gables, FL	Armando Rodriguez Jr.	2 and 3
A B P Maintenance Corp. (SBE)	8171 SW 93 Court Miami, FL	Same	Jorge Benitez	1, 2, and 3
Able Business Services Inc. (DBE, SBE)	1234 NW 79 Street Miami, FL	Same	William L. Berry	1, 2, and 3
ABM Aviation Inc.	14141 Southwest Freeway Suite 477 Sugar Land, TX	None	Scott B. Salmirs	3
Admire Cleaning Service Corp.	7000 SW 16 Street Pembroke Pines, FL	None	Guadalupe V. Lorenzo	2
Ann's Janitorial Services Inc. (SBE)	11846 SW 8 Street Pembroke Pines, FL	1490 NW 3 Avenue Suite 106 Miami, FL	Norma A. Kendall	1
C&W Facility Services Inc d/b/a C&W Services	140 Kendrick Street Building C Suite 201 Needham, MA	5200 Blue Lagoon Drive Suite 760 Miami, FL	Paul Bedborough	3
Cannonball Services USA Inc. (SBE)	20550 SW 125 Court Miami, FL 33177	Same	Darriel Cannon	1
Chi-Ada Corporation	4820 W. Commercial Boulevard Suite 4820 Tamarac, FL	135 NW 163 Street Miami, FL	Bartholome W. Okoro	1, 2, and 3
Clean Space Inc.	3764 NW 124 Avenue Coral Springs, FL	None	Jessica Giunco	3
Dream Clean Inc. (DBE, SBE)	1471 NW 54 Street Miami, FL 33142	Same	Rodney A. McGilvery	3
EFCO USA Inc. (LDB, SBE)	6355 NW 36 Street Suite 200 Virginia Gardens, FL	Same	Nicolas H. Posselt	3
Eric E. Fryar d/b/a Emanuel Healthy-Cleaning Services (ACDBE, SBE)	26111 SW 130 Avenue Miami, FL	Same	Emanuel E. Fryar	1
Florida Association of Rehabilitation	1113 East Tennessee Street Suite 100 Tallahassee, FL	None	Kevin Johnson	1, 2, and 3
Globe Facilities Management Inc. (SBE)	1700 SW 57 Avenue Suite 200 Miami, FL	Same	Oscar Jr. Ronda	1, 2, and 3
Government Business Development LLC (ACDBE, DBE, LDB, SBE)	9000 SW 56 Street Miami, FL	Same	Francisco M. Abascal	1

Vendor	Principal Address	Local Address	Principal	Group(s)
Integrity Janitorial Services Corp. (ACDBE, DBE, LDB, SBE)	10871 SW 188 Street Unit 21 Miami, FL	Same	Maureen N. James	1 and 2
ISS Facility Services Inc.	1017 Central Parkway N San Antonio, TX	None	Dan Ryan	3
J-Mac Cleaning Services Inc. (LDB, SBE)	3201 NW 97 Street Miami, FL	Same	Judy S. Shepard	1
Jesus Martinez d/b/a Professional Cleaning Solutions (SBE)	16278 SW 97 Terrace Miami, FL	Same	Jesus Martinez	1, 2, and 3
KenKev Kleaning, Inc. (LDB, SBE)	1571 SW 87 Terrace Pembroke Pines, FL	99 NW 183 Street Suite 239F Miami Gardens, FL	Kenneth K. Evans	1
Libby Management Inc.	4466 NW 200 Street Miami Gardens, FL	Same	Olivia Bamishigbin	1
LLT Commercial Maintenance LLC	6934 NW 3 Avenue Miami, FL	Same	Larry Turnipseed	1
Madson Inc.	10925 NW South River Drive Medley, FL	Same	Juan Maderal	1
Mark Mills d/b/a M&M Cleaning Services	817 Turner Circle Homestead, FL	Same	Mark Mills	1 and 2
McKenzie's Cleaning, Inc. (ACDBE, DBE, SBE)	3600 S State Road 7 Suite 232 Miramar, FL	20533 NE 6 Court Miami, FL	Terriann Mckenzie	1, 2, and 3
Montecarlo Services Inc. (ACDBE, DBE, LDB, SBE)	1250 SW 27 Avenue Suite 204 Miami, FL	Same	Leticia Montero Rodriguez	1
N & K Enterprises Inc. (ACDBE, DBE, LDB, SBE)	147 Alhambra Circle Suite 220 Coral Gables, FL	Same	Neale B. Jennings	1, 2, and 3
National Cleaning Contractors USA Inc. (DBE, SBE)	14482 SW 38 Lane Miami, FL	Same	Guillermo Alfonso	1, 2, and 3
Omega Maintenance Company	10234 Summer Elm Avenue Claremont, FL	13735 SW 176 Terrace Miami, FL	Daphne Cheddesingh	1
Rosaire's Quality Care Inc. d/b/a R and A Services	540 NW 165 Street Road Suite 305-A North Miami Beach, FL	Same	Rosaire C. Olivier	1
SFM Services Inc.	9700 NW 79 Avenue Hialeah Gardens, FL	Same	Jose MJR Infante	3
Triangle Services Inc.	550 West Sunrise Blvd Fort Lauderdale, FL	80 MIAD Circle Miami, FL	Lonnie Pres Fine	1, 2, and 3
Tri County Lumping Services Inc.	18421 NW 30 Avenue Miami, FL	2940 NW 214 Street Miami Gardens, FL	Barbara Mccoy	1
United States Service Industries Inc.	4340 East-West Highway	None	James Mathews	2 and 3

