

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

MEMORANDUM

Agenda Item No. 8(G)(2)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 21, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution approving the
amended Fiscal Year 2021-2022
budget and the Fiscal Year 2022-
2023 budget for the Opa-Locka
Community Redevelopment
Agency and the Opa-Locka
Community Redevelopment Area
totaling \$3,064,562.00 and
\$4,182,586.00, respectively

Resolution No. R-149-24

The accompanying resolution was prepared by the Office of Management and Budget and placed on the agenda at the request of Prime Sponsor Chairman Oliver G. Gilbert, III and Co-Sponsor Commissioner Marleine Bastien..



Geri Bonzon-Keenan
County Attorney

GBK/gh

MDC001

Memorandum



Date: February 12, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor *Daniella Levine Cava*

Subject: Opa-Locka Community Redevelopment Agency's FY 2021-22 Amended Budget and FY 2022-23 Budgets

Executive Summary

As required by Section 163.387, Florida Statutes and the Interlocal Cooperation Agreement (interlocal) between Miami-Dade County (County), the City of Opa-Locka (City) and the Opa-Locka Community Redevelopment Agency (Agency), the Board of County Commissioners (Board), as the governing body of all community redevelopment agencies in the County, is required to approve annual budgets of such community redevelopment agencies, and any amendments to the budgets. This item seeks approval of the fiscal year (FY) 2021-22 amended budget of \$3,064,562 and FY 2022-23 budget of \$4,182,586 for the Agency and the Opa-Locka Community Redevelopment Area (redevelopment area).

Recommendation

It is recommended the Board adopt the attached resolution approving the Agency's FY 2021-22 amended budget of \$3,064,562 and FY 2022-23 budget of \$4,182,586 for the redevelopment area. The Board must approve the Agency's budget as required by Section 163.387, Florida Statutes and the interlocal. Additionally, Section 163.387, Florida Statutes, which was amended after the execution of the interlocal, requires a community redevelopment agency created by a municipality to submit its annual budgets and amended budgets to the Board within 10 days after the adoption of such budget or amended budget.

Scope

The area lies within County Commission Districts 1 and 2, represented by Chairman Oliver G. Gilbert, III and Commissioner Marleine Bastien, respectively. Most of the redevelopment area lies within County Commission District 1.

Fiscal Impact / Funding Source

The Agency's revenue source is tax increment financing (TIF), which is generated through the incremental growth of ad valorem revenues beyond an established base year, as defined in Section 163.387, Florida Statutes. For FY 2021-22, the County TIF payment into the Agency's redevelopment trust fund is \$419,193, and the City's TIF payment into the trust fund is \$884,270. For FY 2022-23, the County TIF payment into the Agency's redevelopment trust fund is \$562,525 and the City's TIF payment into the trust fund is \$1,154,464. As required by the interlocal, the County will continue to make annual payments to the Agency and the redevelopment area based on each respective year's growth of ad valorem revenues over the base year through 2033, when the Agency and the redevelopment area will sunset.

Delegation of Authority

This item does not delegate any authority to the County Mayor or County Mayor's designee.

Track Record / Monitor

This item does not provide for contracting with any specific entity. The resolution approves the Agency's FY 2021-22 amended budget and FY 2022-23 budget.

Background

On October 1, 2013, the Board adopted Resolution No. R-795-13, which approved the creation of the Agency, adopted the Agency's plan and approved the interlocal agreement between the County, the City and the Agency. The Board funded the plan when it adopted Ordinance No. 13-94, which established the Agency's trust fund. The interlocal, which was executed on December 4, 2013, requires the Agency to submit its annual budget for review and approval by the

Board. The City, which is under State oversight, experienced staff turnover and has been completing multi-year audits, hence delaying approval of the Agency's FY 2021-22 and FY 2022-23 budgets.

FY 2021-22 Amended Budget

The Agency's FY 2021-2022 budget, in the amount of \$3,064,562, was initially approved by the Agency and transmitted to the County for review, as required by the interlocal agreement between the Agency and the County. After initial review of the submitted budget, County staff advised the Agency to amend its adopted FY 2021-22 budget to correct discrepancies. On January 11, 2022, the Agency adopted the FY 2021-22 amended budget through Resolution No. 2022-01, and the City on October 5, 2022, adopted the budget through Ordinance No. 2022-18. Both resolutions are attached to this memorandum and are incorporated herein by reference (Attachment A).

The FY 2021-2022 budget includes \$419,193 in County TIF, \$884,270 in City TIF, \$1,751,099 in carryover from the previous year and \$10,000 in miscellaneous revenue. Administrative expenditures total \$152,096 and includes: \$25,000 for accounting & audits; \$7,500 for advertising & legal notices; \$6,288 for the County's 1.5% administrative fee; \$5,000 for local travel and \$108,308 for other administrative expenses.

