

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

Memorandum



Date: July 6, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Subject: Recommendation for Approval to Establish a Prequalification Pool for Purchase of OEM/OE Parts, Services, Shop Supplies

Agenda Item No. 8(P)(24)

Resolution No. R-640-23

Summary

This item is recommending establishment of a pool for the purchase of original equipment manufacturer (OEM)/original equipment (OE) parts, maintenance and repair services, and miscellaneous fleet shop supplies for multiple County departments. The pool will provide prequalified vendors who are able to furnish OEM/OE parts, repair services, and shop supplies to the County, as needed. Vendors are required to be the manufacturers or authorized distributors, or service providers, to maintain the vehicles under manufacturer's warranty. Items to be purchased under this pool include, but are not limited to, suspension, brakes, engine, drivetrain, electrical, body, A/C, fuel, and ignition system components. Services to be purchased under this pool include, but are not limited to, vehicle repair, maintenance, modification, and installation of components to vehicles and equipment. Miscellaneous shop supplies such as paints, connectors, wiring spools and protective looms, clamps, clips, certain fittings, small light bulbs, and specialized automotive degreasers, cleaners, chemicals, and lubricants are also purchased under this pool. This contract provides parts, services, and supplies for approximately 12,000 vehicles and pieces of equipment county-wide, inclusive of light, medium, and heavy-duty vehicles/equipment, which can have a life expectancy beyond 10 years of operation. As such, the reliance on this pool is significant due to the large size of the fleet and more than 200,000 individual repairs conducted on an annual basis.

Approval of this item will allow County departments to repair and maintain their fleet inventory, which is used to provide various services to County residents. Such services include, but are not limited to, refuse collection and disposal, uniform patrol and investigative services, fire rescue and life safety activities, maintenance of various equipment within County-owned facilities, water recovery processing, and distribution activities.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000469, Purchase of OEM/OE Parts, Services, Shop Supplies* for multiple County departments. The establishment of a pool is recommended due to the wide range of vehicles and equipment which make up the County's fleet. The County fleet includes: light vehicles such as sedans, police patrol, vans (cargo and passenger), SUVs, pickup trucks, etc.; heavy vehicles such as fire rescue and suppression trucks, garbage and trash trucks, vacuum trucks (sewer and catch basin cleaner), dump trucks, heavy duty pick-up trucks, material handling equipment (forklifts, telehandlers, etc.), agricultural equipment (farm tractor with attachments), trailers, etc.; and construction equipment such as landfill compactors, bulldozers, wheel loaders, etc. Each of these different vehicle types include parts and components from various manufacturers and brands. The variance in fleet vehicles and brands results in the County needing to purchase a large number of parts, and at times, multiple vendors are required to service different portions of the vehicle or equipment, which makes standardization difficult.

Additionally, a pool will allow the County greater flexibility to procure parts and services for new brands of vehicles that may be purchased by the County in future years, for which goods and services were not previously needed. This pool will replace *Contract No. FB-00399*, established by the Board on January 23, 2018, through Resolution No. R-30-18, for a five-year term. The contract currently has 82 awarded vendors, of which 52 are local. A transition from a bid to a pool was deemed to be in the best interest of

the County as the current contract required multiple supplements to obtain parts and services for additional manufacturer brands. Feedback from County departments led to the creation of two pool groups under the current contract to include brands that were not previously awarded in the original bid. To track pool expenditures by vendor, effective June 1, 2023, bidding under this and other prequalification pools will be conducted and monitored in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

Background

The pool will provide for the purchase of OEM and OE parts, and miscellaneous shop supplies that will be used by the fleet divisions of multiple County departments when providing maintenance and repair services for the County's fleet. The pool will also allow the departments to purchase repair, maintenance, and installation services for County vehicles where County staff is unable to do the required work. Maintaining vehicles and equipment in working order and being able to perform those repairs as quickly as possible is important since they are an integral part of County operations. They allow various services to be provided to County residents, such as fire rescue, life safety activities, uniform patrol, investigative work, refuse pick up, and maintenance of equipment within County facilities.

