

Memorandum



Date: June 21, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

Agenda Item No. 8(L)(4)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Resolution No. R-525-23

Subject: Intergovernmental Agreement with Florida Atlantic University for Florida Association
of Code Enforcement Trainings and Services

Executive Summary

This item ratifies an executed one-year Intergovernmental Agreement (Agreement) between Miami-Dade County and Florida Atlantic University (FAU) for the provision of Florida Association of Code Enforcement (FACE) trainings and services for the Code Compliance Division of the Department of Regulatory and Economic Resources (RER). FAU's Florida Institute of Government is the designated public entity in the South Florida region that provides FACE trainings and services. Pursuant to Sections 2.9 and 2.10 of the Code of Miami-Dade County (Code), this Agreement is subject to ratification by the Board of County Commissioners (Board). This item would also authorize four additional calendar year extensions for the provision of same trainings and services.

Recommendation

It is recommended that the Board approve the attached resolution that provides for the following:

- Ratifies the execution by the County Mayor's designee of a one-year Agreement with FAU, authorized pursuant to Sections 2-9 and 2-10 of the Code, which was entered into for FACE trainings and services that are to improve code compliance operations and field employee safety.
- Authorizes the County Mayor or County Mayor's designee to extend the term of the Agreement for up to four additional calendar year terms.

Scope

The impact of this item will improve neighborhood and building code compliance operations in the unincorporated municipal service area and contractor compliance operations countywide.

Delegation of Authority

This item ratifies the action of the County Mayor's designee in executing the Agreement, which identifies the County's Project Manager, Ricardo Roig, Assistant Director, Code Compliance Division of RER, as the County's authorized representative designated to manage the Agreement. The accompanying resolution further authorizes the County Mayor or County Mayor's designee to extend this one-year Agreement by four additional calendar years and exercise all provisions of the Agreements including termination.

Fiscal Impact/Funding Source

The executed Agreement has a one-year allocation of \$87,500.00 that will be covered by proprietary revenues generated by the Code Compliance Division of RER. The additional four calendar years, should they be approved by the Board through this item, will require an additional allocation not to exceed \$87,500.00, bringing the Agreement's aggregate allocation to \$175,000.00.

Track Record/Monitor

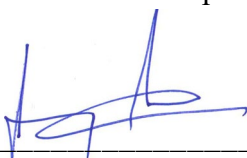
The Director of FAU's Florida Institute of Government will be the lead in the coordination of all FACE-related trainings and services. Ricardo Roig, Assistant Director, Code Compliance Division of RER, will manage this Agreement on behalf of the County.

Background

FACE is a not-for-profit corporation registered with the State of Florida that provides training for the advancement of code enforcement through an educational curriculum for certification of municipal, county and private sector code enforcement personnel throughout Florida. FAU's Florida Institute of Government is the designated public entity in the South Florida region that provide FACE trainings and services. FACE has four levels of certification that require course work, examinations, and upon certification, the upkeep of their certification (i.e., recertification) through additional coursework or participation in other FACE-related activities. The four levels of certification at the current moment include:

- Level 1 Certification (Administrative Aspects of Code Enforcement) – Course Hours, Examination, Certification and Recertification trainings.
- Level 2 Certification (Fundamental of Code Enforcement) – Course Hours, Examination, Certification and Recertification trainings.
- Level 3 Certification (Legal Issues in Code Enforcement) – Course Hours, Examination, Certification and Recertification trainings.
- Level 4 Certification (Officer Safety and Field Applications) – Course Hours, Examinations, Certification and Recertification trainings.

The costs of the Agreement are solely built upon estimating how many employees will require Level 1 and an ongoing annual turnover assumption of new hires to be trained. The first year estimates all existing applicable staff will receive Level 1 training and the remaining four years estimates such trainings for new hires/replacement staff. The Agreement also allows the flexibility for the provision of Level 2 through Level 4 certification course work and examinations for non-field employees if deemed that there is an operational benefit to the Code Compliance Division.



Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: June 21, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(L)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(L)(4)
6-21-23

RESOLUTION NO. R-525-23

RESOLUTION RATIFYING THE EXECUTION BY THE MAYOR'S DESIGNEE OF AN INTERGOVERNMENTAL AGREEMENT WITH FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES ON BEHALF OF ITS FLORIDA INSTITUTE OF GOVERNMENT PURSUANT TO SECTIONS 2-9 AND 2-10 OF THE COUNTY CODE OF ORDINANCES FOR FLORIDA ASSOCIATION OF CODE ENFORCEMENT TRAININGS AND SERVICES FOR A ONE-YEAR TERM IN A TOTAL AMOUNT OF \$87,500.00; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXTEND THE AGREEMENT FOR UP TO FOUR ADDITIONAL CALENDAR YEAR TERMS FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$87,500.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ANY AND ALL PROVISIONS THEREOF, INCLUDING THE TERMINATION PROVISIONS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, sections 2-9 and 2-10 of the Miami-Dade County Code permits the County Mayor to enter into contracts on behalf of the County with municipalities and other governmental units,

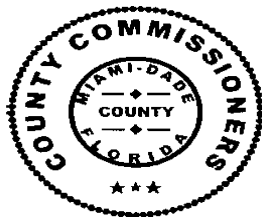
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the execution by the County Mayor's designee of an Intergovernmental Agreement ("Agreement"), authorized pursuant to sections 2-9 and 2-10 of the Code of Miami-Dade County, attached hereto and made a part thereof, in the amount not to exceed \$87,500.00 with the Florida Atlantic University Board of Trustees, for a one-year term and authorizes the County Mayor or County

Mayor's designee to extend the Agreement for up to four additional calendar year terms for an additional amount not to exceed \$87,500.00 and to exercise all the provisions thereof, including the termination provisions contained herein.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Marleine Bastien** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	absent		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of June, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez

**INTERGOVERNMENTAL AGREEMENT BETWEEN
MIAMI-DADE COUNTY – DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES
FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES**

THIS AGREEMENT for the provision of trainings and services by The Florida Association of Code Enforcement, a Florida not-for-profit corporation, hereinafter referred to as "FACE", made and entered into as of this 24th day of January, 2023 by and between Florida Atlantic University Board of Trustees, hereinafter referred to as "FAU", a public body corporate of the State of Florida, having its principal office at 777 Glades Road, ADM 326, Boca Raton, FL, and Miami-Dade County, a political subdivision of the State of Florida, having its principal office at 111 NW 1st Street, Miami, Florida 33128 (the "County") (collectively, the "Parties").

WITNESSETH:

WHEREAS, the County and FAU have agreed to establish this Agreement for FACE trainings and services from FAU to the County, on a non-exclusive basis, that shall conform to the Scope of Services (Appendix A), and the requirements of this Agreement; and

WHEREAS, FACE is a not-for-profit corporation registered with the State of Florida that provides training for the advancement of code enforcement through an educational curriculum for certification of municipal, county and private sector code enforcement personnel throughout Florida, and

WHEREAS, FAU's Florida Institute of Government is the designated public entity in the South Florida region that provide FACE trainings and services; and

WHEREAS, the County has an interest for the provision of FACE trainings and services to improve code compliance operations and field employee safety.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

ARTICLE 1. DEFINITIONS

The following words and expressions used in this Agreement shall be construed as follows, except when it is clear from the context that another meaning is intended:

- a) The word "Contract" or "Agreement" to mean collectively these terms and conditions and the Scope of Services (Appendix A).
- b) The words "Contract Manager" to mean Miami-Dade County's Assistant Director, Code Compliance Division, Department of Regulatory and Economic Resources or the duly authorized representative designated to manage the Contract.
- c) The word "FAU" Florida Atlantic University Board of Trustees and its permitted successors.
- d) The words "Scope of Services" to mean the document appended hereto as Appendix A, which details the Work to be performed by FAU.
- e) The words "Service" or "Services" to mean the provision of FACE trainings and services in accordance with the Scope of Services.

ARTICLE 2. TERM OF AGREEMENT

The Agreement shall become effective January 1, 2023, regardless of the full execution date, and shall continue for one full calendar year through December 31, 2023, unless either party decides to terminate the Agreement. Pursuant to Section 2.9 and 2.10 of the Code of Miami-Dade County, this Agreement shall be ratified by the Board of County Commissioners (the "Board"). The County Mayor or County Mayor's designee, upon approval by the Board at the time of ratification, shall have the delegated authority to extend for four additional one-year renewals, running from January 1 through December 31 of each calendar year.

ARTICLE 3. PAYMENT FOR SERVICES

FAU will provide the membership, coursework and examination services for which the County will pay the set fee at the time of registration, if upfront payment for registration is required, or within 30 days of an invoice by FAU, whichever is applicable, for the associated certification training session and based on the number of employees. However, FAU may offer incentive discounts to the County at any time during the Contract term, including any extension thereof. The expenditures for the one-year period of the interlocal will not exceed \$87,500. Should the Board at the time of ratification grant the County Mayor or County Mayor's designee the delegated authority to enter into additional four one-year renewals, the aggregate value of the Agreement will not exceed \$175,000.

