

MEMORANDUM

Agenda Item No. 11(A)(5)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution approving the Miami-Dade Economic Advocacy Trust's nominating council's recommendations related to the appointment of members of the Miami-Dade Economic Advocacy Trust board of trustees; and appointing Danny Felton, Basil Binns II, Andrea Forde, Steven Henriquez, Rashad Thomas, Kametra Driver, Kimberly Henderson, Patricia Braynon, Christopher Norwood, and Raymond Fundora as trustees of the Miami-Dade Economic Advocacy Trust

Resolution No. R-1018-22

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Keon Hardemon.



Geri Bonzon-Keenan
County Attorney

GBK/uw



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 18, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 11(A)(5)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(5)
10-18-22

RESOLUTION NO. _____ R-1018-22

RESOLUTION APPROVING THE MIAMI-DADE ECONOMIC ADVOCACY TRUST'S NOMINATING COUNCIL'S RECOMMENDATIONS RELATED TO THE APPOINTMENT OF MEMBERS OF THE MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES; AND APPOINTING DANNY FELTON, BASIL BINNS II, ANDREA FORDE, STEVEN HENRIQUEZ, RASHAD THOMAS, KAMETRA DRIVER, KIMBERLY HENDERSON, PATRICIA BRAYNON, CHRISTOPHER NORWOOD, AND RAYMOND FUNDORA AS TRUSTEES OF THE MIAMI-DADE ECONOMIC ADVOCACY TRUST

WHEREAS, the Miami-Dade Board of County Commissioners (the "Board") established the Miami-Dade Economic Advocacy Trust (the "Trust") to ensure for the equitable participation of Blacks in Miami-Dade County's economic growth through advocacy and monitoring of economic conditions and economic development initiatives in Miami-Dade County; and

WHEREAS, the Trust is comprised of a board of trustees, which includes 15 voting members; and

WHEREAS, this Board established the Trust's nominating council (the "nominating council"), which is comprised of the chairperson of the Trust, the chairperson of this Board's committee with jurisdiction over economic development, which is presently the Airports and Economic Development Committee, and three members appointed by this Board's chairperson; and

WHEREAS, pursuant to section 2-503 of the Code of Miami-Dade County, Florida (the "Code") and the nominating council's procedures adopted by this Board on December 16, 2008, the nominating council solicited, screened and interviewed prospective applicants; and

WHEREAS, on September 10, 2022, the nominating council convened a meeting, interviewed applicants, and voted unanimously to recommend to this Board the appointment of (a) Danny Felton, whose professional expertise is in the area of homeownership; (b) Basil Binns II, whose professional expertise is in the area of economic development; (c) Andrea Forde, whose professional expertise is in the area of real estate; (d) Steven Henriquez, whose professional expertise is in the area of finance; (e) Rashad Thomas, whose professional expertise is in the area of advocacy; (f) Kametra Driver, whose professional expertise is in the area of economic development and youth services; (g) Kimberly Henderson, whose professional expertise is in the area of homeownership; (h) Patricia Braynon, whose professional expertise is in the area of homeownership; (i) Christopher Norwood, whose professional expertise is in the area of education and youth services; and (j) Raymond Fundora, whose professional expertise is in the area of real estate; and

WHEREAS, the resumes and applications of each of the above-referenced candidates are attached hereto as Exhibits “A,” “B,” “C,” “D,” “E,” “F,” “G,” “H,” “I,” and “J” respectively, and incorporated herein by reference; and

WHEREAS, this Board has reviewed the resumes and applications of each of the candidates and is satisfied that they all meet and/or exceed the minimum qualifications to serve as trustees as set forth in sections 2-503(b) and (c), and 2-11.38 of the Code; and

WHEREAS, therefore, this Board desires to approve the recommendations of the nominating council and appoint the before-mentioned candidates who shall each serve terms of three years,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONS OF MIAMI-DADE COUNTY, FLORIDA, that:

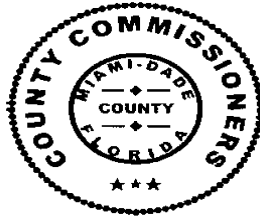
Section 1. The matters contained in the foregoing recitals are incorporated in this resolution by reference.

Section 2. This Board approves the Miami-Dade Economic Advocacy Trust's nominating council's recommendations and hereby appoints Danny Felton, Basil Binns II, Andrea Forde, Steven Henriquez, Rashad Thomas, Kametra Driver, Kimberly Henderson, Patricia Braynon, Christopher Norwood, and Raymond Fundora as trustees of the Miami-Dade Economic Advocacy Trust. Each of these trustees shall each serve a term of three years.

The Prime Sponsor of the foregoing resolution is Commissioner Keon Hardemon. It was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

	Jose "Pepe" Diaz, Chairman	aye
	Oliver G. Gilbert, III, Vice-Chairman	aye
Sen. René García	aye	Keon Hardemon aye
Sally A. Heyman	aye	Danielle Cohen Higgins aye
Eileen Higgins	aye	Kionne L. McGhee aye
Jean Monestime	aye	Raquel A. Regalado aye
Rebeca Sosa	aye	Sen. Javier D. Souto aye

The Chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "TAS", is written over a horizontal line.

Terrence A. Smith



Danny P. Felton, Sr

Entrepreneurship, generational wealth building and community servitude are the cornerstones Danny Felton, Sr. lives by. A native South Floridian, Mr. Felton is the President/CEO of The Experts, LLC, a full-service real estate conglomerate for over 25 years, he deeply understands the value of financial literacy, homeownership, and generational wealth. From knowledge gained as a Licensed Mortgage lender, Real Estate Broker, and community advocate he launched a HUD approved housing counseling agency that has served thousands of families and people of color. This has enabled them to expand their vision of the future through homeownership and create wealth that will impact their families now and for generations to come. Danny keeps his finger on the pulse of the market by serving as the 3rd Vice President of the National Association of Real Estate Brokers (NAREB), the largest minority Real Estate trade association whose mission is to promote Democracy in Housing. He is relentless in his passion and commitment to helping as many people as possible obtain and maintain the American Dream of homeownership. He devotes countless hours to training and educating others on the importance of becoming self-sufficient through homeownership.

Because of his unwavering commitment to excellence, Danny has been the recipient of both local and national awards and honors. However, no accolades surpass the reward of witnessing a client of The Experts team fulfill their dream of homeownership.

Danny is also involved with several youth-centered mentoring programs as well as other civic and social organizations. As a United States Veteran and a graduate of Barry University, Danny understands the value of service and community outreach. He is a Life Member of the Omega Psi Phi Fraternity Inc.

In his leisure you can find Danny traveling and spending quality time as a proud father of four; twins Danny Jr., Destiny, Taylor and Tyler. When asked about his success Danny contends, he is living his best life while lifting others as he climbs.



DANNY P. FELTON, SR.

www.dannyfelton.com

EXPERIENCE

- | | | |
|---|--|-------------------|
| 2015-Present | Primary Residential Mortgage, Inc. | Miami Gardens, FL |
| <i>Branch Manager</i> | | |
| <ul style="list-style-type: none">▪ Responsible for total activities within the branch; including production and personnel issues▪ Administration of sales and staff development▪ Provide guidance and support to staff to build and maintain profitability▪ Forecast branch production and provide guidance and support to staff to achieve volume income and efficiency objectives,▪ Implement marketing techniques to increase production▪ Oversee all branch loan operations, procedures and compliance.▪ Responsible for hiring and training of loan Originators/ office personnel | | |
| 2006-Present | The Experts, LLC | Miami Gardens, FL |
| <i>Managing Member</i> | | |
| <ul style="list-style-type: none">▪ Acquire, Manage, and broker new properties▪ Responsible for all daily office activities/ functions▪ Responsible for the acquisition, rehab, disposition of properties owned▪ Oversee operations and management of all entities in company portfolio | | |
| 2004-Present | Experts Resource Community Center, Inc | Miami Gardens, FL |
| <i>Executive Director</i> | | |
| <ul style="list-style-type: none">▪ Oversee all operations in compliance▪ Facilitate homebuyer education workshops/outreach events▪ Identify and secured over 500k per year in resources to sustain the housing Program▪ Provide training of licensed Counselors / office personnel▪ Develop Non-profit strategies to assist the surrounding communities | | |
| 2001-Present | The Mortgage Experts of South FL, Inc | Miami Gardens, FL |
| <i>Owner / President / CEO</i> | | |
| <ul style="list-style-type: none">▪ Responsible for all daily office activities / functions▪ Assist homebuyers/ homeowners with their mortgage needs▪ Implement marketing techniques to increase production | | |
| 1996-2001 | Faith Financial Group | Miami Lakes, FL |
| <i>Vice-President Operations /Licensed Mortgage Broker</i> | | |
| <ul style="list-style-type: none">▪ Responsible for all broker activities▪ Implemented marketing techniques that increased production by 25%▪ Originating FHA / VA / Conventional Loans | | |
| 1995-1996 | Dow Guarantee Group | Miami Shores, FL |
| <i>Licensed Mortgage Broker</i> | | |
| <ul style="list-style-type: none">▪ Negotiated with borrowers and lenders in the A-D paper market▪ Originator of mortgage loans▪ Originating of FHA / VA / Conventional Loans | | |

EDUCATION

2005-2007	Barry University	Miami Shores, FL
▪	B.S., Professional Administration	
▪	Certificate in Human Resource Management	
1990-1992	Miami-Dade Community College	Miami, FL
▪	A.A., Business Administration	
1988-1996	U.S. Army Reserve	Miami, FL
▪	Honorable Discharge (Sergeant)	
▪	Carpentry and Masonry Specialist	

LICENSURES

- Florida Real Estate Broker, #BK3087595
- Florida Licensed Mortgage Loan Originator, NMLS#327942
- US HUD Certified Housing Counselor
- Georgia Real Estate Sales Associate
- Georgia Licensed Mortgage Lender
- Mortgage Warehouse Lending Compliance
- Homebuyer Education Training Certification (NIS)
- Foreclosure Prevention Certification (NIS)
- Executive Director & Branch Manager Certificate (NIS)

MEMBERSHIP

- National Association of Real Estate Brokers (3rd Vice President)
- Miami Dade Community Affordable Strategic Alliance (CHASA)-BOD
- South Florida Board of Realtist (Past President)
- Florida Board of Realtist (State President)
- Antioch Missionary Baptist Church (Trustee)- BOD
- Friends of Miami Gardens (CRA)-BOD
- NID-HCA (Advisory Committee)
- Florida Housing Coalition- Steering Committee
- Omega Psi Phi Fraternity, Inc. (Life Member)
- 100 Black Men of South Florida
- 5000 Role Models of Florida (Mentor)
- Florida Association of Mortgage Brokers (FAMB)
- American Society of Notaries (ASN)
- Free and Accepted Masons of Florida, P.H.A.
- Ancient Egyptian Arabic Order of Nobles of the Mystic Shrine

AWARDS

- **Miami Dade Board of County Commissioners**, Triumphant Spirit Award Honoree 2020
- **Omega Psi Phi Fraternity, Inc.**, Omega Man of the Year 2020
- **Omega Psi Phi Fraternity, Inc.**, Citizen of the Year 2017
- **U.S HUD Office of Housing Counseling**, Champion of Service Award June 2017
- **National Association of Real Estate Brokers**, Emerging Leaders Award 2015
- **National Association of Real Estate Brokers**, Mortgage Professional of the Year - 2012
- **National Association of Real Estate Brokers**, Young Realtist Award -2010
- Proclamation-Danny Felton Sr. Day, **Miami Dade County** 2009
- Most Accomplished Community Leader **ICABA** - 2012
- Small Business of the Year, **Miami Dade Chamber** - 2009
- Small Business of the Year, **City of Miami Gardens** - 2006
- Who's Who in **Black South Florida Magazine** - 2005
- One of 50 Most Influential Blacks in South Florida, **Success South Florida Magazine** - 2005
- Rookie of the Year, **Dow Guarantee Mortgage** – 1996
- Outstanding Officer of the Month, **City of Miami** – March 1994

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: DANNY Last Name: FELTON Middle Initial: P

Home Address: 19921 E. DAKMONT DR. Home Phone: 305-816-9778

City, State, Zip Code: MIAMI FL 33015 Cell Phone: 786-488-5363

Employer (if applicable): THE MORTGAGE EXPERTS... OF SOUTH FLORIDA Occupation/Title: PRESIDENT/CEO

Business Address: 600 N. W. 183 ST. Business Phone: 305 652-9393

City, State, Zip Code: MIAMI GARDENS FL 33169 Fax: 305 652-9330

Home Email: dannyfelton@gmail.com Business Email: danny@theexpertsteam.net

► Where may we contact you confidentially? ☐ Home ☒ Cell ☒ Email ☐ Work ☐ Other:

► Gender: ☒ Male ☐ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program-funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

