

Date: November 15, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

Agenda Item No. 8(P)(1)

From: Daniella Levine Cava
Mayor

Daniella Levine Cava

Resolution No. R-1110-22

Subject: Resolution Retroactively Authorizing the County Mayor or the County Mayor's Designee to Accept Grant Funds from the Health Foundation of South Florida, Inc. for the Regional Marketplace Project and to Execute all Necessary Agreements

Summary

This item is requesting retroactive approval for the County to accept a grant award from the Health Foundation of South Florida, Inc. (HFSF), authorization to expend the grant funds thereof, as well as authorization to apply for, receive and expend additional grants funds from HFSF in the future. Through this grant award, the Regional Marketplace Project (Project), will be implemented in partnership with the South Florida Anchor Alliance (SFAA) over a two-year project period. The Project will assist local and small businesses by providing increased access to contracting opportunities. Through this Project, anchor institutions (e.g. hospitals, healthcare systems and education enterprises) will be connected directly with local and small businesses that can provide the specific goods and/or services being solicited and meet procurement standards and requirements. It will aggregate listings of open contract opportunities, which vendors will be able to view in one easy-to-access portal. It will also aggregate local vendors that have held or currently hold contracts with any of the institutions, thus creating a large pool of prospective and diverse vendors from which the participating anchors can procure.

Recommendation

It is recommended that the Board of County Commissioners (Board) retroactively authorizes the County Mayor or the County Mayor's designee to accept grant funds in the amount of \$149,975.00 from the Health Foundation of South Florida, Inc. (HFSF), authorize the County Mayor or County Mayor's designee to expend grant funds in the amount of \$149,975.00 as well as execute all necessary agreements, and authorizing the County Mayor or County Mayor's designee to apply for, receive, and expend additional future grant funds that may become available for the Project, as well as execute all necessary agreements. Due to the HFSF grant deadline, there was insufficient time for processing a resolution to the Board for approval to accept the grant. This authorization will be effectuated as follows:

- Retroactively authorizes the County Mayor or the County Mayor's designee's action in accepting grant funds from HFSF in the amount of \$149,975.00 for the Regional Marketplace Project (Project), which will be implemented in partnership with the South Florida Anchor Alliance (SFAA) over a two-year project period.
- Authorizes the County Mayor or the County Mayor's designee to expend the grant funds in the amount of \$149,975.00 and to execute all necessary agreements for the receipt and expenditure of such grant funds, provided that the documents or amendments thereto do not alter the purpose of the Project; and authorizing the County Mayor or the County Mayor's designee to exercise all provisions set forth therein.
- Authorizes the County Mayor or the County Mayor's designee to apply for, receive, and expend additional future grant funds that may become available for the Project; to execute all necessary agreements for the receipt and expenditure of such future Project grant funds; and to exercise

the provisions of any such agreements as may be necessary for the receipt of such future available funds, and to exercise all provisions set forth therein.

- Waives Resolution No. R-130-06 for any contract or agreement necessary for the Project. Resolution No. R-130-06 which requires contracts with non-County parties to be fully negotiated and executed, and to provide the County Mayor or the County Mayor’s designee with sufficient time to negotiate and execute contracts with certain entities as required by the Project.

A copy of the grant award agreement by and between HFSF and Miami-Dade County is included as Attachment A.

Scope

The scope of this item is countywide in nature.

Delegation of Authority

The County Mayor or County Mayor’s designee is authorized to apply for, accept, and expend such grant funds; and execute all necessary agreements for the receipt and expenditure of such funds, and exercise all provisions contained therein, provided that the documents or amendments do not alter the purpose of the Project. In addition, the County Mayor or County Mayor’s designee is authorized to apply for, receive and expend additional future funds that may become available for the Project, and execute all necessary agreements for the receipt and expenditure of such future Project grant funds, and exercise all provisions contained therein.

Fiscal Impact/Funding Source

This grant project provides for a positive fiscal impact to the County in the amount of \$149,975.00, with no matching funds required.

Track Record/Monitor

Sophia Cunningham, Division Director for Policy, Analysis and Training of the Strategic Procurement Department (SPD) will implement and manage the Project and grant funds. SPD will handle project drawdowns in collaboration with the County’s Finance Department; process the disbursement and expenditure of grant funds; and manage programmatic and fiscal reporting in accordance with Project reporting and auditing procedures as stipulated by HFSF.

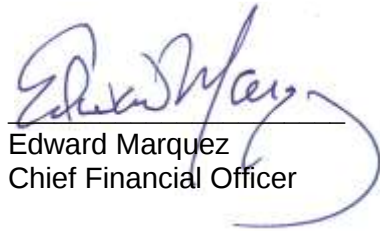
Background

The Health Foundation of South Florida, Inc. (HFSF), the region’s largest philanthropic organization focused on achieving health equity in historically underserved communities, has invested up to \$1.2 million to launch an artificial intelligence (AI)-powered technology platform designed to help increase contracting opportunities for local and small businesses. This platform will be implemented in partnership with the South Florida Anchor Alliance (SFAA), a regional compact of public and private institutions, including but not limited to, Miami-Dade County, Broward County and the City and of Miami; Florida International University, Broward College and the University of Miami; Miami-Dade Public Schools and Broward County Public Schools; UHealth and Broward Health. The initiative is part of the HFSF’s overarching goal of addressing and positively impacting the social and economic disparities that profoundly impact the health and well-being of South Florida communities. The HFSF and SFAA partnership represents the first time in South Florida and nationwide, that multiple institutions will collaborate to establish a Regional Marketplace to aid local and small businesses with gaining access to contracting opportunities.

