

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

Memorandum



Date: March 7, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(5)

Resolution No. R-188-23

Subject: Recommendation for Approval to Reject All Proposals: RFP-01824, Pet Licensing and Tag Services

Summary

This item rejects all proposals for the provision of pet licensing and tag services for the Animal Services Department (ASD). Through this solicitation, ASD sought to modernize its pet licensing program to include centralized pet tag distribution, inventory control services, enhanced accessibility, lost pet services, and various customer service support services. During evaluation of proposals, ASD technical advisors noted that the scope of services required substantial revisions to make the program integrate with the department's animal shelter management database. The scope of services is in the process of being revised for the readvertisement of a solicitation for these services.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the rejection of all proposals received under Solicitation *Request for Proposals (RFP) No. 01824, Pet Licensing and Tag Services*, for ASD.

Background

On March 23, 2022, a solicitation was advertised under full and open competition to modernize ASD's pet licensing and tag services system. The solicitation closed on April 19, 2022 and the County received three responses, including one "No-Bid". The solicitation delineated the various requirements that proposers' solution must meet, including integration with ASD's animal shelter management database, which "is in the process of transitioning from Chameleon to Shelter Buddy".

During the evaluation of proposals, it was discovered that ASD was no longer transitioning from Chameleon to Shelter Buddy. This posed a material change to the scope of services because the way the two systems collect data and provide information are completely different and would affect the solution provided by proposers. Additionally, on July 12, 2022, the County executed *Sole Source Contract No. SS-10244, Chameleon/CMS and Public Access Software Maintenance and Support* for a four-year term to provide ongoing support for the Chameleon system.

Therefore, the rejection of all proposals received in response to the solicitation is being recommended. The scope of services will be reviewed to ensure the specifications are up to date. Upon revision of the scope, a new Request for Proposals will be advertised.

Scope

The scope of this item would have been countywide in nature.

Delegated Authority

There is no delegated authority for this rejection.

Fiscal Impact/Funding Source

There is no fiscal impact to the County with the rejection of all proposals.

Track Record/Monitor

Shari Francis of the Strategic Procurement Department is the Procurement Contracting Manager.

MDC001

Vendor Recommended for Award

None

Vendors Not Recommended for Award

Vendor	Reason for Not Recommending
DocuPet, Corp.	Rejection of Proposals
PetData, Inc.	
American Safety Utility Corp.	No Bid

*A "No-Bid" means the vendor responded indicating it will not be providing an offer.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision would have applied.
- The Small Business Enterprise (SBE) Selection Factor and Local Preference would have applied.
- The Living Wage would not have applied.



Morris Copeland
Chief Community Services Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: March 7, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(5)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(5)
3-7-23

RESOLUTION NO. _____ R-188-23

RESOLUTION REJECTING ALL PROPOSALS RECEIVED IN
RESPONSE TO REQUEST FOR PROPOSALS NO. RFP-01824
FOR THE PURCHASE OF PET LICENSING AND TAG
SERVICES

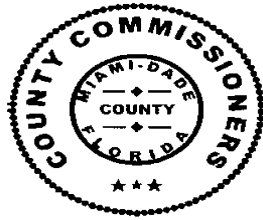
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board rejects all proposals received in response to Request for Proposals No. RFP-01824 for the purchase of pet licensing and tag services. A copy of the solicitation document and the proposals received in response are on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Anthony Rodriguez** ,
who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado**
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 7th day of March, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "E. W. Gonzalez", is written over a horizontal line.

Eduardo W. Gonzalez