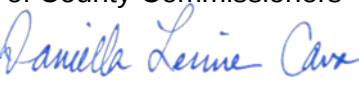


Date: February 6, 2024

Agenda Item No. 8(P)(4)

To: Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

From: Daniella Levine Cava   
Mayor

Resolution No. R-110-24

Subject: Recommendation for Approval to Establish a Prequalification Pool for Liquid Level Control Systems, Parts, Repairs, and Installation Services

### Summary

This item is for the purchase of liquid level control systems, parts, repairs, and installation services for the Water and Sewer Department (WASD). Liquid level control systems are used to sense and measure liquid levels, detect and announce anomalies, and activate alarm signals. A water level monitoring mechanism sends a signal to the lift station's control panel to indicate that the liquid sewage level has risen to a predetermined point, and then a pump will be started to lift sewage upward. WASD will use this pool to purchase various liquid level control systems, including pump controllers, pressure booster pump controllers, duplex and triplex backup pumps, and bubbler pump control level transmitters, parts, and accessories. The pool will also be used to provide maintenance services to include repairs, inspections, testing, and installation of OEM or approved equal liquid level control systems necessary throughout Miami-Dade County in support of the wastewater collection system.

Liquid level control systems are essential for ensuring WASD's compliance with federal, state, and local regulations, preventing overflows, and enhancing the overall efficiency and effectiveness of wastewater treatment and collection processes in the County. They also play a critical role in maintaining the integrity of the wastewater system and reducing environmental and public health risks.

### Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000224, Liquid Level Control Systems, Parts, Repairs, and Installation Services* in the amount of \$1,625,000 for a five-year term for WASD. The establishment of a pool is recommended due to the need to purchase various liquid level control systems, parts, repairs, and installation services for pump stations throughout the County, which makes it difficult to establish estimated quantities for a fixed price contract. A pool will allow for a robust level of competition and allow WASD to secure the best pricing available in the market at the time of need. Furthermore, the pool will streamline processes and reduce time to procure these goods and services.

This pool will replace prequalification pool No. *RTQ-00646*, which was established under delegated authority on March 26, 2019, with an allocation of \$1,000,000 for a five-year term. The pool was subsequently modified by the Board for additional expenditure authority through Resolution No. R-629-23 and has a current value of \$1,373,000. The current pool has four prequalified vendors, one of which is local and a certified Small Business Enterprise (SBE) firm.

There are five vendors being recommended for inclusion in the replacement pool, two of which are local, including one certified SBE firm. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added throughout the pool's term. To track pool expenditures by vendor, bidding under this and other prequalification pools are being conducted and monitored in a single platform, INFORMS, which allows staff to provide reports to the Board, as requested.

### Background

A Request to Qualify (RTQ) was advertised on July 18, 2023. On the closing date of August 17, 2023, the County received three submittals, including one from a local firm. The pool includes two groups: Group A – Purchase of New Systems, Parts, and Accessories and Group B – Repair and Installation

Services. In an effort to increase vendor participation, all vendors prequalified under the current pool were notified before advertisement and after the closing date. As a result, two additional vendors provided submittals and are also being recommended for inclusion in the pool, of which one is local and a certified SBE firm. Staff will continue to reach out to vendors to encourage additional local participation.

### **Scope**

The scope of this item is countywide in nature.

### **Fiscal Impact/Funding Source**

The fiscal impact for the five-year term is \$1,625,000. The current pool is valued at \$1,373,000 for a five-year term and expires on May 6, 2024. The annualized allocation under the replacement pool is higher than the current pool and is based on the department's forecasted usage.

| Department   | Allocation         | Funding Source    | Contract Manager |
|--------------|--------------------|-------------------|------------------|
| WASD         | \$1,625,000        | Proprietary Funds | Susan Pascul     |
| <b>Total</b> | <b>\$1,625,000</b> |                   |                  |

### **Track Record/Monitor**

Manuel Jimenez of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

### **Delegated Authority**

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

### **Vendors Prequalified for Pool**

Five vendors, including one SBE firm, are being recommended for inclusion in the pool as set forth in the table below.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to a small number of local firms submitting responses and the limited availability of local vendors providing liquid level control systems, repairs, parts, and installation services. Outreach will be conducted to encourage additional participation by local qualified vendors.

| Vendor                                  | Principal Address                            | Local Address                    | Principal       | Group(s) Prequalified |
|-----------------------------------------|----------------------------------------------|----------------------------------|-----------------|-----------------------|
| Custom Controls Technology, Inc. (SBE)* | 2230 West 77 Street<br>Hialeah, FL           | Same                             | Gerardo Gallo   | A & B                 |
| DMT Instruments, LLC                    | 815 N McGowan Avenue<br>Crystal River, FL    | None                             | David Morrissey | A                     |
| Matrix Control Systems Corp.            | 3012 SE Jayman Court<br>Port Saint Lucie, FL | 14229 SW 119 Avenue<br>Miami, FL | Jesus R. Santos | A & B                 |
| M. P. Electronics, LLC*                 | 2464 Vulcan Road<br>Apopka, FL               | None                             | John Evans      | A & B                 |

| Vendor                                                     | Principal Address                      | Local Address | Principal       | Group(s)<br>Prequalified |
|------------------------------------------------------------|----------------------------------------|---------------|-----------------|--------------------------|
| Southeastern Florida<br>Pump, LLC dba<br>Southeastern Pump | 1354 SW 12 Avenue<br>Pompano Beach, FL | None          | Richard Brodeur | A                        |

\*Submittal received after the solicitation closing date.

#### **Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. The scope of services was updated to include additional repair and installation services in Group B.

#### **Applicability of Ordinances and Contract Measures**

- The two percent User Access Program applies.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition.
- The Living Wage and Responsible Wage Ordinances apply to spot market quotes over \$100,000.
- A Community Workforce Program goal applies to construction services in excess of \$250,000 within a designated target area.

  
\_\_\_\_\_  
Jimmy Morales  
Chief Operations Officer



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** February 6, 2024

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(4)  
2-6-24

RESOLUTION NO.      R-110-24

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0000224 FOR THE WATER AND SEWER DEPARTMENT FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$1,625,000.00 FOR THE PURCHASE OF LIQUID LEVEL CONTROL SYSTEMS, PARTS, REPAIRS, AND INSTALLATION SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38; AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes the establishment of Prequalification Pool EVN0000224 for the Water and Sewer Department for a five-year term in a total amount up to \$1,625,000.00 for the purchase of Liquid Level Control Systems, Parts, Repairs, and Installation Services; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

The foregoing resolution was offered by Commissioner **Eileen Higgins**,  
 who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez**  
 and upon being put to a vote, the vote was as follows:

|                                  |            |                      |               |
|----------------------------------|------------|----------------------|---------------|
| Oliver G. Gilbert, III, Chairman | <b>aye</b> |                      |               |
| Anthony Rodríguez, Vice Chairman | <b>aye</b> |                      |               |
| Marleine Bastien                 | <b>aye</b> | Juan Carlos Bermudez | <b>aye</b>    |
| Kevin Marino Cabrera             | <b>aye</b> | Sen. René García     | <b>absent</b> |
| Roberto J. Gonzalez              | <b>aye</b> | Keon Hardemon        | <b>aye</b>    |
| Danielle Cohen Higgins           | <b>aye</b> | Eileen Higgins       | <b>aye</b>    |
| Kionne L. McGhee                 | <b>aye</b> | Raquel A. Regalado   | <b>aye</b>    |
| Micky Steinberg                  | <b>aye</b> |                      |               |

The Chairperson thereupon declared this resolution duly passed and adopted this 6<sup>th</sup> day of February, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
 BY ITS BOARD OF  
 COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK



By: Basia Pruna  
 Deputy Clerk

Approved by County Attorney as  
 to form and legal sufficiency.

Eduardo W. Gonzalez