

Date: July 6, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Agenda Item No. 8(P)(11)

Subject: Request for Additional Expenditure Authority to Contract for Facilities Management
and Product Solutions

Resolution No. R-627-23

Summary

This item is requesting approval of additional expenditure authority under the contract for multiple County departments. The County accessed this contract during the initial term to obtain uniform rental services and facilities product solutions. The issuing agency has exercised the two, two-year option to renew terms through October 31, 2027; therefore, County departments will require additional expenditure authority to continue to rent employee uniforms and several products such as mats, shop towels, and dust mops. These items are critical to the operations of the departments. Forty-eight Small Business Enterprises (SBE) were identified under the assigned commodity code. In light of the high number of SBEs that are available, the County will reach out to local firms and certified SBE's to assess vendor capacity and viability of a County solicitation to replace the current contract.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority in the amount of \$2,163,400 to *Contract No. R-BB-19002, Facilities Management and Product Solutions* for multiple County departments for the continued use of rental uniform services and facility product solutions throughout the additional four-year term of the contract. On June 14, 2019, the County accessed the contract under delegated authority for an initial four-year and four-month term. The contract was subsequently modified under delegated authority and by the Board through Resolution R-25-22. This request will allow departments to continue purchasing needed products and solutions under the contract during the renewal period.

Background

This contract was competitively established by Prince William County Public Schools, through Omnia Partners (formerly known as US Communities), for five years, with two, two-year renewal option to renew terms, and an estimated contract volume of \$250,000,000.

This request for additional expenditure authority will address departmental needs as follows:

- The Miami-Dade Aviation Department (MDAD) is requesting additional allocation of \$478,400 to continue purchasing weekly uniform rental services for approximately 396 employees.
- The Miami-Dade Public Library System (MDPLS) is requesting additional allocation of \$40,000 for the rental of mats.
- The Department of Transportation and Public Works (DTPW) is requesting additional allocation of \$1,600,000 for uniform and mat rentals. The Department has over 1100 employees receiving monthly uniform rentals.
- The Parks Recreation and Open Spaces Department (PROS) is requesting additional allocation of \$45,000 for the rental of uniforms and supplies, such as floor mats, towels, and dust mops for use by the maintenance staff within the trade shops and beach maintenance facilities.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals, extensions or cancellation, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term, inclusive of the initial term and four-year renewal, expires on October 31, 2027, and has a current cumulative allocation of \$3,060,650. If this request is approved, the contract will have a modified cumulative allocation of \$5,224,050. The requested increase in expenditure authority is based on the departments' anticipated use during the four-year option to renew.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Community Action and Human Services	\$4,000	\$0	\$4,000	General Fund/ Federal Funds	Brad Skinner
DTPW	\$821,667	\$1,600,000	\$2,421,667	DTPW Operating	Wendy Morales
Internal Services	\$568,861	\$0	\$568,861	Internal Service Funds	Rey Llerena
MDAD	\$191,666	\$478,400	\$670,066	Proprietary Funds	Sylvia Novela
MDPLS	\$101,000	\$40,000	\$141,000	Library District	Kimberly Craig
Water and Sewer	\$1,241,206	\$0	\$1,241,206	Proprietary Funds	Susan Pascual
PROS	\$41,000	\$45,000	\$86,000	General Fund	Fernando L Robreño
PortMiami	\$91,250	\$0	\$91,250	Proprietary Funds	Frank Ramirez
Total:	\$3,060,650	\$2,163,400	\$5,224,050		

Track Record/Monitor

Dr. Lydia Osborne of the Strategic Procurement Department (SPD) is the Strategic Procurement Assistant Director.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Cintas Corporation No. 2	9318 Florida Palm Avenue Tampa, FL	None	Michael J. Hansen

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were findings with regards to Cintas Corporation No. 2, which were reviewed by staff and addressed satisfactorily by the firm.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference do not apply.
- The Living Wage does not apply as the services to be procured are not covered services under the Ordinance.



Jimmy Morales
Chief Operating Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 6, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(11)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(11)
7-6-23

RESOLUTION NO. _____ R-627-23

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$2,163,400.00 FOR A MODIFIED CONTRACT AMOUNT OF \$5,224,050.00 FOR CONTRACT NO. R-BB-19002 FOR THE PURCHASE OF FACILITIES MANAGEMENT AND PRODUCTS SOLUTIONS FOR MULTIPLE COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWAL, EXTENSION OR CANCELLATION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in an amount up to \$2,163,400.00 for a modified contract amount of \$5,224,050.00 for Contract No. R-BB-19002 for the purchase of facilities management and product solutions for multiple County departments.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any renewal, extension or cancellation provisions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Juan Carlos Bermudez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	absent
Micky Steinberg	aye		

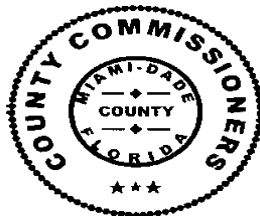
The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of July, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

Basia Pruna

By: _____
Deputy Clerk



Approved by County Attorney as
to form and legal sufficiency.

MBV

Michael B. Valdes