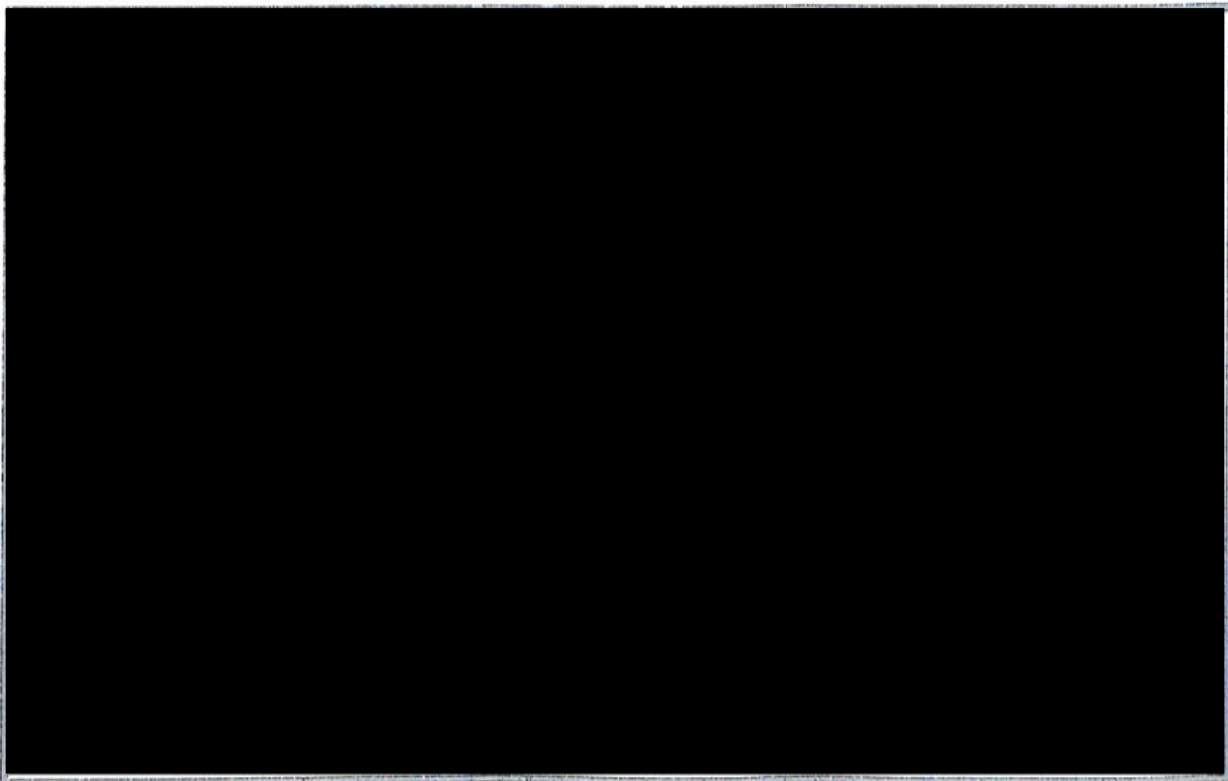
Board Membership Application

Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

I HAVE SERVED IN THE HOUSING INDUSTRY FOR OVER TWO DECADES PRIMARILY AS A HOUSING ADVOCATE FOR THE UNDERSERVED AND COMMUNITIES OF COLOR. I UNDERSTAND FIRST HAND THE CHALLENGES BLACKS FACE TO ACHIEVE ECONOMIC GROWTH AND DEVELOPMENT IN MIAMI-DADE COUNTY.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.

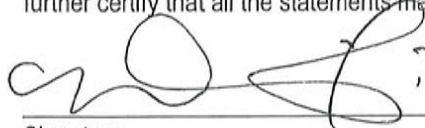


Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) DANNY P. FELTON, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.



Signature

6/14/2022

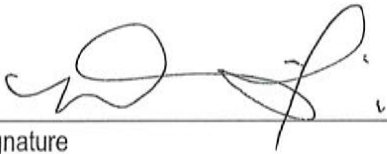
Date (Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.


Signature

6/14/2022
Date (Application valid for 6 months from this date)

DANNY P. FELTON
Print Name

Thank you for your submission.

Basil A. Binns, II

4120 Northeast 1 Avenue
Miami, FL 33137
(305) 298-8799
bbinns@gmail.com

Objective An experienced public servant looking to utilize and enhance my experience in public administration, project management, public policy formulation and community outreach

Education	University of Florida Bachelor of Arts in Political Science <i>Specialization in Public Administration</i>	Gainesville, FL May 2005
------------------	--	-----------------------------

Experience

<u>Miami-Dade County</u> Aviation Department Deputy Aviation Director	Miami, FL February 2022 to Present
--	---

- Responsible for commercial operations and real estate management at Miami International Airport and four General Aviation Airports.
- Develops long-term strategies for commercial operations to increase the diversity of suppliers servicing Miami International Airport.
- Chief negotiator for passenger service and cargo related real estate developments at all airports
- Creates development program and related financial strategies to enhance revenue opportunities
- Directs Administration Division including Human Resources, Information Systems, Small Business Development, Contract Administration and Commodities Management Divisions

Seaport Department

Assistant Port Director – Business Development and Administration	May 2018 to February 2022
--	---------------------------

- Responsible for negotiating long-term contractual agreements with cruise and cargo line partners
- Recruited additional port business by soliciting new cruise lines to homeport in Miami
- Strategized for Port's expanded role in international cargo trade by developing new opportunities for expanded service delivery
- Managed Port of Miami Tariff, which governs the Port's fee structure and rates
- Oversaw Intergovernmental Affairs, and Human Resources and Customer Service Divisions
- Supervise marketing and promotions, and public affairs activities including special events, advertising, and media relations

Miami Super Bowl Host Committee

Vice President – Business Connect and Community Affairs	December 2017 - May 2018
--	--------------------------

- Executive on Loan responsible for the development and administration of the National Football League's supplier diversity program for Super Bowl LIV
- Coordinated development of community outreach and environmental programs of regional impact
- Served as liaison between Host Committee and County administration for coordination of support services

Office of the Mayor

Assistant to Deputy Mayor

October 2015 - December 2017

- Assisted Deputy Mayor/Finance Director with the administration of the Finance, Budget, Audit Management, Internal Services, Human Resources, and Information Technology Departments
- Provided reports on activities and projects to mayor, senior staff, elected officials and their respective staff
- Managed Commission directives assigned to CFO portfolio and ensured completion in collaboration with relevant County departments
- Prepare and review policy and legislative items for implementation by the Administration and by the Board of County Commissioners

Village of El Portal

El Portal, FL

Interim Village Manager

April 2016 - June 2016

- Served as Chief Administrator of the Village, responsible for all administrative and operational aspects of municipal government. Managed employee and contracted departments to ensure effective delivery of services to the Village's residents and businesses
- Coordinated with the Village Council to implement existing policies and made recommendations on a range of policy issues.
- Created and executed policies to increase efficiency of administrative and operations staff

Miami-Dade County

Miami, FL

Office of Management and Budget

Senior Business Analyst

October 2012 – October 2015

- Responsible for oversight of multiple Community Redevelopment Agencies including policy development, administration of Agency contracts and grants programs, and preparation of annual budgets
- Conducted analyses of redevelopment agencies and provide recommendations on expansion of boundaries, extension of active timeframe and appropriate uses of revenues in accordance with Agency plans and County goals
- Prepared legislation and reports for presentation to various boards
- Prepared staff reports regarding potential creation of municipalities and boundary changes to existing municipalities for consideration by the Planning Advisory Board and Board of County Commissioners
- Served as liaison for Municipal Advisory Committees and 2013 Annexation and Incorporation Task Force
- Assist with budget development and strategic planning process for department

Office of Vice Chair Audrey Edmonson

Senior Legislative Analyst/Community Affairs Liaison

May 2011 – September 2012

- Served as lead legislative staff person for Vice Chair of Board of County Commissioners
- Made legislative recommendations affecting all facets of County government
- Conducted analysis of County Commission, Committee, and Sub-Committee agendas
- Responsible for research and recommendations on a full range of policy issues
- Monitored budget formulation process and made recommendations
- Served as liaison among diverse Miami-Dade County communities, government, and various community resources to address constituent needs
- Tracked progress of capital improvement projects slated for Commission District 3

City of Miami
City Manager's Office

Miami, FL

Assistant to Chief of Operations

December 2010 – May 2011
(concurrent appointment)

- Served as Chief of Operations' liaison for policy and operational needs
- Collaborated with senior staff to address needs of Solid Waste, Community Development, Economic Initiatives, Public Facilities, Grants, N.E.T. and Intergovernmental Affairs teams
 - Tasked with special projects for Operations Division including:
 - Serving as interim Film Coordinator
 - Revision of citywide special events policy to incorporate all relevant departments in streamlined process
 - Creation of personnel overpayment policy
 - Creation of Administrative Policy and implementing procedures for public records requests

Assistant to Chief Financial Officer

April 2007 – May 2011

- Responsible for coordination and oversight of seven City departments to ensure operation in accordance with established policies.
- Managed development and updating of City's "Balanced Scorecard" strategic planning process
- Administered City's Ad-Valorem Tax Exemption Program
- Analyzed and drafted legislation of citywide impact
- Created, reviewed and revised administrative policies affecting City Employees
- Reviewed contracts for accuracy and consistency with legislative intent
- Served on team responsible for analyzing and carrying out various finance plans
- Oversaw implementation of certain professional service agreements
- Coordinated City staff and Lobbyists to prioritize State and National legislative agendas
- Assisted with resolution of various labor issues
- Conducted meetings on behalf of CFO

Assistant to City Manager

November 2006 – April 2007

- Served as City Manager's lead staff person for citywide affordable housing initiatives.
- Coordinated relevant City departments to facilitate and implement an expedited affordable housing approval process.
- Managed special projects as directed by City Manager
- Drafted legislation and other policies as necessary

Commission District 2

Legislative and Policy Advisor

Sept. 2004 – November 2006

- Provided recommendation and analysis of policy for implementation in City government.
- Briefed District 2 Commissioner on legislative items.
- Attended meetings on behalf of Commissioner
- Served as staff liaison to diverse City communities including Wynwood, Edgewater, Upper Eastside and Coconut Grove
- Staffed various City boards including the Metropolitan Planning Organization, Southeast Overtown/Park West, Omni, and Midtown Miami Community Redevelopment Agencies, Historic Virginia Key Beach Park Trust, and Downtown Development Authority

References Available Upon Request

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Basil Last Name: Binns, II Middle Initial: A.

Home Address: 4120 Northeast 1st Avenue Home Phone: _____

City, State, Zip Code: Miami, Florida 33137 Cell Phone: (305) 298-8799

Employer (if applicable): Miami-Dade Aviation Department Occupation/Title: Deputy Aviation Director

Business Address: P.O. Box 025504 Business Phone: (305) 876-0499

City, State, Zip Code: Miami, Florida 33102 Fax: (305) 869-1920

Home Email: Bbinns@gmail.com Business Email: BBinns@FlyMIA.com

► Where may we contact you confidentially? ☐ Home ☒ Cell ☐ Email ☐ Work ☐ Other: _____

► Gender: ☒ Male ☐ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

I can contribute the knowledge and experience that I have gained in economic development throughout my career. I currently serve as the Deputy Aviation Director responsible for Business Retention and Administration at MIA. Prior to that, I served in various professional and administrative positions where I was responsible for economic development functions in Miami-Dade County; including administrative staff for the Chairman of the Southeast Overtown/Park West, Omni Community Redevelopment agencies, and Miami-Dade County's Community Redevelopment agencies (79th Street NW 7th Avenue Corridor). In those roles, I was responsible for creating and administering programs to support businesses in the community redevelopment area.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.

COPY VOTER REGISTRATION HERE

Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Basil Anthony Binns, II, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.

Basil A. Binns, II
Signature

June 21, 2022
Date (Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.

Basil A. Binns, II

Signature

June 21, 2022

Date (Application valid for 6 months from this date)

Basil A. Binns, II

Print Name

Thank you for your submission.

Andrea Forde

1645 Northwest 132nd Street
North Miami, FL 33167
Cell: (786) 587-8740
Email: andreaforde12@gmail.com

QUALIFICATION:

- Keen on picking up on new experience and learning from others about the jobs demands.
- Work well in environments where my ability to adapt to new conditions are common.
- Ability to prioritize and remain focused on the essence of an issue and goals to be achieved.
- Skilled at learning new concepts quickly while working well under pressure.

EXPERIENCE:

2022 – Present *eXp Realty LLC.* *Miami, FL*
Realtor, Sales Associate

- Responsible for using my knowledge of local real estate markets to help individuals buy, sell or rent residential or commercial properties.
- Exp Certified Mentor for new agents

2012 – Jan 2022 *The Keyes Company* *Miami, FL*
Realtor, Sales Associate

- Responsible for using my knowledge of local real estate markets to help individuals buy, sell or rent residential or commercial properties.
- Train office agents on the use of in-house computer system.
- Teach New Hires the Real Estate process for working with buyer & sellers and how to effectively close the deal

2012 – Present *Law Office of Christine M. King, Esq.* *Miami, FL*
Loss Mitigation Specialist Consultant

- Handle all mortgage loan loss prevention transactions including short sale and forbearance negotiations, modifications, and default prevention measurements with mortgage lenders for clients.

2010 – 2012 Bayview Loan Servicing Miami, FL
First Vice President / Cash Management & Escrow Department

- Responsible for the day-to-day operations of the Payment Processing and Escrow Department.
- Managed 51 employees which included 1 Manager & 5 Supervisors.
- Prepared monthly reports for Senior management.
- Vendor management.
- Prepared presentations/statistics for rating agencies and potential client visits.

Andrea Forde
1645 Northwest 132nd Street
North Miami, FL 33167
Cell: (786) 587-8740
Email: andreaforde12@gmail.com

- 2004 - 2010** **Bayview Loan Servicing** *Miami, FL*
Assistant Vice President / Cash Management Department
- Responsible for the day-to-day operations of the Payment Processing, Disbursement and Reconciliation Units within the Cash Management Department.
 - Managed 17 employees which included 2 Supervisors & a Team Lead.

- 2003 - 2004** **Bayview Loan Servicing** *Miami, FL*
Manager / Cash Management Department
- Responsible for the day-to-day operations of the Payment Processing, Disbursement and Reconciliation Units within the Cash Management Department.
 - Ensured that all functions in the Cash Management Department were completed in a timely manner and according to policies and procedures.
 - Monitored department's productivity to ensure that standards were met.
 - Made sure that all SAS 70 and Federal Agency requirements were met.
 - Scheduled monthly meetings with other department managers to discuss issues and concerns.
 - Conducted periodic review with supervisors to improve current processes and reduce overall expenditure to the company.
 - Weekly meetings with management and staff to motivate inform and listen to employee concerns.

