

MEMORANDUM

Agenda Item No. 8(I)(1)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: September 6, 2023

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively authorizing the County Mayor to apply for, receive, and expend funds in the amount of \$401,098.00, from the U.S. Department of Justice, Office of Justice Programs, Bureau of Assistance's Edward Byrne Memorial Justice Assistance Grant Program (JAG Program) FY 2020 local solicitation for use by the Miami-Dade Police Department; further authorizing the County Mayor to execute the certifications and assurances required by the grant application, amendments to the grant application, and any contracts, agreements, and other documents as may be required by JAG Program guidelines, and to exercise the provisions set forth therein and amendments thereto, provided such amendments are consistent with the purposes described herein

Resolution No. R-751-23

The accompanying resolution was prepared by Miami-Dade Police Department and placed on the agenda at the request of Prime Sponsor Commissioner Juan Carlos Bermudez.



Geri Bonzon-Keenan
County Attorney

GBK/gh

MDC001

Memorandum



Date: September 6, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Subject: Resolution Retroactively Authorizing the Application, Receipt, and Expenditure of Funds from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance's Edward Byrne Memorial Justice Assistance Grant Program

Executive Summary

On September 20, 2020, Miami-Dade County (County), through the Miami-Dade Police Department (MDPD) received a notice of award from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance's FY 2020 Edward Byrne Memorial Justice Assistance Grant Program (JAG). This item allows the MDPD to seek retroactive authority to apply for, receive, and expend FY 2020 JAG funds in the amount of \$401,098. This item also seeks the authority to execute the "Certifications and Assurances by the Chief Executive of the Applicant Government" (Certifications and Assurances) attached and labeled herein as Exhibit A. Additionally, the Certifications and Assurances require that the grant application be reviewed by the Board of County Commissioners (Board) and made available for public comment. Consequently, the MDPD's FY 2020 JAG Program Narrative is attached and labeled herein as Exhibit B. A complete copy of the grant application is on file with the MDPD. MDPD will use the funding to support a law enforcement program, 2020 Crime-Fighting Toolkit: Listening to Community Voices.

Recommendation

It is recommended that the Board approve the attached resolution retroactively authorizing the County Mayor or County Mayor's designee's action of applying for, receiving, and expending no-match grant funds, in the amount of \$401,098 from the FY 2020 JAG to support the MDPD's continued efforts of preventing and reducing crime, and improving community relations. It is further recommended that the Board authorize the County Mayor or County Mayor's designee to execute any contracts, agreements, and memoranda as may be required by program guidelines, to exercise any cancellation and extension provisions contained therein, and to execute any amendments, provided that such amendments do not alter the purpose of such contracts, agreements, and/or memoranda.

Scope

These grant funds will support countywide services.

Delegation of Authority

The County Mayor or County Mayor's designee is retroactively authorized to apply for, receive, and expend FY 2020 JAG funds in the amount of \$401,098; and further authorized to execute any contracts, agreements, and memoranda as may be required by program guidelines, after a review by the County's Attorney Office for form and legal sufficiency. The County Mayor or County Mayor's designee is also authorized to exercise any cancellation or extension provisions

contained therein, and to execute any amendments, provided that such amendments do not alter the purpose of such contracts, agreements, and/or memoranda.

Fiscal Impact/Funding Source

This grant provides \$401,098 in federal funds to implement the proposed projects. This grant does not require any matching or in-kind funds. The funding source is the FY 2020 JAG. As such, there is no negative fiscal impact to the County.

Track Record/Monitor

To ensure compliance with grant requirements, these funds will be monitored by Assistant Director Gustavo Knoepffler, of the MDPD's Fiscal & Departmental Services.

