

Date: September 6, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Daniella Levine Cava

Agenda Item No. 8(P)(2)

Resolution No. R-771-23

Subject: Recommendation for Approval to Establish a Prequalification Pool for Diving and Underwater Maintenance Services

Summary

This item is for the purchase of diving and underwater maintenance services for the Water and Sewer Department (WASD). Approval of this item will allow WASD to continue supporting departmental critical operations to maintain the water quality and wastewater treatment standards, in accordance with the State of Florida regulatory requirements. Upon establishment of the pool, purchases for routine and emergency diving and underwater maintenance services for the County's Water and Wastewater treatment plants will be made via spot market competition on an as needed basis. These services include routine cleaning, inspection, and certification of various types of storage tanks, plant piping, reservoirs, and other types of underwater tasks at its water plant facilities. Routine cleaning of the reservoirs is required every five years per the State of Florida regulatory requirements for the operation and maintenance of public water systems. The storage tanks are also required to be inspected and cleaned of bio-growth, calcium or iron/manganese deposits and sludge, to include a structural and coating integrity inspection.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000034, for Diving and Underwater Maintenance Services*, for WASD with an allocation of \$1,400,000 for a five-year term.

The establishment of a pool is recommended as there are many different types of routine maintenance services which may occur, as well as varying emergency services which may be needed, for diving and underwater maintenance, which make it difficult to anticipate WASD's needs over time. A pool will allow for the competition of the different types of diving and underwater maintenance projects as the need arises, making projects accessible to small and local vendors.

The recommended pool will replace an existing prequalification pool, *RTQ-00690, Diving and Underwater Maintenance Services*, which was awarded for a five-year term and is valued at \$900,000. At time of pool establishment, the pool had seven prequalified vendors, of which two were local and none were certified Small Business Enterprise (SBE) firms. The pool currently has nine prequalified vendors, of which three are local and one is a certified SBE firm.

To track pool expenditures by vendor, effective June 1, 2023, all departments are required to conduct bidding under prequalification pools in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

Background

The scope of work under this pool varies from site to site, ranging from routine to emergency diving and underwater maintenance services for reservoirs, cleaning, inspection, and certifications of various finish water tanks. At times, the variation of work that will be performed may or may not be known by WASD. During the term of the pool, WASD is projecting to clean, inspect, and certify eight reservoirs located at the three water plants and may be required to inspect a subaqueous line of any of the three wastewater treatment plants, if needed. WASD will continuously review and update, as needed, planned

maintenance activities to ensure best industry practices are applied including those related to regulations, and to improve the operation at the County's water and wastewater treatment plants.

To ensure maximum opportunity for local and small businesses to participate in this solicitation and subsequent spot market competition thereunder, prior to advertisement, market research was conducted, and the scope of services was posted on the Strategic Procurement Department's (SPD's) future solicitations website for two weeks. Additional outreach efforts included contacting vendors identified through market research, as well as notifying incumbent vendors. On September 26, 2022, a Request to Qualify (RTQ) solicitation was issued. The RTQ closed on November 15, 2022, and 14 submittals were received.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$1,400,000. The current pool, *RTQ-00690*, has a cumulative allocation of \$900,000 for a five-year term and expires on December 31, 2023. The allocation under the replacement pool is higher than the current pool due to upcoming inspections and certifications on eight reservoirs and in the event an inspection of a subaqueous line is deemed necessary.

Department	Allocation	Funding Source	Contract Manager
WASD	\$1,400.000	Proprietary Funds	Frederick Taylor
Total:	\$1,400.000		

Track Record/Monitor

Manuel Jimenez of SPD is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Prequalified for Pool

Responses from 14 vendors were received, of which one is local, and none were SBE firms, and 12 are being recommended for inclusion in the pool as set forth in the table below.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to due to the specialized nature of the required services, and the unique expertise required.