- 2002 – 2003** **Bayview Loan Servicing** *Miami, FL*
Supervisor / Cash Management Department
- Responsible for the day-to-day operations of the Payment Processing

- 1997 – 2002** **Universal American Mortgage Corporation** *Miami, FL*
Senior Customer Service Specialist

- 1987 – 1997** **J.I. Kislak Mortgage Corporation** *Miami, FL*
- **Customer Service Specialist III (1994 – 1997)**
 - **Default Compliance Analyst (1991- 1994)**
 - **Customer Service Specialist (1989 – 1991)**
 - **Senior Insurance Representative (1988- 1989)**
 - **Insurance Data Entry Clerk (1987-1988)**

Andrea Forde
1645 Northwest 132nd Street
North Miami, FL 33167
Cell: (786) 587-8740
Email: andreaforde12@gmail.com

SKILLS:

- 26 years of Mortgage Loan Servicing Experience
- 10+ years Real Estate Sales Experience
- 45 WPM (Typing)
- Microsoft Word, Excel, Access & PowerPoint
- Ability to meet time deadlines while working under pressure
- Handle simultaneous task and projects in a fast-paced environment
- Strong Accounting skills
- Good business writing skills
- Excellent follow-up skills
- Strong sense of ownership
- Strong computer skills
- Achieve over 3 Million in Real Estate Sales annually

AFFILIATIONS:

- Miami Association of Realtors - Member
- Florida Board of Realtors - Member
- National Association of Realtors – Member
- National Association of Real Estate Brokers -Board Member
- National Notary Association - Member
- New Jerusalem Community Development Corporation - Treasurer
- Foundation of Community Assistance & Leadership - President

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Andrea Last Name: Forde Middle Initial: _____

Home Address: 1645 NW 132nd Street Home Phone: _____

City, State, Zip Code: North Miami, FL 33167 Cell Phone: 786-587-8740

Employer (if applicable): EXP Realty Occupation/Title: Real Estate Agent

Business Address: PO Box 681966 Business Phone: 786-587-8740

City, State, Zip Code: Miami, FL 33168-9998 Fax: _____

Home Email: AndreaForde12@gmail.com Business Email: Andrea.Forde@exprealty.com

► Where may we contact you confidentially? ☐ Home ☒ Cell ☒ Email ☐ Work ☐ Other: _____

► Gender: ☐ Male ☒ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

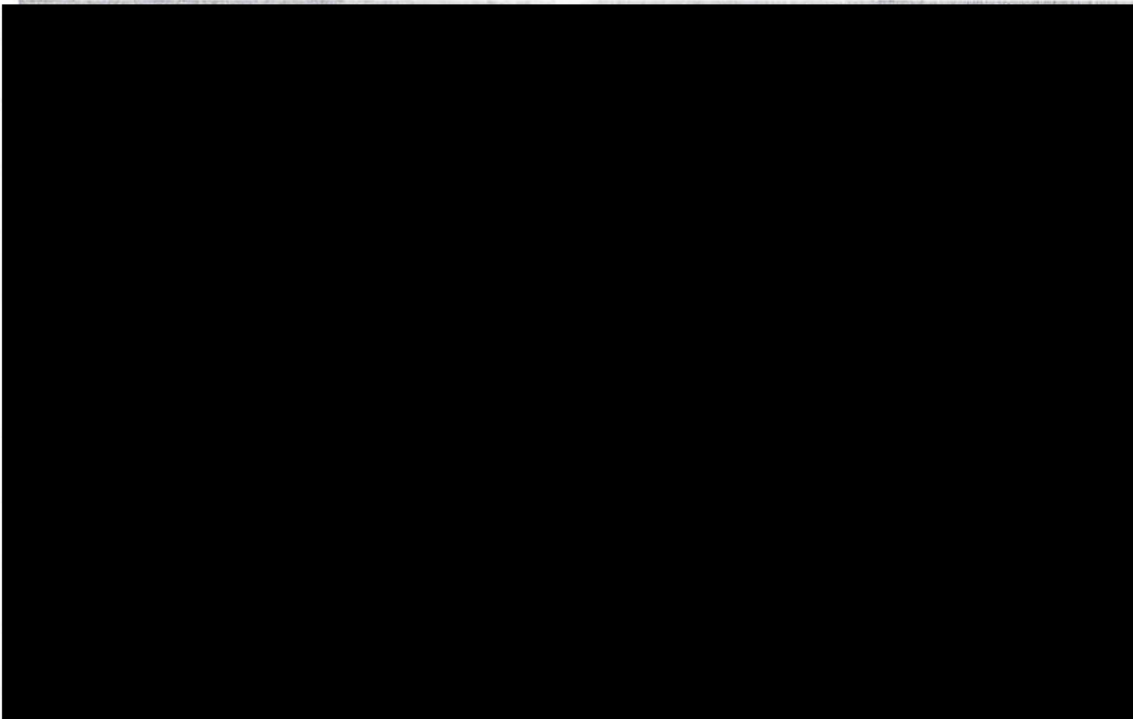
► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

I feel that my experience as a Real Estate agent for 10 years as well as my 26 years in the mortgage loan servicing industry will help advance the mission of MDEAT. My mix of customer service, real estate and senior management experience helps me to understand the need of the residents while protecting the best interest of the organization.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.



Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Andrea Forde, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.

Signature



Date (Application valid for 6 months from this date)

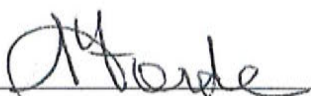


Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.


Signature

6/20/22
Date (Application valid for 6 months from this date)

Andrea Forde
Print Name

Thank you for your submission.

Steven J. Henriquez, CPA Profile



Experience:

Steven J. Henriquez is a Florida Certified Public Accountant with comprehensive experience servicing clients since 1993. Mr. Henriquez has extensively counseled and aided not-for-profit entities, public corporations, wholesale and retail distribution operations; real estate interests (commercial and residential developers, managers, contractors); transportation logistics; and telecommunications companies on such matters as:

- ◆ Bookkeeping and payroll services
- ◆ Financial reporting and attestation
- ◆ Individual, partnership and corporate tax planning and compliance
- ◆ Operational performance
- ◆ Financing alternatives and credit management
- ◆ Forecasting and financial modeling
- ◆ Structure review and reorganization
- ◆ Internal audit design and administration

Professional Designations:

- ◆ Certified Public Accountant licensed in the State of Florida

Association Memberships:

- ◆ Florida Institute of Certified Public Accountants
- ◆ American Institute of Certified Public Accountants
- ◆ National Association of Black Accountants
- ◆ QuickBooks ProAdvisor

Background:

- ◆ PricewaterhouseCoopers LLP, Miami, 1993-2003
- ◆ Mallah Furman, 2004-2007
- ◆ Steven J Henriquez CPA, LLC 2003-present

Education:

BSc in Accounting, University of Florida, Gainesville, 1993
Master of Accounting, University of Florida, Gainesville, 1993

Community Affiliations:

- ◆ Marjory Stoneman Douglas Biscayne Nature Center, Inc.
Board of Directors
- ◆ The Black Archives, History & Research Foundation of South Florida, Inc.
Board of Directors

Board Membership Application

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Steven Last Name: Henriquer Middle Initial: J

Home Address: 6851 SW 44 St #109 Home Phone: —

City, State, Zip Code: Miami FL 33155 Cell Phone: 305 458 0014

Employer (if applicable): Steven J Henriquer CPA Occupation/Title: CPA

Business Address: 5825 Sunset Dr #201 Business Phone: 305 427 6399

City, State, Zip Code: Miami FL 33143 Fax: —

Home Email: steven-henriquer@hotmail.com Business Email: steven.esjh-cpa.com

► Where may we contact you confidentially? ☐ Home ☒ Cell ☒ Email ☒ Work ☐ Other:

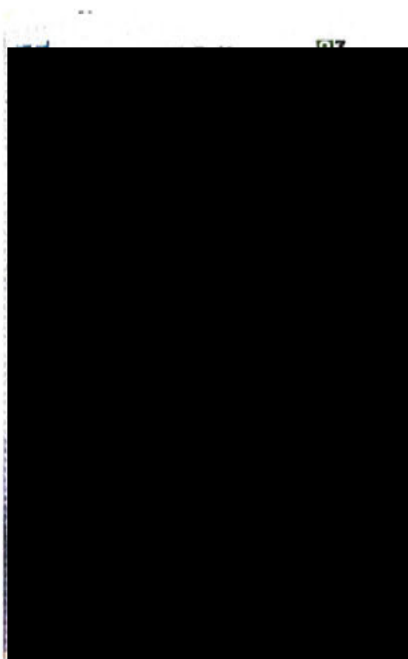
► Gender: ☒ Male ☐ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No
If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____



Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Steven Henriquez, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.

Signature

6-20-2022
Date (Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.



Signature

6/20/22

Date (Application valid for 6 months from this date)

Steven Henriquez

Print Name

Thank you for your submission.

Rashad D. Thomas

Miami, Florida (305)345-6084 miamirashad@gmail.com

A Miami-Dade County professional executive looking to obtain an executive/senior level position in an organization where I can use extensive connections and experience in government relations, public administration, and human services.

Experience

AT&T **Miami, Florida 8/21 – Present**

Regional Director, External & Legislative Affairs

- Area Manager working directly with state and local elected officials focusing on technology throughout the State of Florida.
- Attend legislative meetings at the State Capitol to address Senators, State Representatives, and Legislative Aides regarding technology issues and concerns within the State.
- Provide sponsorship support to local community-based organizations throughout Miami-Dade and Broward County.
- Work directly with Public Work Directors in more than forty-five (45) municipalities throughout Miami-Dade and Broward County on permit concerns.
- Attend community meetings throughout the Tri-County to ensure AT&T has a presence

Experience

Port Miami **Miami, Florida 11/20 –2021**

Mayor's Manager, Strategic Partnerships and Community Relations

- Direct oversight and management of strategic partnerships and community relations throughout the Tri-County.
- Partnered with PortMiami partner International Longshoreman Association and Farm share to provide more than 1,000 meals to low-income families in Historical Overtown.
- Coordinated a team to prepare a response to the Board of County Commissioners regarding a resolution to create an apprenticeship program for Miami-Dade County Public School students, focused on maritime.
- Attend community outreach and virtual events throughout the Tri-County to represent and speak on behalf of PortMiami.
- Established the PortMiami Ambassador program which allows employees to get involved in community outreach projects.

Experience

Miami-Dade County **Miami, Florida 3/2014– 2021**

Mayor's COVID-19 Response Team/Assistant to Deputy Mayor 8/15-9/18

- Executive level position responsible for assisting the Deputy Mayor of the largest county in the State of Florida and the eight largest County in the United States with a population of approximately 2.7 million, 26,000 employees, and an annual budget of \$7 billion.
- Direct oversight of the County's Senior Meal Program with \$132 million of CARE Act funds that has provided more than 10 million meals to seniors since the onset of the program in March of 2020.

- Direct oversight and management of three (3) mobile testing sites that provide more than 1,200 daily COVID-19 test.
- Coordinate calls and respond to emails from Mayors, City Managers, Assistant City Managers etc. in 34 municipalities regarding the Mayors executive orders related to COVID-19.
- Coordinate and manage a call center of 35 Fire Inspectors that provide daily wellness calls to more than 900 Adult Day Care Centers, Assisted Living Facilities, Nursing Homes and Senior Community Centers
- As the Assistant to the Deputy Mayor, I was responsible for working directly with ten (10) Miami-Dade County Directors to ensure departmental Board of County Commissioner request are reviewed by the County Attorney's Office and Deputy Mayor before the Mayor's approval.

Experience

Miami Super Bowl Host Committee **Miami, Florida 9/18 – 3/20**

VP-Business Connect and Community Outreach

- Executive level position responsible for identifying certified, minority-, women-, veteran-, lesbian-, gay-, bisexual- and/or transgender-owned businesses with premiere-event experience that have the capacity to compete for contract opportunities with NFL contractors
- Worked with Chambers of Commerce throughout the South Florida Tri-County area to identify 275 local, diverse suppliers.
- Coordinated five (5) (NFL record) Business Connect Informational Networking sessions for more than 600 business to network regarding business opportunities.
- Worked closely with the Miami Dolphins and government officials to install three (3) new artificial football fields, score board, lights at Bayfront Park, and fitness zone.
- Vetted more than 1,500 applications for the Super Bowl LIV Business Connect Program
- Recognized for ensuring one hundred percent of Super Bowl LIV Tailgate Party was catered by local, diverse suppliers.

Experience

Community Action and Human Services **Miami, Florida 9/02 – 8/15**

Assistant Division Director/Social Worker

- Assistant to the Division Director overseeing approximately 72 full time employee/26 part-time employees and operating budget of 15 million annual.
- Provide direct oversight to thirteen Community Resource Centers in the North, South, and Central locations that provide social services to more than 50,000 residents annually.
- Provide audit management to State and Federal files where I received zero findings and one recommendation.
- Direct oversight of five (5) Social Workers that assessed and provided social services to more than 400 displaced Hope VI North Park at Scott Carver residents.
- Direct oversight of \$5.5 million in ARRA Stimulus Program funds distributed throughout Miami-Dade County
- Assessed more than 250 families annually to become self-sufficient through programs and services such as employ- ability skills training, computer training, and life skills counseling.