Background

The JAG furthers the U.S. Department of Justice's mission of assisting local and tribal law enforcement efforts to prevent or reduce crime. Moreover, the JAG is the primary provider of federal criminal justice funding to states and local units of government and designed to provide units of local government with additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice. The MDPD's strategy and funding priority for its allocation is to continue reducing crime and improving public safety through a combination of department-wide hardware and software investments, proactive data analysis, and law enforcement officer trainings. More specifically, the MDPD will use a portion of the awarded funding to purchase new, state-of-the-art equipment to ensure that the Miami-Dade Public Safety Institute & Research Center's Force Analysis Unit can continue to effectively and efficiently carry out its goal of providing objective information related to use of force incidents and identify decision markers for determination of outcome. In addition, the MDPD plans to deploy a software solution program that will create crime risk forecasts that provide more accurate and precise times and locations of incidents than traditional hotspot methods. Lastly, the MDPD will use funding to train officers regarding interactions with youth in the community, focusing on how imperative it is that police officers encountering youth on a regular basis receive enhanced and focused training on how to best serve and meet the unique needs of the County's youth.



Alfredo "Freddy" Ramirez III
Chief of Safety and Emergency Response



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: September 6, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(I)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(I)(1)
9-6-23

RESOLUTION NO. R-751-23

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND FUNDS IN THE AMOUNT OF \$401,098.00, FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF ASSISTANCE'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG PROGRAM) FY 2020 LOCAL SOLICITATION FOR USE BY THE MIAMI-DADE POLICE DEPARTMENT; FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE CERTIFICATIONS AND ASSURANCES REQUIRED BY THE GRANT APPLICATION, AMENDMENTS TO THE GRANT APPLICATION, AND ANY CONTRACTS, AGREEMENTS, AND OTHER DOCUMENTS AS MAY BE REQUIRED BY JAG PROGRAM GUIDELINES, AND TO EXERCISE THE PROVISIONS SET FORTH THEREIN AND AMENDMENTS THERETO, PROVIDED SUCH AMENDMENTS ARE CONSISTENT WITH THE PURPOSES DESCRIBED HEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

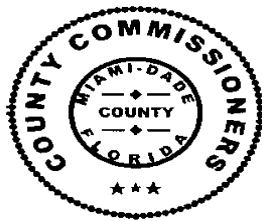
Section 1. Retroactively authorizes the County Mayor or County Mayor's designee to apply for, receive, and expend grant funds, in the amount of \$401,098.00, from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance's Edward Byrne Memorial Justice Assistance Grant Program (JAG Program) FY 2020 Local Solicitation, for use by the Miami-Dade Police Department.

Section 2. Authorizes the County Mayor or County Mayor’s designee to execute the “Certifications and Assurances by the Chief Executive of the Applicant Government” required by the grant application, attached and labeled herein as Exhibit A, as well as to execute amendments to the FY 2020 JAG Program grant application as may be required by JAG Program guidelines, and any contracts, agreements, or other documents as may be required by JAG Program guidelines, and to exercise the provisions set forth therein and amendments thereto, provided such amendments do not alter the term or purpose of the contracts, agreements, or other documents and are consistent with the purposes described herein.

The foregoing resolution was offered by Commissioner **Anthony Rodriguez** , who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of September, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "AVZ", is written over a horizontal line.

Anita Viciano Zapata

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2020 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2020 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

Signature of Chief Executive of the Applicant Unit of
Local Government

Daniella Levine Cava

Printed Name of Chief Executive

Miami-Dade County/Miami-Dade Police Department

Name of Applicant Unit of Local Government

Date of Certification

County Mayor

Title of Chief Executive

MIAMI-DADE POLICE DEPARTMENT

Crime-Fighting Toolkit: *Listening to Community Voices*

PROGRAM NARRATIVE



RESPONSE TO:

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
BUREAU OF JUSTICE ASSISTANCE**

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
FY2020 LOCAL SOLICITATION
CFDA 16.738**

**SUBMITTED ON-LINE VIA OJP'S GRANTS MANAGEMENT SYSTEM (GMS)
AUGUST 19, 2020**

PROGRAM NARRATIVE

Category 2

a. Description of the Issues

Miami-Dade County (MDC), a local unit of government, is applying for its full allocation of \$401,098.00 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. MDC will use the funding to support a law enforcement program, **2020 Crime-Fighting Toolkit: Listening to Community Voices**, for the Miami-Dade Police Department (MDPD), the largest public safety agency serving the local jurisdiction of MDC. In the coming fiscal year, the challenges imposed in MDC due to public safety needs and unfunded obligations has resulted in budget restraints impacting MDPD operations and policing efforts. In order to adapt to the challenges, MDPD is continuously looking at every aspect of the organization including updated information technology systems and trainings in order to increase efficiency. **MDPD's strategy and funding priority for FY20 JAG funds will be to continue to refine a robust crime-fighting toolkit with an emphasis on violent crime and serious offenders - while responding to the groundswell of community voices speaking to policing policies and practices - to improve both public and officer safety, use limited resources effectively and efficiently, and leverage results from previous Byrne JAG Program investments.** Without funding from the Byrne JAG Program, the **2020 Crime-Fighting Toolkit: Listening to Community Voices** program will remain unfunded.