ARTICLE 4. NOTICE REQUIREMENTS

All notices required or permitted under this Agreement shall be in writing and shall be deemed sufficiently served if delivered by: (i) Registered or Certified Mail, with return receipt requested; (ii) personally by a by courier service; (iii) Federal Express Corporation or other nationally recognized carrier to be delivered overnight; or (iv) via e-mail (if provided below) with delivery of hard copy pursuant to (i), (ii), or (iii) in this paragraph. The addresses for such notice are as follows:

(1) To the County

to the Contract Manager:

Miami-Dade County
Attention: Ricardo Roig or successor, Assistant Director, Code Compliance Division, RER
Phone: 786-315-2120
E-mail: Ricardo.Roig@miamidade.gov
11805 SW 26 Street, Suite 230, Miami, FL 33175

(2) To FAU

Attention: Sarah Shannon, Director, The John Scott Dailey Florida Institute of Government at FAU
Phone: 561 297-3749
E-mail: sshannon@fau.edu

Either party may at any time designate a different address and/or contact person by giving notice as provided above to the other party. Such notices shall be deemed given upon receipt by the addressee.

ARTICLE 5. AMENDMENTS TO AGREEMENT

This Agreement contains the entire Agreement of the parties and there are no conditions or limitations to this understanding except those stated herein. After the execution hereof, no alterations, change or modification hereof shall be binding or effective unless executed in writing and signed by all parties hereto.

ARTICLE 6. INDEMNIFICATION AND INSURANCE

FAU shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by FAU. Provided, however, this indemnification shall only be to the extent and within the limitation of Section 768.28 Florida Statute, subject to the provisions of the Statute whereby FAU shall not be held liable to pay a personal injury or property damage claim or judgement by any one person which exceeds the sum of \$200,000, or any claim or judgment or portions thereof, which when totaled with all other claims or judgments paid by the Provider arising out of the same incident or occurrence, exceed the sum of \$300,000 from any and all personal injury or property damage claims, liabilities, losses or causes of action which may arise as a result of the negligence of FAU.

ARTICLE 7. ASSUMPTION, PARAMETERS, PROJECTIONS, ESTIMATES AND EXPLANATIONS

FAU understands and agrees that any assumptions, parameters, projections, estimates, and explanations presented by the County were provided to FAU for evaluation purposes only. However, since these assumptions, parameters, projections, estimates, and explanations represent predictions of future events the County makes no representations or guarantees; and the County shall not be responsible for the accuracy of the assumptions presented; and the County shall not be responsible for conclusions to be drawn therefrom; and any assumptions, parameters, projections, estimates and explanations shall not form the basis of any claim by FAU. FAU accepts all risk associated with using this information.

ARTICLE 8. AUTHORITY OF COUNTY'S CONTRACT MANAGER

FAU hereby acknowledges that the County's Contract Manager will determine in the first instance all questions of any nature whatsoever arising out of, under, or in connection with, or in any way related to or on account of, this Agreement including without limitations: questions as to the value, acceptability of the Services, questions as to either party's fulfillment of its obligations under the Agreement; negligence, fraud or misrepresentation before or subsequent to the provision of services by FAU; and claims for damages, compensation or losses.

The parties will attempt in good faith to resolve any dispute or claim arising out of or in relation to this Agreement through negotiations between the Contract Manager and FAU representative with authority to settle the relevant dispute. FAU must, in the final instance, seek to resolve every difference concerning the Agreement with the Contract Manager. In the event that FAU and the Contract Manager are unable to resolve their difference, FAU may initiate a dispute in accordance with the procedures set forth in this Article. Exhaustion of these procedure shall be a condition precedent to any lawsuit permitting hereunder.

ARTICLE 9. SEVERABILITY

If this Agreement contains any provision found to be unlawful, the same shall be deemed to be of no effect and shall be deemed stricken from this Agreement without affecting the binding force of this Agreement as it shall remain after omitting such provision.