Vendor	Principal Address	Local Address	Principal	Group(s)
	Suite 204 Bethesda, MD			
Vista Building Maintenance Services Inc.	8200 Coral Way Miami, FL	Same	Maria J. Haley	1, 2, and 3
Weed-A-Way, Inc. (SBE)	2527 NW 95 Street Miami, FL	Same	Monday Okotogbo	1



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: November 15, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(4)
11-15-22

RESOLUTION NO. _____ R-1113-22

RESOLUTION AUTHORIZING ADDITIONAL TIME OF TWO YEARS AND EXPENDITURE AUTHORITY UP TO \$148,036,813.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$468,330,841.00 FOR PREQUALIFICATION POOL NO. RTQ-9562-5/22-1 FOR PURCHASE OF JANITORIAL SERVICES FOR VARIOUS COUNTY DEPARTMENTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of two years and expenditure authority up to \$148,036,813.00 for a total modified prequalification pool amount of \$468,330,841.00 for Prequalification Pool RTQ-9562-5/22-1 for the purchase of janitorial services for various County departments. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Eileen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado** and upon being put to a vote, the vote was as follows:

	Jose "Pepe" Diaz, Chairman	aye	
	Oliver G. Gilbert, III, Vice-Chairman	aye	
Sen. René García	aye	Keon Hardemon	aye
Sally A. Heyman	aye	Danielle Cohen Higgins	aye
Eileen Higgins	aye	Kionne L. McGhee	aye
Jean Monestime	aye	Raquel A. Regalado	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	absent

The Chairperson thereupon declared this resolution duly passed and adopted this 15th day of November, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber



Memorandum



To: Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners

From: Javier A. Betancourt, Executive Director 

Date: November 7, 2022

Re: **CITT AGENDA ITEM 7B:**
RESOLUTION BY THE CITIZENS’ INDEPENDENT TRANSPORTATION TRUST (CITT)
RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS AUTHORIZE
ADDITIONAL TIME OF TWO YEARS AND EXPENDITURE AUTHORITY UP TO
\$22,323,813.00 FOR A TOTAL MODIFIED ALLOCATION AMOUNT OF \$96,271,792.00
FOR PREQUALIFICATION POOL NO. RTQ-9562-5/22-1 FOR PURCHASE OF
JANITORIAL SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND
PUBLIC WORKS (**DTPW/ISD – BCC LEGISLATIVE FILE NO. 222134) NO SURTAX
FUNDS REQUESTED**

On October 27, 2022, the CITT voted (6-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 22-038. The vote was as follows:

Oscar J. Braynon, Chairperson – Aye
Alfred J. Holzman, 1st Vice-Chairperson – Aye
Robert Wolfarth, 2nd Vice-Chairperson – Aye

Hon. Peggy Bell – Absent
Meg Daly – Absent
Paul J. Schwiep, Esq. – Absent
Mary Street, Esq. – Absent

Joseph Curbelo – Aye
Qjuezari Harvey – Aye
L. Elijah Stiers, Esq. – Absent
Ernest Thomas – Aye

c: Jimmy Morales, Chief Operations Officer
Bruce Libhaber, Assistant County Attorney