

# Memorandum



**Date:** April 16, 2024

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

Agenda Item No. 3(B)(2)

**From:** Daniella Levine Cava  
Mayor

Resolution No. R-309-24

**Subject:** Resolution Retroactively Authorizing the County Mayor or the County Mayor's Designee to Apply for, Receive and Expend Funds from the Jorge M. Pérez Family Foundation at The Miami Foundation Pérez CreARTE Grant Program in the Amount of \$100,000.00 for the African Heritage Cultural Arts Center and to Execute all Necessary Agreements

## **Executive Summary**

This item is requesting that the Board of County Commissioners retroactively authorize the County Mayor or the County Mayor's Designee to apply for, receive and expend funds from the Jorge M. Pérez Family Foundation at The Miami Foundation Pérez CreARTE Grant Program in the Amount of \$100,000.00 for the African Heritage Cultural Arts Center and to execute all necessary agreements. The grant funding will be used to provide general operating support for the youth arts education programs at the African Heritage Cultural Arts Center.

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) retroactively authorize the County Mayor or the County Mayor's designee to apply for, receive and expend a grant in the amount of \$100,000.00 from The Jorge M. Pérez Family Foundation at The Miami Foundation Pérez CreARTE grant program for the African Heritage Cultural Arts Center (AHCAC) and to execute all necessary agreements.

## **Scope**

The African Heritage Cultural Arts Center (AHCAC) is located at 6161 NW 22<sup>nd</sup> Avenue, Miami, FL 33142 in District 3, represented by County Commissioner Keon Hardemon.

## **Fiscal Impact/Funding Source**

This item will have a positive fiscal impact on the County of \$100,000.00 as The Jorge M. Pérez Family Foundation at The Miami Foundation Pérez CreARTE grant program does not require matching funds.

## **Delegation of Authority**

The County Mayor or Mayor's designee is delegated the authority to execute the grant agreement and to take all actions to comply with the requirements of the grant agreement and the purpose for which the funds were granted to the County.

## **Track Record/Monitor**

Marshall Davis manages the ongoing operations of the AHCAC and will oversee the implementation of the youth arts education programs and the use of the grant funds. The

Department team has a track record of successfully implementing grants received for arts education programs and services.

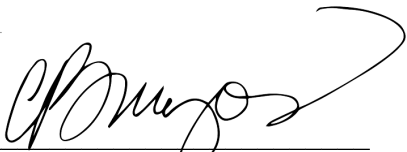
**Background**

The African Heritage Cultural Arts Center was formerly the Model City Cultural Arts Center which opened in 1975 with funding support from the Model City Program initiated by President Lyndon B. Johnson. This regional facility has served Liberty City and the adjacent communities for 45 years. Its campus of buildings includes a music building, a dance studio, a visual arts/classroom building, an art gallery and a black box theater, along with a complement of offices and necessary support spaces, reception area, and storage spaces, all of which are connected by a central courtyard area.

The Department applied for and received from the Jorge M. Pérez Family Foundation at The Miami Foundation a Pérez CreARTE grant in the amount of \$100,000.00. These grant funds will be used to provide general operating support for the youth arts education programs at the African Heritage Cultural Arts Center.

The use of funds will widen and expand the reach of current art disciplines in music, dance, theatre, cinematography, digital arts and journalism, broaden the cultural and intellectual exchanges in student learnings, advance the Center's reputation regionally and nationally, introduce STEAM, fund scholarships, provide supplies to students who would not otherwise be able to access these programs, staff development, community engagement workshops and lectures, and bolster the Center's marketing over various forms of media.

The AHCAC has a distinguished track record of improving the lives of families and children through the arts. A team of extraordinary teachers and artists is nurturing generations of children. AHCAC alumni are proof of their transformational impact; they include MacArthur Fellow and 2017 Oscar winner for *Moonlight*, Tarell Alvin McCraney and Robert Battle, Artistic Director of Alvin Ailey American Dance Theater. An epicenter of African American culture, the AHCAC has presented Dance Theater of Harlem, National Black Theater Company, and Alvin Ailey American Dance Theater, as well as Eartha Kitt, Ossie Davis, Maurice Hines, and Melton Mustafa.



Cathy Burgos, LCSW  
Chief Community Services Officer

Attachment – Grant Agreement



40 NW 3rd Street  
Suite 305  
Miami, FL 33128-1838  
305.371.2711

October 20, 2023

Marshall Davis  
African Heritage Cultural Arts Center  
Sent via email to: [theodore.harrell@miamidade.gov](mailto:theodore.harrell@miamidade.gov)

Dear Marshall:

Congratulations! This letter is to inform you that **African Heritage Cultural Arts Center** has been awarded a Pérez CreARTE grant in the amount of **\$100,000.00** over **two years** from **The Jorge M. Pérez Family Foundation at The Miami Foundation**.