The Regional Marketplace will be built using software created by Texas-based Avisare, Corp., (Avisare) which was vetted and selected by SFFA members, who conducted a nationwide search for a technology partner. Relying on AI technology, the platform will connect anchor institutions directly with local and small businesses that can provide the specific goods and/or services being solicited and meet their procurement standards and requirements. It will aggregate listings of open contract opportunities, which vendors will be able to view in one easy-to-access portal. It will also aggregate local vendors that have held or currently hold contracts with any of the institutions, thus creating a large pool of prospective and diverse vendors from which the participating anchors can procure. Once launched, participating anchors will augment their continued efforts in providing contracting opportunities and supporting local and small businesses in their utilization of the Regional Marketplace.

As a member of the SFAA, the County is required to provide Avisare with data on contracting opportunities and vendor registration as well as work with HFSF to promote the Regional Marketplace. Progress reports based on agreed metrics must be submitted electronically via HFSF's grants portal, in accordance with dates identified in the grant award agreement and will be shared with the Mayor.

Attachment



Edward Marquez
Chief Financial Officer

ATTACHMENT A

HEALTH FOUNDATION OF SOUTH FLORIDA

GRANT AWARD AGREEMENT

BOARD APPROVAL DATE: March 22, 2022

GRANT NO.: 22-05391

GRANTEE: Miami Dade County

AWARD AMOUNT: \$149,975

AWARD DURATION: 2 years

PROJECT CONTACT: Namita Uppal

PROJECT TITLE: South Florida Anchor Alliance (SFAA) Regional Marketplace

GRANT PURPOSE: Funds will be used solely for paying Avisare Corp., (“Avisare”), a Texas-based corporation that provides a cloud-based procurement platform that will establish the Regional Marketplace.

HFSF Program Liaison: Janisse R. Schoepp

This grant award agreement is entered into by and between the Health Foundation of South Florida, Inc. (“HFSF”), a Florida not for profit corporation, and Miami Dade County. In accordance with the policy of HFSF the undersigned, (either the President/CEO or Executive Director of the above listed Grantee or an agent with signatory authority), does hereby acknowledge that a HFSF Grant of \$149,975 from September 1, 2022 through August 31, 2024 has been approved for the above stated grant purpose and as further described in the South Florida Anchor Alliance Regional Marketplace letter of intent and work plan benchmarks related to participation in the Regional Marketplace pilot project.

The undersigned further agrees that the Grant Award will be used only for the purpose as stated in this Agreement and with no substantial variance to the approved budget unless prior approval in writing is obtained from HFSF. The undersigned certifies that the grantee organization operates under a tax-exempt status. The undersigned also agrees to return to HFSF any grant funds not expended for the purposes of the grant within the grant period, unless a no cost extension has been agreed upon between HFSF program liaison and grantee representative with primary oversight of the grant.

A. Requirements for approval of Grant Award Agreement: Requirements for this grant are listed below. Each requirement including this Grant Award Agreement can be uploaded directly to the HFSF portal.

1. **Start/End Date:** Provide grant project start date, end date and reporting dates. For all projects, start date must be on the first or 15th day of the month. A written progress report is due 15 days following the completion of each quarter period. Grantee will be required to participate in the monthly SFAA Equitable Procurement meetings. A final report is due 30 days following the completion of the grant end date. Report due dates are provided below.

Start date: 9/01/2022

End date: 8/31/2024

First Year Quarterly Report Dates: 12/15/2022 3/15/2023 6/15/2023 9/15/2023

Second Year Quarterly Report Dates: 12/15/2023 3/15/2024 6/15/2024

Final report date: 09/30/2024

2. **Work Plan Benchmarks:** Work Plan Benchmarks are included under *Exhibit A*. The Work Plan Benchmarks will be located on the HFSF Portal's Dashboard on the Benchmarks tab.
3. **Budget:** Final approved budget is included under *Exhibit B*. Funds awarded by HFSF will be used to pay Avisare, as the technology partner for the implementation of the Regional Marketplace.

Payment Schedule:

Year 1: Upon signature of grant award agreement between HFSF and Grantee, HFSF will transfer to grantee \$83,125.

Avisare will be paid by grantee as follows:

- 1st Payment: \$66,093.75 upon contract signed between Grantee + Avisare
- 2nd Payment: \$17,031.25 upon transfer of vendor data into Avisare system + upload of bid opportunities

Year 2: HFSF to disburse \$66,850 to Grantee in August 2023 upon satisfactory progress of project milestones.

Avisare will be paid by grantee as follows:

- 3rd Payment: \$50,137.50 at the 1-year mark (September 1, 2023)
- 4th Payment: \$16,712.50 (December 1, 2023)

4. **Communications and Publicity:** Communications is an important tool to increase awareness and clearly convey the meaningful impact of your work. Grantees are encouraged to strategically communicate about the work that will be done through this grant with key stakeholders and the general public. Publicity and media coverage will help amplify the impact of your work and bring attention to the issues we are collectively addressing. With the direction and assistance of HFSF staff, grantees may be required to engage in at least one communications and/or media opportunity during the life of the grant. We will assist you in promoting your work through social and traditional social channels.

In accepting this grant, the Grantee agrees to the following: (1) to acknowledge HFSF support of this project in all public or private announcements and published written materials related to the project (2) materials should always refer to HFSF full legal name: Health Foundation of South Florida; (3) all materials, promotional items or publicly disseminated documents related

to this project that reference HFSF must be submitted for review no less than 10 business days in advance; (4) any media exposure related to the work on which we are collaborating or which we have supported through a grant will be shared with your program liaison; and (5) if your project involves policy advocacy, please include the following language with any written acknowledgment of HFSF support: The views expressed by this <project, program, conference, etc.> do not necessarily reflect the views of Health Foundation of South Florida.

Failure to abide by HFSF Communications Guidelines may affect future grant payments and/or funding considerations at the discretion of Health Foundation staff. A copy of the guidelines can be found under *Exhibit C*.

