

Memorandum



Date: May 2, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(1)

Resolution No. R-418-23

Subject: Request for Additional Expenditure Authority for the Purchase, Rental and Installation of Office Trailers

Summary

This item is requesting additional expenditure authority for PortMiami for the rental of approximately 35 office trailers for temporary office space as PortMiami plans to demolish its administration building, as part of the construction of the new Cruise Terminal G and Royal Caribbean Group Campus project. The rental period is estimated to be three years, and the trailers will accommodate County employees and some existing tenants until a new administration building is constructed.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Prequalification Pool No. RTQ-00933, Purchase, Rental and Installation of Office Trailers*, in the amount of \$1,000,000 for the rental of office trailers for PortMiami. The Small Business Enterprise (SBE) measures will be determined prior to the advertisement of the spot market quote. To track pool expenditures by vendor, bidding under this and other prequalification pools will gradually be conducted and monitored in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

Background

The County established this pool on April 9, 2019, for a five-year term via Resolution No. R-361-19. The pool was subsequently modified under delegated authority to cover the operational needs of departments. At time of establishment, two vendors were prequalified under the pool, and one vendor has been added during the term of the pool; one of the prequalified vendors has a local address.

Multiple County departments utilize this pool to purchase, install and/or rent various sized, and types of office trailers. The pool includes two groups: Group A - Purchase and Installation of Office Trailers; Group B - Rental and Installation of Office Trailers.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-361-19.

Fiscal Impact/Funding Source

The pool has a current cumulative allocation of \$6,052,000 and expires on May 31, 2024. If this request is approved, the pool will have a modified cumulative allocation of \$7,052,000. The requested increase in expenditure authority is based on PortMiami's anticipated cost for the rental of office trailers to accommodate the employees and tenants of the administration building until a new building is constructed in approximately three years.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
PortMiami	\$172,000	\$1,000,000	\$1,172,000	Proprietary Funds	Frank Ramirez
Multiple	\$5,880,000	\$0	\$5,880,000	Multiple	Multiple
Total	\$6,052,000	\$1,000,000	\$7,052,000		

Track Record/Monitor

Alonzo Joseph of the Strategic Procurement Department is the Procurement Contracting Manager.

Pregualified Vendors

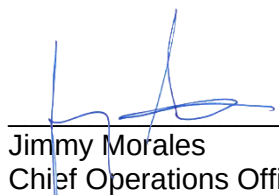
Vendor	Principal Address	Local Address	Principal
Advanced Modular Structures, Inc.	1911 NW 15 Street Pompano Beach, FL	None	Gary Willis
McGrath Rent Corp dba Mobile Modular Management Corp.	5700 Las Positas Road Livermore, CA	None	John P. Liefrrig
Williams Scotsman, Inc.	901 S Bond Street Suite 600 Baltimore, MD	5000 NW 72 Avenue Miami, FL	Bradley L. Soultz

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Strategic Procurement Department's Procurement Guidelines to determine or responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Pool Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The SBE measures and Local Preference will be applied at time of spot market competition where permitted by the funding source. All spot market quotes must be submitted to Small Business Development for review.
- The Living Wage is not applicable as the services are not covered by the Ordinance.
- Responsible Wages and Benefits is not applicable as the services are not covered by the Ordinance.


Jimmy Morales
Chief Operations Officer

MDC002



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: May 2, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(1)
5-2-23

RESOLUTION NO. R-418-23

RESOLUTION APPROVING ADDITIONAL EXPENDITURE
AUTHORITY UP TO \$1,000,000.00 FOR A TOTAL MODIFIED
PREQUALIFICATION POOL AMOUNT OF \$7,052,000.00 FOR
PREQUALIFICATION POOL NO. RTQ-00933 FOR THE
PURCHASE, RENTAL AND INSTALLATION OF OFFICE
TRAILERS FOR PORTMIAMI

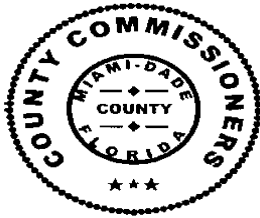
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority up to \$1,000,000.00 for a total modified prequalification pool amount of \$7,052,000.00 for Prequalification Pool No. RTQ-00933 for the purchase, rental and installation of office trailers for PortMiami. A copy of the pool documents are on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Eileen Higgins**,
who moved its adoption. The motion was seconded by Commissioner **Marleine Bastien**
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day of May, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

Basia Pruna

By: _____
Deputy Clerk

Approved by County Attorney
as to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "E. W. Gonzalez", is written over a horizontal line.

Eduardo W. Gonzalez