

Date: May 16, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor



Agenda Item No. 8(P)(3)

Resolution No. R-468-23

Subject: Recommendation for Approval to Award a Contract for Bus and Train Operator Uniforms

Summary

This item is for the purchase of uniforms for the Department of Transportation and Public Works (DTPW) and the Miami-Dade Aviation Department (MDAD). This Small Business Enterprise (SBE) set-aside contract provides for uniforms and accessories for the County's train and bus operators, mechanics, maintenance workers, airport couriers, and other transportation operators. DTPW has the highest allocation and will use this contract to purchase uniforms for its bus and train operators under the Collective Bargaining Agreement with the Transport Workers Union, Local 291. Employees receive a stipend on a cyclical basis that allows them to purchase any necessary uniform items. This contract will also allow MDAD to purchase uniforms for employees in Terminal Operations, Security and Public Safety, and the Noise Abatement Office, as well as for airport couriers, as required under the applicable collective bargaining agreement. The contract will provide County employees with one-stop shopping, to include an establishment within Miami-Dade County, at which employees can fit and purchase uniform items with all adjustments and patches applied. This process allows for the timely purchase of uniforms by eliminating multiple visits to complete a transaction. The operator uniforms provide a sense of security, reliability, and trust for the public. Market research is being conducted and options are being evaluated to incorporate more sustainable practices for County employee uniforms, such as recycling of uniforms and purchasing uniforms consisting of recyclable materials.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve a competitive contract award, *Contract No. EVN0000169, Bus and Train Operator Uniforms*, to Global Trading, Inc. in the amount of \$5,247,006 for a five-year term for DTPW and MDAD. This contract will replace *Contract No. FB-00486*, approved by the Board through Resolution No. R-1003-17, for a five-year term. The incumbent, a certified SBE firm, is being recommended for award.

Background

On February 6, 2023, *Solicitation No. EVN0000169* was issued as a set-aside, under full and open competition for the purchase of bus and train operator uniforms. Upon advertisement of the solicitation, a total of 166 vendors were notified, of which eight viewed the solicitation. Three bids were received in response to the solicitation on February 27, 2023. Additional outreach efforts included contacting vendors identified through market research as well as notifying the incumbent vendor.

This contract will be used by the approximately 1,505 full time bus operators, 35 part time bus operators, 15 trainees, and 100 rail operators for DTPW, as well as 500 employees from MDAD's Terminal Operations, Security and Public Safety Office, the Noise Abatement Office and airport couriers. Uniforms including trousers, skirts, shorts, shirts, jackets, sweaters, caps, hats, socks, shoes and other accessories, and related services for the County's bus and train operators, and other transportation operators, are used as a means for identifying County employees or officials and the departments they represent. The public must be able to identify authority or employee roles in order for County employees to effectively engage, serve, and protect the public. County departments rely on these goods and services for personal protection provisions according to the type of work necessary for protection and safety.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$5,247,006. The current contract, *FB-00486*, is valued at \$4,041,000 for five years and six months and expires on June 30, 2023. The allocation under the contract is higher than the previous contract due to inflation, supply chain disruptions, and labor costs. Prices under the replacement contract are approximately 38 percent higher than current contract prices for similar items. The value of the replacement contract is based on projected needs for the departments.

Department	Allocation	Funding Source	Contract Manager
DTPW	\$5,106,606	DTPW Operating	Ana Rioseco
MDAD	\$140,400	Proprietary Funds	Sylvia Novela
Total:	\$5,247,006		

Track Record/Monitor

Shari Francis of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to give notice of this award to Global Trading, Inc., issue the appropriate orders to give effect to same, and exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor Recommended for Award

A solicitation was issued under full and open competition. Three bids were received in response to the solicitation. Of the three bids received, only Global Trading, Inc. was deemed compliant with the SBE set-aside contract measure requirements (Small Business Development memo attached). The compliant firm is the lowest bidder.

Vendor	Principal Address	Local Address	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
Global Trading, Inc. (SBE)	7500 NW 25 Street Unit 12 Miami, FL	Same	8	Viraj Wikramanayake
			47%	

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County as compared to the vendor's total workforce.