Operating and capital project expenditures total \$2,734,209 and include: development assistance (\$1,000,000); capital and infrastructure grants (\$585,000); commercial grants to support businesses with stability and growth (\$245,000); homeownership and rental assistance (\$200,000); professional services (\$175,000); employee salary & fringes (\$161,610); apprenticeship training for residents (\$100,000); housing initiatives in the City Center, Magnolia North and Magnolia Gardens (\$100,000); marketing/promotion (\$100,000); legal services (\$24,000); art-in-public places (\$20,000); farmers market (\$10,000); out-of-town travel (\$5,000); conferences & meetings (\$5,000); and printing & binding (\$3,599).

The budget also includes a reserve of \$178,257. All expenditures are detailed in Exhibit 1 to the resolution.

FY 2022-23 Budget

On September 20, 2022, through Resolution No. 2022-16, the Agency approved FY 2022-23 budget of \$4,182,586. The City adopted the Agency's budget through Ordinance No. 2022-19 on October 26, 2022. Both resolutions are attached to this memorandum and are incorporated herein by reference (Attachment B).

The FY 2022-23 budget includes \$562,525 in County TIF; \$1,154,464 in City TIF; \$2,441,597 in carryover from the previous year and \$24,000 in miscellaneous revenue. Administrative expenditures total \$163,925 and includes: \$24,000 for accounting & audits; \$7,500 for advertising & legal notices; \$8,438 for the County's 1.5% administrative fee; \$1,000 for local travel and \$122,987 for other administrative expenses.

Operating and capital project expenditures total \$3,968,661 and include: development assistance (\$1,600,000); capital and infrastructure grants (\$649,007); commercial grants to support businesses with stability and growth (\$400,000); homeownership and rental assistance (\$240,000); professional services (\$175,000); employee salary & fringes (\$153,379); apprenticeship training for residents (\$150,000); other contracted services, including demolition services (\$302,000); housing initiatives in the City Center, Magnolia North and Magnolia Gardens (\$100,000); marketing/promotion (\$50,000); legal services/court costs (\$35,000); art-in-public places (\$50,000); farmers market (\$20,000); community policing (\$20,000); out-of-town travel (\$11,675); conferences & meetings (\$5,100); memberships (\$5,000); and printing & binding (\$2,500).

The budget also includes a reserve of \$50,000. All expenditures are detailed in Exhibit 2 to the resolution.

Attachments



Carladenise Edwards
Chief Administrative Officer

ORDINANCE NO. 2022-18

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Interlocal Agreement (the "Agreement") by and among the Opa-Locka Community Redevelopment Agency ("OCRA"), the City of Opa-Locka (the "City"), and Miami-Dade County (the "County") requires, among other things, the OCRA to annually adopt and transmit a budget and annual report to the City and County for review and approval by the City Commission and Board of County Commissioners, respectively; and

WHEREAS, as a prerequisite to carrying out redevelopment activities for the fiscal year commencing October 1, 2021 and ending September 30, 2022 ("FY 2021-2022"), it is required that the Opa-Locka CRA's Board approve and adopt the annual General Operating and Tax Increment Fund Budget ("Budget"), attached and incorporated as Exhibit "A"; and

WHEREAS, pursuant to Interlocal Agreements a copy of the Opa-Locka CRA's budget is required to be transmitted to Miami-Dade County; and

WHEREAS, all the expenses included in the Budget are in accordance with state law, the Interlocal Agreement, and the Agency's Redevelopment Plan; and

WHEREAS, the Opa-Locka Code of Ordinances, Article II, Section 2.61 (c) states: "When action to be taken by resolution or ordinance. All actions of the commission may be taken by resolution or ordinance except that any action of the commission which provides for raising revenue, appropriating funds or incurring indebtedness, or which provide a penalty or establishes a rule or regulation for the violation of which a penalty is imposed, shall be by ordinance, and except that approval of purely administrative matters may be accomplished by motion duly adopted and recorded in the minutes of the meeting. Whenever action cannot be taken because the vote of the commission has

resulted in a tie, the status quo shall continue in effect and the proposed ordinance, resolution or motion that produced the tie vote shall be removed from the agenda without prejudice to its reintroduction on a de novo basis at a later time"; and

WHEREAS, the City Commission of the City of Opa-Locka have considered the Opa-Locka CRA's Budget for FY2021-2022 and find that is in the best interest if the city to approve the budget as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, AS FOLLOWS:

SECTION 1. The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

The City Commission of the City of Opa-Locka hereby approves and adopts the Opa-Locka Community Redevelopment Agency's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2021 and Ending September 30, 2022, as set forth in Exhibit "A".