Education

Bethune-Cookman University Daytona Beach, Florida
Bachelor of Science 2002

Awards/Recognition

- Harvard Business School – Young American Leaders Program 2022
- Miami-Dade County Black Affairs Board - Community Pillar Award - 2021
- Black Professional Network Men in Excellence - 2020
- Florida International University Emerging Leader finalist – 2019
- M.I.A Legacy 50 Most Influential Leaders in Business - 2019
- City of Miramar Sports Summit Award Recipient -2019
- Florida International University Emerging Leader finalist-2018
- Bethune-Cookman University 40 Under 40 honoree-2017
- M.I.A Legacy 40 Under 40 honoree-2017
- Daytona Beach Police Academy - 2002

Additional

- Miami Herald CEO Roundtable
- Miami Foundation – Miami Fellows Class X
- Board Member United Way
- Board Member City Year
- Board Member South Florida After School All-Stars
- Board Member Common Threads
- Legacy 40 Under 40 Executive Board
- 100 Black Men of South Florida

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Raymond Last Name: Fundora Middle Initial: _____

Home Address: 14680 SW 132 Ct Home Phone: 305-300-7354

City, State, Zip Code: Miami, FL 33186 Cell Phone: 305-300-7354

Employer (if applicable): America's Family Finance, LLC Occupation/Title: Senior Loan Consultant/Manager

Business Address: 14680 SW 132 Ct Business Phone: 305-300-7354

City, State, Zip Code: Miami, FL 33186 Fax: 305-890-1827

Home Email: rfundora09@yahoo.com Business Email: rfundora@americasfamilyfinance.com

► Where may we contact you confidentially? ☐ Home ☒ Cell ☒ Email ☐ Work ☐ Other: _____

► Gender: ☒ Male ☐ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☐ Black/Non-Hispanic ☒ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

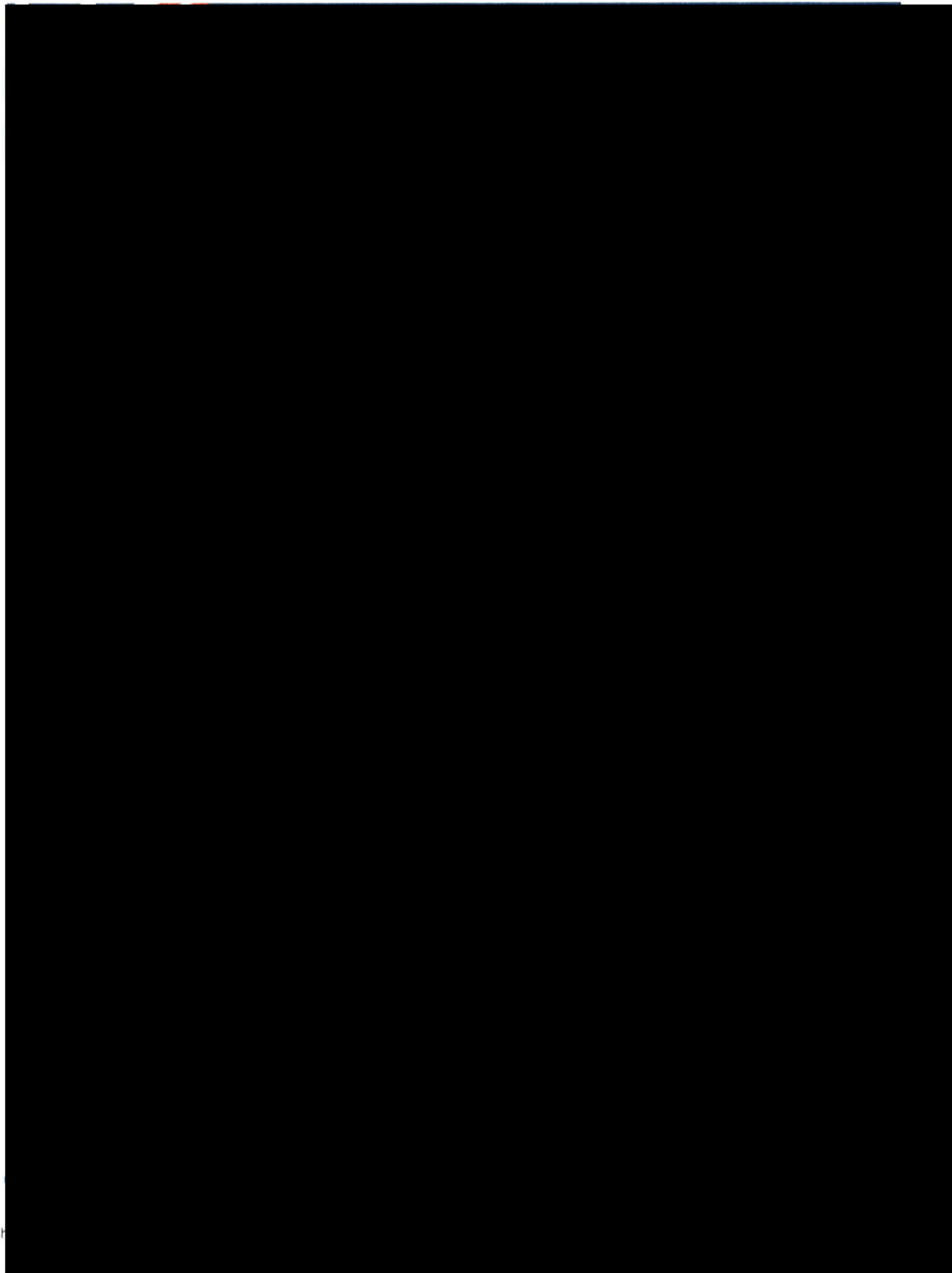
Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

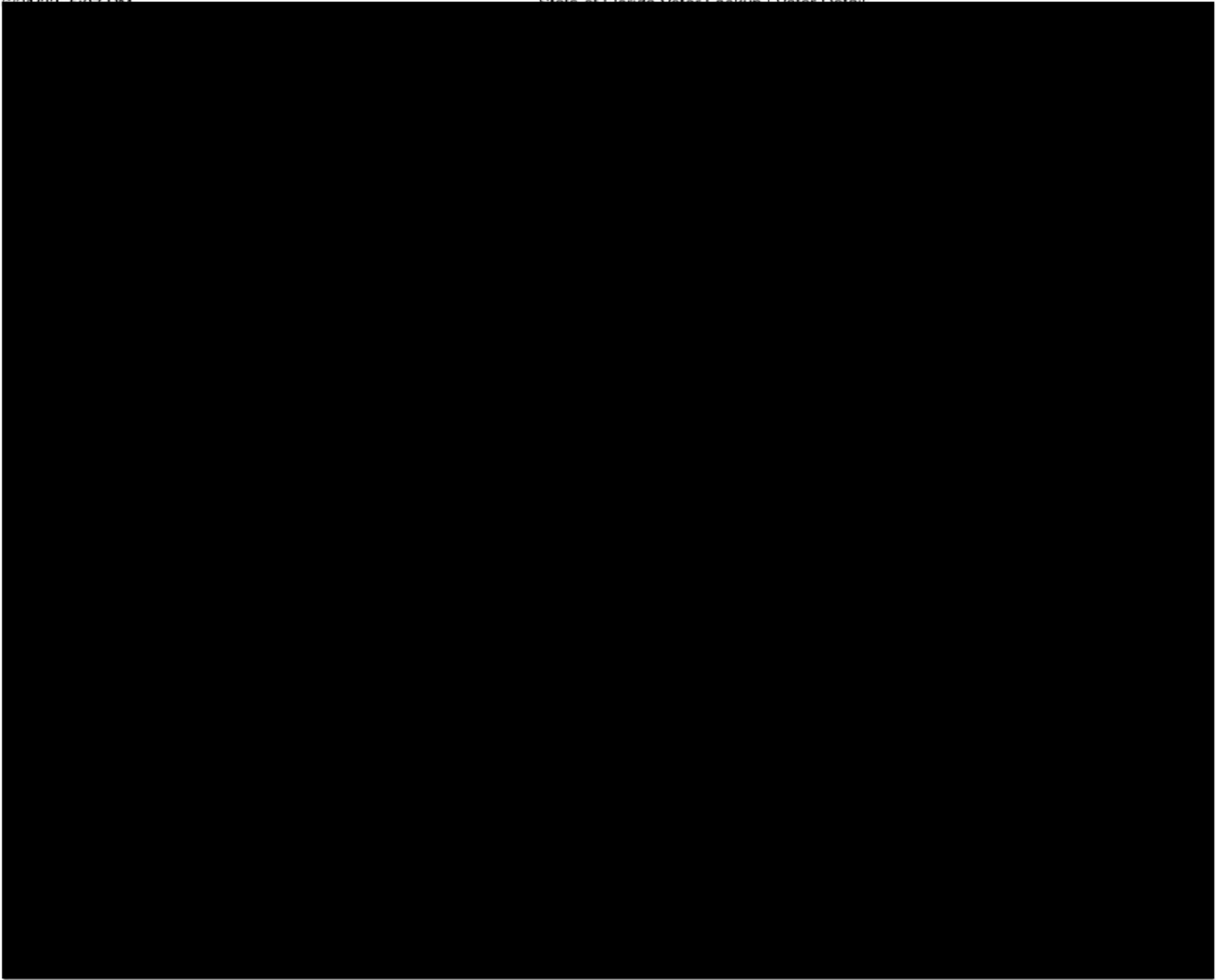
Hello, as of October of this year, I will have been in the real estate sector for 20 years. I have worked
originations, wholesale, servicing, loss mitigation, and retail during my tenure. I have also worked
I have also worked with MDEAT assisting borrowers with HAP and believe I can provide much assistance
and suggestions to improve the program and process. I look forward to hearing from you.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.

COPY VOTER REGISTRATION HERE





Board Membership Application

Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Raymond Fundora, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.

Signature

Date (Application valid for 6 months from this date)

Board Membership Application

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.



Signature

6/21/22

Date (Application valid for 6 months from this date)

Raymond Fundora

Print Name

Thank you for your submission.

KAMETRA DRIVER
27364 SW 143rd Ct.
Homestead, FL 33032
(305) 785-2390 mobile; memi016@yahoo.com

SUMMARY OF QUALIFICATIONS

- 27 years management experience
- Skilled in community development
- Excellent communication, organizational, time management, and problem solving skills
- Experienced public speaker
- Community advocacy and organizing
- Experience working with youth prevention (drug, pregnancy and drop-out) program development, and domestic violence and sexual assault victims
- Experienced in grant writing and management and public relations

WORK EXPERIENCE

City of Homestead, Homestead, FL

Community Redevelopment Agency (CRA) Executive Director (2/18-present)

Responsible for administering the economic renewal and redevelopment of downtown Homestead and design objectives to maximize the CRA's impact on improving the community's quality of life.

City of Homestead, Homestead, FL

Economic Development Manager (10/16-2/18)

Responsible for structuring projects and programs that support community economic development. Administered and implemented economic plans, programs and policies.

WeCare of South Dade, Inc. Miami, FL

A non-profit coalition of social service agencies

Executive Director (8/01-10/16)

Coordinate and manage collaborative efforts between the 100 network partners. Organize and supervise the development and implementation of neighborhood network linking social service providers in South Miami Dade County. Assist agencies with grant writing, research and development, non-profit management, and capacity building.

Accomplishments:

- Increased agency operations budget from \$75,000 to more than \$1 million in two years
- Provided capacity-building technical assistance to non-profit organizations
- Developed and implemented training program
- Developed mental health action team to address the lack of mental health services for children
- Assisted city with development of resident energy assistance program
- Increased coalition membership and agency participation 40-percent
- Developed, implemented and operated Non-profit Management Incubator
- Developed and coordinated the South Dade Drug-Free Communities Coalition
- Established and provided leadership over South Dade Out-of-School Collaborative made up of afterschool programs
- Created the "Eat Well, Play Hard" annual physical fitness event for youth

ReCapturing the Vision, Miami, Florida

A non-profit agency dedicated to the betterment of teens and their families in Miami, Florida.

Events Coordinator (12/00-05/01)

Managed the planning and execution of various projects and special events. Performed staff training on protocol and office administration. Recruited and trained volunteers for their service at each event. Created all written

correspondence for events including news releases, advertisements and public service announcements and developed media kits, letters and presentation packets. Wrote monthly column for local gospel newspaper. Began development of agency marketing and public relations plan.

Self-Employed, Tulsa, Oklahoma

Marketing and Public Relations Consultants for ministries, churches and small businesses.

Consultant, (05/99-01/01)

Coordinated conferences and special events. Managed and trained volunteers and staff for each event. Developed marketing plans and materials to enhance agency's overall presentation of services and to promote company growth and exposure. Organized, trained and developed staff, both paid and non-paid, in administrative procedures. Wrote procedures manuals for conference coordination, bookstore operations and radio broadcast editing.

Accomplishments:

- Assisted with the coordination and media advertising for Woman Thou Art Loosed Conference 1999-2000.
- Successfully managed and coordinated 2nd annual conference for Greenwood Christian Center.
- Increased product sales over 300% for church bookstore.

Word Alive, Inc., Tulsa, Oklahoma

Full service marketing and media agency providing graphic design, television services and on-site and post duplication to ministries.

Service Manager (05/98-05/00)

Responsible for monitoring client activity and managing active accounts with television broadcasts, duplication orders or packaging development. Consulted clients on effective marketing strategies for products and television commercials, and coordinated and oversaw requests with appropriate agency departments as well as outside entities including call centers and television and radio stations. Worked closely with television department in creative development of product and conference commercials and weekly television broadcasts. Assisted with graphic designs for conference ads, video and audio tape covers, fliers, and logo development.

Accomplishments:

- Structured, organized and managed the new Service Department.
- Improved company/client relations and increased customer satisfaction.
- Successfully bridged gap between agency departments, promoting a team atmosphere.
- Assisted with management, organization and structure of television department.

Tulsa Community Action Agency, Tulsa, Oklahoma

A citywide, multi-purpose, non-profit community-based organization serving low-income residents of Tulsa County.