The MDPD mission statement emphasizes the public safety priority of the law enforcement agency and its commitment to the community. The resources provided by the Byrne JAG Program are vital to the Department, providing for important investments to support this proposed **Crime-Fighting Toolkit: Listening to Community Voices** initiative. Ensuring public safety and security is paramount, through a combination of department-wide hardware/software investments, proactive data analysis, and law enforcement officer trainings.

The subgrant award process and timeline is consistent with all Federal regulations and procurement guidelines and will be completed within four years. The following is a description of the proposed programs:

Listening to Community Voices

Hardware/Software Investments

MDPD currently has a standardized investigative and administrative process dealing with use of force incidents. This process has been successful since its inception; however, the influence of community feedback, new technology, and recent studies guide MDPD's decision to address this issue to the fullest potential. The goal of the Miami-Dade Public Safety Training Institute's Force Analysis Unit (FAU) will be to use empirical data related to performance, vision, attention, decision-making, human error and memory, coupled with the forensic analysis of video recordings to provide clear answers as to how and why events occurred or are perceived to occur during use of force incidents. The purpose of the recently-formed MDPD FAU will be to provide objective information and data on a use of force incident to the decision makers for determination of an outcome.

The FAU will be responsible for gathering, analyzing, and rendering professional opinions for the Department, involving all use of force incidents. The FAU will use Body Worn Camera (BWC) video footage, video obtained from media outlets and private citizens, as well as other investigative video evidence. The requested equipment will be used to analyze and enhance all video evidence, which is extremely necessary for the FAU personnel. Additionally, the FAU would be tasked with answering specific questions for Departmental Command Staff dealing with the scientific principles related to a use of force based on video and investigative evidence obtained during the case investigation.

JAG funds will be used to equip FAU personnel with the latest available equipment to include eight (8) Personal Computers, high definition monitors, high definition printers, specialized

enhancing video software, which will be extremely useful to these investigations in circumstances where low resolution or quality video is impractical and of low value or quality to the initial investigation. This equipment will significantly enhance MDPD capabilities resulting in improvement to case presentation in any proceedings, leading to better decision making.

Proactive Data Analysis

In this tech-dependent world, data access and analysis are vital crime-fighting tools. The ShotSpotter Missions solution is a crime forecasting and patrol/task force management system designed for more precise and effective policing. ShotSpotter Missions uses artificial intelligence-driven analysis to help strategically plan directed patrols and tactics for maximum crime deterrence—effectively extending capabilities to deter gun crime before it occurs. The system incorporates data such as crime events, temporal cycles, and geographic locations to produce high probability crime forecasts. These forecasts are then turned into a patrol plan (“directed patrols” or “patrols”) and disseminated to officers in the field.

In order to more effectively utilize patrol resources, MDPD plans to deploy a software solution that will create crime risk forecasts that are more accurate and precise by time and location than traditional hotspot methods. This solution is able to forecast gunfire, homicide, aggravated assault/battery, robbery, burglary, motor vehicle theft, and theft, and violent crimes. Through integration of historical and current gunfire incidents, crime incidents, calls for service, seasonality, time of day, day of week, socioeconomic indicators, upcoming events, and environmental features (e.g., density of bars, density of vacant parcels, etc.). The solution is intended to supplement officer knowledge and hunches with data that is constantly being collected and analyzed. The system will provide patrol officers with a forecast of the highest risk areas for violent crime so that priority can be given in that area. As the officer enters the mission area, they are presented with suggested tactics to use during the mission, which can be viewed on an MDT, smartphone, desktop or printed out.

