

MEMORANDUM

Agenda Item No. 3(A)(1)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 21, 2023

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
from the Parks, Recreation
and Open Spaces Department
for the "North Bay Village
State of the Village" event
held on January 23, 2023,
sponsored by North Bay
Village in an amount not to
exceed \$325.00 to be funded
from the balance of the
District 4 FY 2022-23 In-
Kind Reserve

Resolution No. R-117-23

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Micky Steinberg.



Geri Bonzon-Keenan
County Attorney

GBK/ks



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 21, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(1)
2-21-23

RESOLUTION NO. R-117-23

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE “NORTH BAY VILLAGE STATE OF THE VILLAGE” EVENT HELD ON JANUARY 23, 2023, SPONSORED BY NORTH BAY VILLAGE IN AN AMOUNT NOT TO EXCEED \$325.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 4 FY 2022-23 IN-KIND RESERVE

WHEREAS, North Bay Village has requested in-kind services from the Parks, Recreation and Open Spaces Department for the January 23, 2023 “North Bay Village State of the Village” event in an amount not to exceed \$325.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the “North Bay Village State of the Village” event is for the Village Mayor to address the community on the state of the village and recognize local businesses and community members; and

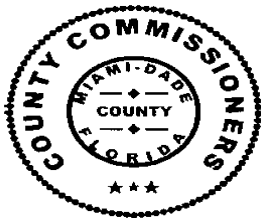
WHEREAS, the “North Bay Village State of the Village” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$325.00 of the in-kind services shall be funded from the balance of the District 4 FY 2022-23 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the January 23, 2023 “North Bay Village State of the Village” event sponsored by North Bay Village in an amount not to exceed \$325.00 to be funded from the balance of the District 4 FY 2022-23 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Micky Steinberg. It was offered by Commissioner **Danielle Cohen Higgins**, who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	absent		
Anthony Rodriguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of February, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Mayor Brent Latham

1. Full legal name of the requesting organization: North Bay Village

2. Applicant Status: (Select one of the choices below)

- ☐ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☒ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

Kandys Sosa: 1666 Kennedy Causeway North Bay Village 33141 786-510-2354 ksosa@nbvillage.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Use of 16 by 16 stage

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

State of the Village & Stakeholder Appreciation Event: Mayor to deliver his state of the village address and recognizing local businesses and community members.

11/23/2023 Civic Park 7903 East Drive. Event time: 9:30am

1/23/2023

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): _____

Civic Park (NBV Dog Park): 7903 East Drive North Bay Village FL 33141

8. Description of regional or local impact: _____

Local Impact- Recognizing local businesses and community members.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

Event set up begins at 6:30am, can be earlier. Stage should arrive by 7am or perhaps the day before

Event will end at 12pm and stage can be picked up any time/ day after that

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): See attached.

11. Expected number of participants and estimated attendance (per day, if applicable): 80+ Guests

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Budget for event \$3500

I hereby certify that all the statements made in this application are true and correct.

Kandys Sosa
Signature of Authorized Representative

12/28/2022
Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: North Bay Village

EQUIPMENT REQUESTED: Stage 16' x 16'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Micky Steinberg
Commission District #4

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 19200 W Country Club Drive Suite 417 Aventura, FL

NAME/TITLE OF THE EVENT: State of the Village & Stakeholder Appreciation Event

ADDRESS OF EVENT: 7903 East Drive North Bay Village

TODAY'S DATE: 01/11/23

DATE (S) & TIME OF EVENT: 01/23/23 10AM

SET-UP TIME & DAY: 9AM 01/23/23

TAKE-DOWN & DAY: 11:30AM 01/23/23

CONTACT PERSON/PHONE: Alexis Moseley 305-787-5999

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: \$325.00 In-kind District 4