Research/Development Coordinator/PIO, (05/95-09/96)

Responsible for public relations for the \$6 million agency. Developed and structured the newly created position. Planned and organized professional development training for staff of 200. Wrote all agency news releases and public service announcements. Coordinated media events and served as spokesperson for the agency. Researched and co-wrote grants for agency programs. Developed and managed juvenile delinquency prevention and early intervention program for youth age 15-18. Supervised interns. Coordinated and executed youth summer employment program. Assisted participants of entrepreneurial development program with writing business plan.

Accomplishments:

- Assisted with the successful development and operation of small minority-owned electrical service business, grossing \$5,000 per month during first six months.
- Successfully co-authored two juvenile delinquency prevention proposals for \$15,000 each.

Youth Services Coordinator, (08/95-03/96)

Developed and managed juvenile delinquency prevention and early intervention program for youth age 15-18. Supervised interns. Coordinated and executed youth summer employment program.

Accomplishments:

- Assisted with the successful development and operation of small minority-owned electrical service business, grossing \$5,000 per month during first six months.
- Successfully co-authored two juvenile delinquency prevention proposals for \$15,000 each

EDUCATION

Masters in Public Administration, August 2019, Barry University, Miami FL

Bachelor of Arts, Communications Emphasis: Public Relations, May 1991 University of Tulsa, Tulsa, OK.

COMMUNITY INVOLVEMENT

- Naranja Lakes Community Redevelopment Agency Board Member, (2019-present)
- Genesis Hopeful Haven Group Home Board Member, 2015-2016
- South Dade Chamber of Commerce Board of Directors 2013-2016
- Certified Parenting Education Facilitator (2009-2013)
- Mentor, God's Little Women Teen Girls Group (2010)
- Foster Parent (2009-2016)
- Miami-Dade County Community Action Agency Board of Directors (2007-2012)
- Assistant Director, Second Baptist Church Youth Group, (2005-2008)
- Certified Victim Advocate, (2006)
- Miami Dade County Homeless Trust Board, (2004-2006)
- Member, Miami Dade County Workgroup on School Overcrowding, (2003-2004)
- Homestead/Florida City Human Relations Board Founding Member (2002-2006)
- Miami-Dade County Strategic Planning Committee, Miami, FL (2002-2003)

Board Membership Application

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Kametra Last Name: Driver Middle Initial: R.

Home Address: 27364 SW 143 Ct. Home Phone: _____

City, State, Zip Code: Homestead, FL 33032 Cell Phone: 305-785-2390

Employer (if applicable): City of Homestead Occupation/Title: CRA Director

Business Address: 212 NW 1st Ave. Business Phone: 305-224-4481

City, State, Zip Code: Homestead, FL 33032 Fax: _____

Home Email: memi016@yahoo.com Business Email: kdriver@cityofhomestead.com

► Where may we contact you confidentially? ☒ Home ☐ Cell ☐ Email ☐ Work ☐ Other: _____

► Gender: ☐ Male ☒ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program-funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No
If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

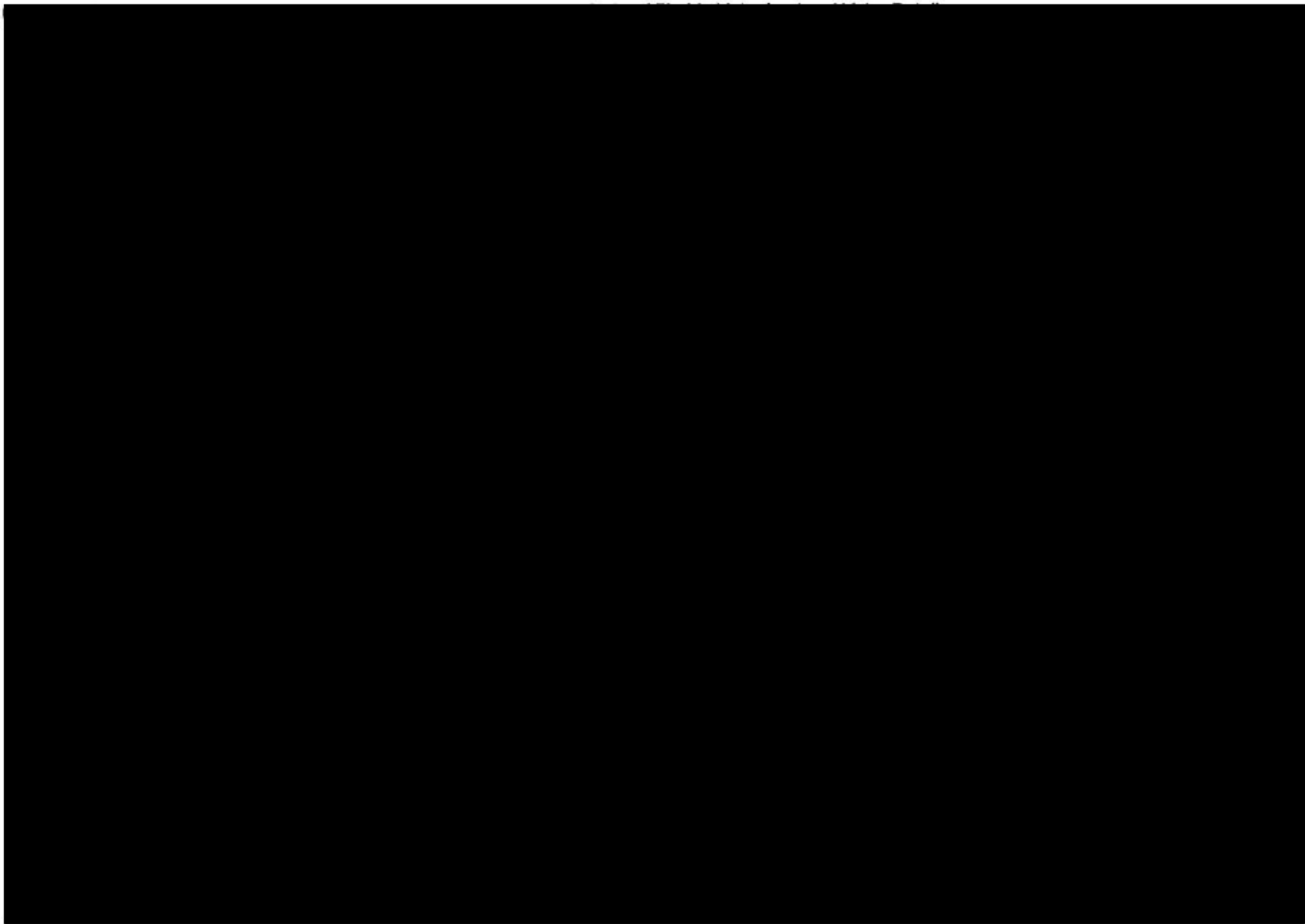
Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

I have six years experience in community and economic development that will support and advance the mission of MDEAT.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.

COPIES OF YOUR REGISTRATION CARD



Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Kametra Driver, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.


Signature

June 14, 2022

Date (Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.



Signature

June 14, 2022

Date (Application valid for 6 months from this date)

Kametra Driver

Print Name

Thank you for your submission.

KIMBERLY T. HENDERSON

1760 NW 7th Street, Apt. 609 • Miami, Florida 33125 • (202) 746-0630 • kthenderson64@gmail.com

HOUSING AND COMMUNITY DEVELOPMENT ▪ EXECUTIVE MANAGEMENT

EXECUTIVE SUMMARY

Well-rounded and energetic CEO with a track record of rebuilding and growing organizations. Management experience includes increasing division revenues from \$11 million to \$30 million; diversifying revenue streams, restructuring moribund programs and developing new initiatives. Demonstrated ability to supervise large and diverse team of employees, subcontractors, and consultants. Experienced in oversight of various large housing, rental, and financial literacy programs funded by a range of private sector, federal, state, and local contract and grant funding relationships. Noted ability to improve customer and stakeholder relations and execute comprehensive marketing and outreach strategies.

◆ KEY AREAS OF EXPERTISE ◆

• Affordable Housing Development • Housing & Community Development • Financial Literacy • Energy Efficiency • Homeless Housing • Mortgage Finance & Subsidy Programs	• Nonprofit Management • Government Contracting • Customer Service • Public Outreach and Education • Industry and Stakeholder Management • Project Management
---	--

PROFESSIONAL PROFILE

- Executed a business strategy that resulted in a significantly increased and diversified revenue stream
- Creative social entrepreneur; ability to identify new opportunities; develop and grow new operations
- Positive, self-motivated leader; expertise in start-up operations with commitment to advancing affordable housing, sustainability, community development and small business opportunities
- Demonstrate diagnostic and collaborative problem- solving skills
- Highly organized and strategic implementer

EMPLOYMENT HISTORY

President and CEO

Neighborhood Housing Services of South Florida
Miami, Florida

1/8/2018 to present

Professional Responsibilities

Lead the operations of NHSSF mortgage lending, homebuyer education, financial literacy and asset building programs, community building, and housing development activities. Execute strategic and business planning to increase production and revenues in Miami-Dade, Broward, and West Palm Beach counties. Oversee the redevelopment of our headquarters into 85 units of senior housing and permanent office space. Expand the CDFI for growth and impact by adding energy efficiency lending. Rebuilt NHSSF's grants and donation program. Increased multifamily and single-family housing development. Appointee: Office of the Mayor, Miami-Dade County Affordable Housing Advisory Board. Supervise a staff of 14.

Mayor Services Liaison

District of Columbia Child and Family Services Agency
Washington, DC

9/2013 to 12/18/2017

Professional Responsibilities

Provide expertise on the management of housing programs for teens aging out of foster care, child welfare and court involved families who face housing as a barrier to reunification. Develop policies and procedures for housing programs. Executes housing strategies for hard to house clients. Led special housing initiatives such as implementing a master lease strategy to identify and retain housing units. Leverage my relationship with government housing professionals and the development, real estate, and housing communities to reduce homelessness among CFSA clients. Formed a strategic partnership with the DC Housing Authority. Served as project manager to develop transitional housing for transition aged youth and parenting teens. Represents the agency with the Interagency Council on Homelessness (ICH). Held position of Co-chair the Youth Subcommittee of the ICH.

Utilized my relationships with real estate providers to provide housing solutions for "hard to house" clients. Project Manager for Generations of Hope initiative and provided guidance and counsel of the development process for this innovative intergenerational housing initiative to build housing units for parenting teens aging out of foster care and active elders. Project Manager for Wayne Place, a 23-unit transitional housing project. Identified the site, created the funding strategy for the total rehabilitation of the site, assisted with the programming for youth services, and facilitated the collaboration with other DC agencies. Wrote the Agency's first strategic housing plan.

Executive Director

*Be The Change Development Corporation * Washington, DC*

10/2012-7/2013

Professional Responsibilities

Provide leadership and direction to faith-based efforts to end homelessness in Washington, DC. Provided oversight of two development low income housing tax credit projects, assisted with securing funding, interfaced with DC government officials. Assisted with the development of North Capitol Commons, now known as the John and Jill Ker Conway Residence, 120 units of permanent supportive housing targeting veterans. Collaborated with DC government agencies and foundations to secure funding.

Director of Commercial and Institutional Programs**12/2011-09/2012***DC Sustainable Energy Utility ▪ Washington, DC**Professional Responsibilities*

- Implemented commercial energy efficiency programs, provided technical and financial incentives to businesses
- Developed relationships with large energy users to include federal agencies, universities, hospitals and commercial property owners
- Managed a staff of 11 to include Account Managers, Engineers, and Program Managers

Director of Housing and Community Development 07/2004 – 12/2011 Greater Washington Urban League ▪ Washington, DC*Major Achievements*

- Managed annually, over \$30M in diverse housing and community development programs
- Initiated annual Housing Fair, reengineered mortgage assistance program to meet loan production goals
- Pursued and successfully won new large grants resulting in a diversified revenue stream
- Served as spokesperson on national print and broadcast media; Prepared and presented policy recommendations
- Successful implementation of single point of payment system for rental assistance and stimulus projects

Professional Responsibilities

- Supervised 19 employees, in addition to 4 consultants and 5 subcontractors
- Managed down payment and closing cost assistance funds for first time homebuyers
- Managed \$6M in rental subsidy funds for low income residents with special needs
- Oversaw Housing Assistance, Housing Counseling, Loss Mitigation, and Weatherization Programs

Director Marketing and Communications – Municipal Services Division 07/2001 – 07/2004**Affiliated Computer Services ▪ Washington, DC** *Major Achievements*

- Built legislative and advocacy coalition to overturn a \$30M city government contract suspension
- Established photo enforcement outreach campaigns in several U.S. and Canadian cities
- Launched nationwide communication strategy to overturn negative public opinion about photo enforcement

Professional Responsibilities

- Developed comprehensive marketing collateral to include website, brochures and fact sheets
- Responded to press inquiries regarding photo enforcement
- Created proposals and responded to proposal requests for new business acquisitions

Marketing Director 01/1999 – 08/2001 Comprehensive Human Resources Integrated System (CHRIS) ▪ Washington, DC*Major Achievements*

- Assisted in developing a \$40M enterprise software program
- Recruited federal clients and implemented marketing program increasing General Service Administration's (GSA) share of the federal Human Resources Information Management (HRIM) market

Professional Responsibilities

- Developed and managed marketing, communications, sales and customer implementation strategy for HRIM
- Established and managed new customer acquisition and retention strategies

MEDIA INTERVIEWS & SPEAKING ENGAGEMENTS

TV: BET News (Viacom), NBC-4, Inner Loop CW Network ▪ **Radio:** WAMU's Kojo Nnamdi *In Your Community* ▪ **WHUR's** *Daily Drum* ▪ **Public Speaking:** Collective Banking Group Empowerment Conference, Congressional Legislative Caucus Conference, Mortgage Bankers Association, National Association of Realtors, Delta Sigma Theta Sorority Conference, U.S. HUD, U.S. Marshals ▪ **Print:** *Washington Post*, *Washington Informer*, *Washingtonian*, *Tokyo News*, *Miami Herald*

AFFILIATIONS & AWARDS

- City First Foundation, member of Community Advisory Board
- Washington Women in Housing and Finance
- Coalition of Nonprofit Housing and Economic Development (CNHED)
- Housing Association of Nonprofit Developers, (HAND), Membership Committee
- Junior League of Washington, DC and Miami, Florida
- Hope and a Home, past Board Member and Treasurer

EDUCATION AND PROFESSIONAL DEVELOPMENT

Master of Public Affairs, Lyndon B. Johnson School of Public Affairs, University of Texas ▪ Austin, TX
Major in International Affairs, Labor force Development, Urban Economic Development

Bachelor's Degree in Political Science, Grinnell College ▪ Grinnell, Iowa
Major in International Affairs-Latin American

- Public Policy Fellowships: Rand Corporation ▪ University of Michigan at Ann Arbor, Institute of Public Policy Studies
- Studied in Japan, Colombia, Costa Rica, Ecuador, and Panama

Board Membership Application

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Kametra Last Name: Driver Middle Initial: R.