5. **Conditions and Contingencies:** Grantee, upon receipt of grant funds, shall enter into an agreement with Avisare, as the exclusive technology partner for the SFAA Regional Marketplace. Payment for services rendered by Avisare to Grantee shall be paid from the grant funds allocated by the Grant Award. Grantee shall also engage as a member of the SFAA and agree to abide by all the rules, roles and responsibilities of the SFAA Regional Marketplace, as set forth in the Grant Award Agreement Addendum (see *Exhibit D*).

After initial HFSF payment to grantee, subsequent grant payments will be made based on the satisfactory performance towards work plan benchmarks and as highlighted in progress reports. HFSF program liaison will work with grantee to address any challenges and take corrective action, however, if it's determined that the project is not viable or feasible, then HFSF reserves the right to rescind the grant.

6. **Additional Requirements due throughout the funding period:**

- I. **Evaluation:** You may be required to work with an evaluator who will be assigned by the Foundation in the development of an impact report for the regional marketplace. This might include interviews and focus groups to gather qualitative data that document the regional implementation of the marketplace to glean lessons learned.
- II. **Reporting:** Progress and Final Reports must be submitted electronically via the Grants Portal and provided per due dates identified above.

In accordance with the terms and conditions of this Agreement, each participating party authorizes and agrees that HFSF will have access to an aggregated report to be provided by Avisare for reporting on progress towards grant-related deliverables and data points identified under Item III. Each participating party will authorize a release of information to HFSF in the party's individual Avisare agreements and/or scope of work.

- III. **Data Tracking:** Per the submitted letter of intent (see *Exhibit E*) to participate in the Regional Marketplace pilot, you will be required to help establish a baseline and track the metrics and measures, as outlined below:
By September 1, 2022, anchors will help establish baseline to track progress over time on:

- # of vendors/suppliers registered
- # of certified vendors/suppliers
- FY 21-22: total spend for the institution
- FY 21-22: total spend with local, small, and minority-owned businesses

Within the Regional Marketplace, the following will be tracked to assess progress milestones.

Avisare, per *Exhibit F* (General Scope of Work), will upload and/or track:

- # of vendors registered
- # of vendors certified with participating anchors
- # of SFAA Regional Marketplace vendors matched with any anchor RFPs
- # of SFAA Regional Marketplace vendors expressing intent to bid on anchor RFPs
- # of SFAA Regional Marketplace vendors that are certified with participating anchors as local, small, or minority-owned that have bid on an anchor RFP (contingent upon receiving this information from the anchor institutions)
- # of SFAA Regional Marketplace vendors that are certified with participating anchors as local, small, or minority-owned that have been awarded an anchor RFP (contingent upon receiving this information from the anchor institutions)

Anchor members will submit in their quarterly report:

- Total spend for the institution
- % of spend with local, small, minority-owned businesses
- Any policy and process change to support contracting with local, minority owned businesses

- 7. Organizational Status Changes:** Notify your liaison within two weeks of changes in organizational status including but not limited to: key personnel such as senior or project staff, organizational name, tax status, and organizational address.
- 8. Other Organizational Changes:** Notify your liaison of any organizational changes, such as new address or contact information to ensure that you maintain proper communications with the Foundation and receive payments promptly. If a grant payment has to be reissued, it will be subject to a \$35 change fee.
- 9. Budget Modifications:** Notify your liaison and submit a budget modification form if budget changes greater than \$3,000 are required during the course of the project. Please advise your liaison if the budget change is due to an increase or decrease in committed funding from other sources. A Request for Budget Modification Form can be obtained from your program liaison.
- 10. Success Stories:** We are happy to promote your success stories on our website, in print materials, and with media outlets—please share them with us. Should you receive press attention on your project we request that you notify your Health Foundation program liaison.

- 11. Termination:** This Agreement may be terminated by either party with thirty (30) days prior written notice. Any grant funds received from Health Foundation of South Florida that is not expended on the project prior to the termination date specified in the notice, shall be returned to Health Foundation of South Florida within thirty (30) days after termination, less any remaining balance due to Avisare.
- 12. Sovereign Immunity:** Except to the extent sovereign immunity may be deemed waived by entering into this Agreement, nothing herein is intended to serve as a waiver of sovereign immunity by Grantee nor shall anything included herein be construed as consent by Grantee to be sued by third parties in any matter arising out of this Agreement.
- 13. Law, Jurisdiction, Venue, Waiver of Jury Trial:** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Miami Dade County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. Each Party hereby expressly waives any rights it may have to a trial by jury of any civil litigation related to this Agreement.
- 14. Amendments:** Unless expressly authorized herein, no modification, amendment, or alteration of any portion of this Agreement is effective unless contained in a written document executed with the same or similar formality as this Agreement and by duly authorized representatives of Grantee and HFSF.
- 15. Dispute Process:** Disputes related to the Regional Marketplace will be resolved by informal discussion between the Regional Marketplace members. Disagreements between the members arising under or relating to this Grant Award Agreement and accompanying Grant Award Agreement Addendum will be resolved only by consultation between the members and will not be referred to any other person or entity for settlement. If the members are unable to resolve any disagreement through good faith negotiations, the dispute will be resolved by Health Foundation of South Florida, as the backbone facilitator and funder, with ultimate decision making and dispute resolution authority. In the event that no agreement can be reached, then this Grant Award Agreement shall be deemed null and void.
- 16. Prior Agreements:** This Agreement represents the final and complete understanding of the Parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and discussions regarding same. All commitments, agreements, and understandings of the Parties concerning the subject matter of this Agreement are contained herein.