Signature: Alexis Moseley

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Commission District 4

Agency/Group: _____

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

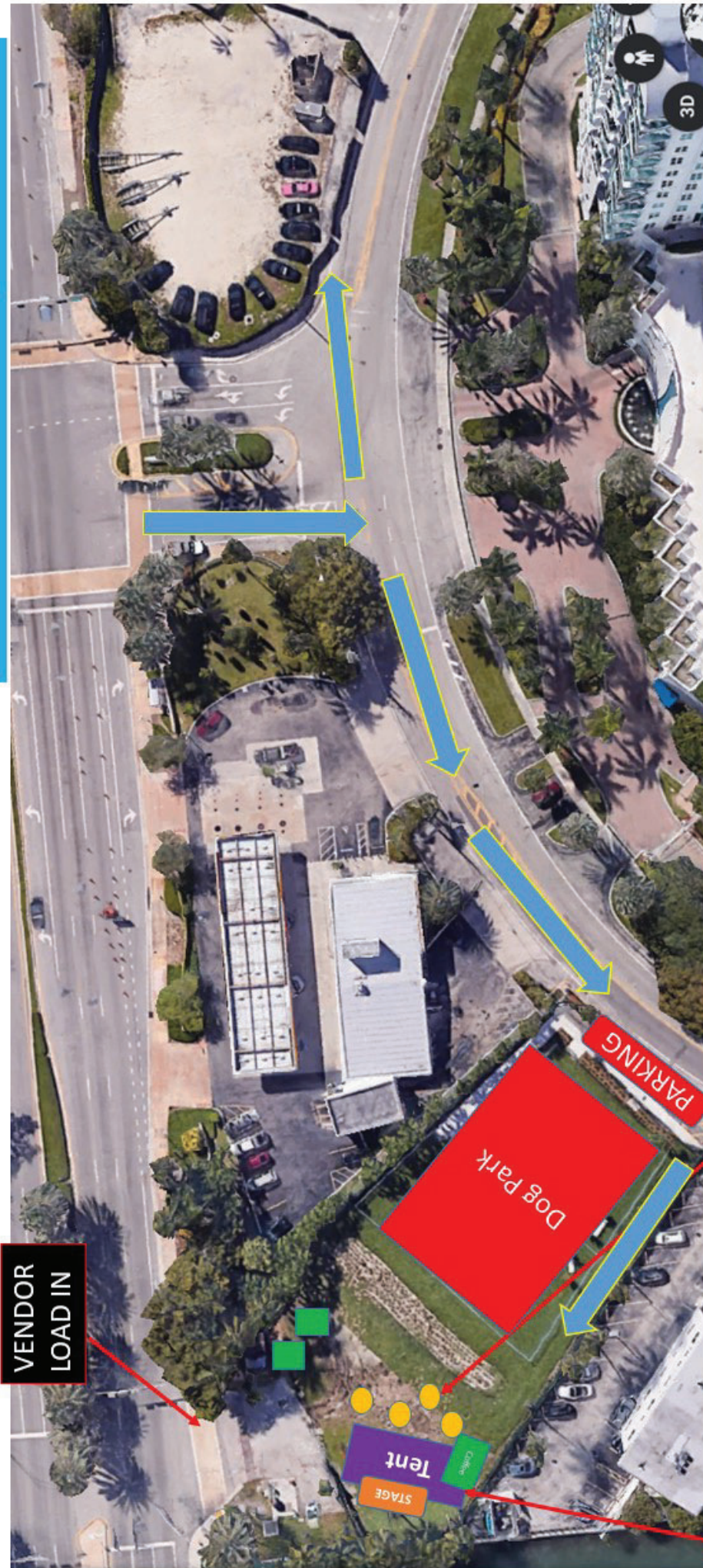
MDC008

Budget: \$3,500

State of the Village Event Expenses

Item Description	Cost
Sound Team/ Lighting	\$ 1,600.00
Stage	\$ -
Heart of the Bay Sign	\$ 145.00
Awards	\$ 200.00
Event Supply Rental	\$ 750.00
Refreshments	\$ 750.00
	\$ 3,445.00

State of the Village Event 1/23/2023 Event Map



VENDOR
LOAD IN

Dog Park

Tent

STAGE

PARKING

High tops & low tops for seating

NBV PW tent in front of palms
along the bay, angled to see mural

Memorandum



Date: February 21, 2023

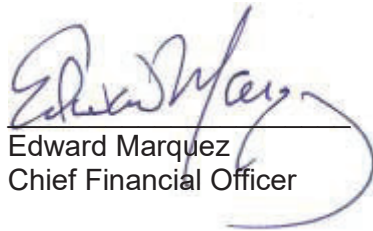
To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by North Bay Village for their "State of the Village" held on January 23, 2023.

In-kind services have been requested in an amount not to exceed \$325.00 from the Parks, Recreation and Open Spaces Department for the use of a 16' x 16' stage. This event will be funded from the balance of District 4 FY 2022-23 In-Kind Reserve Fund.


Edward Marquez
Chief Financial Officer