Home Address: 27364 SW 143 Ct. Home Phone: _____

City, State, Zip Code: Homestead, FL 33032 Cell Phone: 305-785-2390

Employer (if applicable): City of Homestead Occupation/Title: CRA Director

Business Address: 212 NW 1st Ave. Business Phone: 305-224-4481

City, State, Zip Code: Homestead, FL 33032 Fax: _____

Home Email: memi016@yahoo.com Business Email: kdriver@cityofhomestead.com

► Where may we contact you confidentially? ☒ Home ☐ Cell ☐ Email ☐ Work ☐ Other: _____

► Gender: ☐ Male ☒ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

Board Membership Application

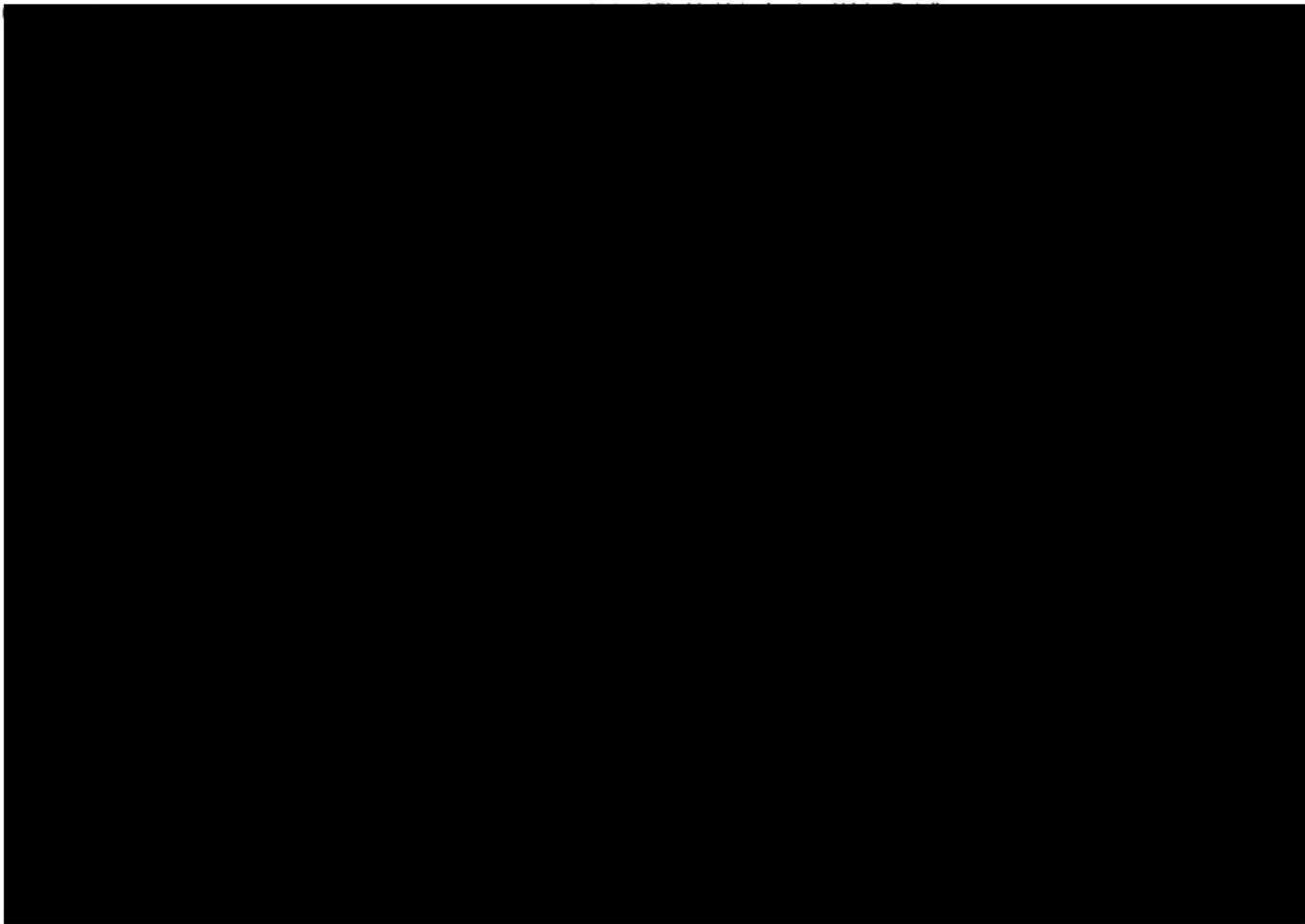
Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

I have six years experience in community and economic development that will support and advance the mission of MDEAT.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.

COPIES OF YOUR REGISTRATION CARD MUST BE INCLUDED HERE



Board Membership Application

Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Kametra Driver, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.


Signature

June 14, 2022

Date (Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.

_____
Signature

June 14, 2022

Date (Application valid for 6 months from this date)

Kametra Driver

Print Name

Thank you for your submission.



PATRICIA JENNINGS BRAYNON

Patricia Braynon is the former Director of the Housing Finance Authority of Miami-Dade County. As the Director, she executed the County's \$2 billion Bond financed housing program. Under her leadership, since 1990 the Authority made homeownership a reality for thousands of families and generated millions of dollars in tax exempt financing for the creation and rehabilitation of high quality rental units in Miami-Dade County.

Prior to her retirement, Mrs. Braynon transitioned the agency to a hybrid virtual office. She incorporated the principals of Strategic Planning, Goal Setting and the Balanced Scorecard as benchmarks for accountability. Mrs. Braynon also forged partnerships with local universities; through internship programs to further strengthen the agency for future growth and stability. She created an active succession plan to ensure the continued viability of the agency in Miami Dade County. Mrs. Braynon enhanced the agency's' public presence through the use of the latest technology and social media tools.

Mrs. Braynon was also instrumental in the creation of the Miami-Dade Affordable Housing Foundation, (MDAHFI) which extends and enhances the mission of the Housing Finance Authority. Mrs. Braynon served as President of the MDAHFI, a 501(c)3 corporation, and a Community Development Financial Institute (CDFI), which provided financing for homeownership of quality affordable housing.

Through MDAHFI she spearheaded the creation of countywide homebuyer club classes and educational workshops in English, Spanish, and Haitian Creole that prepared first-time buyers for successful homeownership. She identified and created program-enhancing partnerships with lenders, realtors, and other industry partners.

Mrs. Braynon was credited with bringing Affordable Green building techniques to Miami-Dade County. She single-handedly found a willing developer; partnered with the City of Miami; Community Development Office, Miami-Dade County and the Miami Dade Affordable Housing Foundation, Inc. to build the first affordable Leadership in Energy and Environmental Design (LEED) certified Green home in the State of Florida.

She went on to identify and introduce new building techniques such as insulating concrete forms and steel panel construction to local and state government officials, local developers, and interested lending institutions. In 2010, Mrs. Braynon introduced a Green Mortgage for homebuyers purchasing affordable LEED certified homes in Miami-Dade County.

In 2008, Mrs. Braynon was elected President of the National Association of Local Housing Finance Agencies (NALHFA), a Washington, DC based non-profit association, which advocates before Congress and federal agencies on legislative and regulatory issues affecting affordable housing. Mrs. Braynon was the first female president in the then 25-year history of this industry-wide organization and served on the Board of Directors until her retirement.

Patricia Braynon began her career with Miami-Dade County in 1984 as a Loan Officer for the County's Documentary Surtax Homeownership program. She implemented this unique homeownership subsidy program from its inception, turning state-mandated legislation into a viable public service program. In an economic environment much like today's, Mrs. Braynon convinced lenders to take a gamble on a never-before tested second mortgage program that ultimately helped low to moderate-income families become homeowners. Before her employment with Miami-Dade County government, Mrs. Braynon was employed by a major local lending institution in the mortgage lending and accounting departments. In 1996, Mrs. Braynon was selected as one of six senior level Assistant County Managers to provide executive leadership to the Miami-Dade County Manager and over 30,000 public employees.

A graduate of historic Tuskegee University, Mrs. Braynon holds a Bachelor of Science Degree in Business Administration. She and her husband Oscar J. Braynon are members of two of Miami's pioneer African-American families. Patricia and Oscar are the proud parents of two adult children, former Florida State Senator Oscar Braynon II and Jina Braynon a Management Consultant. She and Oscar Sr. have two grandsons, Oscar III and Brandon Glen. In retirement, Mrs. Braynon is the current Chairperson of the Black Archives and Historic Lyric Theater in Miami's Overtown neighborhood. She is a Golden Life member of Delta Sigma Theta Sorority, Inc. Retirement has also afforded her a greater opportunity to further explore family history through genealogical research. Patricia is an accomplished orchid grower who has lovingly cultivated hundreds of orchids while transforming her backyard into an eco-friendly oasis of Koi-filled ponds surrounded by native fruit trees and edible gardens.

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Patricia Last Name: Braynon Middle Initial: J.

Home Address: 1701 NW 191st Street Home Phone: NA

City, State, Zip Code: Miami Gardens, FL 33056 Cell Phone: 305-725-6044

Employer (if applicable): NA Occupation/Title: Retired

Business Address: NA Business Phone: NA

City, State, Zip Code: NA Fax: NA

Home Email: ladypjb@gmail.com Business Email: NA

► Where may we contact you confidentially? ☒ Home ☒ Cell ☒ Email ☐ Work ☐ Other:

► Gender: ☐ Male ☒ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

I can assist MDEAT in the area of affordable housing. As the former Director for the Housing Finance Authority of Miami Dade County my thirty years of experience in affordable housing should prove valuable to the Board.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.



Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Patricia J Braynon, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.



Signature

June 16, 2022

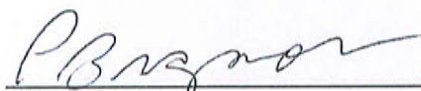
Date (Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.



Signature

June 16, 2022

Date (Application valid for 6 months from this date)

Patricia J Braynon

Print Name

Thank you for your submission.

email: chris@thenorwoodconsultinggroup.com

Phone: 786-355-8690

Christopher M. Norwood

Summary of Skills: Education Policy, Non-Profit Management, Program Management, Grant Management, Community Relations, Public Policy Analysis and Legislative Affairs. Strong Background in Youth Development and Advocacy. Also skills with Fine Art Curation (African American)

Education

2002	St. Thomas Law	Juris Doctorate	Miami, FL
		Florida Bar Foundation Fellow.	
1995-1997	Cornell University	MPA Program	Ithaca, NY
		Institute For Public Affairs Fellow.	
1995	Hampton University	BA-Social Work.	Hampton, Va.

Community Service

2013-present	Miami Dade Public Schools, Audit and Budget Advisory Committee (Chair)
1999-present	Miami Dade Public Schools, Student Services Advisory Committee (Chair)
2011-2017	City of Miami Education Advisory Board (Chairman)
2008-present	Our Little Ones Child Care Center (Board Member)
2007-2009	Florida Council on the Social Status of Black Men & Boys (appointed by Speaker of the House Marco Rubio) (Former Chair)
2005-2012	Charlee Homes For Children, Board of Directors
2005-2012	Boy Scouts Of America South Florida Council, Board Member
2004-2007	Town of Miami Lakes Youth Activities Task Force, Chair
2002-2004	City of Miami Beach Black Host Committee, 1 st Vice-Chair
2000-summer	Speaker, U.N. Sub-Commission on Human Rights, Geneva, Switzerland
2000-present	Miami-Dade Public Schools Student Services Advisory Committee, Chair
2000-2008	Miami Lakes Optimist Club, Exec. Board Member & Coach

Professional Experience

2003-Present	Hampton Art Lovers	Miami, Florida
--------------	--------------------	----------------

Founder and Curator

- Operator of the Historic Ward Rooming House Gallery in Overtown
- Producer of the annual Point Comfor Art Fair and Show (Art Basel)
- Curator of African American art within Public Spaces throughout South Florida
- Provide executive leadership to public-private partnership with the City of Miami CRA

2003-Present	The Norwood Consulting Group	Miami, Florida
--------------	------------------------------	----------------

Principal Consultant

- Strategic Partnership Development for Community Organizations
- Community Planning and Organization Implementation
- Program Management and Quality Assurance Services
- Public Policy Advocacy, Legislative Affairs & School Board Advocacy
- Grant Management and Development

2012-Present	Governance Institute for School Accountability	Miami, Florida
--------------	--	----------------

Executive Director

- Providing State Mandated Governance Training for Charter Schools
- Appeals of School Board Decisions
- Compliance & Regulatory Consulting Services
- Special Education Advocacy for Parents
- Founder of the Florida Association of Independent Public Schools (2015)

2007-2008	Lawyers for Children America	Miami, Florida
-----------	------------------------------	----------------

Executive Director (Florida)

- Administers programs of lead non-profit child advocacy organization implementing services

**Experience
(continued)**

helping children and youth who are victims of abuse and neglect.