***** By signing this agreement you acknowledge that you have reviewed this document and all the exhibits.*****

- Exhibit A – Work Plan Benchmarks
- Exhibit B – Budget
- Exhibit C – HFSF Communication Guidelines
- Exhibit D – Grant Award Agreement Addendum
- Exhibit E – Anchor Letter of Intent to Participate in the SFAA Regional Marketplace
- Exhibit F – Avisare General Scope of Work
- Exhibit G – Negotiated Pricing Agreement with Avisare

ACCEPTED and AGREED by the President/CEO, Executive Director, or agent with signatory authority:

By: _____	APPROVED AS TO FORM AND
Title: _____	CORRECTNESS:
Date: _____	_____
	Attorney

ACCEPTED and AGREED: Health Foundation of South Florida

By: 

Title: President and CEO

Date: 8/1/2022

EXHIBIT A

South Florida Anchor Alliance Regional Marketplace Work Plan Benchmarks

To ensure that there is a cohesiveness in implementation across all participating anchor institutions, the following work plan has been developed and reviewed by all anchors to ensure that the following activities will be implemented to successfully launch and implement the South Florida Anchor Alliance Regional Marketplace.

Year 1 (September 1, 2022 – August 31, 2023)

September 1, 2022 – February 28, 2023

- By September 1, 2022, grant award agreements will be reviewed by anchor staff and legal team and routed for approval.
- By September 15, 2022, have the required contractual agreement (e.g. Professional Services Agreement, Purchase Order, Independent Contractual Agreement) in place to be able to pay Avisare, as delineated in grant award agreement.*
- By September 15, 2022, host introductory meeting with Avisare and anchor staff representatives that include IT, Procurement and other related departments to identify necessary steps to begin data feeds for vendor registration and procurement opportunities.
- By September 30, 2022, provide baseline data on agreed-upon metrics as identified in the grant award agreement.
- By October 15, 2022, support the development and subsequent implementation of a communications/PR strategy that will be developed in collaboration with Circle of One, the SFAA communications firm, to increase awareness and utilization of the Regional Marketplace.
- By December 15, 2022, ongoing data feeds to create the vendor registration network and upload procurement opportunities is happening as scheduled.
- By December 15, 2022, collaborate with other Regional Marketplace anchor pilot members to set a collective spending target goal with small and minority-owned businesses.
- By January 15, 2023, host or participate in at least 2 awareness and training opportunities regarding Regional Marketplace targeting small and minority-owned businesses. This will be held in a collaborative way across the SFAA region and leveraging already established vendor activities.

*Note: As agreements are finalized, SFAA anchors will be put into the queue. Each anchor will participate in the phases explained below which will be fully launched by December 2022.

March 1, 2023- August 31, 2023

- Throughout project period, help inform efforts being done by the SFAA Technical Assistance Providers and SFAA Capacity Building Workgroups to identify ways in which to support small and minority-owned businesses to be ready to do business with our institution.
- By April 30, 2023, in partnership with HFSF and other anchor partners, host a SFAA Regional Marketplace matchmaking event. This preparation will include site location, audience, and unique experience that can be covered to highlight the work.
- Throughout project period, discuss any challenges and solutions at the monthly SFAA workgroup meetings.
- Throughout project period, participate in training and technical assistance provided by Avisare, as needed, to ensure appropriate implementation.
- As requested, participate in discussions to inform an impact report for the SFAA Regional Marketplace.
- By August 31, 2023, as deemed necessary, will have adopted one policy and/or practice change that makes it easier for small- and minority-owned businesses to do businesses with our institution.

Year 2 (September 1, 2023 – August 31, 2024)

- Through project period, provide ongoing data feeds to support an up-to-date vendor registration network and that procurement opportunities are current.
- By March 15, 2024, host or participate in at least 2 additional awareness and training opportunities regarding Regional Marketplace targeting small and minority-owned businesses. This will be held in a collaborative way across the SFAA region and leveraging already established vendor activities.
- As requested, participate in discussions to inform an impact report for the SFAA Regional Marketplace.
- By May 31, 2024, upon findings from impact report and value add assessment, identify strategy for sustaining the Regional Marketplace.



Exhibit B
Master Budget

Organization:		Miami Dade County									
Project Title:		SFAA Regional Marketplace									
BUDGETED PROJECT EXPENSES		FUNDING SOURCE 1	FUNDING SOURCE 2	FUNDING SOURCE 3	FUNDING SOURCE 4	TOTAL PROJECT COSTS (in-kind excluded)		IN-KIND ¹		PROJECT TOTAL	
NAME OF FUNDING SOURCE:		HFSF	[Name of funder]	[Name of funder]	[Name of funder]			[Name of Contributor]			
Status (Pending or Committed)		Pending	Pending	Pending	Pending			Pending			
DIRECT COSTS:											
Salaries & Benefits											
0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
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Other Costs (please specify):											
Licensing Fees	\$	134,975.00	\$	-	\$	-	\$	-	\$	134,975.00	\$
Technical Assistance/Support	\$	15,000.00	\$	-	\$	-	\$	-	\$	15,000.00	\$
0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
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0	\$	-	\$	-	\$	-	\$	-	\$	-	\$
INDIRECT COSTS:											
Indirect Costs (enter rate to the right for automatic calculation) ² :	0.00	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL COSTS:											
Total Capital Items ³ :	\$	-	\$	-	\$	-	\$	-	\$	-	\$
TOTAL EXPENSES	\$	149,975.00	\$	-	\$	-	\$	-	\$	149,975.00	\$

¹ All In-Kind Support must be reflected in the In-Kind budget column. In-kind contributions are gifts of goods or services instead of cash. They can include donated
² Please refer to the Instructions tab for a brief explanation of the Indirect Cost Policy and resources for additional information.
³ Capital Costs totaling more than \$500 must be detailed in the Capital Budget form.