SECTION 3. INSTRUCTIONS TO EXECUTIVE DIRECTOR.

The Executive Director of the Opa-Locka CRA or designee is directed to transmit a copy of said budget to Miami-Dade County and is authorized to take all action necessary to complete the approval process for the Fiscal Year 2021-2022 Budget with the county. All major changes to the Fiscal Year 2021-2022 Budget as approved herein, shall require OCRA Board approval.

SECTION 4. SEVERABILITY.

If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 5. CONFLICT.

All sections or parts of sections of the applicable City of Opa-Locka ordinances currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

SECTION 6. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Interim City Manager following review by the Opa-Locka Community Redevelopment Agency Executive Director, or designee and City Attorney, without the need of a public hearing by filing a corrected copy of same with the Opa-Locka Community Redevelopment Agency Secretary and City Clerk.

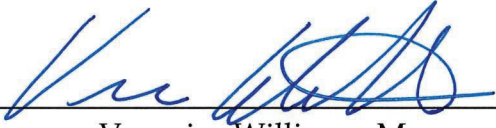
SECTION 6. EFFECTIVE DATE

This Resolution shall take effect upon the adoption and is subject to the approval of the Governor or Governor's Designee.

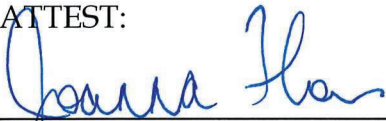
PASSED FIRST READING this 14th day of September, 2022.

PASSED SECOND READING this 5th day of October, 2022.

Type text here


Veronica Williams, Mayor

ATTEST:


Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**


Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: Commissioner Bass

Seconded by: Commissioner Dominguez

VOTE: 5-0

Commissioner Dominguez	YES
Commissioner Bass	YES
Commissioner Davis	YES
Vice-Mayor Taylor	YES
Mayor Williams	YES



City of Opa-locka Agenda Cover Memo

Department Director:	Corion DeLaine		Department Director Signature:		
City Manager:	Darvin Williams		CM Signature:		
Commission Meeting Date:	9-14-22	Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>		1st Reading
					X
		X	Public Hearing: <i>(Enter X in box)</i>		2nd Reading
Funding Source: <i>Account# :</i>	<i>(Enter Fund & Dept)</i> Ex: PTP		Advertising Requirement: <i>(Enter X in box)</i>		Yes
					X
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bi#: N/A		
		X			
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☒ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐		Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>
	X				
Sponsor Name	City Manager		Department: Opa-locka Community Redevelopment Agency		City Manager

Short Title:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

The Interlocal Agreement (the "Agreement") by and among the Opa-locka Community Redevelopment Agency ("OCRA"), the City of Opa-locka (the "City"), and Miami-Dade County (the "County") requires, among other things, the OCRA to annually adopt and transmit a budget and annual report to the City and County for review and approval by the City Commission and Board of County Commissioners, respectively.

Proposed Action:

Staff has recommended approval of this legislation.

Attachment(s):

Exhibit "A" – OCRA FY 2021-2022 Annual Budget MDC008

RESOLUTION NO. 2022-01

A RESOLUTION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA), AMENDING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S ANNUAL ADOPTED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, AS SET FORTH IN EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Florida Statutes requires the Opa-Locka Redevelopment Agency ("OCRA") to adopt an annual budget; and

WHEREAS, the 2021 - 2022 annual budget includes an estimate of all revenue and expenditures for the year for the Opa-Locka Community Redevelopment Agency; and

WHEREAS, Resolution No. 2022-01, adopted the OCRA's Annual General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2021 and ending September 30, 2022 ("Budget"), was approved by the OCRA Board on September 29, 2021; and

WHEREAS, Article 5.2 of the OCRA bylaws allows for the amendment of the Budget "as may, from time to time, be necessary"; and

WHEREAS, the OCRA Board desires to amend its 2021-2022 Fiscal Year General Operating and Tax Increment Fund Budget ("Budget"), as provided in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY:

SECTION 1. The recitals to the preamble herein are incorporated by reference.

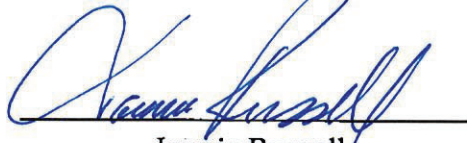
SECTION 2. AUTHORIZATION

The Board of the Opa-Locka Community Redevelopment Agency hereby amends the Annual General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2021 and ending September 30, 2022, as provided in Exhibit "A".

SECTION 3. EFFECTIVE DATE

This Resolution shall take effect upon the adoption.

PASSED AND ADOPTED this 11th day of January, 2022.