- LFCA provides legal services through volunteer based network of lawyers. Supervised four attorneys to case manage 200 pro bono attorneys. Managed budget, government contracts and targeted fund-raising efforts. Developed Volunteer recruitment strategies

2007 Early Learning Coalition of Miami-Dade & Monroe Miami, Florida

Quality Initiatives Project Consultant

- Managed \$4 Million Quality Initiatives Project to improve capacity of over 1,000 child care centers in Miami-Dade & Monroe Counties.

2006 People For the American Way-Florida Miami, Florida

Deputy Director (Florida)

- Directed State lobbying efforts and supervision of Tallahassee Office. Successfully defended Class Size Amendment, Public Education, and Rights Restoration
- Developed and Managed "Your First Amendment Is Showing" project. A First Amendment awareness project with Miami-Dade Public Schools.
- Directed our African American outreach efforts through "Victory Through Voting" Voter registration Drive and the AAMLC (African American Ministers Leadership Council).

2004-2007 The Children's Trust of Miami-Dade Miami, Florida

Community Advocacy & Outreach: Public Affairs & Communications Dept.

- Coordinate Community Relations Program
- Quality Rating System Community Awareness
- Provided technical assistance for early learning programs to apply for Trust monies
- Assist Director in all Public Policy Development & Legislative Agenda Setting
- Coalition Building & Special Projects

2004-2008 Miami Dade College & Florida Memorial University Miami, Florida

Adjunct Professor

- Florida Memorial University: Government, Criminal Law and Introduction to Criminal Justice
- Miami Dade College School of Justice: Teach course on Sentencing Laws

2003 Human Services Coalition Miami, Florida

Benefits/Policy Coordinator

- Editor of Weekly Newsletter on Community Health Issues and Events. Produce weekly policy brief for newsletter
- Coordinating web-based benefits eligibility tool in conjunction with U.S. Dept. of Agriculture Outreach Grant.
- Healthcare Access advocacy for organization particularly Florida Kid Care
- Administer contractual agreements between HSC and CBO's and Businesses.

2000-2001 Russomanno & Borrello Miami, Florida

Law Clerk

- Support trial preparation and Florida Bar activities of Managing Partner Herman Russomanno (Florida Bar President 2000-2001)

1999-2000 St. Thomas University Miami, Florida

Assistant to V.P. Beverly Bachrach (Development)

1998-1999 Close-Up Foundation Alexandria, Va.

Law & Public Policy Instructor

1997-1998 N.J. General Assembly 29th District Newark, N.J.

Legislative Analyst

1995-1996 Cornell University, Office of the V.P. Public Affairs Ithaca, N.Y.

Legislative Analyst

1995 City of Newark, Municipal Council Newark, N.J.

Aide to Councilman Donald Tucker

1992 City Of Hampton Youth Services Commission Hampton, Virginia

Rent-A-Teen Coordinator

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Christopher Last Name: Norwood Middle Initial: M

Home Address: 14844 Breckness Pl. Home Phone: _____

City, State, Zip Code: Miami Lakes, FL 33016 Cell Phone: 786-355-8690

Employer (if applicable): The Norwood Consulting Group Occupation/Title: _____

Business Address: 14844 Breckness Pl. Business Phone: _____

City, State, Zip Code: Miami Lakes FL 33016 Fax: _____

Home Email: _____ Business Email: chnig@chrisnorwood.com

▶ Where may we contact you confidentially? ☐ Home ☒ Cell ☒ Email ☐ Work ☐ Other: _____

▶ Gender: ☒ Male ☐ Female

▶ Race/Ethnicity: ☐ White/Non-Hispanic ☒ Black/Non-Hispanic ☐ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

▶ Are you an officer, employee, representative or consultant to any MDEAT program-funded provider? ☐ Yes ☒ No

▶ Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

▶ Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT. 2

lawyer by training w/ excellent awareness
of Governance + community Relations. I am
A 20 year business owner, w/ almost 30 yrs
of experience w/ government Relations.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.



Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) _____, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.

Signature

Date 6/17/22
(Application valid for 6 months from this date)

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

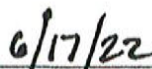
Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.



Signature



Date (Application valid for 6 months from this date)



Print Name

Thank you for your submission.

Raymond Fundora
14680 SW 132 Court
Miami, FL 33186
Cell (305) 300-7354
Email. Rfundora09@yahoo.com

Objective:

To obtain a position where my skills and experience can be fully utilized and have an opportunity to grow within the company.

Work History:

06/2020-Present

America's Family Finance, LLC

Senior Loan Consultant/Manager/Owner

Responsible for assisting current and potential new homeowners with their mortgage needs.

- **Take loan applications**
- **Discuss loan programs and options with borrowers**
- **Review borrower credit profile to determine eligibility**
- **Place borrowers into optimal and affordable mortgages**
- **Process loan and collect all necessary conditions for a clear to close**
- **Review and discuss potential down payment assistance programs available**
- **Refinance homeowners looking to lower rate, cash out, consolidate debt, or remodel**
- **Interview and hire loan officer prospects (Backgrounds and Licensing)**
- **Maintain compliance/policies/procedures and licenses up to date**
- **Provide all the necessary tools for loan officers to be successful (Training, availability, support, and great mortgage products)**

06/2017-05/2020

Paramount Residential Mortgage Group

Loan Officer

Responsible for assisting current and potential new homeowners with their mortgage needs.

- **Take loan applications**
- **Discuss loan programs and options with borrowers**
- **Review borrower credit profile to determine eligibility**
- **Place borrowers into optimal and affordable mortgages**
- **Process loan and collect all necessary conditions for a clear to close**
- **Review and discuss potential down payment assistance programs available**

- Refinance homeowners looking to lower rate, cash out, consolidate debt, or remodel

10/2016-06/2017

Bayview/Lakeview Loan Servicing

Account Executive

Responsible for bringing in new brokerage accounts and maintaining those accounts as well as any other existing accounts inherited.

- Establish and maintain a network of mortgage brokers funding loans through Lakeview Wholesale
- Create /execute a marketing & business plan that will drive approved TPO clients
- Facilitate broker submissions of loan packages.
- Communicate with the brokers to ensure product knowledge, answer scenario questions, provide status updates, and answer general questions. Provide excellent customer service.
- Manage pipeline and meet or exceed production goals
- Monitor ongoing performance of brokers.
- Collaborate with Sales and Operation Management to continuously drive improvement in the wholesale program.

02/2016-Present

Bayview Loan Servicing

Manager of Asset Managers

Manage a team of Residential Asset Managers who are responsible for resolving a portfolio of delinquent loans.

- Monitor pipelines and production levels of the asset managers, train new hires and answer questions from staff.
- Review and approve RAM submissions for upper management review.
- Review and audit completed loan modifications. Handle any escalated customer service issues.
- Monitor an “overflow” phone line for the ACD call inbox.
- Facilitate regular team meetings. Complete probationary or annual performance evaluations, and work in conjunction with Human Resources to resolve employee issues and address performance problems.
- Special projects as assigned.

04/2014-Present

Bayview Loan Servicing

Production Manager

Lead a team of Asset Managers who manage a portfolio of delinquent loans, while increasing performance through dedicated production management, training, and coaching.

- Monitor pipelines and production levels of a team of Asset Managers.
- Coach Asset Managers providing guidance and assistance to develop and increase the use of “best practices”.
- Execute Asset Manager duties, including:
 - Communicate with borrowers to determine hardships, resources and intentions for properties.
 - Maintain communication on an on-going basis per department standards via inbound/outbound calls.
 - Request and analyze financial documents.
 - Identify solutions to mitigate losses based on borrower eligibility and investor guidelines within appropriate time frames.
 - Determine property occupancy and secure collateral. Document and respond to all property inspection results.
 - Order and follow up on missing or old property values.
- Receive and handle incoming calls on the company’s ACD phone line. Assist the Manager of Asset Managers (MAM) in identifying areas for improvement or gaps in performance within the team.
- Offer continuous feedback to MAM related to individual performance within the team.
- When needed, offer feedback to management on procedure changes/updates.
- Work proactively to determine opportunities for new training modules and new marketing strategies or to anticipate management’s training needs based on business objectives. Special projects as may be assigned by management.

03/2012-Present

Bayview Loan Servicing

Residential Asset Manager

The individual will guide and develop infrastructure assets toward optimal benefits at minimal cost by managing and resolving a portfolio of delinquent residential loans. Incumbents’ responsibility includes all aspects of servicing a delinquent portfolio: inbound/outbound calls, loan workouts and portfolio maintenance on non- performing mortgages.

12/2007-Present

Bayview Loan Servicing

High Loss Commercial Asset Manager

Incumbent will be responsible for management of non-performing commercial loans to include Commercial and Industrial/Investment (C&I), Commercial Real Estate (CRE), and Multi-family (MF). In this role, you will manage a portfolio of non-performing loans to include C&I, CRE, and MF to maximize resolution and

minimize loss; negotiate workout terms for default resolution; negotiate and prepare short-term maturity extensions; monitor loans for insurance default and tax default to include receipt of evidence of insurance and receipt for payment of taxes as needed; collect escrow fund shortages; collect Annual Financial Statements and maintain records for gathering of same for ratings agencies; review requests for debt service coverage ratio; underwrite borrower requests with emphasis on financial status of borrower, debt to income ratios and value of assets; provide weekly and monthly information to servicing for others (SFO) clients as required; review and recommend risk rating changes; review and recommend approval of transactions on service for other portfolio to include maturity extensions, forbearance, and workouts; handle borrower requests in a timely manner; enforce special covenants pursuant to loan documents; and handle special projects as assigned or requested by Managing Director or First Vice President – Bank Servicing Group.

03/2007-12/2007

Firstline Residential

Account Executive

Duties included establishing business relationships with many broker shops and obtaining as much of their business as possible. Great knowledge of our products and niches was a key and excellent customer service helped maintain a productive volume. Multitasking was important and continuous presentations and visits would allow for brokers to be up to date on our specials and changes in programs. This would allow for continued business and establishing new relationships with new brokers.

02/2006-03/2007

Argent Mortgage Company

Account Executive

Duties included establishing business relationships with many broker shops and obtaining as much of their business as possible. Great knowledge of our products and niches was a key and excellent customer service helped maintain a productive volume. Multitasking was important and continuous presentations and visits would allow for brokers to be up to date on our specials and changes in programs. This would allow for continued business and establishing new relationships with new brokers.

07/2003- 02/2006

Finance America Merged with BNC Mortgage

Account Executive

Duties included establishing business relationships with many broker shops and obtaining as much of their business as possible. Great knowledge of our products and niches was a key and excellent customer service helped maintain a productive volume. Multitasking was important and continuous presentations and visits would allow for brokers to be up to date on our specials and changes in programs. This

would allow for continued business and establishing new relationships with new brokers.

05/2003- 07/2003

Expert Mortgage Group, Inc

Licensed Mortgage Broker

Duties included outbound cold calling (telemarketing), calling on-line leads back to produce a loan, mail out 700 letters a month to clients with adjustable rates, take loan applications, process the loans, find and submit loans to best possible lender with best possible offer, order title work, payoffs, and insurance. Customer service is an important skill as well as sales oriented.

10/2002- 05/2003

Family America Mortgage

Loan Officer

Duties included outbound cold calling (telemarketing), calling on-line leads back to produce a loan, mail out 400 letters a month to clients with adjustable rates, take loan applications, process the loans, find and submit loans to best possible lender with best possible offer, order title work, payoffs, and insurance. Customer service was an important skill as well as sales oriented.

04/2001- 09/2002

Royal Caribbean Cruises

Incentive Groups Coordinator

Duties included building relationships with travel agents as travel groups are assigned. Inputting guest manifests into system as well as transfers, pre/post hotel packages, and air gateways. Bill and collect deposits owed for groups and be certain balances are up to date. Fax and review financial status reports with travel agents and make necessary changes to bookings or groups as needed. Ex: Name changes and Air gateway changes.

10/2000 - 04/2001

Imotors.com

Delivery Sales Advocate

Duties included building relationships with new and existing customers, search for leads on outstanding vehicles through our resources, and schedule appointments for delivery of vehicles while maintaining a clean and professional work place. The introduction of vehicles, assembly and explanation of all paperwork, retrieving payments for vehicles, and sales of floor mats and extended warranties were also part of tasks. Problem solving was a must and a keeping of a daily inventory report of the site was mandatory.

08/1998 - 10/2000

First Union National Bank

Customer Service/Sales Rep.

Duties included assisting customers with their accounts in a call center environment receiving a large volume of calls. Providing the inquiry the customer needed and in addition research and resolve any problems on the account.

In addition, I needed to cross-sell First Union Products and meet a quota every month. Ex: Certificate of Deposits and Checking accounts.

09/1997 - 08/1998

Charles R. Lipcon

File Clerk

Duties included maintaining the file room in order/neat and filing of all documents into their proper folders and files. Running errands to other Law offices and filling documents at the Downtown Courthouse.

06/1995 - 09/1997

McDonald's Restaurant

Cashier, Cook, and Crew Chief

Duties included taking and assembly of food orders, preparation of sandwiches and delivery of food through our drive-thru window. I was also a Crew Trainer and Crew Chief. This included training of new hire and help to floor managers.

Education:

Florida International University

Bachelor of Arts: Finance

Graduation Date: December 2013

Miami Dade Community College

Associate in Arts: Business Administration

Graduation Date: May 1999

Coral Gables Senior High

High School Diploma

Graduation Date: June 1997

Skills

Bi-lingual, Computer Literate, Windows XP, 7, 8, 10: Microsoft Word, Excel, and Power Point, Management, Customer Service, Time Management, Active Listener, Problem Solver, and Sales Oriented.

