

Date: October 3, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor



Agenda Item No. 8(P)(2)

Resolution No. R-872-23

Subject: Recommendation for Approval to Establish a Prequalification Pool for Hard and Soft Surface Flooring and Installation

Summary

This item is to establish a prequalification pool for the purchase of hard and soft surface flooring and installation services for multiple County departments. The pool provides for the purchase of various floor coverings and related materials and installation, repair, and/or replacement of flooring due to normal wear and tear and renovations. Approval of this item will allow County departments to tailor their quotes to their specific requirements to meet current industry standards, on an as-needed basis, for anticipated projects at various facilities including, but not limited to, Hialeah Courthouse, South Dade Justice Center, Data Center Annex Building, Central Support Facility, Stephen P. Clark Government Center, Miami-Dade Fire Rescue Headquarters building and Training Facility, and terminals and other facilities at PortMiami and Miami International Airport.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000325, Hard and Soft Surface Flooring and Installation Services* for multiple County departments in the amount of \$17,627,460 for a five-year term. The establishment of a pool is recommended due to the wide range of floor surfaces installed throughout the County and the varying needs of departments. A pool will allow for the competition of different size projects for the purchase and installation of flooring as the need arises, making projects accessible to small and local vendors.

To track pool expenditures by vendor, effective June 1, 2023, all departments are required to conduct bidding under prequalification pools in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

This pool will replace *RTQ-00150, Carpet and Related Flooring Materials*, which was established by the Board through Resolution No. R-387-15 for an eight-year term in the amount of \$30,900,000. The pool was subsequently modified under delegated authority and has a current cumulative allocation of \$36,600,000. The current pool had eleven vendors prequalified at the time of establishment. Currently, thirteen vendors are in the pool, of which four have a local address. Four vendors are being recommended for inclusion in the replacement pool, three of which have a local address, including one certified Small Business Enterprise (SBE) firm. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added throughout the pool's term. Staff will continue to reach out to vendors to encourage additional local participation.

Background

A Request to Qualify was issued on March 21, 2023. Eleven vendors were notified of the solicitation, and four submittals were received by the closing date of April 4, 2023. Additional outreach efforts included contacting vendors identified through market research as well as notifying incumbent vendors. This resulted in one additional vendor submitting after the solicitation closing date.

The pool includes two groups: Group 1 for the purchase of flooring materials, and Group 2 for installation and related services for flooring materials. Prequalified vendors will provide flooring materials such as soft surface flooring materials made from fabric, foam, plastic, and rubber products, including carpet, cork, linoleum, rubber, vinyl, and polyvinyl chloride (PVC); hard surface flooring materials made from

common stones, granite, marble, limestone, travertine, slate, quartzite, ceramic, and wood; and installation services as needed.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$17,627,460. The current pool, *RTQ-00150*, has a cumulative allocation of \$36,600,000 for an eight-year and six-month term and expires on November 30, 2023. The replacement pool is lower than the existing pool on an annualized basis and is based on estimated needs of the departments.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$3,500,000	Proprietary Funds	Sylvia Novela
Fire Rescue	\$3,030,460	Fire District	Marianela Betancourt
Internal Services	\$6,817,000	General Fund/CIIP	Lisbetty Hernandez
Library System	\$650,000	Library District	Kimberly Craig
Police	\$500,000	General Fund	Nicholas Santos
Public Housing and Community Development	\$100,000	Federal Funds	Indira Rajkumar-Futch
Parks, Recreation, and Open Spaces	\$520,000	General Fund	Fernando Robreño
PortMiami	\$2,200,000	Proprietary Funds	Frank Ramirez
Transportation and Public Works	\$25,000	Proprietary Funds/General Fund	Robert McClellan
Water and Sewer	\$285,000	Proprietary Funds	Susan Pascual
Total:	\$17,627,460		

Track Record/Monitor

Alonzo Joseph of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

Vendors Prequalified for Pool

Four vendors are being recommended for inclusion in the pool as outlined in the table below.

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
A Affordable Carpet & Maintenance Inc. (SBE, DBE)	3257 NW 7 Avenue Circle Miami, FL	Same	Ivette Naranjo	Group 2

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
ABACUS Sport Installations, LTD*	2330 Dairy Road Lancaster, PA	None	Bonnie Weiss	Groups 1 & 2
Bid Surfer LLC	19001 NE 14 Avenue, Suite 308 Miami, FL	Same	Renee Lambert	Group 1
Ramos Décor & Lumber LLC	3090 SW 8 Street Miami, FL	Same	Yusbel Gonzalez	Group 1

*Vendor submittal received after the solicitation closing date.

Vendor Not Prequalified for Pool

The vendor in the below table is not recommended for prequalification. However, SPD staff is providing guidance to the vendor that did not meet the prequalification requirements so they can provide the required information and documentation. Upon submission of the required documents and/or verification of information, the vendor may be added to the pool.

Vendor	Local Address	Reason for not Recommending
Guardian Provisions LLC	Yes	The bidder did not submit the required documents to satisfy the pre-qualification criteria.

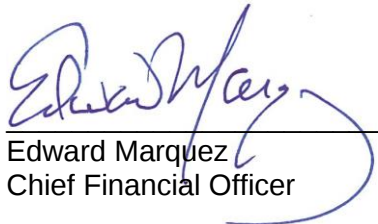
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying the corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and drafting sessions with the user departments.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- Small Business Enterprise (SBE) measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition where permitted by the funding source.
- Responsible Wages apply to Group 2 when spot market quotes are \$100,000 or more in accordance with the Ordinance.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: October 3, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
10-3-23

RESOLUTION NO. R-872-23

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0000325 FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$17,627,460.00 FOR THE PURCHASE OF HARD AND SOFT SURFACE FLOORING AND INSTALLATION; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

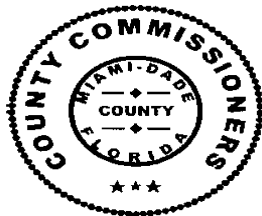
WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0000325 for multiple County departments for a five-year term in a total amount up to \$17,627,460.00 for the purchase of hard and soft surface flooring and installation; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the Board.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** ,
 who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez**
 and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 3rd day of October, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
 BY ITS BOARD OF
 COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
 Deputy Clerk

Approved by County Attorney as
 to form and legal sufficiency.

mjs

Melanie J. Spencer