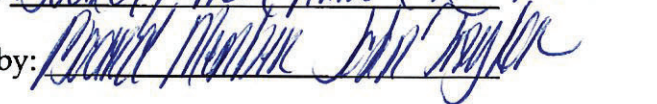

Jannie Russell
OCRA Chair

ATTEST:


Kinshannta Hall, OCRA Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:


Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: 
Seconded by: 

VOTE:

Board Member Taylor	(Yes) <u>✓</u>	(No) _____
Board Member Bass	(Yes) <u>✓</u>	(No) _____
Board Member Tydus	(Yes) <u>✓</u>	(No) _____
Board Member Williams	(Yes) <u>✓</u>	(No) _____
Board Member Dominguez	(Yes) <u>✓</u>	(No) _____
Vice Chairman Davis	(Yes) <u>✓</u>	(No) _____
Chairperson Russell	(Yes) <u>✓</u>	(No) _____

\\aladdin\Budget\NEW - 2020\CRA\CRA Budget - Budget Amendments\FY 22\FY 22 Budget Amendment #2A - 8 Jun 22 - Budget
6/8/2022 - 1:22 PM

**City of Opa-locka, Florida
Community Redevelopment Agency
FY 22 - Budget Amendment #2**

	Current Budget	Proposed Adjustment	Proposed Budget
CAPITAL PROJECTS			
Facades		100,000	100,000
Historic Building Renovations	50,000	100,000	150,000
Parks Fence	60,000	-	60,000
Streetscape	75,000	100,000	175,000
Park Amenities	100,000	-	100,000
Carryover Funds Budgeted Proj.	-	-	-
Total Project Dollars:	285,000	300,000	585,000
YEAR-END CARRY-OVER	1,751,099	(1,751,099)	-

City of Opa-locke, Florida
Community Redevelopment Agency
FY 22 - Budget Amendment #2
Administrative Expenses

	Current Budget	Proposed Adjustment	Proposed Budget
Administrative Overhead	11,093	255	11,348
Office Supplies		500	500
Occupancy	5,440	-	5,440
Salary & Benefits for Admin	24,000	45,000	69,000
Vehicle Maintenance	-	-	-
Operating Supplies: uniforms, etc	-	-	-
Office utilities/maintenance	-	-	-
Insurance	6,988	(18)	6,970
Bank Fees	-	-	-
Postage/Fedex/Courier		100	100
Minutes Processing	10,000	-	10,000
Membership Dues	2,500	2,225	4,725
State Admin Fee	225	-	225
Subscriptions	-	-	-
Error Adjustment		-	
Phone/Wifi/Surface	-	-	-
Grand Total	60,246	48,062	108,308

RESOLUTION NO. 2021-10

A RESOLUTION OF THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA), APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Opa-locka Community Redevelopment Agency ("OCRA") is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the Opa-locka Redevelopment Plan ("Plan"); and

WHEREAS, as a prerequisite to carrying out redevelopment activities for the fiscal year commencing October 1, 2020 and ending September 30, 2021 ("FY 2020-2021"), it is required that the Opa-locka CRA's Board approve and adopt the annual General Operating and Tax Increment Fund Budget ("Budget"), attached and incorporated as Exhibit "A"; and

WHEREAS, pursuant to Interlocal Agreements a copy of the Opa-locka CRA's budget is required to be transmitted to Miami-Dade County; and

WHEREAS, all the expenses included in the Budget are in accordance with state law, the Interlocal Agreement, and the Agency's Redevelopment Plan; and

WHEREAS, the Opa-locka CRA Board wish to approve and adopt the Opa-locka CRA's Budget for FY2021-2022 as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY:

SECTION 1. The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

The Board of the Opa-locka Community Redevelopment Agency hereby approves and adopts the Opa-locka Community Redevelopment Agency's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2021 and Ending September 30, 2022, as set forth in Exhibit "A".

SECTION 3. INSTRUCTIONS TO EXECUTIVE DIRECTOR.

The Executive Director is directed to transmit a copy of said budget to the City of Opa-locka and Miami-Dade County.

SECTION 4. SEVERABILITY.

If any section, subsection, clause or provision of this Resolution is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 5. CONFLICT.

All sections or parts of sections of the applicable City of Opa-locka resolution currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

SECTION 6. SCRIVENER'S ERRORS

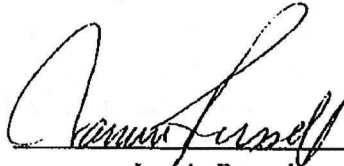
Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Opa-locka Community Redevelopment Agency Executive Director, or designee, without need of public hearing, by filing a corrected copy of same with the Opa-locka Community Redevelopment Agency Secretary.