ARTICLE 10. TERMINATION AND SUSPENSION OF SERVICES

- a) This Agreement shall be terminated by either party without cause, by giving thirty (30) days advance written notification of said termination delivered to the other party.
- b) This Agreement may be terminated for cause by the County if an individual or corporation or other entity attempts to meet its contractual obligations with the County through fraud, misrepresentation, or material misstatement.
- c) In the event that the County exercises its right to terminate this Agreement, FAU shall, upon receipt of such notice, unless otherwise directed by the County:
 - i. stop Work on the date specified in the notice (the "Effective Termination Date");
 - ii. take such action as may be necessary for the protection and preservation of the County's materials and property;
 - iii. cancel orders;
 - v. take no action which will increase the amounts payable by the County under this Agreement; and
 - vi. reimburse the County a proration of the fees paid annually based on the remaining months of the term per the compensation set forth in this Agreement.
- d) In the event that the County exercises its right to terminate this Agreement, FAU will be compensated as stated in the payment Articles herein for the:
 - i. portion of the Services completed in accordance with the Agreement up to the Effective Termination Date; and
 - ii. non-cancelable Deliverables that are not capable of use except in the performance of this Agreement and has been specifically developed for the sole purpose of this Agreement, but not incorporated in the Services.

ARTICLE 11. PATENT AND COPYRIGHT INDEMNIFICATION

- a) FAU shall not infringe on any copyrights, trademarks, service marks, trade secrets, patent rights, other intellectual property rights or any other third-party proprietary rights in the performance of the Work.
- b) FAU warrants that all Deliverables furnished hereunder, including but not limited to equipment, programs, documentation, software, analyses, applications, methods, ways, processes, and the like, do not infringe upon or violate any copyrights, trademarks, service marks, trade secrets, patent rights, other intellectual property rights or any other third party proprietary rights.
- c) FAU shall be liable and responsible for any and all claims made against the County for infringement of patents, copyrights, service marks, trade secrets or any other third party proprietary rights, by the use or supplying of any programs, documentation, software, analyses, applications, methods, ways, processes, and the like, in the course of performance or completion of, or in any way connected with, the Work, or the County's continued use of the Deliverables furnished hereunder. Accordingly, FAU at its own expense, including the payment of attorney's fees, shall indemnify, and hold harmless the County and defend any action brought against the County with respect to any claim, demand, cause of action, debt, or liability, subject to the provisions and limitations outlined in Article 6 hereof.

- d) In the event any Deliverable or anything provided to the County hereunder, or portion thereof is held to constitute an infringement and its use is or may be enjoined, FAU shall have the obligation to, at the County's option to (i) modify, or require that the applicable Subcontractor or supplier modify, the alleged infringing item(s) at its own expense, without impairing in any respect the functionality or performance of the item(s), or (ii) procure for the County, at FAU's expense, the rights provided under this Agreement to use the item(s).
- e) FAU shall be solely responsible for determining and informing the County whether a prospective supplier or Subcontractor is a party to any litigation involving patent or copyright infringement, service mark, trademark, violation, or proprietary rights claims or is subject to any injunction which may prohibit it from providing any Deliverable hereunder. FAU shall enter into agreements with all suppliers and Subcontractors at FAU's own risk. The County may reject any Deliverable that it believes to be the subject of any such litigation or injunction, or if, in the County's judgment, use thereof would delay the Work or be unlawful.

ARTICLE 12. INSPECTOR GENERAL REVIEWS

Independent Private Sector Inspector General Reviews

Pursuant to Miami-Dade County Administrative Order No. 3-20, the County has the right to retain the services of an Independent Private Sector Inspector General (the "IPSIG"), whenever the County deems it appropriate to do so. Upon written notice from the County, FAU shall make available to the IPSIG retained by the County, all requested records and documentation pertaining to this Agreement for inspection and reproduction. The County shall be responsible for the payment of these IPSIG services, and under no circumstance shall FAU's prices and any changes thereto approved by the County, be inclusive of any charges relating to these IPSIG services. The terms of this provision apply to FAU, its officers, agents, employees, Subcontractors, and assignees. Nothing contained in this provision shall impair any independent right of the County to conduct an audit or investigate the operations, activities, and performance of FAU in connection with this Agreement. The terms of this Article shall not impose any liability on the County by FAU or any third party.

The Miami-Dade County Inspector General is authorized and empowered to review past, present, and proposed County and Trust contracts, transactions, accounts, records, and programs. In addition, the Inspector General has the power to subpoena witnesses, administer oaths, require the production of records, and monitor existing projects and programs. Monitoring of an existing project or program may include a report concerning whether the project is on time, within budget and in conformance with plans, specifications, and applicable law. The Inspector General is empowered to analyze the necessity of and reasonableness of proposed change orders to the Contract. The Inspector General is empowered to retain the services of IPSIGs to audit, investigate, monitor, oversee, inspect, and review operations, activities, performance and procurement process, including but not limited to project design, specifications, proposal submittals, activities of FAU, its officers, agents and employees, lobbyists, County staff and elected officials to ensure compliance with contract specifications and to detect fraud and corruption.

