

Memorandum



Date: April 2, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(4)

Resolution No. R-270-24

Subject: Request for Additional Expenditure Authority to Contract for Facilities Management and Product Solutions

Summary

This item is for additional expenditure authority for a competitively established contract that was accessed by the County during the initial term to obtain uniform rental services and facilities product solutions for multiple County departments. The issuing agency has exercised the two, two-year options to renew through October 31, 2027; therefore, departments will require additional expenditure authority to continue utilizing this contract. This contract was established by Prince William County Public Schools to provide for various facilities management and product solutions; however, the County is accessing this contract only for rental of employee uniforms and products like mats, shop towels, dust mops. These items are critical to departments' operations and complying with collective bargaining agreements.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority in the amount of \$8,451,601 to *Contract No. R-BB-19002, Facilities Management and Product Solutions* for multiple County departments for the continued use of rental uniform services and facility product solutions throughout the four-year renewal term of the contract. On June 14, 2019, the County accessed the contract under delegated authority for an initial four-year and four-month term. The contract was subsequently modified under delegated authority and by the Board through Resolution No. R-25-22. Additionally, the Board approved increased expenditure authority for the four-year renewal period for several departments through Resolution No. R-627-23. This request will allow the departments to continue purchasing products and solutions for the remaining extended contract term.

Background

This contract was competitively established by Prince William County Public Schools, through Omnia Partners (formerly known as US Communities), for five years, with two, two-year renewal options, and an estimated contract volume of \$250,000,000 at the time of advertisement. This request for additional expenditure authority will address departmental needs as follows:

- The Internal Services Department (ISD) is requesting \$661,000 to continue purchasing uniform and supply rental services for its Fleet Management operations, such as floor mats and shop rags for use by employees.
- PortMiami is requesting \$600,000 to continue to provide uniforms to staff as per collective bargaining agreements for floor mats throughout the department. There are approximately 250 employees in five divisions that require weekly uniform rental services.
- The Water and Sewer Department (WASD) is requesting \$7,190,601 for weekly uniform rental services. The contract provides uniform services for approximately 1,491 WASD employees of various classifications. The request will cover nine divisions, including Water Operations, Wastewater Operations, and Customer Service Divisions. Some divisions require this service for health and safety reasons per collective bargaining agreements. In addition to the increase in

departmental personnel, the number of uniforms issued to staff increased from 11 to 13 sets per employee. WASD also included a contingency to the allocation to cover the replacement of uniforms that are either damaged and can no longer be worn or laundered due to the nature of work. These uniforms can only be laundered or worn for a certain period before they become unsafe to wear and must be replaced. The uniforms cannot be laundered at home or at any of the public laundromats due to the soilage and chemicals that are encountered daily and are environmentally unsafe.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation, renewals, or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term expires on October 31, 2027. The contract has a current cumulative allocation of \$5,738,860. If this request is approved, the contract will have a modified cumulative allocation of \$14,190,461. The requested increase in expenditure authority is based on the departments' anticipated use during the additional four-year renewal term.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
ISD	\$568,861	\$661,000	\$1,229,861	Internal Service Funds	Rey Llerena
PortMiami	\$91,250	\$600,000	\$691,250	Proprietary Funds	Frank Ramirez
WASD	\$2,187,504	\$7,190,601	\$9,378,105	Proprietary Funds	Susan Pascual
Multiple	\$2,891,245	\$0	\$2,891,245	Multiple	Multiple
Total	\$5,738,860	\$8,451,601	\$14,190,461		

Track Record/Monitor

Christopher Grant-Henriques of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
Cintas Corporation No. 2	9318 Florida Palm Avenue Tampa, FL	None	Michael J. Hansen

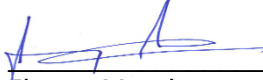
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were findings with regards to Cintas Corporation No. 2 which were reviewed by staff, and there were no adverse findings related to the County's contract.

Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners
Page 3

Applicable Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference do not apply.
- The Living Wage Ordinance does not apply.



Jimmy Morales
Chief Operating Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: April 2, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(4)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(4)
4-2-24

RESOLUTION NO. _____ R-270-24

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$8,451,601.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$14,190,461.00 FOR CONTRACT NO. R-BB-19002 FOR THE PURCHASE OF FACILITIES MANAGEMENT AND PRODUCT SOLUTIONS FOR MULTIPLE COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWALS OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority under Contract No. R-BB-19002 for the purchase of facilities management and product solutions for multiple departments in an amount up to \$8,451,601.00 for a total modified contract amount of \$14,190,461.00.

Section 2. The Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewals or extensions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner **Sen. René García** , who moved its adoption. The motion was seconded by Commissioner **Oliver G. Gilbert, III** and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	aye		
Anthony Rodríguez, Vice Chairman	aye		
Marleine Bastien	aye	Juan Carlos Bermudez	aye
Kevin Marino Cabrera	aye	Sen. René García	aye
Roberto J. Gonzalez	aye	Keon Hardemon	aye
Danielle Cohen Higgins	aye	Eileen Higgins	aye
Kionne L. McGhee	aye	Raquel A. Regalado	aye
Micky Steinberg	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of April, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, consisting of the letters "MBV" in a stylized, cursive-like font.

Michael B. Valdes