

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

Memorandum



Date: July 6, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Agenda Item No. 8(P)(20)

Resolution No. R-636-23

Subject: Request for Additional Expenditure Authority for Commercial Off-the-Shelf Software (COTS)

Summary

This item is recommending approval of additional expenditure authority for the Information Technology Department (ITD) on behalf of multiple County departments. ITD uses this contract for purchase of commercial off-the-shelf (COTS) software, installation, training, maintenance, and support services, as well as new software licenses required by various departments to meet operational and Countywide needs.

ITD closely manages this contract on behalf of all County departments to ensure the County can capitalize on software standardization opportunities and to leverage the County's total software purchasing power to achieve optimal pricing. The contract provides access to a pool of prequalified vendors for the purchase of a wide range of software products and services that are used by in-house professionals such as engineers, architects, urban planners, designers, law enforcement personnel, network security personnel, building managers, and transportation planners to complete daily departmental operations countywide. The software products and maintenance and support services under this contract are vital to the County to ensure additional software is purchased as needed and existing software has required maintenance and support services.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Contract No. 060B2490021, Commercial Off-the-Shelf Software (COTS)*, for ITD on behalf of multiple County departments. ITD is requesting \$9,895,009 in additional expenditure authority to continue purchasing COTS software, installation, training, maintenance and support services, and new software licenses required by County departments for the years 2023 and 2024.

Modifications to this contract are typically presented to the Board on an annual basis as software needs are identified for future fiscal years. From January 2022 to January 2023, the actual usage was \$4,947,504, which included \$4,419,574 for maintenance and support of the existing software and \$434,716 for new or additional software products.

Background

The County accessed this competitively established contract in May 2016 for the purchase of COTS software and related support services under the Mayor's delegated authority with an allocation of \$990,000. The Board subsequently approved additional expenditure as follows:

Approved Amount	Resolution No.
\$4,600,000	R-1137-16
\$4,400,000	R-212-18
\$4,100,000	R-462-19
\$4,810,000	R-636-20
\$4,095,000	R-407-22

Additional expenditure authority totaling \$4,411,000 was also approved under delegated authority. The contract is currently in its seventh year.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term expires on September 30, 2027, and has a current cumulative allocation of \$27,406,000. If this request is approved, the contract will have a modified cumulative allocation of \$37,301,009. The requested increase in expenditure authority is based on the anticipated needs for two years, which is consistent with historical usage.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
ITD	\$27,406,000	\$9,895,009	\$37,301,009	Internal Service Funds	Julian Manduley
Total:	\$27,406,000	\$9,895,009	\$37,301,009		

Track Record/Monitor

Angela Mathews-Tranum of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Awarded Vendors

Vendor*	Principal Address	Local Address	Principal
Carahsoft Technology Corp.	11493 Sunset Hills Road Suite 100 Reston, VA	None	Craig P. Abod
CDW Government, LLC	230 N Milwaukee Avenue Vernon Hills, IL	None	Robert J. Welyki
DLT Solutions, LLC	2411 Dulles Corner Park Herndon, VA	None	Wayne O. Hanewicz
Insight Public Sector, Inc.	13755 Sunrise Valley Drive Herndon, VA	None	Joyce Mullen
Presidio Holdings, Inc. dba Presidio Networked Solutions, LLC	251 Little Falls Drive Wilmington, DE	None	Jackie Arnett
SHI International Corp.	290 Davidson Avenue Somerset, NJ	None	Thai Lee

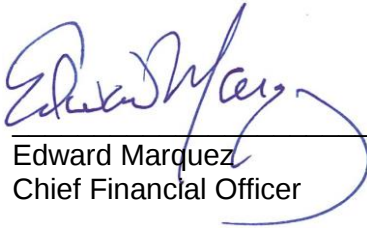
*This contract is accessed through the State of Maryland, as such the County does not have control over vendor participation.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage does not apply as the services to be procured are not covered under the Ordinance.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 6, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(20)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(20)
7-6-23

RESOLUTION NO. _____ R-636-23

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$9,895,009.00 FOR A MODIFIED CONTRACT AMOUNT OF \$37,301,009.00 FOR CONTRACT NO. 060B2490021 FOR THE PURCHASE OF COMMERCIAL OFF-THE-SHELF SOFTWARE FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in an amount up to \$9,895,009.00 for a modified contract amount of \$37,301,009.00 for Contract No. 060B2490021 for the purchase of Commercial Off-the-Shelf Software (COTS) for the Information Technology Department.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Juan Carlos Bermudez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	absent
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of July, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in dark ink, appearing to be "MBV".

Michael B. Valdes