Year 1
Budget Proposal Worksheet

Organization: Miami Dade County							
Project Title: SFAA Regional Marketplace							
BUDGETED PROJECT EXPENSES	FUNDING SOURCE 1	FUNDING SOURCE 2	FUNDING SOURCE 3	FUNDING SOURCE 4	TOTAL PROJECT COSTS (in-kind excluded)	IN-KIND ¹	PROJECT TOTAL
NAME OF FUNDING SOURCE:	HFSF	[Name of funder]	[Name of funder]	[Name of funder]		[Name of Contributor]	
Status (Pending or Committed)	Pending	Pending	Pending	Pending		Pending	
DIRECT COSTS:							
Salaries & Benefits							
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
					\$ -		\$ -
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Other Costs (please specify):							
Licensing Fees	\$ 68,125.00				\$ 68,125.00		\$ 68,125.00
Technical Assistance/Support	\$ 15,000.00				\$ 15,000.00		\$ 15,000.00
					\$ -		\$ -
					\$ -		\$ -
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INDIRECT COSTS:							
Indirect Costs (enter rate to the right for automatic calculation) ² :	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL COSTS:							
Total Capital Items (from Capital Budget Tab) ³	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL EXPENSES	\$ 83,125.00	\$ -	\$ -	\$ -	\$ 83,125.00	\$ -	\$ 83,125.00

¹ All In-Kind Support must be reflected in the In-Kind budget column. In-kind contributions are gifts of goods or services instead of cash. They can include donated
² Please refer to the Instructions tab for a brief explanation of the Indirect Cost Policy and resources for additional information.
³ Capital Costs totaling more than \$500 must be detailed in the Capital Budget form.



Year 2
Budget Proposal Worksheet

Organization: Miami Dade County							
Project Title: SFAA Regional Marketplace							
BUDGETED PROJECT EXPENSES							
NAME OF FUNDING SOURCE:	FUNDING SOURCE 1	FUNDING SOURCE 2	FUNDING SOURCE 3	FUNDING SOURCE 4	TOTAL PROJECT COSTS (in-kind excluded)	IN-KIND ¹	PROJECT TOTAL
Status (Pending or Committed)	HFSF	[Name of funder]	[Name of funder]	[Name of funder]		[Name of Contributor]	
Pending		Pending	Pending	Pending		Pending	
DIRECT COSTS:							
Salaries & Benefits							
0					\$ -		\$ -
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0					\$ -		\$ -
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Other Costs (please specify):							
Licensing Fees	\$ 66,850.00				\$ 66,850.00		\$ 66,850.00
Technical Assistance/Support	\$ -				\$ -		\$ -
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INDIRECT COSTS:							
Indirect Costs (enter rate to the right for automatic calculation) ² :	0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL COSTS:							
Total Capital Items (from Capital Budget Tab) ³							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES		\$ 66,850.00	\$ -	\$ -	\$ -	\$ -	\$ 66,850.00

¹All In-Kind Support must be reflected in the In-Kind budget column. In-kind contributions are gifts of goods or services instead of cash. They can include donated
²Please refer to the instructions tab for a brief explanation of the Indirect Cost Policy and resources for additional information.
³Capital Costs totaling more than \$500 must be detailed in the Capital Budget form.



COMMUNICATIONS GUIDELINES

For Grantees, Partners & Affiliates



COMMUNICATIONS GUIDELINES

Health Foundation of South Florida encourages grantees, partners and affiliates to promote projects and efforts on which we're collaborating in written materials, online platforms and publications and social media. As part of your agreement with us, you may be required to engage in at least one form of communication, media outreach, and/or advocacy strategy. Please use the following guidelines to ensure consistency and accuracy in your communications. If you have any questions about the Communications Guidelines please contact the HFSF communications team at communications@hfsf.org.

LOGO & NAME USAGE

The name, Health Foundation of South Florida and its logo are the property of the Health Foundation of South Florida. Use of the name and logo on such items as printed literature, signage, exhibits and displays, publications, interactive media, websites, sponsored program literature and signage, joint publications, letterhead, news releases and announcements are the property of the Health Foundation of South Florida. Permission to use the Foundation's name and/or logo is in sole discretion of HFSF, based on such factors as the purpose for use and relationship being represented. All requests for permission to use the HFSF logo should be sent to communications@hfsf.org, or directed to your Program Liaison. If permission is granted, the logo must be reproduced in its approved colors and formats. Instructions will be provided along with the appropriate files upon approval of request.

ACKNOWLEDGING HEALTH FOUNDATION OF SOUTH FLORIDA

In press releases, presentations, brochures, flyers, collateral materials, email blasts, posters, publications or any other publicly disseminated documents related to projects funded or facilitated by Health Foundation of South Florida, grantees, partners and affiliates must acknowledge HFSF's support.

- If a grant has been awarded, please acknowledge the amount of the grant.
- Please use our full name "Health Foundation of South Florida". The acronym HFSF may be used upon second reference.
- Please include Health Foundation of South Florida and South Florida Anchor Alliance (if applicable) logos in all collateral and communications materials you produce.
- If your project involves policy advocacy, please include the following language with any written acknowledgment of Health Foundation of South Florida support: "The views expressed by this <project, program, conference, etc.> do not necessarily reflect the views of Health Foundation of South Florida."

DESCRIBING HEALTH FOUNDATION OF SOUTH FLORIDA

Materials should always refer to HFSF's full legal name: Health Foundation of South Florida. To describe HFSF, please use the following paragraph:

The mission of Health Foundation of South Florida is to invest in and be a catalyst for collaborations, policy and systems change that improves the health of South Florida communities, with a focus on vulnerable, low to moderate income populations. Established in 1993, the nonprofit foundation has awarded over \$138 million to nonprofits providing programs and services in Broward, Miami-Dade and Monroe Counties. For more information, visit hfsf.org and follow @HealthSFL.

IMPORTANT: Please forward a final copy of all external communications or any other materials that recognize HFSF to our communications staff at communications@hfsf.org, no less than 10 business days in advance of dissemination to allow time for review and approval.

OUTREACH STRATEGIES

There are many ways to share the important work we're doing together. The following are some examples that Health Foundation of South Florida recommends. Our program or communications staff can work with you on the appropriate activity for your project.

- Distribute a press release to print, broadcast and digital media outlets.
- Submit an Op-Ed to a local publication or website.
- Share information about your work with us through your organization's newsletters, annual reports, donor communications and on your website.
- Announce your work with us on your social media platforms—and remember to tag @HealthSFL. Inform your local government representatives and officials about the work we're supporting and the health issue it's addressing.
- If you're planning an event, consider inviting one of our staff experts to speak or present. (We kindly request you give us 30 days' notice to allow for scheduling availability.)