Vendors Not Recommended for Award

The vendors in the below table are not being recommended for award.

Vendor	Local Address	Reason for Not Recommending
IPA Corp.	Yes	Higher than lowest bid and deemed non-compliant by SBD
Uniforms of Miami Shores, LLC	Yes	

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a

keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The scope of services was updated to add or remove uniform items. The price escalation clause is also updated in accordance with the current market for uniforms and apparel to mitigate operational delays and contract deficiencies due to inflation, supply chain disruptions, and labor costs.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- An SBE set-aside was assigned to this solicitation.
- The Living Wage Ordinance does not apply as this item is for purchase of goods.

Attachment



Jimmy Morales
Chief Operations Officer

Memorandum



DATE: March 13, 2023

TO: Namita Uppal, Director
Strategic Procurement Department

FROM: Gary Hartfield, Division Director
Internal Services Department
Small Business Development

SUBJECT: Compliance Review
Project: EVN0000169
Bus and Train Operator Uniforms

A handwritten signature in blue ink, appearing to be "Gary Hartfield", written over a light blue rectangular background.

Small Business Development (SBD), a Division of the Internal Services Department, has completed its review of the subject project for compliance with the Small Business Enterprise SBE/Goods & Services (SBE/GS) program. The contract measure established for this project is a SBE Set-Aside.

The Strategic Procurement Department has submitted contract documents to SBD to complete a pre-award compliance review that included the Certificate of Assurance (COA) acknowledging the projects SBE measures. Please see the statuses below.

STATUS:

- | | |
|-----------------------------------|---------------|
| 1. Global Trading, Inc. | Compliant |
| 2. IPA Corp. | Non-Compliant |
| 3. Uniforms of Miami Shores, LLC. | Non-Compliant |

SUMMARY:

The Invitation to Bid for this project was issued on 02/06/2023 and ended on 02/27/2023.

Pursuant to Implementing Order 3-41, Section VII (A) of the Small Business Enterprise (SBE) Program for the Purchase of Goods and Services "Failure to submit the required Certificate of Assurance (COA) deem the bid/proposal non-compliant".

One (1) firm submitted the COA; Global Trading, Inc.

This one (1) firm is compliant to the contract as they have submitted the required COA and are SBE certified. The following firm is eligible for award; Global Trading, Inc.

IPA Corp., and Uniforms of Miami Shores, LLC., failed to submit the required COA, and therefore they are not eligible for award.

Please note that SBD staff review is specific with the SBE/GS Programs. Should you have any questions or need any additional information, please do not hesitate to call Laquita Oliver, Capital Improvement Project Specialist at (305) 375-2292.

c: Laurie Johnson, ISD
Shantrell Page., SPD



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: May 16, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(3)
5-16-23

RESOLUTION NO. _____ R-468-23

RESOLUTION APPROVING AWARD OF CONTRACT NO. EVN0000169 TO GLOBAL TRADING, INC. FOR THE PURCHASE OF BUS AND TRAIN OPERATOR UNIFORMS FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS AND THE MIAMI-DADE AVIATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$5,247,006.00 FOR THE FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD TO GLOBAL TRADING, INC., ISSUE THE APPROPRIATE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

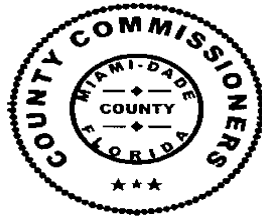
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves award of Contract No. EVN0000169 to Global Trading, Inc. for the purchase of bus and train operator uniforms for the Department of Transportation and Public Works and the Miami-Dade Aviation Department in an amount not to exceed \$5,247,006.00 for the five-year term; and authorizes the County Mayor or County Mayor's designee to give notice of this award to Global Trading, Inc., issue the appropriate orders to give effect to same and exercise all provisions of the contract, including cancellation or extension provisions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** ,
 who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III**
 and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	absent		

The Chairperson thereupon declared this resolution duly passed and adopted this 16th day of May, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
 BY ITS BOARD OF
 COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: **Basia Pruna**
 Deputy Clerk

Approved by County Attorney as
 to form and legal sufficiency.

Bruce Libhaber