

MEMORANDUM

Agenda Item No. 3(A)(2)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 21, 2024

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the "45th Annual Miami Lebanese Festival" held on January 26, 27, and 28, 2024, and sponsored by the Our Lady of Lebanon Church in an amount not to exceed \$5,700.00 to be funded from the balance of the District 5 FY 2023-24 In-Kind Reserve

Resolution No. R-129-24

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Eileen Higgins.



Geri Bonzon-Keenan
County Attorney

GBK/ks



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 21, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(2)
2-21-24

RESOLUTION NO. R-129-24

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE “45TH ANNUAL MIAMI LEBANESE FESTIVAL” HELD ON JANUARY 26, 27, AND 28, 2024, AND SPONSORED BY THE OUR LADY OF LEBANON CHURCH IN AN AMOUNT NOT TO EXCEED \$5,700.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 5 FY 2023-24 IN-KIND RESERVE

WHEREAS, the Our Lady of Lebanon Church has requested in-kind services from the Parks, Recreation and Open Spaces Department for the “45th Annual Miami Lebanese Festival” held on January 26, 27, and 28, 2024, in an amount not to exceed \$5,700.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the “45th Annual Miami Lebanese Festival” is a family-oriented gathering, open to all, showcasing Lebanese culture through food and arts and crafts; and

WHEREAS, the “45th Annual Miami Lebanese Festival” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$5,700.00 of the in-kind services shall be funded from the balance of the District 5 FY 2023-24 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the “45th Annual Miami Lebanese Festival” held on January 26, 27, and 28, 2024, and sponsored by the Our Lady of Lebanon Church in an amount not to exceed \$5,700.00 to be funded from the balance of the District 5 FY 2023-24 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Eileen Higgins. It was offered by Commissioner **Marleine Bastien**, who moved its adoption. The motion was seconded by Commissioner **Juan Carlos Bermudez** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodriguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	absent
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	absent	Eileen Higgins	absent
Kionne L. McGhee	absent	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of February, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK



By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☒ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event _____

45th Lebanese Festival

1. Full legal name of the requesting organization: _____

Our Lady of Lebanon Catholic Maronite Church

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

*Fr Manuel Rahmeh, Pastor
2055 Coral Way
Miami FL 33145*

4. Specify fee waiver or in-kind service requested (quantify, if applicable): _____

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

45th Lebanese Festival

It is a 3 hr day Cultural event, open to all
showcasing our culture in food, arts and crafts
This event is our main annual fundraiser
going to the church.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): _____

2055 Coral Way
Miami FL 33145

8. Description of regional or local impact: _____

It's support our maronite Heritage
Teaching and Traditions of our community

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

Friday 6 pm To 12 pm
Sat 6 pm To 2 pm
Sunday 12 pm To 8 pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

11. Expected number of participants and estimated attendance (per day, if applicable): more than 1000 P.
Per day.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): n/a

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

1/19/24
Date

Memorandum



Date: February 21, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by Our Lady of Lebanon Church for their “45th Annual Miami Lebanese Festival” held between January 26 through 28, 2024.

In-kind services have been requested in an amount not to exceed \$5,700.00 from the Parks, Recreation and Open Spaces Department for the use of a medium-sized sound system. This event will be funded from the balance of District 5 FY 2023-24 In-Kind Reserve Fund.



Carladenise Edwards
Chief Administrative Officer