Upon written notice to FAU from the Inspector General or IPSIG retained by the Inspector General, FAU shall make all requested records and documents available to the Inspector General or IPSIG for inspection and copying. The Inspector General and IPSIG shall have the right to inspect and copy all documents and records in FAU's possession, custody or control which, in the Inspector General's or IPSIG's sole judgment, pertain to performance of the Contract, including, but not limited to original estimate files, change order estimate files, worksheets, proposals and agreements form and which successful and unsuccessful Subcontractors and suppliers, all project-related correspondence, memoranda, instructions, financial documents, construction documents, proposal and contract documents, back-charge documents, all documents and records which involve cash, trade or volume discounts, insurance proceeds, rebates, or dividends received, payroll and personnel records, and supporting documentation for the aforesaid documents and records.

ARTICLE 13. NONDISCRIMINATION

During the performance of this Contract, FAU agrees to not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, gender identity or gender expression, status as victim of domestic violence, dating violence or stalking, or veteran status, and on housing related contracts the source of income, and will take affirmative action to ensure that employees and applicants are afforded equal employment opportunities without discrimination. Such action shall be taken with reference to, but not limited to recruitment, employment, termination, rates of pay or other forms of compensation, and selection for training or retraining, including apprenticeship and on the job training.

ARTICLE 14. PRESS RELEASE OR OTHER PUBLIC COMMUNICATION

Under no circumstances shall FAU without the express written consent of the County issue or permit to be issued any press release, advertisement or literature of any kind which refers to the County, or the work being performed hereunder on behalf of the County, unless FAU first obtains the written approval of the County. Such approval may be withheld if for any reason the County believes that the publication of such information would be harmful to the public interest or is in any way undesirable; and

ARTICLE 15. GOVERNING LAW

This Agreement and all matters relating to this Agreement (whether in contract, statute, tort, or otherwise) shall be governed by, and construed in accordance with, the laws of the State of Florida. Venue shall be in Miami-Dade County.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the last date that the Agreement is executed below,

Florida Atlantic University

Miami-Dade County

By: Russell IvyName: Russell IvyTitle: Vice ProvostDate: 1/20/23

Attest: _____

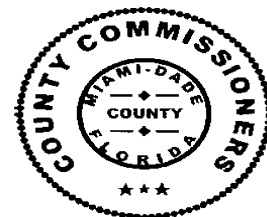
Corporate Secretary/Notary Public

By: Jimmy MoralesName: Jimmy MoralesTitle: Chief Operations OfficerDate: 1/25/2023Attest: Gene Spencer

Clerk of the Board

Gene Spencer - e102883

Corporate Seal/Notary Seal

Approved as to form
and legal sufficiencyEW
Assistant County Attorney

APPENDIX A – SCOPE OF SERVICES

Florida Atlantic University (FAU) shall provide Florida Association of Code Enforcement (FACE) trainings and services for the Code Compliance Division of the Miami-Dade County Department of Regulatory and Economic Resources (RER). Specifically, FAU shall provide the following trainings and services.

FAU agrees that it will ensure at least one full cycle of in-person Level 1 Certification (non-virtual) coursework and examination annually, during the term of this agreement and any exercised one-year extension, at a facility designated by the RER. RER agrees that aside from the one in-person training at an RER-designated facility, RER has the option of sending its employees to the FAU's regularly scheduled trainings at any FAU designated training location.

Certification Program for Field Compliance Staff (At the County's Discretion for Non-Field Compliance Staff)

- Level 1 Certification - Administrative Aspects of Code Enforcement – Course Hours, Examination, Certification and Recertification trainings.

Certification Program (At the County's Discretion for Non-Field Compliance Staff)

- Level 2 Certification – Fundamental of Code Enforcement – Course Hours, Examination, Certification and Recertification trainings.
- Level 3 Certification – Legal Issues in Code Enforcement - Course Hours, Examination, Certification and Recertification trainings.
- Level 4 Certification – Officer Safety and Field Applications – Course Hours, Examinations, Certification and Recertification trainings
- Code Enforcement Professional (CEP) Certification – Legal Paper Submission

The County reserves the right to pay the membership fee to obtain reduced costs for course hours, examinations, and associated recertifications.