

Date: June 21, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

Agenda Item No. 8(P)(5)

From: Daniella Levine Cava
Mayor

Resolution No. R-533-23

Subject: Recommendation for Approval to Establish a Prequalification Pool for Park Operations and Recreational Items

Summary

This item is recommending establishment of a prequalification pool for the purchase of park operations and recreational items for the Parks, Recreation, and Open Spaces Department (PROS). The pool provides for recreational and sports equipment items, golf course and marina operations items, shooting range operations items, and park operations items and maintenance services across a wide variety of recreational venues inclusive of pools, marinas, and the Trail Glades shooting range.

This replacement pool consists of six groups and provides for recreational items and sports equipment (Group A); golf course operations items (Group B); marina operations items (Group C); shooting range operations items (Group D); park maintenance items (Group E); and various repair services on an as-needed basis (Group F). Typical goods that will be purchased under this pool include, but are not limited to, baseball, softball, football and basketball equipment and supplies, golf balls, tees, clubs and bags, lifejackets, ropes, brushes, and hooks used in marina operations, clay targets, skeet/trap release machines, electronic scoreboards, marquee signs, pool vacuums, and pool equipment and fittings. Services include, but are not limited to, synthetic track and field maintenance and repairs, driving range netting and machine repair, and bleacher repairs.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000133, Park Operations and Recreational Items* for PROS in the amount of \$10,000,000 for a 10-year term. This pool will consolidate two current pools and two contracts which offer similar products. It is in the County's best interest to consolidate these into one solicitation to facilitate bidding by vendors, including Small Business Enterprises (SBEs), and increase administrative efficiencies for the departments by having only one pool to manage. All spot market quotations will be reviewed by the Small Business Division for assignment of measures. This pool will replace:

- *Prequalification Pool 9176-1/23, Recreational Items: Furnish and Deliver*, established under delegated authority on February 7, 2013 for a five-year term with one, five-year option to renew. This pool was subsequently modified by the Board for additional expenditure and to exercise the option to renew on March 6, 2018 through Resolution R-210-18. Six vendors were prequalified at time of establishment, none of which were local. There are currently 19 vendors in the pool, of which six are local.
- *Contract FB-01357, White Flyer Clay Targets*, approved under delegated authority on July 22, 2020 for a three-year term. The awarded vendor is a certified SBE and is pre-qualified under the new pool.
- *Contract IB-01897, Marina Trash Bins*, approved under delegated authority on July 14, 2021 for a five-year term. The awarded vendor is a certified SBE.
- *Prequalification Pool RTQ-00992, Park Operation Items*, established by the Board for a five-year term on March 5, 2019 through Resolution R-249-19. Five vendors were prequalified at time of establishment of which four were local, including two certified SBEs. There are currently 21 vendors in the Pool, of which 11 are local, including three certified SBEs.

To track pool expenditures by vendor, bidding under this and other prequalification pools will gradually be conducted and monitored in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

Background

A Request to Qualify was issued on February 24, 2023 and submittals were due on March 13, 2023. Upon advertisement, an email blast was sent to the vendors on the current pools and contracts, notifying them of the opportunity for applying under the replacement. Additionally, an email blast was sent to approximately 141 local and registered vendors across related commodity codes. Nine vendors responded to the solicitation, and five are being recommended for inclusion in the pool, of which four have local addresses and are certified SBEs.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the ten-year term is \$10,000,000. The combined cumulative value of the current pools is \$7,447,463 and is allocated as follows:

- *9176-1/23, Recreational Items: Furnish and Deliver*, is valued at \$2,097,883 for a ten-year and six-month term and expires on August 31, 2023.
- *IB-01897, Marina Trash Bins*, is valued at \$117,650 for a five-year term and expires on July 31, 2026
- *FB-01357, White Flyer Clay Targets*, is valued at \$969,430 for a three-year term and expires on August 31, 2023.
- *RTQ-00992, Park Operation Items*, is valued at \$4,262,500 for a five-year term and expires on March 31, 2024.

The annualized allocation under the replacement pool is approximately 29 percent lower than the combined allocation of the current pools and contracts and is based on estimated usage over the term of the pool. Savings are expected to be realized from the consolidation of commodities, ease of administrative oversight, better contract management, and reduction in invoices.

Department	Allocation	Funding Source	Contract Manager
PROS	\$10,000,000	General Fund	Fernando Robreño
Total:	\$10,000,000		

Track Record/Monitor

Lydia Osborne of the Strategic Procurement Department (SPD) is the Strategic Procurement Assistant Director.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

Vendors Prequalified for Pool

Five vendors are being recommended for inclusion in the pool as set forth in the table below. No submittals were received for Group F. Outreach efforts will be conducted to add vendors to Group F and to promote the pool among local and small businesses, as well as increase the number of incumbent firms. The pool will remain posted on SPD's website and open for additional firms to be added.

Vendor	Principal Address	Local Address	Principal	Prequalified Groups
Gassant Enterprises, LLC dba Gassant Enterprises (SBE)	20609 NW 14 Place Miami, FL	Same	Makeba Gassant	A, B, C, D, E
Inversiones Papelmania 2000, Inc dba Papelmania USA (SBE)	3120 West 84 Street Unit 5 Hialeah, FL	Same	Aileen Y. Crespo	A, B, C, D, E
Kadco USA, Inc.	328 N Perry Street Johnstown, NY	None	Thomas Petherick	A, C
Party Place Group, Inc. dba Party House International (SBE)	10824 NW 58 Street Doral, FL	Same	Franklin G. Luliano	A, B, C, E
Superior Office Services, LLC (SBE)	4109 NW 135 Street Opa-Locka, FL	Same	Edwin Gonzalez	A, E

Vendors Not Prequalified for Pool

The vendors in the below table are not being recommended for prequalification. However, SPD is providing guidance to the vendors that did not meet prequalification requirements so they can provide the required information and documentation. Upon submission of the required documents, verification of information, and/or payment of taxes, the vendor may be added to the pool.

Vendor	Local Address	Reason for Not Recommending
Blue Water Marine Services, Inc. dba TOWBOATU.S. South Dade	Yes	Vendor did not submit the required documents to satisfy the prequalification criteria.
BSN Sports LLC	No	
Hornung's Golf Products, Inc	No	
Sheyene Technology, Inc.	Yes	Property taxes for 2021 have not been paid.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility except for Sheyene Technology, Inc., whose principal has not paid 2021 property taxes to the County for the address listed in the vendor's submittal.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. The scope of services was updated to consolidate two similar pools and two similar contracts into a single solicitation and to include as-needed repair services.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.

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- Small Business Enterprise measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition. All spot market competitions shall be submitted to the Small Business Development Division for review.
- The Living Wage does not apply as the services are not covered under the Ordinance.



Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: June 21, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(5)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(5)
6-21-23

RESOLUTION NO. R-533-23

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0000133 FOR PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR A 10-YEAR TERM IN A TOTAL AMOUNT UP TO \$10,000,000.00 FOR THE PURCHASE OF PARK OPERATIONS AND RECREATIONAL ITEMS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

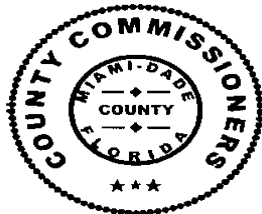
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0000133 for the Parks, Recreation and Open Spaces Department for a 10-year term in a total amount up to \$10,000,000.00 for the purchase of park operations and recreational items; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the board.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Marleine Bastien** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	absent		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	absent	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of June, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez