

MEMORANDUM

Agenda Item No. 3(A)(1)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: December 12, 2023

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services from
the Parks, Recreation and Open
Spaces Department for the
October 28, 2023 "Monster Mash
Bash" sponsored by the City of
North Miami Beach in an amount
not to exceed \$395.00 to be
funded from the balance of the
District 4 FY 2023-24 In-Kind
Reserve

Resolution No. R-1035-23

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Micky Steinberg.



Geri Bonzon-Keenan
County Attorney

GBK/jp



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: December 12, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(1)
12-12-23

RESOLUTION NO. R-1035-23

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE OCTOBER 28, 2023 “MONSTER MASH BASH” SPONSORED BY THE CITY OF NORTH MIAMI BEACH IN AN AMOUNT NOT TO EXCEED \$395.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 4 FY 2023-24 IN-KIND RESERVE

WHEREAS, the City of North Miami Beach has requested in-kind services from the Parks, Recreation and Open Spaces Department for the October 28, 2023 “Monster Mash Bash” in an amount not to exceed \$395.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the “Monster Mash Bash” is a family-oriented gathering to celebrate Halloween; and

WHEREAS, the “Monster Mash Bash” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$395.00 of the in-kind services shall be funded from the balance of the District 4 FY 2023-24 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the October 28, 2023 “Monster Mash Bash” sponsored by the City of North Miami Beach in an amount not to exceed \$395.00 to be funded from the balance of the District 4 FY 2023-24 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Micky Steinberg. It was offered by Commissioner **Anthony Rodriguez**, who moved its adoption. The motion was seconded by Commissioner **Raquel A. Regalado** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodriguez, Vice Chairman	aye		
Marleine Bastien	absent	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	absent
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 12th day of December, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☒ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Micky Steinberg

1. Full legal name of the requesting organization: North Miami Beach Parks & Recreation Department

2. Applicant Status: (Select one of the choices below)

- ☐ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☒ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Jason Hope

17051 NE 19th Ave, North Miami Beach, 33162, FL

Jason.Hope@citynmb.com

(305)-948-2957 ext. 2704

4. Specify fee waiver or in-kind service requested (quantify, if applicable): _____

In-kind 16x40 stage

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____
Monster Mash Bash, October 28th, 2023, Halloween Event, A family event
to celebrate the holidays with rides, food, games, and a haunted house.

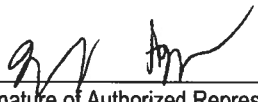
6. Please select ALL that apply to event:
- ☐ Economic Development: Event supports vitality or growth of the local economy
 - ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
 - ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
 - ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
 - ☐ Environmental: Event benefits environmental concerns or promotes conservation
 - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation
7. Physical address of event venues (please specify Commission District(s)): _____
North Miami Beach City Hall
17011 NE 19th ave, 33162, North Miami Beach, FL
District 4

8. Description of regional or local impact: This is a local event that will be partnering with
local restaurants and vendors.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____
Event Time: 5pm - 9pm
Requesting stage to be delivered at 1pm for sound to be set-up before event time
Breakdown: 9pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): This event will take place on a closed road in front of the North
Miami Beach City Hall
11. Expected number of participants and estimated attendance (per day, if applicable): 1000-2000 Residents
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Event Budget - \$20,000

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

8/24/2023

Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: City of North Miami Beach

EQUIPMENT REQUESTED: Stage 24' x 40'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Micky Steinberg
Commission District #4

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 19200 W Country Club Drive Suite 417 Aventura, FL

NAME/TITLE OF THE EVENT: Monster Mash Bash

ADDRESS OF EVENT: 17011 NE 19 Ave North Miami Beach, FL

TODAY'S DATE: 10/03/23

DATE (S) & TIME OF EVENT: 10/28/23 5PM – 10PM

SET-UP TIME & DAY: 3PM 10/28/23

TAKE-DOWN & DAY: 11PM 10/28/23

CONTACT PERSON/PHONE: Patrick Blanchard 954-849-1690

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee:

\$395.00 In-kind District 4

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: _____

Commissioner Micky Steinberg

Agency/Group: Commission District #4

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

Monster Mash Bash 2023	
Items	Price
Stage	\$ 395.00
Barricades	\$ 600.00
Tents, Tables, Chairs	\$ 1,780.00
DJ	\$ 400.00
Light Towers	\$ 1,500.00
All Stars Events	\$ 8,445.00
Fun Click	\$ 300.00
Candy	\$ 1,000.00
Costumes / Haunted House	\$ 1,500.00
Friendly John	\$ 750.00
Game Truck	\$ 897.00
Haunted House - Skeleton Structure	\$500
General Haunted House Items	\$ 300.00
Entertainment	\$ 500.00
Sound	\$ 1,100.00
Total	\$ 19,967.00
Remainder	\$ 33.00

Memorandum



Date: December 12, 2023

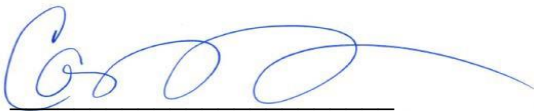
To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava 
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by the City of North Miami Beach for their “Monster Mash Bash” event held on October 28, 2023.

In-kind services have been requested in an amount not to exceed \$395.00 from the Parks, Recreation and Open Spaces Department for the use of a 24’ x 40’ stage. This event will be funded from the balance of District 4 FY 2023-24 In-Kind Reserve Fund.

A blue ink signature of Carladenise Edwards, consisting of a large, stylized 'C' followed by several loops and a long horizontal stroke.

Carladenise Edwards
Chief Administrative Officer