Local district maps with beat boundaries will be created and data from CAD and RMS will be input into the model. The system is “trained” using machine learning based on event data along with temporal, geospatial, and census data. The model is then tested against recent crime data to calibrate forecast accuracy and, once trained and tested, the model produces daily shift-by-shift recommended missions that sends officers to the most likely locations for crime. This solution will recommend patrolling only the highest risk areas for the most important crime types as deemed by MDPD leadership, ensuring effective deployment of patrol resource.

The core capabilities of the ShotSpotter Missions are to Detect Risks (drive more effective/efficient policing deployments with AI-generated crime forecasts by beat and shift that use unique, transparent, and data sources that mitigate bias); Protect Community (deter crime and strengthen community trust by deploying the right resources to the right place at the right time); and Connect Tactics (measure how officer activities in the field impact crime for continuous assessment). ShotSpotter Missions addresses the needs of crime analysts as well by automating labor-intensive aspects of crime forecasting across multiple data sets. This enables analysts to focus on value-add activities such as leveraging late-breaking data to add or suppress directed patrols and developing effective strategies to deter crime.

At this time, MDPD is not certified by the State of Florida as National Incident-Based Reporting System (NIBRS) compliant, however, is working towards completion. The JAG Program provides a set-aside of funds for this objective, and MDPD requests additional funding to move further towards NIBRS compliance. These funds will be used for a contracted software developer to assist in-house staff with finalizing the transition to NIBRS.

Law Enforcement Officer Training

Again through responding to the community’s needs and desires, MDPD also recognizes our youth are vulnerable, and it is imperative that police officers who come in contact with youth every

day, and during different circumstances, have enhanced and focused training to best serve them. Considering the recent social justice issues, MDPD plans to provide trainings to improve police-community relations, address systemic racism, explore implicit and explicit biases, and confront the need for diversity within systems that ravage minority communities.

U-turn Youth Consulting (UYC) employs best practices and is a full-service education and training consulting firm with extensive experience in Youth Conflict Resolution, including prevention, intervention, and community engagement in South Florida. UYC specializes in advocating for changes that benefit at-risk youth, their families, and communities; facilitating in-person trainings and conferences for professionals serving youth & families in any capacity; and educating students studying in youth-related fields. The UYC mission is to curb violence by unmasking urban youth realities through education and advocacy. As members of the Miami-Dade community, the instructors have unique knowledge of the community background and are also aware of cultural challenges local law enforcement officers face daily while patrolling their jurisdictions.

UYC's training topics include:

- Courageous Conversations: Beyond Diversity (Implicit/Explicit Bias)
- Courageous Conversations: Equality Vs Equity
- Courageous Conversations: When They See Us
- The Backstory-Unmasking Urban Youth Violence
- Backstories Beyond the Data
- Our Youth: State of Emergency
- Youth Violence Prevention
- Youth Violence=Public Health Epidemic
- Cultural Responsiveness
- Mental Health & Immigrant Children

- Gang Violence & Mental Health
- Power of Social Media

b. Project Design and Implementation

The Byrne JAG Program priorities recognize the economic realities and the resulting significant pressures on local criminal justice systems. MDPD's strategic planning process guides its priorities and funding strategy. The local community is engaged throughout the process through community advisory boards and opportunities for public comment at BCC meetings. MDPD proposes to use grant funds **2020 Crime-Fighting Toolkit: *Listening to Community Voices*** to enhance police operations with investments in department-wide hardware/software investments, proactive data analysis, and law enforcement officer trainings. This will continue the practice of MDPD to use Byrne JAG funds strategically in consideration of law enforcement priorities for public and officer safety. The Department recognizes new technology can significantly enhance the response of trained professional police officers and the overall efficiency of MDPD.

Consistent with the BJA Areas of Emphasis, the MDPD is committed to reducing violent crime and officer safety and wellness during normal operating environments as well as emergency situations. The enhancements proposed impact our officers' ability to reduce violent crime by providing them with up-to-the-minute real time information, allowing them to anticipate as well as respond to violent crime, particularly involving gun violence. MDPD is firmly committed to this technology and has collaborated with community stakeholders to identify this important software.

