

Date: March 5, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Agenda Item No. 8(P)(2)

Resolution No. R-185-24

Subject: Recommendation to Establish a Prequalification Pool for Security Equipment, Accessories, Supplies, and Services

Summary

This item is for the purchase of security equipment, accessories, supplies, and services for multiple County departments. The pool will include prequalified vendors capable of providing locksmith services, security equipment, accessories, supplies, metal detectors, x-ray machines, and various other related security goods and services. Approval of this item will assist the County in its efforts to reduce and deter theft, control access to secure spaces, and secure confidential or sensitive information. Additionally, the pool is used to aid in detecting and preventing items such as firearms, weapons, drugs, and other dangerous items, from entering County facilities.

The establishment of this pool will consolidate three existing pools for similar goods and/or services, resulting in greater administrative efficiencies for both vendors and the County. Vendors will only need to submit documentation once to prequalify under this pool, thus eliminating redundancy of completing prequalification documents multiple times and the approval time for multiple pools. Departments will be able to expeditiously issue, evaluate, and award spot market competitions tailored to their requirements on an as-needed basis. This pool will streamline processes and reduce time to procure these goods and services.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0001568, for Security Equipment, Accessories, Supplies, and Services* for multiple County departments with an allocation of \$28,082,305 for a five-year term. This pool will consolidate and replace the three pools listed below:

- *RTQ-00924, Security Equipment Purchase, Installation, Maintenance*, was established by the Board through Resolution No. R-1148-18 with an allocation of \$1,758,000. The pool was subsequently modified under delegated authority and by the Board through Resolution Nos. R-1026-19 and R-83-23, in the total amount of \$4,925,000 in additional expenditure authority. The pool has nine prequalified vendors, one of which is local.
- *RTQ-00272, ID Cards, Printers, Supplies, and Accessories*, established by the Board through Resolution No. R-372-16 with an allocation of \$3,063,000. The pool was subsequently modified under delegated authority for \$60,000 in additional expenditure authority. The pool has four prequalified vendors, three of which are local, including three certified Small Business Enterprise (SBE) firms.
- *RTQ-01186, Security and Access Control Systems and Services*, was established by the Board through Resolution No. R-1222-19 with an allocation of \$19,761,000. The pool was subsequently modified under delegated authority for \$500,000 in additional expenditure authority. The pool has 29 prequalified vendors, 18 of which are local, including six certified SBE firms.

These three prequalification pools offer similar goods and/or services; therefore, it was deemed to be in the County's best interest to consolidate them into a single replacement solicitation to facilitate administrative efficiencies for vendors and departments. The establishment of a pool is recommended due to the wide range of security equipment and accessories installed throughout the County and the varying needs of the departments. Additionally, a pool will allow for spot market competitions, as the need arises, making projects accessible to small and local vendors.

There are seven vendors being recommended for inclusion in the pool, five of which have a local address, including three certified SBE firms. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added throughout the pool's term. To track pool expenditures by vendor, bidding under this and other prequalification pools are being conducted and monitored in a single platform, INFORMS, which allows staff to provide reports to the Board, as requested.

Background

A Request to Qualify was issued on July 18, 2023. Upon the closing date of August 1, 2023, the County received four submittals. Additional outreach efforts occurred after the solicitation closed, included contacting vendors identified through market research as well as notifying incumbent vendors of the opportunity. This resulted in four additional vendors submitting after the closing date.

The pool provides for access control systems, various security equipment, access control systems, various security equipment, locksmith services, alarms, parts, replacement cables, wires, etc., including preventive maintenance, calibration, testing, repair, cleaning, and related services as needed through four different groups:

- Group 1: Locksmith Goods and/or Services – License Required
- Group 2: Security ID Cards, ID Badges, ID Printers, and ID Accessories – License Not Required
- Group 3: Access Control Systems, Various Locks, Security Alarms, Goods and/or Services – License Not Required
- Group 4: Access Control Systems, Various Security Equipment, Goods and/or Services – License Required

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$28,082,305. The current pools are as follows: *RTQ-00924*, valued at \$6,683,000 for a five-year term and expires April 30, 2024; *RTQ-00272*, valued at \$3,123,000 for an eight-year term and expires May 31, 2024; and *RTQ-01186*, valued at \$20,261,000 for a five-year term and expires on December 31, 2024. The allocation requested for the replacement pool is slightly higher than the current pools on an annualized basis and is based on estimated usage during the pool's term.

Department	Allocation	Funding Source	Contract Manager
Office of the Courts	\$400,000	General Fund	Valerie Regits
Animal Services	\$117,000	General Fund	Lia Rodriguez
Aviation	\$6,150,000	Proprietary Funds	Sylvia Novela
Community Action and Human Services	\$400,000	General Fund / Federal Funds	Brad Skinner
Clerk of Courts	\$200,000	Clerk Revenue	Phillip Rincon

Department	Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	\$1,100,000	General Fund	Alessandra Linares
Cultural Affairs	\$195,000	Proprietary Funds	Olga Gonzalez
Human Resources	\$130,000	General Fund	Ricardo Bran
Fire	\$1,100,000	Fire District / General Fund	Marianela Betancourt
Public Housing and Community Development	\$1,000,000	Federal Funds	Indira Rajkumar-Futch
Internal Services	\$8,904,000	General Fund / Internal Service Funds	Lashonne Williams-Canty
Information Technology	\$1,000,000	Internal Service Funds	Guillermo Paneque
Juvenile Services	\$21,000	General Fund	Johan Williams
Library System	\$46,000	Library District	Kimberly Craig
Parks, Recreation, and Open Spaces	\$1,800,000	General Fund / Special Tax	Fernando L. Robreno
Police	\$1,200,000	General Fund	Nicholas Santos
PortMiami	\$2,035,000	Proprietary Funds	Frank Ramirez
Regulatory and Economic Resources	\$100,000	Proprietary Revenues	Joel Arango Jr.
Solid Waste Management	\$65,000	Proprietary Funds / General Fund	Karina Careaga
Transportation and Public Works	\$1,362,000	DTPW Operating Funds	Rodney McMillian
Water and Sewer	\$757,305	Proprietary Funds	Susan Pascual
Total:	\$28,082,305		

Track Record/Monitor

Alonzo Joseph of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

Vendors Prequalified for Pool

Seven vendors are recommended for inclusion in the pool, as outlined in the table below. Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to the small number of local firms responding to the solicitation. After the deadline for receipt of responses, additional outreach resulted in the addition of three local firms, including two certified SBE firms.

Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
American Security Group A-1, Inc. dba A-1 Lock and Key* (SBE, DBE)	3431 NW 48 Street Miami, FL	Same	Michael Nettles	1, 2, 3, and 4
Automated Port Solutions, Inc. (SBE)	7466 SW 48 Street Miami, FL	Same	Louis Noriega	3 and 4
Bryant Integrated Technologies, Inc.	2035 Harding Street Hollywood, FL	None	Ran Ben-David	2, 3, and 4
Carole's Locksmith Service, Inc. dba Banks Plus* (DBE)	7900 SW 124 Street Pinecrest, FL	Same	Carole S. Heck	1
Identisys Incorporated	7630 Commerce Way Eden Prairie, MN	None	Michael R. Shields	2
Pemica, Inc.*	7324 SW 48 Street Miami, FL	Same	Andres De Leon	3
Quality Wiring, Inc.* (SBE, DBE)	10055 NW 19 Street Doral, FL	Same	Mayra Dandrinis	3 and 4

*Vendor submittal received after the solicitation closing date.

Vendor Not Prequalified for Pool

SPD will continue its outreach efforts to encourage additional vendor participation.

Vendor	Local Address	Reason for Not Recommending
Now Interactives LLC	Yes	Vendor rescinded its submittal.

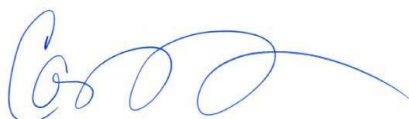
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying the corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and drafting sessions with the user departments. The replacement pool was updated to consolidate the needs of related pools.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition, where permitted by funding source. Local Preference will be applied at the time of spot market competition, where permitted by funding source.
- Applicability of the appropriate Wage Program (Living Wage or Responsible Wages) will be determined prior to advertising each spot market competition.



Carladenise Edwards
Chief Administrative Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: March 5, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
3-5-24

RESOLUTION NO. R-185-24

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL EVN0001568 FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$28,082,305.00 FOR SECURITY EQUIPMENT, ACCESSORIES, SUPPLIES, AND SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0001568 for multiple County departments for a five-year term in a total amount up to \$28,082,305.00 for security equipment, accessories, supplies, and services; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the Board.

The foregoing resolution was offered by Commissioner **Raquel A. Regalado**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	absent	Eileen Higgins	absent
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 5th day of March, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "E. Gonzalez", written over a horizontal line.

Eduardo W. Gonzalez