The Miami Foundation is privileged to manage The Jorge M. Pérez Family Foundation. The philanthropic vision of Jorge M. Pérez, chairman and CEO of The Related Group, and his family, is to develop South Florida as an exemplary world-class urban center. Through Pérez CreARTE, the Foundation aims to cultivate the Miami arts ecosystem through expanding residents' access to the arts and making our city a global hub for artistic excellence.

The grant is to be used for the purpose stated in the attached grant agreement, which also includes the terms and conditions of this grant. No tickets, merchandise or benefits resulting in private inurement are to be issued to the donor as a result of this gift. When acknowledging this grant as defined in the agreement, please make reference to "**The Jorge M. Pérez Family Foundation at The Miami Foundation**."

The signed grant agreement and final project budget should be submitted in The Miami Foundation's new grants management platform here: [www.Grants.MiamiFoundation.org](http://www.Grants.MiamiFoundation.org).

Any questions about the grant should be directed to Lindsey Linzer, Vice President of Community Investments at [LLinzer@miamifoundation.org](mailto:LLinzer@miamifoundation.org).

We are privileged to support your organization and help advance a better quality of life for the community.

Sincerely,

Belissa Alvarez  
Director  
The Jorge M. Pérez Family Foundation

Lindsey Linzer  
Vice President of Community Investments  
The Miami Foundation

C: Nicole Chaplin, Finance Manager



**THE MIAMI FOUNDATION  
THE JORGE M. PÉREZ FAMILY FOUNDATION  
2023 GRANT AGREEMENT**

|                            |                                                                                                                          |               |                                      |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------|---------------|--------------------------------------|
| <b>Grantee Legal Name:</b> | Miami Dade Dept. of Cultural Affairs, African Heritage Cultural Arts Center                                              |               |                                      |
| <b>Grantee EIN:</b>        | 59-6000573                                                                                                               |               |                                      |
| <b>Grant Amount:</b>       | \$100,000.00                                                                                                             | <b>Terms:</b> | November 1, 2023 to October 31, 2025 |
| <b>Grant Description:</b>  | To provide general operating support for the youth arts education programs at the African Heritage Cultural Arts Center. |               |                                      |

**Terms and Conditions:** In accepting this grant award, the organization agrees to the following:

1. To use the funds for the purpose described in this Agreement and in accordance with purpose and objectives approved by The Miami Foundation. Any changes to the program scope, intent or budget must be authorized in advance in writing by The Miami Foundation. If the funds are not used in accordance with the terms outlined in the Agreement, the Grantee must repay those funds to the Foundation.
2. To maintain financial records consistent with generally accepted accounting principles; have them audited annually as appropriate to your organization.
3. To prominently acknowledge that support has been provided by **"The Jorge M. Pérez Family Foundation at The Miami Foundation"** in any and all publications and materials produced by the recipient in connection with programs being supported by this award as follows:
  - a. By acknowledging **"The Jorge M. Pérez Family Foundation at The Miami Foundation"** in any and all publications, communications, media releases, event signage, and promotional collateral materials produced by the recipient in connection with or regarding programs being supported by this award
  - b. By including **"The Jorge M. Pérez Family Foundation at The Miami Foundation"** on physical projects or, if the project is an event or series of events, on signage at your events(s).
  - c. Any use of The Miami Foundation or The Jorge M. Pérez Family Foundation name and/or logo on digital or printed promotional materials or items/documents for media release must be reviewed and approved. Recipients are required to submit draft materials for approval to your Program Director at both The Miami Foundation and The Jorge M. Pérez Family Foundation.
4. To report on the grant as per the schedule in this agreement and following the Foundation's reporting guidelines; and be prepared to provide additional information and documentation if requested.
5. Grantee will maintain its tax-exempt status as a Section 501(c)(3) organization classified as a public charity under Sections 509(a)(1) or (2) current throughout the period of this grant.
6. As required by IRS rules, The Miami Foundation funds will not be used: a) to carry on lobbying activities as defined under Section 501(c)(3) of the Internal Revenue Code; b) for partisan political activities which are prohibited under Section 501(c)(3); c) to make a grant to any individual for travel, study or other similar purposes or to make a sub-grant to any other organization unless the grant complies with Section 4945(d)(3) or (4) of the Internal Revenue Code and the grant has been detailed in the approved grant plan and budget; or (d) to undertake any activity for any purpose other than the charitable and educational purposes specified in Section 170(c)(2)(B) of the Internal Revenue Code.