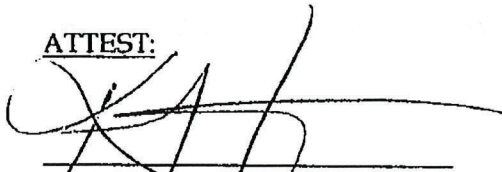
SECTION 7. EFFECTIVE DATE

This Resolution shall take effect upon the adoption and is subject to the approval of the Governor or Governor's Designee.

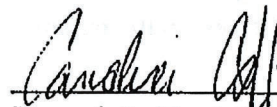
Resolution No. 21-

PASSED AND ADOPTED this 29th day of September, 2021.


Jannie Russell
OCRA Chair

ATTEST:

Kinshanna Hall, OCRA Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**


Burnadette Norris-Weeks, P.A.
OCRA Attorney

Moved by: Vice Chair Cheryl Davis

Seconded by: Board Member Matthew Smith

VOTE:

Board Member Taylor
Board Member Bass
Board Member Davis
Board Member Williams
Board Member Pigatt
Board Member Tydus
Chairperson Russell

(Yes)	☒	(No)	☐
(Yes)	☒	(No)	☐
(Yes)	☒	(No)	☐
(Yes)	☒	(No)	☐
(Yes)	☒	(No)	☐
(Yes)	☒	(No)	☐
(Yes)	☒	(No)	☐



Opa-locka CRA FY 22 Budget Review

Below is the budget analysis with the Current Budget as previously drafted for FY22 and the Proposed Amended Budget as the recommended alterations which is to be revised with input from OCRA Board members. Please advise on any comments or revisions to be made.

	Current Budget	Proposed Amended Budget	Incr / (Decr)
Revenue	1,303,462	1,303,462	-
Expenditures			
Compensation	103,596	170,610	67,014
Other professional services	150,000	74,000	(76,000)
Audits	10,000	20,000	10,000
State/County Admin Fees	6,513	6,513	-
Marketing/Special Events	-	35,000	35,000
Advertising	-	7,500	7,500
Travel	2,000	5,000	3,000
Memberships	600	2,500	1,900
Education	800	2,000	1,200
Development Incentive/Assistance	750,000	750,000	-
Streetscapes	75,000	75,000	-
Park Amenities	100,000	175,000	75,000
Park Fences (Transfer out Safe Neighb	60,000	60,000	-
Historic Building Restoration'	250,000	250,000	-
City Admin Fees (Cost Allocation)	22,045	23,758	1,713
Total Expenditure	1,530,554	1,656,881	126,327
Over / (Under)	(227,092)	(353,419)	(126,327)
Fund Balance			
Opening Balance	1,751,099	1,751,099	-
(Use Of)/ Addition To Fund Balance	(227,092)	(353,419)	(126,327)
Closing Balance	1,524,007	1,397,680	(126,327)

Sincerely,
Corion J. DeLaine, Interim OCRA Manager,
Opa-locka Community Redevelopment Agency

Sponsored by: Interim City Manager

ORDINANCE NO. 2022-19

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY; PROVIDING A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR SCRIVENOR'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Interlocal Agreement (the "Agreement") by and among the Opa-Locka Community Redevelopment Agency ("OCRA"), the City of Opa-Locka (the "City"), and Miami-Dade County (the "County") requires, among other things, the OCRA to annually adopt and transmit a budget and annual report to the City and County for review and approval by the City Commission and Board of County Commissioners, respectively; and

WHEREAS, as a prerequisite to carrying out redevelopment activities for the fiscal year commencing October 1, 2022 and ending September 30, 2023 ("FY 2022-2023"), it is required that the Opa-Locka CRA's Board approve and adopt the annual General Operating and Tax Increment Fund Budget ("Budget"), attached and incorporated as Exhibit "A"; and

WHEREAS, pursuant to Interlocal Agreements with Miami-Dade County, a copy of the Opa-Locka CRA's budget is required to be transmitted to Miami-Dade County; and

WHEREAS, all the expenses included in the OCRA Budget are in accordance with state law, the Interlocal Agreement, and the OCRA's Redevelopment Plan; and

WHEREAS, Opa-Locka Code of Ordinances, Article IV, Section 4.5(B) provides, in relevant part, that "The Commission shall by ordinance adopt the annual budget on or before the thirtieth (30th) day of September of each year; and

WHEREAS, the City Commission of the City of Opa-Locka desires to approve and adopt the Opa-Locka Community Redevelopment Agency's Budget for FY 2022-2023 as set forth in Exhibit "A".

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

SECTION 1. RECITALS. The above recitals are true and correct and are incorporated into this Ordinance by reference.

SECTION 2. APPROVAL.

The City Commission of the City of Opa-Locka hereby approves and adopts the OCRA's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2022 and Ending September 30, 2023, attached hereto as Exhibit "A".