Community Activities:

- Volunteer Coral Gables Hospital, 1993-1994
- Volunteer Reading First for Kids, 2000
- Volunteer Career Day for Kids, 2000

- Volunteer Toy Drive Orange Bowl, 2000
- Flag Football Volunteer Coach Kendal Hammocks Warriors, 2010
- Flag Football Volunteer Coach Redzone Sports, 2011-2012
- Basketball Volunteer Coach MDI Sports, 2015
- Flag Football Volunteer Coach Miami Lakes Optimist, 2015
- Flag Football Volunteer Coach Miami Lakes Optimist, 2016
- Flag Football Volunteer Coach Miami Lakes Optimist, 2017
- Flag Football Volunteer Coach Miami Lakes Optimist, 2018
- Flag Football Volunteer Coach Kendal Hammocks Optimist, 2019
- Flag Football Volunteer Coach Miami Lakes Optimist, 2020
- Flag Football Volunteer Coach Miami Lakes Optimist, 2021
- Flag Football Volunteer Coach Miami Lakes Optimist, 2022

References Are Available Upon Request.

APPOINTMENTS

Within three months of appointment, new board members are required to complete the MDEAT New Member Orientation and Training; Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training; and Miami-Dade County Sexual Harassment Training Course. Each year, committee members are also required to submit a Financial Disclosure Statement to Miami-Dade County.

Contact and Demographic Information

This is the application for membership on the Miami-Dade Economic Advocacy Trust (MDEAT) board only.

PLEASE ATTACH A COPY OF YOUR RESUME OR PROFESSIONAL PROFILE TO YOUR APPLICATION PACKAGE.

First Name: Raymond Last Name: Fundora Middle Initial: _____

Home Address: 14680 SW 132 Ct Home Phone: 305-300-7354

City, State, Zip Code: Miami, FL 33186 Cell Phone: 305-300-7354

Employer (if applicable): America's Family Finance, LLC Occupation/Title: Senior Loan Consultant/Manager

Business Address: 14680 SW 132 Ct Business Phone: 305-300-7354

City, State, Zip Code: Miami, FL 33186 Fax: 305-890-1827

Home Email: rfundora09@yahoo.com Business Email: rfundora@americasfamilyfinance.com

► Where may we contact you confidentially? ☐ Home ☒ Cell ☒ Email ☐ Work ☐ Other: _____

► Gender: ☒ Male ☐ Female

► Race/Ethnicity: ☐ White/Non-Hispanic ☐ Black/Non-Hispanic ☒ Hispanic ☐ Asian/Pacific Islander
☐ American Indian/Alaska Native ☐ Other (specify) _____

► Are you an officer, employee, representative or consultant to any MDEAT program -funded provider? ☐ Yes ☒ No

► Are you a member of any other county boards? ☐ Yes ☒ No

If yes, please list _____

► Are you presently a party in a lawsuit filed against Miami-Dade County? ☐ Yes ☒ No If yes, please describe the nature of the lawsuit: _____

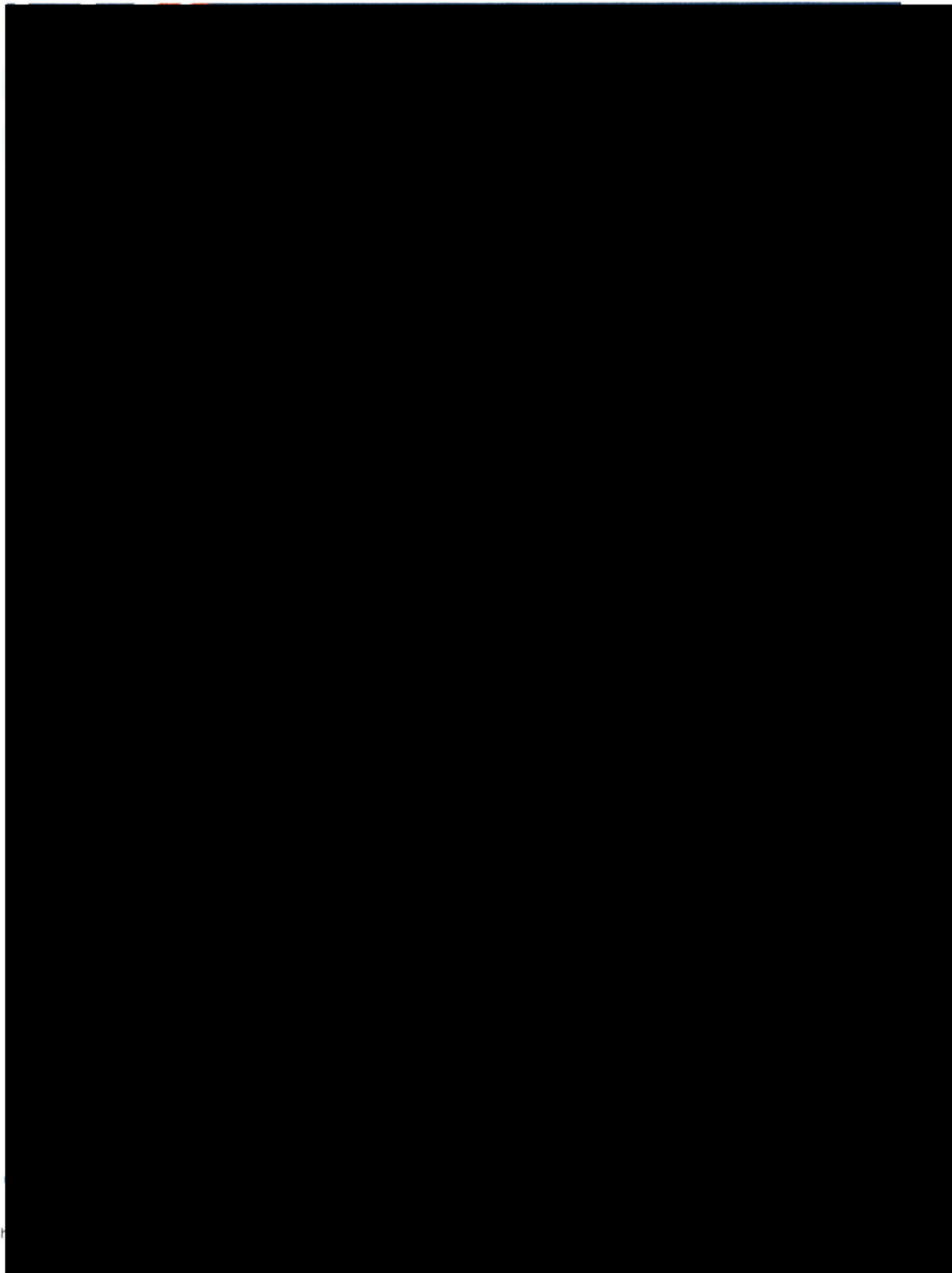
Please briefly describe your area of expertise and how you are able to help advance the mission of MDEAT.

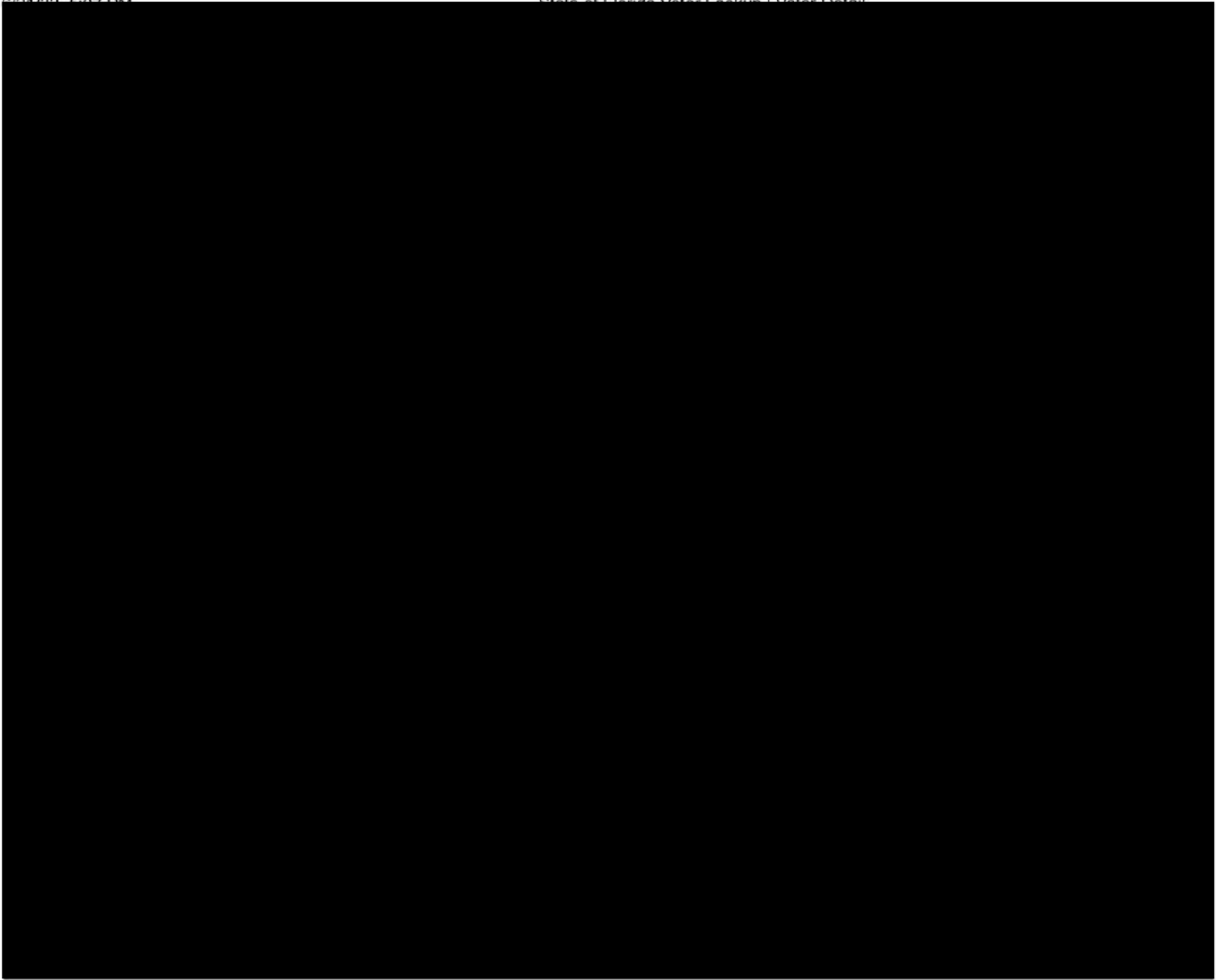
Hello, as of October of this year, I will have been in the real estate sector for 20 years. I have worked
originations, wholesale, servicing, loss mitigation, and retail during my tenure. I have also worked
I have also worked with MDEAT assisting borrowers with HAP and believe I can provide much assistance
and suggestions to improve the program and process. I look forward to hearing from you.

Miami-Dade County Voter Registration Verification

Members of the Miami-Dade Economic Advocacy Trust (MDEAT) board must be permanent residents and registered voters of Miami-Dade County. A copy of your Miami-Dade County Voter Identification Card must be included with your application.

COPY VOTER REGISTRATION HERE





Board Membership Application

Statement of Commitment

As a MDEAT board member I agree to:

- ▶ Complete the Miami-Dade Commission on Ethics and Public Trust Mandatory Ethics Training within three months of appointment.
- ▶ Complete the MDEAT New Member Orientation and Training within three months of appointment.
- ▶ Complete the Miami-Dade County mandatory Sexual Harassment Training Course within three months of appointment.
- ▶ Abide by the MDEAT Bylaws, Ordinance and other related governing documents along with relevant policies and procedures, including:
 - Attending monthly board meetings (approximately 2 hours) from beginning to adjournment.
 - Attending monthly meeting(s) of the committee(s) to which I am appointed from beginning to adjournment (approximately 2 hours).
 - Preparing for meetings by carefully reviewing all pre-distributed materials (approximately 1 hour).
 - Providing relevant information regarding MDEAT service needs and priorities for planning and resource allocations.
- ▶ Treat fellow board members, committee members, staff and visitors with respect.
- ▶ Put aside special interests or personal perspectives and make recommendations for the economic advancement of Miami-Dade County's Black communities.
- ▶ I understand that this information will become public record and may be discussed in open, public meetings. The Florida Government in the Sunshine Law requires open discussion in a public forum. In addition, I further understand that any documents submitted in conjunction with this application may be disclosed pursuant to Chapter 119.07 of the Florida Statutes (Florida Public Records Act).
- ▶ I understand and consent to MDEAT conducting a criminal background screening to determine my eligibility to serve as a board member.

I, (print your full name) Raymond Fundora, certify I have thoroughly read this application and will abide by the rules and regulations governing Miami-Dade Economic Advocacy Trust (MDEAT). I further certify that all the statements made in this application are true and correct.

Signature

Date (Application valid for 6 months from this date)

Board Membership Application

Please mail your completed application including a current copy of your Miami-Dade County Voter ID Card AND resume or professional profile to, Miami-Dade Economic Advocacy Trust | Attn: MDEAT Board Member Application | 111 NW 1st STREET, Suite 2032 | Miami, FL 33128; or send a complete application package via email to MDEATInfo@MiamiDade.gov

Acknowledgement and Authorization for Criminal Background Check

As a condition of my application for appointment to the Miami-Dade Economic Advocacy Trust ("Trust"), I understand that Miami-Dade County through the Commissioner Auditor's Office will conduct a criminal background check on me to determine my eligibility to be appointed to the Trust. By signing this Acknowledgement and Authorization, I authorize Miami-Dade County by and through the Commissioner Auditor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify the Trust against any liability which may result from making such requests. I agree that a fax or photocopy of the Acknowledgment and Authorization with my signature will be accepted with the same authority as the original.



Signature

6/21/22

Date (Application valid for 6 months from this date)

Raymond Fundora

Print Name

Thank you for your submission.