## Reports and Payments:

1. The Grantee shall submit reports and receive payments according to the following schedule:

| Due Date             | Report Requirements                                                                                           | Amount Triggered |
|----------------------|---------------------------------------------------------------------------------------------------------------|------------------|
| By November 1, 2023  | <ul style="list-style-type: none"><li>• Signed grant agreement</li><li>• Final project budget</li></ul>       | \$50,000.00      |
| By April 1, 2024     | <ul style="list-style-type: none"><li>• Email update</li></ul>                                                | \$0.00           |
| By October 15, 2024  | <ul style="list-style-type: none"><li>• Interim narrative report</li><li>• Interim financial report</li></ul> | \$50,000.00      |
| By April 1, 2025     | <ul style="list-style-type: none"><li>• Email update</li></ul>                                                | \$0.00           |
| By November 30, 2025 | <ul style="list-style-type: none"><li>• Final narrative report</li><li>• Final financial report</li></ul>     | N/A              |

\* Note, reporting dates and requirements are subject to change. At least 60 days notice will be given if report due dates and requirements change.

2. Additionally, the Grantee agrees to the following:
    - To participate in external evaluation efforts with a partner as chosen by The Miami Foundation. It is understood that specific grant program metrics may be included as part of the reporting process.
    - To regularly provide photos, videos, and information about upcoming events and potential family engagement opportunities.
  3. All materials related to this grant including Grant Agreements, Budgets, Reports, and Payment Requests should be submitted via The Miami Foundation's Grants Management Portal at [www.Grants.MiamiFoundation.org](http://www.Grants.MiamiFoundation.org).
- Payments will be released within 60 days of receiving the above required items deemed satisfactory solely at the Foundation's discretion.
4. Grantee must demonstrate compliance with this agreement and sufficient performance on supported activities. Failure to comply with this agreement could result in pending payments, if any, being withheld or withdrawn and make the organization ineligible for future grants.

By signing this agreement, I agree to and accept the terms of this grant award by The Miami Foundation. I understand that grant awards are typically made through competitive cycles each year. Unless program guidelines state otherwise, recipients should view the Foundation's grants as one-time awards to help advance their work during the grant period and should not be counted on as a recurring source of support. I understand that recipients are strongly encouraged to use this opportunity to secure and leverage other financial support for on-going activities.

Please sign and upload this document via The Miami Foundation's Grants Management Portal at [www.Grants.MiamiFoundation.org](http://www.Grants.MiamiFoundation.org). Please keep a copy of the signed document for your grant files.

Signature of Chief Executive Officer or Representative authorized to enter grant agreements

Name: Nicole Chaplin

Title: Finance Manager

Signature: Nicole Chaplin 

Date: 10/26/23

Signature of The Miami Foundation

Name: Rebecca Fishman Lipsey

Title: President and CEO

Signature: 

Date: October 20, 2023



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** April 16, 2024

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 3(B)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(B)(2)  
4-16-24

RESOLUTION NO.      R-309-24

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE AND EXPEND FUNDS FROM THE JORGE M. PÉREZ FAMILY FOUNDATION AT THE MIAMI FOUNDATION PÉREZ CREARTE GRANT PROGRAM IN THE AMOUNT OF \$100,000.00 FOR THE AFRICAN HERITAGE CULTURAL ARTS CENTER, TO EXECUTE THE GRANT AGREEMENT AND OTHER DOCUMENTS NECESSARY TO RECEIVE THE FUNDS, AND TO EXERCISE ALL PROVISIONS CONTAINED IN SUCH AGREEMENTS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying County Mayor's memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that: this Board retroactively authorizes the County Mayor or County Mayor's designee to: (a) apply for, receive and expend funds from the Jorge M. Pérez Family Foundation at The Miami Foundation Pérez CreARTE Grant Program in the amount of \$100,000.00 for the African Heritage Cultural Arts Center; (b) execute the grant agreement in substantially the form attached to the County Mayor's memorandum and made a part hereof and any other documents necessary to receive the funds; and (c) to exercise all provisions contained in the grant agreement.

The foregoing resolution was offered by Commissioner **Danielle Cohen Higgins** , who moved its adoption. The motion was seconded by Commissioner **Anthony Rodriguez** and upon being put to a vote, the vote was as follows:

|                                  |               |                                 |
|----------------------------------|---------------|---------------------------------|
| Oliver G. Gilbert, III, Chairman | <b>absent</b> |                                 |
| Anthony Rodríguez, Vice Chairman | <b>aye</b>    |                                 |
| Marleine Bastien                 | <b>aye</b>    | Juan Carlos Bermudez <b>aye</b> |
| Kevin Marino Cabrera             | <b>aye</b>    | Sen. René García <b>aye</b>     |
| Roberto J. Gonzalez              | <b>aye</b>    | Keon Hardemon <b>aye</b>        |
| Danielle Cohen Higgins           | <b>aye</b>    | Eileen Higgins <b>aye</b>       |
| Kionne L. McGhee                 | <b>aye</b>    | Raquel A. Regalado <b>aye</b>   |
| Micky Steinberg                  | <b>aye</b>    |                                 |

The Chairperson thereupon declared this resolution duly passed and adopted this 16<sup>th</sup> day of April, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: Basia Pruna  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

MRP

Monica Rizo Perez