The MDPD Edward Byrne JAG submission presents a combination of initiatives which will advance policing operations via significant investments to combat crime coupled with the need to secure resources for MDPD which remain unfunded. As the 21st century continues, it is clear that technology drives and defines much of society's innovations. The same is true for innovations and changes in law enforcement. The proposed project for the Byrne JAG Program will provide support

for essential investigations and information gathering and sharing, and moving towards NIBRS compliance, which would otherwise not be supported due to the lack of local funds.

Integrated information technology solutions drives smarter policing and create the foundation for more advanced capabilities. Technological upgrades through the acquisition of specialized equipment will improve the efficiency and effectiveness of MDPD. Having the right data and technology helps agencies achieve key operational objectives, including policing a larger portion of a geographical area with the same resources, reducing the amount of time spent on investigations, and increasing conviction and closure rates. The end result is a more connected, empowered, and safer officer on the street. As with previous technology enhancements, the Department will ensure that initiatives, including hardware and software, are GPS-compliant and that the devices are consistent with industry standards for law enforcement. Also, the Department will ensure that the technology is in compliance with the Florida Department of Law Enforcement, the state law enforcement agency which maintains criminal justice information systems for local law enforcement agency access and information sharing, and also sets standards for these systems and use of the information. Furthermore, MDPD will consider the policies of the Federal Bureau of Investigation to ensure that the department continues to operate consistent with federal and state technology standards, for the present time and for what is being planned for the future.

The applicant, MDPD, is the appointed sheriff's department of MDC, Florida, and is the largest local police department in the southeastern U.S. with more than 3,000 sworn personnel, protecting 2.8 million residents and 16 million annual visitors, responsible for public safety in a large metropolitan community. MDPD is committed to strong community partnerships with a wide range of community groups (private and public agencies) which enhance MDPD's public safety efforts.

MDPD is known nationally as a leader in law enforcement, and is accredited by two agencies, the Commission on Accreditation for Law Enforcement Agencies (CALEA), Inc., on the national

level, and the Commission for Florida Law Enforcement Accreditation, Inc., on a statewide level. The Department's focus on accreditation clearly documents its commitment to the highest level of public safety and service.

The estimated timeline for this project is four years for completion. In consideration of MDPD's responsibilities for public safety to this community, statutory mandates, obligations for safety to its sworn officers, and continuing budget challenges, the Byrne JAG Program will provide essential support for the **2020 Crime-Fighting Toolkit: Listening to Community Voices** program. It is imperative that the Byrne JAG Program funding opportunity be used for effective policing strategies which will continue to enhance the public safety of MDC communities and safe and effective policing by the officers of the MDPD.

c. Capabilities and Competencies

Grant management for MDPD is provided by the Fiscal Administration Bureau (FAB). The primary responsibility of grant management personnel is to ensure compliance with grant requirements through regular compliance monitoring including corrective action if and when necessary. Compliance monitoring conducted by FAB grant management personnel includes maintaining fiscal controls, regular monitoring of the grant objectives (operational and financial), and preparing and submitting operational and fiscal reports as required. MDPD's grant management is conducted by a grant manager (police sergeant) and grant accountants. FAB provides departmental budgetary and fiscal guidance, and ensures compliance with all MDC and departmental policies and procedures, as well as State and Federal guidelines. FAB's main functions include: preparation and monitoring of the departmental operating and capital budget; accounting and reporting for all grants and trust funds awarded to MDPD; coordinating and monitoring all financial activities, as well as providing purchasing, capital inventory oversight, and inventory and supply controls for the department in delivering efficient and effective police services to MDC residents. MDPD FAB has

a proven record of experience in implementing a wide array of U.S. DOJ grant-funded programs and meeting goals and objectives, on time, on budget, and in compliance with the grant agreements.

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

MDPD's FAB will report on required measures including amount of funds expended and other program measures and submit quarterly performance metrics through BJA's Performance Measurement Tool (PMT), as required by the U.S. Department of Justice Bureau of Justice Assistance. If funding is awarded for **2020 Crime-Fighting Toolkit: *Listening to Community Voices***, all work conducted using funding from this award will comply with the requirements set forth in the solicitation for all progress reports and financial reports. MDPD has a clear understanding of the performance data reporting requirements for this grant program and will gather the required data through regular communication and monitoring by identified project staff related to all aspects of purchasing, equipment usage guidelines, and personnel management.