IMPORTANT: All materials mentioned above, and any publicly disseminated documents that reference HFSF, must be submitted for review by the Foundation no less than 10 business days in advance.

MEDIA ENGAGEMENT & EXPOSURE

Please share with Health Foundation of South Florida any media exposure related to the work on which we are collaborating or which we have supported through a grant. In addition, we are happy to provide you with media tips and advice to help prepare you for an interview or other media opportunity. Please also advise us if you are hosting a press conference or other event at which you expect media to attend. Requests for a quote or other media statement from HFSF should be sent to communications@hfsf.org.

SOCIAL MEDIA

Health Foundation of South Florida is active on social media, using these platforms to promote our areas of focus as well as the important milestones of our grantees. Please follow us on Twitter, Facebook and LinkedIn to receive news and announcements. Help us showcase your successes by tagging us in social media posts related to the projects we fund. Below are social handles for some of our key initiatives.

TWITTER

@HealthSFL

FACEBOOK

@HealthFoundationOfSouthFlorida

For more information about the
Health Foundation of South Florida, please contact
your Program Liaison.

Communication, media inquiries press releases and published
materials subject to approvals should be directed to
communications@hfsf.org.

EXHIBIT D

SOUTH FLORIDA ANCHOR ALLIANCE Grant Award Agreement Addendum to establish the South Florida Anchor Alliance Regional Marketplace

Background

The South Florida Anchor Alliance (“SFAA”) is a collaborative of regional institutions—hospitals and healthcare systems, education enterprises and municipalities-coming together to harness their collective multi-billion-dollar spending power and vast human and intellectual capital in order to create a more just and inclusive local economy. It is founded by Health Foundation of South Florida (“HFSF”), with support from Citi Foundation. The HFSF is the entity overseeing the backbone facilitation of the SFAA.

In 2019, the SFAA developed a strategic blueprint that prioritizes building a thriving local business economy and identified streamlining vendor registration, certification processes, and procurement opportunities and data sharing across anchors as a priority objective. In 2020, anchor representatives secured leadership commitment to formally join and engage in the implementation of the co-developed blueprint. There are currently 19 anchor members spanning both counties.

In 2020, the HFSF, LM Genuine Solutions, and SFAA anchor members began a due diligence process on technology solutions to address the goal of streamlining vendor registration and posting of procurement opportunities across anchors. After a comprehensive due diligence process, anchor members selected Avisare, a cloud-based system that will create a universal vendor registration network and improve the process of finding, bidding and reporting on anchor contracts. As of June 2022, ten anchors had expressed intent to participate in a pilot project launching the SFAA Regional Marketplace that would help advance the goal of increasing contracting opportunities for local, small, and minority businesses. The HFSF, as the SFAA backbone entity, approved an investment of \$1.2 million to seed fund the establishment of the SFAA Regional Marketplace.

1. Parties (SFAA Regional Marketplace Partners)

Current members include:

- SFAA Backbone: HFSF
- Technology Partner: Avisare
- SFAA Members (Anchors): Miami-Dade County, Broward County, Miami-Dade County Public Schools, Broward County Public Schools, Florida International University, University of Miami, Broward College, City of Miami, UHealth, Broward Health

Additional Regional Marketplace members may be added, but new members must be SFAA members and/or agreed upon by HFSF and Regional Marketplace partners. Any additional members must be prepared to fund their adoption of Avisare.

2. Purpose

The purpose of this “grant award agreement addendum” is to evidence the Regional Marketplace’s partners’ intent to collaborate with respect to the establishment, and potentially the expansion, of the SFAA Regional Marketplace, as denoted in *Section 3 - Roles and Responsibilities*. Further, this addendum shall set forth the terms and covenants for membership, governance, and operations of the Regional Marketplace. All Regional Marketplace participants, members, and Anchors agree to abide by the mutual promises and obligations stated herein.

3. Roles and Responsibilities

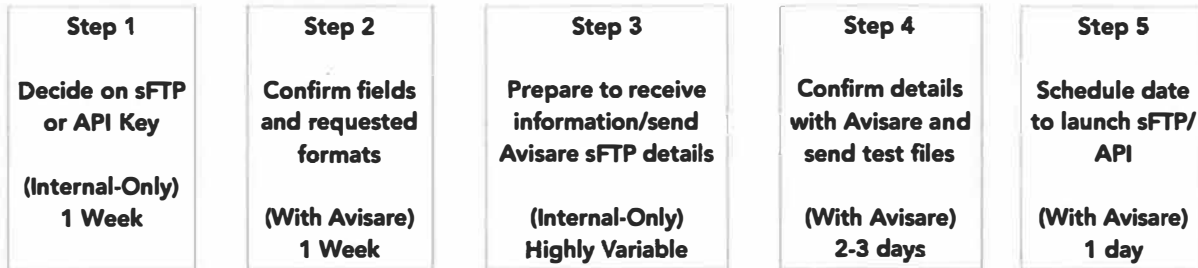
The HFSF will:

- Act as the organizer and facilitator of the anchor institutions for the SFAA Regional Marketplace.
- Support the facilitation of the SFAA Regional Marketplace Pilot Committee meetings to ensure streamlined coordination across anchors and Avisare.
- Participate in meetings, as appropriate, with SFAA members and Avisare as partners come online.
- Negotiate, where appropriate, certain terms of use for Avisare technology on behalf of the Anchors and Marketplace participants.
- Serve as a facilitator to discuss and address any challenges that may arise.
- Provide two-year seed funding for participating anchor members to support the adoption of Avisare and the launch of SFAA Regional Marketplace.
- Support the promotion of the SFAA Regional Marketplace.