The prequalification pool will include the following groups:

Group 1: Purchase of OEM and OE Parts for Vehicles by Manufacturer Brands

Group 2: Purchase of Repair/Maintenance, Modification, and Installation Services for Vehicles

Group 3: Purchase of On-Site Repair/Maintenance Services for Vehicles

Group 4: Purchase of Miscellaneous Fleet Shop Supplies for Vehicle Repairs

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$102,752,000. The current contract, *FB-00399*, is valued at \$93,129,774 for a five-year and six-month term and expires on August 31, 2023. The annualized allocation under this pool is higher than the current contract due to increased cost for parts and labor to provide the service work. Additionally, two new groups were added to the contract to allow for on-site repairs at County facilities, and the purchase of miscellaneous fleet shop supplies. Currently, the County does not have the ability to purchase on-site repairs and has to take vehicles to the vendor's location for service. The purchase of fleet shop supplies needed by County fleet staff has previously been purchased using *Contract No. 192163, Maintenance, Repair, and Operations*, which is awarded to W.W. Grainger, Inc.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$2,000,000	Proprietary Funds	Sylvia Novela
Fire Rescue	\$9,640,000	Fire District Funds	Marianela Betancourt
Internal Services	\$60,200,000	Internal Service Funds	Reinaldo Llerena/ Pete Moolah
Parks, Recreation, and Open Spaces	\$8,000,000	General Fund	Fernando L. Robreño
PortMiami	\$180,000	Proprietary Funds	Frank Ramirez
Solid Waste Management	\$1,875,000	General Fund / Proprietary Funds	Karina Careaga
Transportation and Public Works	\$4,000,000	DTPW Operating Funds	Beth Goldsmith
Water and Sewer	\$16,857,000	Proprietary Funds	Susan Pascual / Frederick Taylor
Total:	\$102,752,000		

Track Record/Monitor

Vanessa Stroman of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

Vendors Recommended for Prequalification Pool

A Request to Qualify was issued on March 24, 2023. Upon closing of the solicitation on April 13, 2023, 41 vendors responded, of which 22, including 13 local firms, are being recommended for inclusion in the pool as set forth in the table below.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local because 10 local vendors that responded to the solicitation need to cure deficiencies to satisfy prequalification requirements. These vendors are pending verification of registration with E-Verify and/or the County or submittal of additional documents. SPD will continue to work with these vendors to cure the deficiencies noted. Further outreach will be conducted to invite additional local vendors to participate in the pool, to include local vendors who are awarded on the current contract. The pool remains open and additional vendors may be added any time during the term.

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
Advantage Golf Cars SEFL, LLC	6629 Johnson Street Hollywood, FL	13161 NW 43 Avenue Opa-Locka, FL	Steven Sandler	Group 1, 2, and 3
Dobbs Equipment, LLC	2730 S Falkenburg Road Riverview, FL	4343 NW 77 Avenue Miami, FL	Adam Tschetter	Group 1, 2, 3 and 4
Florida Transportation Systems, Inc.	6041 Orient Road Tampa, FL	None	Christopher Rustman	Group 1 and 2
Ford Midway Mall, Inc. dba Midway Ford	8155 W Flagler Street Miami, FL	Same	Jacqueline Chariff	Group 1 and 2
Genuine Parts Co dba NAPA Auto Parts	2999 Wilwood Parkway Marietta, GA	7331 NW 27 Avenue Miami, FL	Richard Cox	Group 1
Gillig, LLC	451 Discovery Drive Livermore, CA	None	Derek Maunus	Group 1
Glades Parts Company, Inc. dba Original Equipment Company	1348 S Main Street Belle Glade, FL	500 W 83 Street Hialeah, FL	Jose Antuna	Group 1
Gus Machado Ford, Inc.	1200 W 49 St Hialeah, FL	Same	Gus Machado	Group 1 and 2