Four certified SBE firms in the commodity code for diving services were contacted; however, none were able to provide the requested services. Outreach will continue to be conducted to encourage additional participation by local, qualified vendors. The pool will remain open and advertised on SPD's website to encourage additional local participation.

Vendor	Principal Address	Local Address	Principal
Anderson Diving, Inc. dba Logan Diving & Salvage	2815 St. Johns Bluff Road S Jacksonville, FL	None	Scott C. Anderson
Aqua-Nautik Underwater-Work, LLC	5225 NW 35 Avenue Fort Lauderdale, FL	None	Carsten Thoermer
Ballard Marine Construction, LLC	727 S 27 Street Washougal, WA	None	Shilo Hutton
Callaway Marine Technologies, Inc.	2765 Vista Parkway Building H-4 West Palm Beach, FL	None	Charles E. Callaway, III
Dead Calm Seas Marine Services, LLC	7901 4 Street N Suite 300 St. Petersburg, FL	None	Timothy Wakefield
In Depth, Inc.	1473 Old Haw Creek Rd Bunnell, FL	None	Zachary J. Rogers
Industrial Divers Corp, Inc.	2901 SW 3 Avenue Unit 5 Fort Lauderdale, FL	None	Frances Galletta
Orion Marine Construction, Inc.	12000 Aerospace Avenue Suite 300 Houston, TX	None	Mark R. Stauffer
SGS US East Coast, LLC	12062 NW 27 Avenue Miami, FL	Same	Paul Peters
Thompson Contracting Group, Inc.	7854 SW Ellipse Way Stuart, FL	None	Renee M. Thompson
Underwater Engineering Services, Inc.	3306 Enterprise Road Suite 203 Fort Pierce, FL	None	Robert Walcheski
Underwater Solutions, Inc.	4 Church Street Extension Mattapoisett, MA	None	David M. Cornish

Vendors Not Prequalified for Pool

The vendors in the below table are not being recommended for prequalification. However, SPD is providing guidance to these vendors. Upon submission and verification of the required documents, the vendors may be added to the pool.

Vendor	Local Address	Reason for Not Recommending
Jones Benitez Corporation	Yes	Vendors did not submit the required documents to satisfy the prequalification criteria.
Sea Divers Corp	Yes	

Due Diligence

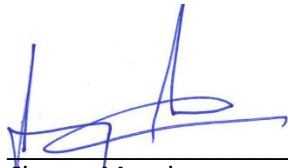
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SBD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. The review revealed that one vendor, Orion Marine Construction, Inc., had Occupational Safety and Health Administration (OSHA) complaints; however, all cases have been closed, except one which the vendor is working with OSHA

to resolve. None of the complaints for the vendor adversely impact the County's pool and there were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. No changes to the scope of services were needed as it continues to meet WASD's needs.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The SBE measures will be determined prior to advertising each spot market competition. Each spot market competition must be submitted to the Small Business Development Division for review.
- The Local Preference will be applied at the time of spot market competition.
- The Living Wage does not apply as the services are not covered under the Ordinance.



Jimmy Morales
Chief Operations Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: September 6, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
9-6-23

RESOLUTION NO. R-771-23

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0000034 FOR THE WATER AND SEWER DEPARTMENT FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$1,400,000.00 FOR THE PURCHASE OF DIVING AND UNDERWATER MAINTENANCE SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

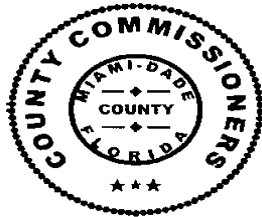
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0000034 for the Water and Sewer Department for a five-year term in a total amount up to \$1,400,000.00 for the purchase of Diving and Underwater Maintenance Services; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

The foregoing resolution was offered by Commissioner **Anthony Rodriguez**, who moved its adoption. The motion was seconded by Commissioner **Kionne L. McGhee** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of September, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Angela F. Benjamin