SFAA Anchor Members participating in the Pilot Project will:

- Enter into an agreement with Avisare that supports the SFAA Regional Marketplace and ensures payment with the funds received from HFSF grant.
- Provide regular data uploads of procurement opportunities into Avisare.
- Provide vendor data to Avisare for upload into system.
- Track and report on data points, as outlined in the Grant Award Agreement, to track progress.
- Provide bidder and award data for SFAA RFPs for the development of an aggregate report on progress milestones, as outlined in the Grant Award Agreement.
- Promote the SFAA Regional Marketplace with vendors and collaborate with the HFSF and other SFAA members on Regional Marketplace launch and outreach efforts.
- Promote and support businesses in their utilization of the marketplace.
- Participate in regularly scheduled SFAA Regional Marketplace Committee meetings.

Onboarding anchors to the Avisare system will follow the general guidelines below from the viewpoint of the anchor:



Avisare will:

- Be the technology partner for the SFAA Regional Marketplace.
- Subject to executed grant award agreements with each selected Anchor, Avisare shall make available the following two modules of the platform: 1) Vendor Registration and 2) RFx Matching to the Anchor organizations at price discounts negotiated collaboratively with the HFSF and the SFAA. Negotiated price discounts for the first 10 anchors for the Vendor Registration and RFx Matching modules can be found in *Exhibit G*.
- Have provided a general scope of work (see *Exhibit F*) to onboard participating Anchors for the agreed upon modules (i.e. Vendor Registration Network, Rfx Matching) and platform services to Anchors. All anchors should be onboarded by December 2022.
- Work individually with each Anchor on the onboarding process for the agreed upon modules.
- Assist the SFAA's efforts in the following goals:
 - Establishing a baseline for measuring small business contracting success. Support efforts to gather a collective baseline across all participating anchors which includes aggregating vendors, aggregating all contracting opportunities, and gathering data on the breakdown of vendors by diversity status, location, revenue size, industry vertical, etc.
 - Increase small and diverse vendor visibility to contracting opportunities.
 - Increase small and diverse vendor capacity. There are three potential areas where Avisare can assist in increasing vendor capacity: financial capability/access to capital, contract readiness as measured through education, and access to bonding. Avisare's role is to provide insights based on robust data accurately through technology and work with the SFAA to showcase through the data what specific needs are across vendor segments to inform efforts to address those needs through education, programs, events, etc.

4. Notice

Any notice required or permitted to be given hereunder by one Regional Marketplace member to other members as it relates to participation in the Marketplace and/or revisions to Section 3, Roles and Responsibilities, shall be submitted in writing to HFSF to the attention of Ms. Loreen Chant, President/CEO. The HFSF will share all revisions/requests with Regional Market partners and include proffered changes for discussion at regularly scheduled partners meeting.

5. Changes and Modifications

Changes and/or modifications to this grant award agreement addendum shall be in writing and signed by the authorized agent of the SFAA Regional Marketplace member, or their duly authorized designee within the scope of their authority. No oral statement by any person shall be interpreted as modifying or otherwise affecting the terms of this addendum. All requests for interpretation or modification shall be made in writing.

6. Framework (Decision Making Process)

The foregoing sets forth the general framework of SFAA Regional Marketplace protocols. This addendum is not a binding agreement, but it is an expression of serious interest on the part of all Marketplace members who understand that additional agreements may be required between two or more members to further define additional terms and conditions for Marketplace participation. Additional agreements may include contracts with Avisare among the members to ensure proper and responsible access and use of information needed for implementation and outcome achievement. At minimum, all SFAA members participating in the Regional Marketplace Pilot will enter into individual grant award agreements with the HFSF, and each member shall abide by the restrictions and limitations on use for such funds.

General activities will be led and managed by the HFSF (as the backbone entity of the SFAA). Monthly meetings will be held to provide updates on implementation and inform collective efforts. Currently, a collaborative decision-making process is used across the SFAA.

EXHIBIT E



DANIELLA LEVINE CAVA

MAYOR
MIAMI-DADE COUNTY

February 28, 2022

Dear Ms. Chant,

On behalf of Miami-Dade County, please consider this letter our expression of interest and intent to participate as inaugural South Florida Anchor Alliance (SFAA) members within the SFAA Regional Marketplace through the beginning of 2025. Participation includes committing to providing:

- Providing regular data uploads of procurement opportunities into Avisare.
- Providing vendor information uploads into Avisare. Data sharing conditions will be negotiated prior to entering into any partnership agreements.
- Promoting of the Regional Marketplace with vendors and collaborating with the Health Foundation of South Florida and SFAA members on Regional Marketplace launch efforts.
- Promoting and supporting businesses in their utilization of the marketplace.
- Participating with all anchors and Avisare in the development and final negotiations of a SFAA umbrella agreement. All partnership agreements will be for up to two years with an understanding that deliverables will need to be met by all parties by Year 2. Deliverables will include, but will not be limited to anchor participation in the Regional Marketplace, number of RFPs shared, number of businesses participating in the Regional Marketplace, number of contracts secured, amount of contracts secured, number of capacity building opportunities provided.

As an original SFAA member, Miami-Dade County is honored to be part of this groundbreaking work and are eager to realize our collective vision that streamlines opportunities for our local small businesses. We look forward to sharing our passion for the cause and our proposal for our work in the coming weeks. Should you have any questions, please do not hesitate to reach out to directly Jason Smith, Interim Senior Advisor for Equity and Engagement in my office, at jason.smith2@miamidade.gov.

Sincerely,

A handwritten signature in blue ink that reads "Daniella Levine Cava".