SECTION 3. INSTRUCTIONS TO EXECUTIVE DIRECTOR.

The Executive Director of the Opa-Locka CRA or designee is directed to transmit a copy of said budget to Miami-Dade County and is authorized to take all action necessary to complete the approval process for the Fiscal Year 2022-2023 Budget with the Miami-Dade County. All major changes to the Fiscal Year 2022-2023 Budget as approved herein, shall require OCRA Board approval.

SECTION 4. SEVERABILITY.

If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 5. CONFLICT.

All sections or parts of sections of the applicable City of Opa-Locka ordinances currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

SECTION 6. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Interim City Manager following review by the Opa-Locka Community Redevelopment Agency Executive Director, or designee and City Attorney, without the need of a public hearing by filing a corrected copy of same with the Opa-Locka Community Redevelopment Agency Secretary and City Clerk.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall, upon adoption, become effective as specified by the City of Opa-Locka Code of Ordinances and the City of Opa-Locka Charter.

PASSED FIRST READING this 5th day of October, 2022.

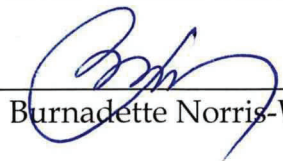
PASSED SECOND READING this 26th day of October, 2022.


Veronica E. Williams, Mayor

ATTEST:


Joanna Flores, City Clerk

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:**


Burnadette Norris-Weeks, P.A.

Moved by: Commissioner Bass

Seconded by: Commissioner Davis

VOTE:	5-0
Commissioner Bass	YES
Commissioner Davis	YES
Commissioner Dominguez	YES
Vice-Mayor Taylor	YES
Mayor Williams	YES



City of Opa-Locka Agenda Cover Memo

Department Director:	Corion DeLaine		Department Director Signature:		
City Manager:	Darvin Williams		CM Signature:		
Commission Meeting Date:	9-28-22	Item Type: (Enter X in box)	Resolution	Ordinance	Other
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading	2nd Reading
				X	
			Public Hearing: (Enter X in box)	Yes	No
		X		X	
Funding Source: Account# :	(Enter Fund & Dept) Ex: PTP		Advertising Requirement: (Enter X in box)	Yes	No
				X	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bi#: N/A		
		X			
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☒ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)	
	X				
Sponsor Name	City Manager		Department: Opa-locka Community Redevelopment Agency	City Manager	

Short Title:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

The Interlocal Agreement (the "Agreement") by and among the Opa-locka Community Redevelopment Agency ("OCRA"), the City of Opa-locka (the "City"), and Miami-Dade County (the "County") requires, among other things, the OCRA to annually adopt and transmit a budget and annual report to the City and County for review and approval by the City Commission and Board of County Commissioners, respectively.

Proposed Action:

Staff has recommended approval of this legislation.

Attachment(s):

Exhibit "A" – OCRA FY 2022-2023 Annual Budget

RESOLUTION NO. 2022-16

A RESOLUTION OF THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPEMENT AGENCY (OCRA), APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Opa-Locka Community Redevelopment Agency ("OCRA") is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the Opa-Locka Redevelopment Plan ("Plan"); and

WHEREAS, as a prerequisite to carrying out redevelopment activities for the fiscal year commencing October 1, 2022 and ending September 30, 2023 ("FY 2022-2023"), it is required that the Opa-Locka CRA's Board approve and adopt the annual General Operating and Tax Increment Fund Budget ("Budget"), attached and incorporated as Exhibit "A"; and

WHEREAS, pursuant to Interlocal Agreements a copy of the Opa-Locka CRA's budget is required to be transmitted to Miami-Dade County; and

WHEREAS, all the expenses included in the Budget are in accordance with state law, the Interlocal Agreement, and the Agency's Redevelopment Plan; and

WHEREAS, the Opa-Locka CRA Board wish to approve and adopt the Opa-Locka CRA's Budget for FY2022-2023 as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY:

SECTION 1. The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

The Board of the Opa-Locka Community Redevelopment Agency hereby approves and adopts the Opa-Locka Community Redevelopment Agency's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2022 and Ending September 30, 2023, as set forth in Exhibit "A".

SECTION 3. INSTRUCTIONS TO EXECUTIVE DIRECTOR.

The Executive Director is directed to transmit a copy of said budget to the City of Opa-Locka and Miami-Dade County.

SECTION 4. SEVERABILITY.

If any section, subsection, clause or provision of this Resolution is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 5. CONFLICT.

All sections or parts of sections of the applicable City of Opa-Locka resolution currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

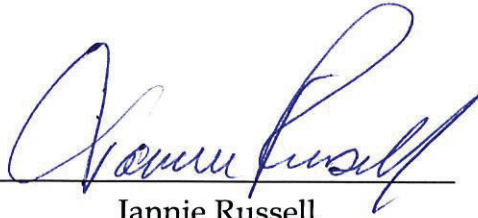
SECTION 6. SCRIVENER'S ERRORS

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the Opa-Locka Community Redevelopment Agency Executive Director, or designee, following review by the Agency attorney, without need of public hearing, by filing a corrected copy of same with the Opa-Locka Community Redevelopment Agency Secretary.

SECTION 7. EFFECTIVE DATE

This Resolution shall take effect upon the adoption.

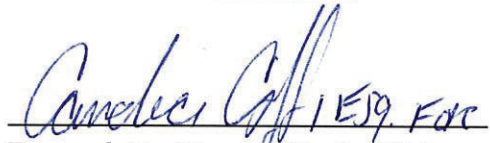
PASSED AND ADOPTED this 20th day of September, 2022.


Jannie Russell
OCRA Chair

ATTEST:


Kinshannta Hall, OCRA Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:


Burnadette Norris-Weeks, P.A.
OCRA Attorney

Moved by: Board Member John Taylor
Seconded by: Vice Chair Chris Davis

VOTE:

Board Member Taylor	(Yes) <u>✓</u>	(No) _____
Board Member Bass	(Yes) <u>✓</u>	(No) _____
Board Member Dominguez	(Yes) _____	(No) _____
Board Member Williams	(Yes) _____	(No) _____
Vice Chair Davis	(Yes) <u>✓</u>	(No) _____
Chairperson Russell	(Yes) <u>✓</u>	(No) _____



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 21, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(G)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(G)(2)
2-21-24

RESOLUTION NO. R-149-24

RESOLUTION APPROVING THE AMENDED FISCAL YEAR
2021-2022 BUDGET AND THE FISCAL YEAR 2022-2023
BUDGET FOR THE OPA-LOCKA COMMUNITY
REDEVELOPMENT AGENCY AND THE OPA-LOCKA
COMMUNITY REDEVELOPMENT AREA TOTALING
\$3,064,562.00 AND \$4,182,586.00, RESPECTIVELY

WHEREAS, the Interlocal Cooperation Agreement (“interlocal”) between Miami-Dade County, Florida (“County”), the City of Opa-Locka (“City”), and the Opa-Locka Community Redevelopment Agency (“Agency”) and section 163.387, Florida Statutes, require the Agency transmit its adopted annual budget to this Board for approval; and

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The matters contained in the foregoing recitals and the accompanying memorandum are incorporated in this resolution by reference.

Section 2. This Board approves the FY 2021-22 amended budget totaling \$3,064,562.00 for the Opa-Locka Community Redevelopment Agency and the Opa-Locka Community Redevelopment Area, in substantially the form attached hereto as Exhibit 1 and incorporated herein.

Section 3. This Board approves the FY 2022-23 budget totaling \$4,182,586.00 for the Opa-Locka Community Redevelopment Agency and the Opa-Locka Community Redevelopment Area, in substantially the form attached hereto as Exhibit 2 and incorporated herein.

The foregoing resolution was offered by Commissioner **Marleine Bastien**, who moved its adoption. The motion was seconded by Commissioner **Juan Carlos Bermudez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	absent	Eileen Higgins	absent
Kionne L. McGhee	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of February, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK



By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Shannon D. Summerset-Williams



CRA Revenue & Expenditures
FY 2021 - 2022 Budget Amendment #2 Narrative

Account Name	Budget	Comment
Revenue		
City Tax Increment Revenue	884,270	City TIF payment based on a 9.6500 millage rate and a 95% factor
County Tax Increment Revenue	419,193	County TIF payment based on a 4.6669 millage rate and a 95% factor
Prior Year Carryover	1,751,099	Unspent funding from prior year operations.
Miscellaneous Revenue	10,000	Possible payment from Main Street organization
3,064,562		
Administrative Expenditure		
Accounting & Auditing	25,000	Independent auditor for annual audit
Advertising & Notices	7,500	Legal notices and advertisement for various meetings
Local Travel	5,000	Local traveling including mileage, tolls and parking
Other Admin Expense	108,308	City administrative charges in support of CRA. Also operating supplies, bank fees, postage, memberships, subscriptions and City IT services
County Admin Fee	6,288	The County 1.5% administrative fee
152,096		
Operating Expenditure		
Employee Salary & Fringe	161,610	Staffing costs for CRA Manager (25% assigned to City), Project Coordinator and Secretary
Printing & Binding	3,599	Professional preparation of various CRA documents
Marketing / Promotional Events / Positioning	100,000	Various efforts to create awareness of and interest in the CRA and its plans, programs and objectives
Out Of Town Travel	5,000	Overnight travel expense
Conferences & Meetings	5,000	Fees and ancillary expense associated in conducting or participating in conferences & meetings.
Legal Services / Court Costs	24,000	Legal services provided in support of CRA meetings and legal services related to the execution of CRA projects
Professional Services	175,000	Services to update the CRA plan, the Downtown District , Innovation & Technology District and other areas.
Farmers Market	10,000	Revitalize CRA area with street events such as Farmers Market
Art In Public Places	20,000	Revitalize CRA area with Art in Public Places
Apprenticeship Training	100,000	Development of skills of residents to make them more employable for higher paying jobs.
Commercial Grants	245,000	Support to business to assist in stability and growth
Home Ownership / Rental Assistance	200,000	Assist CRA residents challenged with rent and mortgage payments.
Housing Initiatives	100,000	Support of housing development in the City Center, Magnolia North and Magnolia Gardens
1,149,209		
Capital Projects - Infrastructure		
Facades	100,000	Grants for businesses to improved facades in the Historic District, Ali Baba, NW 22 and NW 27 Avenues
Development Assistance	1,000,000	Developer assistance to motive development in the CRA
Historic Building Renovations	150,000	Restoration of the Historic Fire Station
Park Fences	60,000	Upgrade of park fences
Streetscape	175,000	Enhancement of streetscapes throughout the CRA area
Park Amenities	100,000	Park improvements and sun covers for children play areas in parks within the CRA
1,585,000		
Reserve / Contingency		
Reserve / Contingency	178,257	Funding to address new needs not currently identified
178,257		
Year-End Carry-Over		
Year-End Carry-Over	-	All funds programmed and no carry-over anticipated.

MDC029



CRA Revenue & Expenditures FY 2022 - 2023 Budget Narrative

Account Name	Budget	Comment
Revenue		
City Tax Increment Revenue	1,154,464	City TIF payment based on a 9.3500 millage rate and a 95% factor
County Tax Increment Revenue	562,525	County TIF payment based on a 4.6202 millage rate and a 95% factor
Prior Year Carryover	2,441,597	Unspent funding from prior year operations.
Miscellaneous Revenue	24,000	Possible payment from Main Street organization, other
	4,182,586	
Administrative Expenditure		
Accounting & Auditing	24,000	Independent auditor for annual audit
Advertising & Notices	7,500	Legal notices and advertisement for various meetings
Local Travel	1,000	Local traveling including mileage, tolls and parking
Other Admin Expense	122,987	Occupancy, insurance, office supplies, City finance, insurance and IT support.
County Admin Fee	8,438	The County 1.5% administrative fee
	163,925	
Operating Expenditure		
Employee Salary & Fringe	153,379	CRA Director and two support staff
Printing & Binding	2,500	Professional preparation of various CRA documents
Marketing / Promotional Events / Positioning	50,000	Various efforts to create awareness of and interest in the CRA and its plans, programs and objectives
Out Of Town Travel	11,675	Overnight travel expense
Conferences & Meetings	5,100	Fees and ancillary expense associated in conducting or participating in conferences & meetings.
Memberships	5,000	Florida Redevelopment Association, FI Dept of Economic Affairs, subscriptions to various publications
Legal Services / Court Costs	35,000	Legal services provided in support of CRA meetings and legal services related to the execution of CRA projects
Professional Services	175,000	Update CRA Redevelopment Plan, Finding of Necessity and Parks Master Plan
Other Contracted Services	302,000	Demolitions Services
Development Assistance	1,600,000	Developer assistance to motive development in the CRA
Farmers Market	20,000	Revitalize CRA area with street events such as Farmers Market
Community Policing	20,000	Increase public trust in Police Department
Art In Public Places	50,000	Revitalize CRA area with Art in Public Places
Apprenticeship Training	150,000	Development of skills of residents to make them more employable for higher paying jobs.
Commercial Grants	400,000	Support to business to assist in stability and growth
Home Ownership / Rental Assistance	240,000	Assist CRA residents challenged with rent and mortgage payments.
Housing Initiatives	100,000	Support of housing development in the City Center, Magnolia North and Magnolia Gardens
	3,319,654	
Capital Projects - Infrastructure		
Historic Building Renovations	250,000	Support renovation of Historic City Hall
Park Fences	50,000	Upgrade of park fences
Streetscape	200,000	Enhancement of streetscapes throughout the CRA area
Park Amenities	119,007	Support of Parks & Recreation projects
Signage	30,000	"Welcome To Opa-locka" signage
	649,007	
Reserve / Contingency		
Reserve / Contingency	50,000	Funding to address new needs not currently identified
	50,000	
Year-End Carry-Over		
Year-End Carry-Over	-	All funds programmed and no carry-over anticipated.