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
Joe Blair Garden Supply, Inc.	320 NE 79 Street Miami, FL	Same	David Shoaf	Group 1, 2, 3, and 4
Kirks Automotive, Inc.	9330 Roselawn Detroit, MI	None	Michael Kirkman	Group 1
Knapheide Truck Equipment Company Southeast	1848 Westphalia Strasse PO Box 7140 Quincy, IL	2900 NW 73 Street Miami, FL	Harold Knapheide	Group 1 and 2
KVP Enterprises, Inc. dba Expert Diesel	4700 Oakes Road Davie, FL	None	Karen Putter	Group 1 and 2
Miami Alecs Truck Accessories, LLC dba Alecs Truck Trailer & RV	17110 S Dixie Highway Miami, FL	Same	Austin Silverstein	Group 1 and 2
Miami Lakes AM, LLC dba Miami Lakes Automall	16600 NW 57 Avenue Miami Lakes, FL	Same	Faisal, Ahmed	Group 1 and 2
Neopart Transit, LLC	5 Dutch Court Reading, PA	None	Harold Boade	Group 1
Peterbilt Store South Florida, LLC	2441 S State Road 7 Fort Lauderdale, FL	8440 NW 58 Street Doral, FL	John Arscott	Group 1 and 2
Romaine Electric Corp	8811 South 208 Street Kent, WA	None	Nicholas Staub	Group 1
SS&S, Inc. dba Southern Sewer Equipment Sales	3409 Industrial 27 Street Ft Pierce, FL	8200 NW 58 Street Doral, FL	David Denmon	Group 1 and 2
Ten-8 Fire & Safety, LLC	2904 5 Avenue Drive E Bradenton, FL	None	Keith Chapman	Group 1, 2, and 3
TMCAA, Inc. dba Alligator Alley Harley Davidson	201 International Parkway Sunrise, FL	None	Paul Veracka	Group 1 and 2
Vehicle Maintenance Program, Inc.	3595 N Dixie Highway Number 7 Boca Raton, FL	None	Penny Brooks	Group 1
W.W. Grainger, Inc.	100 Grainger Parkway Lake Forest, IL	2255 NW 89 Place Doral, FL	Donald G. Macpherson	Group 1

Vendors Not Recommended for Prequalification Pool

The vendors in the below table are not being recommended for prequalification. However, SPD is providing guidance to the vendors that did not meet the prequalification requirements so they can provide the required information and documentation. Upon submission of the required documents and/or verification of information, the vendor may be added to the pool.

Vendor	Local Address	Reason for Not Recommending
AGNI Enterprises, LLC dba Head to Heels Safety Supplies	Yes	Vendors did not meet the prequalification criteria.
Autobo, LLC dba Beacon Autocare	Yes	
Bid Surfer, LLC	Yes	
LB Foster Rail Technologies, Inc.	No	
MCG MIMS Construction Group, LLC	Yes	
Sheyene Technology, Inc.	Yes	
Altec Industries, Inc.	No	

Vendor	Local Address	Reason for Not Recommending
Environmental Products Group, Inc. dba Environmental Products of Florida	No	Vendors did not submit the required documents to verify satisfaction of the prequalification criteria. Upon submission and verification of the required documents, the vendors may be added to the pool.
Fleetpride, Inc. dba Fleetpride Heavy Duty Parts and Service	Yes	
Hydraulic Sales & Service	Yes	
IEH Autoparts, LLC dba Auto Plus Auto Parts	Yes	
Jack Lyons Truck Parts, Inc.	Yes	
Midwest Motor Supply Co. dba Kimball West	No	
Nexpro Trucks & Equipment Corp	Yes	
Parts Authority, LLC	Yes	
B & G Auto Parts Warehouse, Inc.	Yes	Vendors are not registered with the County and/or E-Verify. Upon completion of registration with the County and/or E-Verify, the vendors may be added to the pool.
Equipment Sales of South Florida, LLC	Yes	
Nationwide Haul, LLC	Yes	
TPH Holdings, LLC dba Parts House	Yes	

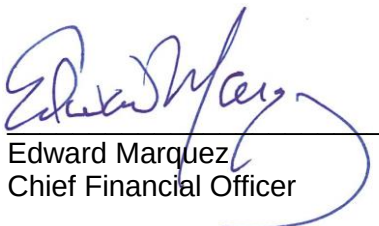
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The scope of services was updated to include the ability to obtain services from non-local vendors to perform maintenance and repair work on specialized and/or heavy equipment without necessitating transport of the equipment and to add the ability to purchase miscellaneous supplies which are needed by the fleet technicians providing in-house maintenance and repair services at County facilities.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise measures and Local Preference will be applied at the time of spot market competition where permitted by funding source. Each spot market competition must be submitted to the Small Business Development Division for review.
- Each spot market quote must be submitted to the Small Business Development Division for review.
- The Local Preference will be applied at the time of spot market competition.
- The Living Wage applies as the services are covered under the Ordinance.


Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: July 6, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(24)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(24)
7-6-23

RESOLUTION NO. R-640-23

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0000469, FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$102,752,000.00 FOR THE PURCHASE OF OEM/OE PARTS, SERVICES, SHOP SUPPLIES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0000469 for multiple County department for a five-year term in a total amount up to \$102,752,000.00 for the purchase of OEM/OE parts, services, shop supplies; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the Board.

The foregoing resolution was offered by Commissioner **Anthony Rodriguez**, who moved its adoption. The motion was seconded by Commissioner **Marleine Bastien** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	absent
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of July, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez