

Memorandum



Date: March 5, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(5)

Resolution No. R-188-24

Subject: Request for Additional Expenditure Authority for IT Research & Advisory Services

Summary

This item is for additional expenditure authority for the Information Technology Department (ITD) on behalf of multiple County departments. ITD uses this contract with Gartner, Inc. to review published research reports, market trends in various industries, conduct outreach to senior level technology executives and Chief Information Officers of various large organizations as well as provide access to annual subscription licenses required by various departments to meet operational and Countywide needs.

The additional expenditure authority is needed to pay for annual subscription services and additional licenses for departments requesting access to the available services. The IT research and advisory services under this contract are vital to the ongoing operations of Miami-Dade County's technology environment.

This contract gives the County access to various industry experts that provide insights and solutions across many areas of IT, offering actionable advice on developing strategies, selecting technologies, and implementing them effectively. This contract allows for ITD and County departments to ensure that our technology portfolio is consistent with the latest industry's best practices. Risks are mitigated, and optimization can be achieved by leveraging technology to solve operational challenges. Use of this contract can range from research on published technology reports, SWOT analysis, risk mitigation, IT strategy and planning, security trends and reports of IT issues in the industry.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Contract No. 81141902VITA18-ACS, IT Research & Advisory Services*, for ITD. The department is requesting \$1,190,000 in additional expenditure authority to pay for the annual subscriptions associated with this contract and allow access to research and advisory services as required by County departments. Licenses will be covered through December 31, 2025.

ITD will monitor the contract to determine the level of services for the remainder of the contract term based on the assessed needs expressed by the supported departments. Any additional needs for expenditure authority will be submitted to the Board for approval, if additional subscription needs are identified.

Background

The County accessed this State of Florida contract on December 13, 2018, for the remainder of the three-year term available and the four, one-year options to renew with an initial cumulative allocation of \$442,011. The contract was subsequently modified under delegated authority and by the Board for \$2,703,218 in additional expenditure authority through Resolution Nos. R-243-20, R-638-21, and R-988-22. The contract is currently in the final option to renew term which expires on March 13, 2025.

Approval of this item will allow ITD and the supported County departments to perform due diligence and make better, more informed decisions regarding IT infrastructure, new technological trends, and operational advancements. This contract provides access to industry experts that County departments use to augment research and advisory services for IT operations on behalf of various County departments to drive better performance for mission critical priorities. The contract provides authorized departments with an unbiased viewpoint to allow for research on existing technology to evaluate products and new trends in keeping the County's technology portfolio consistent with the industry and best practices.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

This contract has a current cumulative allocation of \$3,145,229, inclusive of the initial term, modifications, and optional terms exercised to date. If this request is approved, the contract will have a modified cumulative allocation of \$4,335,229. The requested increase in expenditure authority is based on the estimated allocation needed for the various departments utilizing these services.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
ITD	\$3,145,229	\$1,190,000	\$4,335,229	Internal Service Funds	Julian Manduley
Total	\$3,145,229	\$1,190,000	\$4,335,229		

Track Record/Monitor

Angela Mathews-Tranumn of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Gartner, Inc.	56 Top Galant Road Stamford, CT	None	Peter Bisson

Due Diligence

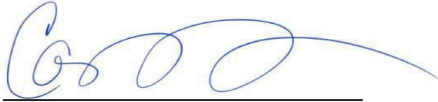
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies.

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- The Small Business Enterprise measures and Local Preference do not apply as this is an access of another governmental entity's contract.
- The Living Wage Ordinance does not apply.



Carladenise Edwards
Chief Administrative Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: March 5, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(5)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

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RESOLUTION NO. _____ R-188-24

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$1,190,000.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$4,335,229.00 FOR CONTRACT NO. 81141902VITA18-ACS FOR THE PURCHASE OF IT RESEARCH & ADVISORY SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT ON BEHALF OF MULTIPLE COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority under Contract No. 81141902VITA18-ACS for the purchase of IT Research & Advisory Services for the Information Technology Department on behalf of multiple County departments in an amount up to \$1,190,000.00 for a total modified contract amount of \$4,335,229.00.

Section 2. The Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation or extensions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Anthony Rodriguez**, who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	absent	Eileen Higgins	absent
Kionne L. McGhee	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 5th day of March, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: **Basia Pruna**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

MBV

Michael B. Valdes