EXHIBIT F

South Florida Anchor Alliance Regional Marketplace Avisare General Scope of Work

The Regional Marketplace will launch on the Avisare platform utilizing the Vendor and RFx modules, which include the following functions: RFP Marketing, Outreach, Sourcing, Vendor Network Access, Smart Matching, On-going Data Scrubbing, RFP status, and reporting. Each Anchor Institution (Anchor) will transfer their vendor/supplier and their advertised RFPs data to Avisare utilizing the procedures outlined here. Avisare will provide the Anchor with a set of secured RESTful APIs to complete the following tasks:

1. Add a new vendor to the platform and associate that vendor with the client for reporting/filtering purposes.
2. Post a new RFP to the system to be matched with existing vendors.
3. Edit an existing RFP.
4. Add bidder/award information to an existing RFP for reporting purposes. The Avisare system will provide a developer API key to the Anchor for use in accessing the RESTful APIs to manage assets owned by the Anchor, such as RFP postings. Once the system creates a vendor account, the vendor is notified and is the only party capable of editing the account. In the event the Anchor is unable to utilize the Avisare APIs for purposes of managing vendor and RFP data, the Avisare system supports two alternate ways to transfer the data.
 - a. The Anchor can use a pre-formatted CSV file with information on the vendor or RFP and upload it into the administrative interface of the platform on demand.
 - b. The Anchor can use a pre-formatted CSV file and upload it to an AVISARE-hosted SFTP server for automated processing on an agreed-upon schedule.

Both options facilitate the creation and management of vendors and RFPs. The Avisare RESTful APIs are the quickest and most scalable way to interact with the Avisare platform in an automated way. The Avisare system is responsible for classifying Vendors and RFPs against Avisare's product and services taxonomy to facilitate matching vendors to RFP opportunities.

5. In addition to the RESTful APIs, Avisare will provide each Anchor with a co-branded website landing page URL to direct vendors to complete self-signup on the AVISARE Regional Marketplace platform. Vendors who sign on to the system via that landing page will also be associated with the Anchor.

Exhibit G: Negotiated Pricing Agreement with Avisare

	Per Anchor	Total	Per Anchor with Discount	Per Anchor 9+
Year 1	\$ 95,000.00	\$ 665,000.00	\$ 83,125.00	\$ 95,000.00
Year 2	\$ 76,400.00	\$ 534,800.00	\$ 66,850.00	\$ 80,000.00
	\$ 171,400.00	\$ 1,199,800.00	\$ 149,975.00	\$ 175,000.00

Schedule of Payments			
Anchor Member	Year 1	Year 2	Total Payment Per Anchor
Anchor Member 1	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 2	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 3	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 4	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 5	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 6	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 7	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 8	\$ 83,125.00	\$ 66,850.00	\$ 149,975.00
Anchor Member 9	\$ 95,000.00	\$ 80,000.00	\$ 175,000.00
Anchor Member 10	\$ 95,000.00	\$ 80,000.00	\$ 175,000.00



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: November 15, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(1)
11-15-22

RESOLUTION NO. R-1110-22

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO ACCEPT GRANT FUNDS FROM THE HEALTH FOUNDATION OF SOUTH FLORIDA, INC. (HFSF), IN THE AMOUNT OF \$149,975.00 FOR THE SOUTH FLORIDA ANCHOR ALLIANCE REGIONAL MARKETPLACE PROJECT; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXPEND GRANT FUNDS IN THE AMOUNT OF \$149,975.00 AND TO EXECUTE ALL NECESSARY AGREEMENTS AS MAY BE REQUIRED FOR THE GRANT PROJECT, AND TO EXERCISE ALL PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND ADDITIONAL FUTURE FUNDS THAT MAY BECOME AVAILABLE FOR THE PROJECT AND TO EXECUTE ALL NECESSARY AGREEMENTS, AS MAY BE NECESSARY FOR THE RECEIPT OF SUCH FUTURE AVAILABLE FUNDS, AND TO EXERCISE ALL PROVISIONS CONTAINED THEREIN; AND WAIVING RESOLUTION R-130-06

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The matters contained in the foregoing recital and the accompanying County Mayor's memorandum are incorporated in this resolution by reference.

Section 2. This Board retroactively authorizes the County Mayor or the County Mayor's designee to accept grant funds from the Health Foundation of South Florida, Inc. (HFSF) in the amount of \$149,975.00, for the South Florida Anchor Alliance (SFAA) Regional Marketplace Project.

Section 3. This Board authorizes the County Mayor or the County Mayor’s designee to expend grant funds in the amount of \$149,975.00 and to execute all necessary agreements as may be required for the grant and to exercise all provisions contained therein provided that the documents or amendments do not alter the purpose of the Project, all of which are subject to the County Attorney’s Office’s approval for form and legal sufficiency.

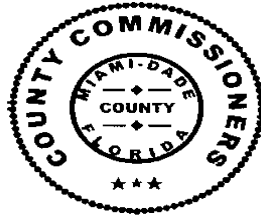
Section 4. This Board also authorizes the County Mayor or the County Mayor’s designee, to apply for, receive, and expend additional future funds that may become available for the Project, to execute all necessary agreements that may be necessary for the receipt of additional available funds for the Project, and to exercise all provisions contained therein, subject to the County Attorney’s Office’s approval for form and legal sufficiency.

Section 5. This Board waives Resolution No. R-130-06, which requires contracts with non-County parties to be fully negotiated and executed, to provide the County Mayor or the County Mayor’s designee with sufficient time to negotiate and execute contracts with certain entities as required by the Project.

The foregoing resolution was offered by Commissioner **Rebeca Sosa** , who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

	Jose “Pepe” Diaz, Chairman	aye
	Oliver G. Gilbert, III, Vice-Chairman	aye
Sen. René García		aye
Sally A. Heyman		aye
Eileen Higgins		aye
Jean Monestime		aye
Rebeca Sosa		aye
	Keon Hardemon	aye
	Danielle Cohen Higgins	aye
	Kionne L. McGhee	aye
	Raquel A. Regalado	aye
	Sen. Javier D. Souto	absent

The Chairperson thereupon declared this resolution duly passed and adopted this 15th day of November, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "MRP", is written over a horizontal line.

Monica Rizo Perez