

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

Memorandum



Date: March 7, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(9)

Resolution No. R-192-23

Subject: Recommendation for Approval to Establish a Prequalification Pool for Process Control and Instrumentation (PCI) Equipment

Summary

This item is for the establishment of a prequalification pool for the purchase of Process Control and Instrumentation (PCI) equipment including sensors, transducers, controllers and analytical instrumentation which are used to monitor, analyze and control various processes in water and wastewater treatment. PCI equipment is also used to test, measure, identify, and analyze environmental contaminants and are essential in maintaining the accuracy, efficiency and performance of water and wastewater engineered systems. County departments rely on PCI equipment and services in their daily operations for the maintenance and repair of the water and wastewater treatment systems and existing water quality PCI equipment used to support environmental projects associated with the restoration of Biscayne Bay.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000005, Process Control and Instrumentation (PCI) Equipment* for multiple County departments with an allocation of \$34,389,000 for a five-year term. This pool will replace prequalification pool no. RTQ-00620, Process Control and Instrumentation (PCI) Equipment, which was established by the Board through Resolution No. R-591-18 for a five-year term. The pool was established with nine vendors, of which two were local and one was a certified Small Business Enterprise (SBE) firm. The pool currently has 23 vendors, of which six are local and one is a certified SBE firm. Prequalification pools expire at the end of the term unless extended by the Board prior to the expiration.

The Small Business Enterprise (SBE) measures and Local Preference will be applied at the time of spot market competition where permitted by funding source. Each spot market quote issued under this pool must be submitted to the Small Business Development Division (SBD) for review. To track pool expenditures by vendor, bidding under this and other prequalification pools will gradually be conducted and monitored in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

Background

This pool will be used by Parks, Recreation and Open Spaces Department (PROS), Regulatory and Economic Resources Department (RER) and Water and Sewer Department (WASD) to meet their operational needs, including routine maintenance, and repairs of existing telemetry systems, purchase various equipment and accessories for air monitoring, water quality monitoring and pollution regulations. The pool includes three groups: i) Group A - original equipment manufacturer (OEM) and/or 'Equal To' brand process control and instrumentation (PCI) equipment, parts and accessories; ii) Group B - services to include repairs, inspections, testing and calibration of PCI equipment; and iii) Group C - installation services of PCI equipment for multiple County departments, on an as needed basis.

To ensure maximum opportunity for local and small businesses to participate in this solicitation and subsequent spot market competition thereunder, prior to advertisement, the scope of services was posted on the Internal Services Department's future solicitations website for two weeks. The solicitation was advertised on INFORMS with 74 notifications sent out, from which 14 suppliers viewed the

notification and 13 responded, including one late response. This prequalification pool will remain advertised on the County's website to encourage additional participation.

Given the diverse nature of PCI equipment required by the user departments, it is in the best interest of the County to establish this pool of vendors, which includes both local and non-local vendors to continue to facilitate the maintenance and repair of the water and wastewater treatment systems and existing water quality PCI equipment in support of environmental projects associated with the restoration of Biscayne Bay.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$34,389,000. The current pool, RTQ-00620, has a cumulative allocation of \$22,690,917 for a five-year term and expires on June 17, 2023. The allocation under the replacement pool is higher than the allocation under the current pool based on the departments' anticipated operational needs for pool's term.

Department	Allocation	Funding Source	Contract Manager
PROS	\$125,000	General Fund	Fernando L. Robreño
RER	\$6,221,000	Proprietary Funds/ FDEP Grant Funding	Joel Arango, Jr.
WASD	\$28,043,000	Proprietary Funds	Susan Pascul
Total:	\$34,389,000		

Track Record/Monitor

Manuel Jimenez of the Strategic Procurement Department is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Prequalified for Pool

A Request to Qualify was issued and 13 vendors responded to the solicitation, which included a late response, and nine are being recommended for inclusion in the pool as set forth in the table below, of which three have local addresses and none are certified SBE firms.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to a small number of local firms submitting responses and the limited availability of local vendors providing PCI equipment and services. Outreach will be conducted to encourage additional participation by local qualified vendors. After the establishment of the pool, additional qualified vendors may be added to the pool at any time during the term, subject to bi-annual ratification by the Board. There were no adverse findings relating to vendor responsibility.

Vendor	Principal Address	Local Address	Principal	Prequalified Group(s)
Accutech Instrumentation, Inc.	2108 Crown View Drive Charlotte, NC	None	Hans Van Der Meulen	A & B
Conde Process Control, LLC	14609 SW 153 Place Miami, FL	14609 SW 153 Place Miami, FL	Laurent Conde	A, B & C
DMT Instruments, LLC	815 N McGowan Avenue Crystal River, FL	None	David Morrissey	A & B
Fluid Control Specialties, LLC	111 Maritime Drive Sanford, FL	None	Robert Whritenour	A, B & C
Hach Company	5600 Lindergh Drive Loveland, CO	None	Gonzales Hermes	A & B
Hadronex, Inc./dba/Smart Cover Systems	2110 Enterprise Street Escondido, CA	None	Corey Williams	A, B & C
Nova Water and Sewer Supplies, Inc.	2401 Drane Field Road Lakeland, FL	4680 NW 74 Avenue Miami, FL	Robert Watson	A, B & C
PSI Technologies, Inc.	151 Nob Hill Road Suite 293 Plantation, FL	None	Eric Doversplike	A
TriNova, Inc.	5409 NW 74 Avenue Miami, FL	Same	Vicente Bolinches	A, B & C

Vendors Not Prequalified for Pool

The vendors in the below table are not being recommended for prequalification. However, the Strategic Procurement Department is providing guidance to these vendors so they can provide the required information and documentation. Upon submission of the required documents and/or verification of information, the vendors may be added to the pool.

Vendor	Local Address	Reason for Not Recommending
Gilson Engineering Sales of Florida, Inc.	No	Vendors did not submit the required documents to satisfy the prequalification criteria. Upon submission and verification of the required documents, the vendors may be added to the pool.
Lewis and Associates, Inc.	No	
Pro-Co, Inc.	No	
Quinn Associates Group, Inc.	No	

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. The review revealed that one vendor, Hach Company, had Occupational Safety and Health Administration (OSHA) complaints. None of the complaints adversely impact the vendor's responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The scope of services was updated to include additional manufacturers' equipment.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- Each spot market quote issued under this solicitation must be submitted to SBD for review.
- Local Preference will be applied at the time of spot market competition, where permitted by the funding source.
- The Living Wage applies to Group B as the services are covered under the Ordinance.



Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: March 7, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(9)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(9)
3-7-23

RESOLUTION NO. R-192-23

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0000005 FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$34,389,000.00 FOR THE PURCHASE OF PROCESS CONTROL AND INSTRUMENTATION (PCI) EQUIPMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

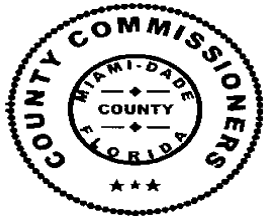
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0000005 for multiple County departments for a five-year term in a total amount up to \$34,389,000.00 for the purchase of various process control and instrumentation equipment; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

The foregoing resolution was offered by Commissioner **Anthony Rodriguez** ,
 who moved its adoption. The motion was seconded by Commissioner **Marleine Bastien**
 and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 7th day of March, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
 BY ITS BOARD OF
 COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: **Basia Pruna**
 Deputy Clerk

Approved by County Attorney as
 to form and legal sufficiency.

OR

Oren Rosenthal